



## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
12/4/2019	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
		Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
		Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number :	
N/A	N/A	N/A	N/A	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	Jennifer Merino	City Attorney	
Strategic Plan Focus Areas:				
<input type="checkbox"/> Financial	<input checked="" type="checkbox"/> Organizational Capacity	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Development, Redevelopment and Economic Development	
Implementation Timeline				
Estimated Start Date: 12/4/2019 Estimated End Date: 12/31/2020				

### SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, SETTING THE PROCEDURES AND AMENDING THE SCHEDULES FOR COMMISSION MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

### STAFF SUMMARY:

#### Summary:

During the August 21, 2019 Regular City Commission Meeting, the Commission provided consensus to change the meeting times of the 1<sup>st</sup> and 2<sup>nd</sup> Regular City Commission Meetings to 5:30 PM and for regularly scheduled City Commission Workshop Meetings to be scheduled on an as-needed basis. Additionally, the HBCRA Board of Directors meeting will be held on the Monday preceding the 2<sup>nd</sup> Regular City Commission Meetings of the month at 5:30 PM.

**Background:**

On December 21, 2016 the City Commission adopted Resolution 2016-193 (Exhibit 2), which set the meeting times of the 1<sup>st</sup> Regular City Commission Meeting on the first Wednesday and the 2<sup>nd</sup> Regular City Commission Meeting on the third Wednesday of each month at 6:30 PM. The regularly scheduled City Commission/City Manager Workshop Special Meetings were renamed as Workshop Meetings. The regularly scheduled Workshop Meetings were set for 6:00 PM to be followed by the HBCRA Board of Directors Meeting.

The attached Resolution, once adopted, will set the following:

- The 1<sup>st</sup> Regular City Commission Meeting will start at 5:30 PM.
- The 2<sup>nd</sup> Regular City Commission Meeting will start at 5:30 PM.
- The regularly scheduled City Commission Workshop Meetings will be scheduled on an as-needed basis.
- The Regular HBCRA Board of Directors Meeting will be held on the Monday preceding the 2<sup>nd</sup> Regular City Commission Meetings of the month at 5:30 PM.

**Current Situation:**

The existing Resolution (2016-193) currently sets the 1<sup>st</sup> Regular City Commission Meetings and the 2<sup>nd</sup> Regular City Commission Meetings to begin at 6:30 PM. The regularly scheduled City Commission Workshop Meetings are scheduled at 6:30 PM to be followed by the HBCRA Board of Directors Meeting.

As such staff recommends adoption of the attached Resolution to reflect the City Commission decision as of August 21, 2019.

**Why Action is Necessary:**

Pursuant to Article V, Section 5.01, of the City of Hallandale Beach Charter, adoption of a resolution is needed for the disposition of a particular item(s) of the administrative business of the governing body.

**Cost Benefit:**

Adoption of this Resolution is cost neutral to the City and seeks to further document decisions regarding meeting dates and times as decided upon by the City Commission.

**PROPOSED ACTION:**

Staff recommends the City Commission adopt the attached Resolution amending the date and time for City Commission Meetings.

**ATTACHMENT(S):**

Exhibit 1 – Proposed Resolution  
Exhibit 2 – Resolution 2016-193