



City of Hallandale Beach Charter Review Committee

400 S. Federal Highway
Hallandale Beach, FL 33009
www.cohb.org

Chair Irina Cotler
Vice Chair Eve Paul
Board Member Anthony Adelson
Board Member Howard Garson
Board Member Leo Grachow
Board Member Etty Sims
Board Member Michael Wead

City Attorney Jennifer Merino
Staff Liaison Sheena D. James

Staff Memo

Date: December 12, 2019
To: Charter Review Board
From: Keven Klopp, Assistant City Manager
Subject: Schedule for Review of Charter

At its December 3, 2019 meeting, the Board agreed to proceed with its review *in priority order*. Attached is a proposed schedule to implement the Board's directive. At the upcoming meeting, Staff will facilitate a decision-making process. The initial priority order proposed in the attachment is roughly based upon the number and complexity of topics during the prior review, Section by Section. Through the staff-facilitated decision-making process, the proposed schedule will be modified, if and as necessary, to reflect the current Board's priorities. The process is designed to be both flexible and to keep the Board on schedule and cognizant of its deadline.

To be prepared for this scheduling process, it will be helpful for each Board member to *make note of the Sections of the Charter in which he or she will have something to discuss or propose*.

The Board will be asked to approve the schedule. Likewise, the Board will be asked at each subsequent meeting to approve any necessary adjustments to the schedule to reflect the actual progress and any new items that might arise.

Please contact me at 954.457.1304 if you have any questions about the proposed schedule or the decision-making process that you, as a Board, will utilize to verify the schedule.

Attachments:
Exhibit 1 - Charter Review Committee Meeting Schedule