



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 st Reading	2 nd Reading
2/5/2020	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
		Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
		Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number :	
N/A	N/A	N/A	N/A	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	Greg Chavarria, City Manager	City Manager's Office	
Strategic Plan Focus Areas:				
<input checked="" type="checkbox"/> Financial	<input checked="" type="checkbox"/> Organizational Capacity	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Development, Redevelopment and Economic Development	
Implementation Timeline				
Estimated Start Date: 10/1/2019 Estimated End Date: 9/30/2020				

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING CITY OFFICIALS TO SUBMIT A GRANT APPLICATIONS FOR GRANT PROGRAMS IDENTIFIED IN "EXHIBIT A" AS PART OF THE CITYWIDE GRANT PROGRAM; AUTHORIZING, IN THE EVENT OF GRANT APPLICATION AWARD, A CITY MATCH AS INDICATED IN "EXHIBIT A" CONTINGENT ON THE AVAILABILITY OF BUDGETED FUNDS; PROVIDING FOR ACCEPTANCE OF THE GRANT AWARD AND EXECUTION OF ALL DOCUMENTS; PROVIDING FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Staff seeks advanced authorization to prepare and submit grant proposals from a list of pre-selected grant opportunities for Fiscal Year 2019/2020.

Background:

The Grants Office is tasked with the coordination of City-wide grant applications. As a strategy to guide this effort, a comprehensive review of grant opportunities is conducted annually, and a Grants Funding Matrix is generated and provided to Departments for review and selection of grants that they may pursue during the fiscal year. The purpose of this exercise is to identify grants that align with City projects and to plan for the submission of grant applications in advance.

The collaborative effort resulted in a list of 66 pre-selected grant opportunities to be considered during the year. While some opportunities were selected by Departments and others were recommended by the Grants Office; all will be considered once official notices of funding are published. This list will become a Grant Application Plan for the fiscal year and will assist in the allocation of grant writing resources.

Grant funds, if awarded, will offset, supplement or allow initiation of expenditures for projects in categories such as healthy communities, mobility, parks and recreation, public safety, sustainability, utilities and infrastructure.

Although the majority of the selected grant opportunities do not require a match, or a match is unspecified, there are a few that require a match that may or may not be available in the current budget. Unavailable matching dollars would be needed if and when grants are awarded. As the fiscal year evolves, staff will be able to determine how funds could be made available for matching.

Current Situation:

The window of time to prepare and submit grant applications is often short and may not allow for preparation of agenda items and presentation to the City Commission before submittal.

In order to streamline and expedite the grant application process, staff is in need of advanced authorization to prepare and submit grant proposals from the list of pre-selected grant opportunities shown in Exhibit 2; with an understanding that upon award of a grant that requires matching funds, which are not available in the current budget, the individual item will be brought back to the City Commission for authorization to accept the grant award and to appropriate matching funds.

Why Action is Necessary:

Per Article V, Section 5.01 of the City Charter – Administration, Ordinances and Resolutions: “A resolution is an expression of the commission on matters of official concern, opinion, or administration, of a temporary character, or a provision for the

disposition of a particular item of the administrative business of the governing body.” In an effort to streamline the grant application submittal process during the fiscal year, staff seeks advanced authorization, through a resolution of the City Commission, to proceed with grant applications as proposed.

Cost Benefit:

The proposed item provides for an expedited grant application process; thus making grant operations more efficient and streamlined. Based on the average number of grant applications processed per year (40), this action has the potential to save approximately 220 staff hours valued at \$17,047.

PROPOSED ACTION:

The City Commission consider the attached Resolution authorizing the City Manager to submit pre-selected grant applications in support of City-wide projects and to execute all related documents to effectuate the submittal of grant applications and acceptance of grant awards.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution

Exhibit 2 – Pre-Selected Grant Opportunities for FY2019-2020