



# City of Hallandale Beach Charter Review Committee Meeting

400 S. Federal Highway  
Hallandale Beach, FL 33009  
www.cohb.org

Chair Irina Cotler  
Vice Chair Eve Paul  
Board Member Anthony Adelson  
Board Member Howard Garson  
Board Member Leo Grachow  
Board Member Etty Sims  
Board Member Michael Wead

City Attorney Jennifer Merino  
Staff Liaison Sheena D. James

## Meeting Minutes

Tuesday, December 3, 2019	1:00 PM	Commission Chambers
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### 1. CALL TO ORDER

The Charter Review Committee Meeting was called to order by City Manager Greg Chavarria at 1:05 p.m.

### 2. ROLL CALL

**Present:** 7 Chair Irina Cotler, Vice Chair Eve Paul, Board Members Anthony Adelson, Howard Garson, Leo Grachow, Etty Sims and Michael Wead.

City Manager Greg Chavarria, City Attorney Jennifer Merino and Staff Liaisons Sheena D. James were also present.

### 4. NEW BUSINESS

#### A. ESTABLISHING DOCUMENTS & MEMBER LISTING

City Manager Greg Chavarria welcomed all attendees to the meeting. Each member of the Charter Review Committee and staff introduced him/herself to the other members of the Committee.

#### B. CHARTER REVIEW COMMITTEE FINAL REPORT - 2011/2012 REVIEW CYCLE

#### C. PROPOSED TIMELINE FOR 2019/2020 CHARTER REVIEW CYCLE

City Attorney Jennifer Merino, provided a verbal report and answered questions posed by the Charter Review Committee.

**Consensus:** To add the following for discussion on an upcoming agenda:

- Residency Requirement for Charter Review Committee members
- Qualifications for Charter Review Committee members
- Appointment of alternate members to serve on the Charter Review Committee

**Consensus:** To invite subject matter experts, City staff and City Commissioners to attend the Charter Review Committee meetings to give presentations to the Committee as needed.

- Nomination by Board Member Anthony Adelson and Board Member Leo Grachow to appoint Howard Garson as the Chair.
- Nomination by Board Member Irina Cotler to appoint Irina Cotler as Chair, seconded by Ety Sims.
- Nomination by Board Member Irina Cotler to appoint for Eve Paul as Vice Chair
- Nomination by Board Member Eve Paul to appoint Anthony Adelson as Vice Chair.

**TO APPOINT HOWARD GARSON AS CHAIR – BOARD MEMBER ANTHONY ADELSON, BOARD MEMBER HOWARD GARSON AND BOARD MEMBER LEO GRACHOW.** Nomination failed with a 3/7 roll call vote.

**TO APPOINT IRINA COTLER AS CHAIR – BOARD MEMBER IRINA COTLER, BOARD MEMBER EVE PAUL, BOARD MEMBER ETTY SIMS AND BOARD MEMBER MICHAEL WEAD.** Nomination carried with a 4/7 roll call vote.

**TO APPOINT EVE PAUL AS VICE CHAIR – BOARD MEMBER ANTHONY ADELSON, BOARD MEMBER IRINA COTLER, BOARD MEMBER ETTY SIMS AND BOARD MEMBER MICHAEL WEAD.** Nomination carried with a 4/7 roll call vote.

**MOTION BY BOARD MEMBER LEO GRACHOW, SECONDED BY BOARD MEMBER HOWARD GARSON HOWARDS GARSON TO INVITE COMMISSIONERS TO PARTICIPATE EITHER IN PERSON OR VIA EMAIL AND SCHEDULE SEPARATELY.**

Chair Irina Cotler suggested a friendly amendment to the Motion to give an option to email their written statements/comments ahead of time.

Board Member Howard Garson suggested an additional friendly amendment to give an option to submit an email ahead of time but express that their presence is requested.

Board Member Leo Grachow accepted both friendly amendments.

**MOTION BY BOARD MEMBER LEO GRACHOW, SECONDED BY BOARD MEMBER HOWARD GARSON TO INVITE EACH MEMBER OF THE CITY COMMISSION TO ATTEND ONE OF THE UPCOMING CHARTER REVIEW COMMITTEE MEETINGS TO SHARE ANY COMMENTS, CONCERNS AND INSIGHTS; AND TO GIVE THEM THE OPTION TO SUBMIT THEIR WRITTEN COMMENTS AHEAD OF TIME TO THE LIAISON TO BE FORWARDED TO THE COMMITTEE; THEIR PRESENCE IS REQUESTED.** The Motion carried with a 7/0 roll call vote as follows:

**AYES:** Board Member Anthony Adelson, Chair Irina Cotler, Board Member Howard Garson, Board Member Leo Grachow, Chair Eve Paul, Board Member Ety Sims and Board Member Michael Wead.

**NAYS:** None

**Consensus:** To research the ability for City Commission to amend the Charter without need for a Referendum.

**MOTION BY ETTY SIMS, SECONDED BY CHAIR IRINA COTLER, TO REVIEW THE CHARTER BY PRIORITY; MEMBERS WILL REVIEW INFORMATION AND PRESENT THEIR PRIORITIES FOR DISCUSSION AT A FUTURE MEETING.** The Motion carried with a 7/0 voice vote.

## **5. SCHEDULING NEXT MEETING**

**Consensus** was reached to schedule the next meeting for: Thursday, December 19, 2019 at 10:00 am.

## **6. OTHER BUSINESS**

**Consensus** was reached to schedule future meetings every other Tuesday at 10:00 am beginning Tuesday, January 7, 2020. Dates are subject to change as determined by the Committee.

## **7. ADJOURNMENT**

There being no further business to discuss before the Charter Review Committee, the meeting adjourned without objection at 3:12 p.m.

RESPECTFULLY SUBMITTED BY:

ATTEST:

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Irina Cotler, Chair

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Sheena D. James, CMC  
Charter Review Committee Liaison