



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 st Reading	2 nd Reading
11/20/2019	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	Click or tap to enter a date.	Click or tap to enter a date.
		Public Hearing	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Quasi Judicial:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number :	
\$62,000	\$62,000	Outside Services School Crossing Guards 2110-534010	N/A	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City of West Palm Beach Contract #19629 ITB No. 16-17-13	Sonia Quinones, Chief of Police	Police	
Strategic Plan Focus Areas:				
<input checked="" type="checkbox"/> Financial	<input checked="" type="checkbox"/> Organizational Capacity	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Development, Redevelopment and Economic Development	
Implementation Timeline				
Estimated Start Date: 10/1/2019 Estimated End Date: 9/30/2020				

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE USE OF CITY OF WEST PALM BEACH CONTRACT #19629 FOR SCHOOL CROSSING GUARD SERVICES FROM ACTION LABOR MANAGEMENT, LLC FOR AN AMOUNT NOT TO EXCEED SIXTY TWO THOUSAND (\$62,000.00) DOLLARS; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT AND ALL RELATED DOCUMENTS TO EFFECUATE THE PURCHASE; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary and Background:

Hallandale Beach is home to many students who rely on walking as their primary method of commuting to and from school. There are both primary and secondary schools in the City and adjoining our City limits on Pembroke Road is McNichol Middle School. Children often have to traverse Hallandale Beach Boulevard and Pembroke Road on their way to and from school. Providing crossing guard services is a necessary and prudent service to help ensure the public safety of children.

Current Situation:

Accordingly, the City of Hallandale Beach Police Department has determined to enter into a contract with Action Labor of Florida, LLC for school crossing guard services by piggybacking off the City of West Palm Beach and Action Labor of Florida, LLC contract #19629 (Exhibit 2). This contract was the result of a City Invitation for Bid process conducted by the City of West Palm Beach (Exhibit 3).

Action Labor of Florida, LLC will provide six (6) guards and one (1) supervisor to provide enhanced pedestrian safety in the school zones at an hourly rate of \$12.60. These Crossing Guards will be stationed at 8th Avenue on West Hallandale Beach Boulevard and on designated street corners surrounding the newly consolidated Gulfstream Academy of Hallandale Beach campus. There will also be a crossing guard on Pembroke Road for McNichol students.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

As the aforementioned proposed purchase will be in excess of the City Manager's purchasing authority, City Commission authorization is required.

Cost Benefit:

The City of West Palm Beach is contracted to pay Action Labor of Florida, LLC \$18.25/hr. for crossing guards and \$21.00/hr. for crossing guard supervisor. The City of Hallandale Beach has a contracted rate of \$12.60/hr. for the same services. This pricing represents a savings of \$15.65 per hour for the term of the contract.

PROPOSED ACTION:

Staff recommends the City Commission adopts this Resolution authorizing the City Manager to contract for school crossing guard services with Action Labor of Florida, LLC for a period of one (1) year, effective October 1, 2019, in the amount of \$62,000; and authorize the City Manager to execute the appropriate documents.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution/Ordinance

Exhibit 2 – City of West Palm Beach & Action Labor of Florida, LLC School Crossing Guard
Contract #19629

Exhibit 3 – City of West Palm Beach Invitation Bid No. 16-17-130

Exhibit 4 – Action Labor Post Locations & Billing Rates