



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 st Reading	2 nd Reading
11/6/2019	<input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	11/6/2019	11/20/2019
		Public Hearing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number:	
See Below	See attachment A	Capital Lease Proceeds, General Fund and Workers' Compensation Fund	N/A	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Marie M. Gouin, Budget	Budget & Program Monitoring Director	
Strategic Plan Focus Areas:				
<input checked="" type="checkbox"/> Financial	<input type="checkbox"/> Organizational Capacity	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Development, Redevelopment and Economic Development	
Implementation Timeline				
Estimated Start Date: N/A Estimated End Date: N/A				

SHORT TITLE:

AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING THE ADOPTED BUDGET FOR FY 18/19 TO REFLECT THE REVENUES, EXPENDITURES, APPROPRIATIONS AND OTHER MISCELLANEOUS BUDGET ADJUSTMENTS; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This is an ordinance to amend the FY 18/19 Budget. Amending the adopted budget will increase the General Fund from the capital lease proceeds for the camera lease, the Workers' Compensation Fund from unanticipated revenues and fund balance to cover claims expense.

Background:

On October 24, 2018, the City Commission adopted the FY18/19 Budget in the amount of \$136,676,761 (includes all funds). Due to unforeseen circumstances, amendment is needed for year-end closeout of the FY 18/19 Budget.

Current Situation:

This budget amendment includes the appropriation of funds from the General Fund capital lease proceeds and the Workers' Compensation Fund to cover unanticipated revenues and expenses.

This budget amendment will establish, increase and appropriate budgets for the following items:

1. The Capital Lease Proceeds were not budgeted and needs to be budgeted in FY 18/19 to acknowledge the dollars for the purchase of the equipment. - ***impact \$448,549***, and
2. Increase the Workers' Compensation Fund by recognizing unanticipated revenues and use of fund balance to cover claim expenses greater than anticipated. In FY 18/19 staff budgeted \$768,836 for claims expenses. During the year, the City had multiple settlements totaling \$1,122,416. The amendment to the FY 2018-19 Budget will not exceed \$400,000 – ***impact - not to exceed \$400,000***.

Why Action is Necessary:

In accordance with Florida Statutes Section 166.241(2), a municipal government may not expend or contract for expenditures in any fiscal year except those expenditures pursuant to the adopted budget, except for the items that the Budget Ordinance that adopts the annual budget allows to be appropriated without Commission approval, and for the reallocation of carryover projects that were previously approved by the Commission. Since year-end closed out adjustments were not anticipated in the FY 18/19 Budget, nor allowable in accordance with the Budget Ordinance, a budget amendment is required to obtain Commission approval for the appropriations and expenditures of these funds.

Florida Statutes Sec 166.241(4) authorizes a government at any time within the fiscal year, or within sixty days (November 30), following the end of the fiscal year to amend its budget. Also, budget amendments must be approved in the same manner as adoption of the original budget. Since Hallandale Beach adopts its budget by ordinance, this amendment will be adopted by ordinance. There will be two readings of this ordinance approving the amending of the FY 18/19 Budget.

Cost Benefit:

This budget amendment will revise the FY 18/19 Budget by an amount not to exceed \$448,549 from Capital Lease Proceeds in the General Fund. It will also increase revenue in the Workers' Compensation Fund by a not to exceed amount of \$400,000. The proposed transactions include changes in revenues and expenditures as indicated on Attachment A of the Ordinance. It is important to note that these adjustments will not require a property tax or fee increase. The cost benefit to making these adjustments include compliance accounting for

adequate reporting for the Comprehensive Annual Financial Report and allocating necessary funds for unexpected expenditures.

PROPOSED ACTION:

Staff recommends approval on Second Reading of the attached Ordinance amending the FY 18/19 Budget to record the revenues, expenditures and other related adjustments.

ATTACHMENT(S):

Exhibit 1 – Proposed Ordinance
Exhibit 2 – Budget Amendment