

James, Sheena

From: Eve Paul <eve.paul@icloud.com>
Sent: Thursday, January 9, 2020 7:15 PM
To: James, Sheena
Cc: Guillen, Jenorgen
Subject: Re: Mayor

Hi,

No I don't think I do. Sorry for the late reply. If this is the exhaustive description of the Mayor then this should be sufficient for discussion. I believe what will already be researched per our last meeting is benchmarking other municipalities to see how they operate. If not, I guess this would be a request hopefully this helps and I'm sorry it's beyond the work day as I'm just seeing this. Have a great weekend.

Sent from my iPhone

> On Jan 8, 2020, at 4:55 PM, James, Sheena <sjames@hallandalebeachfl.gov> wrote:
>
> Hello Eve,
>
> Just to confirm, you'd like to add an item for discussion regarding the Mayor's Job Description/Duties?
> Did you have any particular backup questions or inquiries you'd like to forward for the City Attorney's office to research? Just so I ensure we have the proper backup.

>
> Please advise.
>
> Best regards,
>
> Sheena D. James, CMC
> Deputy City Clerk
> City of Hallandale Beach | 400 South Federal Highway | Hallandale
> Beach, FL 33009
> Tel: (954) 457-1340 | Fax: (954) 457-1454 | sjames@cohb.org |
> <https://us-east-2.protection.sophos.com?d=cohb.org&u=d3d3LmNvaGlub3Jn&e=c2phbWVzQGhhbGxhbmRhbGVhZWFjaGZsLmdvdg==&h=e1a58496ff504930bbaa5a5f7f0348f1&t=VFJwb0hEK1A3TjNZbGlvcHNlalc1Q0NDbVVibUNrUVJ4OERoTHdERWYzdz0=>
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> ***Please note: City Hall is open Monday – Thursday from 7:30AM –
> 6:00PM, CLOSED ON FRIDAYS.***

> -----Original Message-----

> From: Eve Paul <eve.paul@icloud.com>
> Sent: Wednesday, January 8, 2020 9:23 AM
> To: Guillen, Jenorgen <jguillen@hallandalebeachfl.gov>
> Cc: James, Sheena <sjames@hallandalebeachfl.gov>
> Subject: Re: Mayor

>
> Great morning,

>

> This is excellent. For the purpose of our discussion at the next meeting, may you please add this to our packet for informational purposes please? Thank you in advance.

>

> Sent from my iPhone

>

>> On Jan 7, 2020, at 12:39 PM, Guillen, Jenorgen <jguillen@hallandalebeachfl.gov> wrote:

>>

>> Madam,

>>

>> Per City of Hallandale Beach Charter Section 3.04 the Mayor's description is listed below:

>>

>> Sec. 3.04: Mayor and vice-mayor.

>>

>> The electorate shall elect a Mayor at large with the candidate

>> receiving the greatest number of votes declared elected. The

>> commission shall elect from among its members a vice-mayor for a term

>> of two (2) years. The election shall be conducted at the

>> organizational meeting of the commission pursuant to section 2.34(a)

>> of the Code of Ordinances.

>>

>> In the event of a tie between two (2) candidates, the offices of

>> mayor or vice-mayor shall be decided by lot, to be conducted in

>> public by the city clerk.

>>

>> The mayor shall preside at meetings of the commission, shall be

>> recognized as head of city government for all ceremonial purposes, by

>> the governor for purposes of military law, for service of process,

>> execution of contracts, deeds and other documents, and shall act as

>> the city official designated to represent the city in all

>> agreements with other governmental entities or certifications to

>> other governmental entities, but shall have no administrative duties

>> except as required to carry out the responsibilities herein. The

>> vice-mayor shall act as mayor during the absence or disability of the mayor.

>>

>> (Ord. No. 82-14, § 1, 10-19-1982/3-8-1983; Ord.

>> No. 94-20, § 2, 8-30-1994; Ord. No. 2003-28, § 2, 11-18-2003; Ord. No.

>> 2003-32, § 2 (3.06), 11-18-

>> 2003)

>>

>> Please advise if this information provides clarification.

>>

>>

>> Respectfully,

>>

>> Jenorgen M. Guillen, CMC

>> City Clerk

>> City of Hallandale Beach | 400 South Federal Highway | Hallandale

>> Beach, FL 33009

>> Tel: (954) 457-1469 | Fax: (954) 457-1454 | jguillen@cohb.org |

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>>
>> ***Please note: City Hall is open Monday - Thursday from 7:30AM -
>> 6:00PM, CLOSED ON FRIDAYS.***
>>
>> -----Original Message-----
>> From: Eve Paul <eve.paul@icloud.com>
>> Sent: Tuesday, January 7, 2020 12:25 PM
>> To: James, Sheena <sjames@hallandalebeachfl.gov>
>> Cc: Guillen, Jenorgen <jguillen@hallandalebeachfl.gov>
>> Subject: Mayor
>>
>> Hello:
>>
>> Question: With regards to the role of the mayor as it pertains to functioning city business i.e. protocol during an
emergency, etc. In practice, as an employee what is the job description of the mayor, if any?
>>
>> Eve Paul
>>
>> Sent from my iPhone
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