



# City of Hallandale Beach Charter Review Committee Meeting

400 S. Federal Highway  
Hallandale Beach, FL 33009  
www.cohb.org

Chair Irina Cotler  
Vice Chair Eve Paul  
Board Member Anthony Adelson  
Board Member Howard Garson  
Board Member Etty Sims  
Board Member Brian Stewart  
Board Member Michael Wead

City Attorney Jennifer Merino  
Assistant City Manager Keven Klopp  
Staff Liaison Sheena D. James

## Meeting Minutes

Tuesday, February 18, 2020	10:00 AM	Commission Chambers
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### 1. CALL TO ORDER

Chair Irina Cotler called the meeting to Order at 10:04 a.m.

### 2. ROLL CALL

**Present:** 7 Chair Irina Cotler, Board Members: Howard Garson, Brian Stewart, Etty Sims, Anthony Adelson and Michael Wead.

Vice Chair Paul attended via telephone conference.

City Manager Greg Chavarria, City Attorney Jennifer Merino and Assistant City Manager Keven Klopp were also present.

**Motion by Chair Cotler, Seconded by Member Garson to authorize Vice Chair Paul to attend the meeting and participate via telephone conference.** Motion carried with a 7/0 Voice vote.

### 3. PLEDGE OF ALLEGIANCE

### 4. PUBLIC PARTICIPATION

### 5. APPROVAL OF MINUTES\*

#### A. FEBRUARY 4, 2020 CHARTER REVIEW COMMITTEE MEETING

Chair Irina Cotler noted amendments to page 2 of 5 (#4. Public Participation - 2<sup>nd</sup> Consensus) of the Draft Minutes of the February 4, 2020 meeting – to add charter amendment language to require a super majority (4-1) vote for terminating contracts...*'only when it is legally sufficient and except where there is misconduct.'*

**Motion by Chair Cotler, Seconded by Member Sims to approve Draft Minutes of the February 4, 2020 meeting as amended.** Motion carried with a 7/0 Voice vote.

## 6. REVIEW OF ARTICLE VIII. CHARTER AMENDMENTS (CONTINUED)

### A. CONSIDERATION OF SEC. 8.01(2), INITIATION BY PETITION

City Manager Chavarria gave a presentation.

#### Consensus:

- Staff to draft proposed Charter Amendments to clarify the role of the Supervisor of Elections during the petition process and outline specific requirements for format/content for the petition form; and
- Staff to provide charter comparables from other municipalities and bring back for discussion.

### B. CONSIDERATION OF SEC. 8.01(3), CHARTER REVIEW COMMITTEE

City Manager Chavarria gave a presentation.

#### **Motion by Member Adelson, Seconded by Chair Cotler to request staff:**

**draft Charter Amendments to state the City Commission is required to make appointments to the Charter Review Committee in the month of May prior to the year of the referendum; and to remove and replace the word 'diversity' in Section 8.01 with 'representation' in an effort to ensure representation which reflects the elected of the City. The Motion carried with a 7/0 Voice vote.**

#### **Motion by Member Garson, Seconded by Chair Cotler to request staff to:**

**draft Charter Amendments to require each Commissioner to first make their individual appointments and only after those five (5) appointments are completed may the two (2) at large members be appointed to the Charter Review Committee. The Motion carried with a 7/0 Voice vote.**

#### Consensus:

- To require that At-large appointments can only be made after a majority of the commissioner appointments are complete.

**Motion by Member Stewart, Seconded by Member Garson to require that if an individual Commissioner appointment is not made by May, then the vacancy becomes At-large. The Motion carried with a 7/0 Voice vote.**

**Motion by Vice Chair Paul, Seconded by Member Sims to advertise openings on the Charter Review Committee in February; and to require the City Commission complete appointments no later than April instead of May.** Motion carried with a 7/0 Voice vote

Chair Cotler opened the floor to public comment.

Carmen Gimenez, Hallandale Beach resident was called to speak.

Discussion regarding the purpose of the Charter Review Committee ensued.

Seeing no further speakers, Chair Cotler closed the floor to public comment.

**Motion by Member Sims, Seconded by Member Garson to establish a residency requirement for service on the Charter Review Committee.**

Member Adelson suggested a friendly amendment to state that First Priority will be given to Hallandale Beach residents; Second Priority will be given to those who can establish their ties to Hallandale Beach.

After further discussion, Member Adelson withdrew his amendment

**Motion by Member Sims, Seconded by Member Garson to establish a Hallandale Beach residency requirement for service on the Charter Review Committee.** The Motion carried with the following vote:

**Ayes:** 5 - Member Adelson, Member Sims, Member Wead, Member Garson and Vice Chair Paul

**Nays:** 2 – Member Stewart, Chair Cotler

**Motion by Member Garson, Seconded by Member Sims to require one (1) year residency at time of appointment to the Charter Review Committee.** The Motion carried with the following vote:

**Ayes:** 6 - Member Adelson, Member Sims, Member Wead, Member Garson, Member Stewart and Vice Chair Paul

**Nays:** 1 –Chair Cotler

**Motion by Member Sims, Seconded by Chair Cotler to require the City Commission incorporate consideration of a Budget for the Charter Review Committee; and to state the Committee may request additional funds.** The Motion carried with the following vote:

**Ayes:** 7 - Member Adelson, Member Sims, Member Wead, Member Garson  
Member Stewart, Chair Cotler and Vice Chair Paul

**Nays:** 0 – None

**Motion by Member Garson, Seconded by Member Wead to require that all Charter Review Committee meetings be disseminated in the same manner as City Commission meetings are done.** The Motion failed with the following vote:

**Ayes:** 2 - Member Wead, Member Garson

**Nays:** 5 – Member Adelson, Member Sims, Member Stewart, Chair Cotler and  
Vice Chair Paul

## **7. REVIEW OF ARTICLE V. ADMINISTRATION (Charter Officer Appointments, etc.)**

*Member Michael Wead left the meeting at 1:09 P.M.*

**Motion by Member Adelson, Seconded by Member Garson, to clarify the process for removal of the City Manager and to require a super majority vote of (4-1).** The Motion carried with the following vote:

**Ayes:** 4 - Member Adelson, Member Garson, Member Stewart and Vice  
Chair Paul

**Nays:** 2 - Member Sims, Chair Cotler

**Absent:** 1 - Member Wead

*Member Sims left the meeting at 1:30 P.M.*

**Motion by Member Garson, Seconded by Member Adelson to amend the procedure for removal of the City Attorney to be the same as City Manager, requiring a super majority vote (4-1); and to require the legal opinion of outside counsel prior to termination.** The Motion carried with the following vote:

**Ayes:** 4 - Member Adelson, Member Garson, Member Stewart and Vice  
Chair Paul, Chair Cotler

**Nays:** 0 – None

**Absent:** 2 - Member Wead, Member Sims

Discussion of Auditor provisions.

Consensus:

- No action taken.

Discussion of system for election of Mayor and Commissioners.

Consensus:

- Staff to provide clarity and options on jungle voting and districting.

**8. SCHEDULING NEXT MEETING**

MARCH 3, 2020

**9. OTHER BUSINESS**

Consensus:

- To authorize Chair Cotler to attend and participate at the next meeting via telephone conference on March 3, 2020.

**10. ADJOURNMENT**

There being no further business to discuss before the Charter Review Committee, the meeting adjourned without objection at 1:38 p.m.

RESPECTFULLY SUBMITTED BY:

ATTESTED BY:

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Irina Cotler, Chair

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Sheena D. James, CMC  
Charter Review Committee Liaison

Adopted by Committee: March 3, 2020