



Charter Review Committee 2019/2020



Setting Priorities

Staying on Schedule



By the Numbers

9 Articles in the Charter

7 Board Members

4 Months

1 Report

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Staff recommendation*:

- **Proceed Article by Article**
- **Prioritize based upon the amount of discussion anticipated within each Article**
- **The more discussion likely, the higher the priority, the earlier it is raised**
- **If little discussion is anticipated, the lower the priority; it comes up later**

*based on experience

Setting Priorities

Staying on Schedule -- Staff's proposal, a starting point



Meeting #3	7-Jan-20	ARTICLE III.	CITY COMMISSION
Meeting #4	21-Jan-20	ARTICLE IV.	ELECTIONS AND REFERENDUMS
Meeting #5	4-Feb-20	ARTICLE VIII.	CHARTER AMENDMENTS
Meeting #6	18-Feb-20	ARTICLE V.	ADMINISTRATION
Meeting #7	3-Mar-20	ARTICLE VI.	OFFICERS
Meeting #8	17-Mar-20	ARTICLE VII.	OFFICIAL CONDUCT
		ARTICLE I.	POWERS OF THE CITY
Meeting #9	31-Mar-20	ARTICLE IX.	TRANSITION SCHEDULE
		ARTICLE II.	CORPORATE LIMITS
Meeting #10	14-Apr-20	FIRST DRAFT OF FINAL REPORT	REVIEW AND APPROVAL
Meeting #11	28-Apr-20	SECOND DRAFT OF FINAL REPORT	REVIEW AND APPROVAL

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Questions:

What if this Board is different than previous Boards?

What if flexibility in the schedule is needed?

How do we make sure we cover everything?

What if we run out of time?

Let's continue....

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STEP #1: Articles this Board seeks to discuss:

ARTICLE III.	CITY COMMISSION	0-7
ARTICLE IV.	ELECTIONS AND REFERENDUMS	0-7
ARTICLE VIII.	CHARTER AMENDMENTS	0-7
ARTICLE V.	ADMINISTRATION	0-7
ARTICLE VI.	OFFICERS	0-7
ARTICLE VII.	OFFICIAL CONDUCT	0-7
ARTICLE I.	POWERS OF THE CITY	0-7
ARTICLE IX.	TRANSITION SCHEDULE	0-7
ARTICLE II.	CORPORATE LIMITS	0-7

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Questions:

✓ What if this Board is different than previous Boards?

What if flexibility in the schedule is needed?

How do we make sure we cover everything?

What if we run out of time?

Let's continue....

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Flexibility

If a topic is not finished, it will be placed on the next meeting's agenda.

It is always up to the Board.

Make sure to cover everything

Staff is prepared with a tracking system (next slide)

Meetings will get longer if and as progress stalls

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Step 2: Ready for the real work to begin

ARTICLE III. - City Commission		
Meeting 3	Number of Topics	Section #s if known (or subject matter)
Anthony		
Howard		
Leo		
Irina		
Eve		
Etty		
Michael		
TOTAL		

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Step 2: The real work

Example 1: Attendance requirement

ARTICLE III. - City Commission		
Meeting 3	Number of Topics	Section #s if known (or subject matter)
Anthony	1 (example)	example: "3.09(2)[c]" or "Commissioner forfeits seat if 3 months missed"
Howard		
Leo		
Irina		
Eve		
Etty		
Michael		

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Step 2: The real work

Example 2: 60 days to implement

ARTICLE IX. - Transition Schedule		
Meeting 9	Number of Topics	Section #s if known
Anthony	1 (example)	Example 9.05(1)
Howard	1	Example 9.05(1)
Leo	1	Example 9.05(1)
Irina	1	Example 9.05(1)
Eve	1	Example 9.05(1)
Etty	1	Example 9.05(1)
Michael	1	Example 9.05(1) - Everyone wants to discuss - might choose to take out of order

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Questions:

- ✓ What if this Board is different than previous Boards?
- ✓ What if flexibility in the schedule is needed?
- ✓ How do we make sure we cover everything?

What if we run out of time? (Meetings will get longer)

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Suggested Guidelines

1	It is the Board's intent to discuss/decide every topic that each member chooses to bring up
2	One member's desire to discuss a topic receives equal priority with any other member's desire to speak about another topic
3	Topics first discussed, but not decided, during a meeting will automatically be placed on the agenda for the next meeting.
4	Topics will not be discussed at a third meeting without an affirmative vote*

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in other words, a topic left undecided after two meetings will be handled as a "no action" decision unless the Board specifies otherwise.

(staff will continually remind the board of this)

Setting Priorities

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Questions:

- ✓ What if this Board is different than previous Boards?
- ✓ What if flexibility in the schedule is needed?
- ✓ How do we make sure we cover everything?
- ✓ What if we run out of time?


Other questions?

To proceed.....

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Article Number	Title	Count of Charter Review Board Members that anticipate discussion of potential changes within this article.	Board Verified Priority*
ARTICLE III.	CITY COMMISSION	#	TBD
ARTICLE IV.	ELECTIONS AND REFERENDUMS	#	TBD
ARTICLE VIII.	CHARTER AMENDMENTS	#	TBD
ARTICLE V.	ADMINISTRATION	#	TBD
ARTICLE VI.	OFFICERS	#	TBD
ARTICLE VII.	OFFICIAL CONDUCT	#	TBD
ARTICLE I.	POWERS OF THE CITY	#	TBD
ARTICLE IX.	TRANSITION SCHEDULE	#	TBD
ARTICLE II.	CORPORATE LIMITS	#	TBD
		*Articles with the most members anticipating discussion can be scheduled for the earliest meeting agendas. Priority order will be revised if and as necessary pursuant to the Board's directive.	



Move on to Specific Topic
Identification? Or place that on the
agenda for meeting #3?