



**Hallandale Beach**  
PROGRESS. INNOVATION. OPPORTUNITY.

400 South Federal Hwy  
Hallandale Beach, FL 33009

## City of Hallandale Beach City Commission Agenda Cover Memo

|   |                  |           |  |  |                       |  |            |           |
|---|------------------|-----------|--|--|-----------------------|--|------------|-----------|
| <b>Meeting Date:</b>  | October 11, 2019 |           | <b>Item Type:</b><br><small>(Enter X in box)</small>   | <b>Resolution</b><br><div style="text-align: center;"><b>X</b></div>               | <b>Ordinance</b>      | <b>Other</b>   |            |           |
| <b>Fiscal Impact:</b><br><small>(Enter X in box)</small>          | <b>Yes</b>       | <b>No</b> | <b>Ordinance Reading:</b><br><small>(Enter X in box)</small>   | <b>1<sup>st</sup> Reading</b><br><div style="text-align: center;"><b>N/A</b></div> |                       | <b>2<sup>nd</sup> Reading</b><br><div style="text-align: center;"><b>N/A</b></div> |            |           |
|   | <b>X</b>         |           |  | <b>Public Hearing:</b><br><small>(Enter X in box)</small>                          | <b>Yes</b>            | <b>No</b>  | <b>Yes</b> | <b>No</b> |
|   |                  |           | <b>X</b>   |  |                       |  | <b>X</b>   |           |
| <b>Funding Source:</b>  | 490-3310W-564070 |           | <b>Advertising Requirement:</b><br><small>(Enter X in box)</small>   | <b>Yes</b>   |                       | <b>No</b>  |            |           |
|   |                  |           |  |  |                       | <b>X</b>   |            |           |
| <b>Account Balance:</b>   | \$80,000         |           | <b>Quasi Judicial:</b><br><small>(Enter X in box)</small>  | <b>Yes</b>   |                       | <b>No</b>  |            |           |
|   |                  |           |  |  |                       | <b>X</b>   |            |           |
| <b>Project Number :</b>   | P1912            |           | <b>RFP/RFQ/Bid Number:</b>   | <b>N/A</b>   |                       |  |            |           |
| <b>Contract/P.O. Required:</b><br><small>(Enter X in box)</small> | <b>Yes</b>       | <b>No</b> | <b>Strategic Plan Priority Area:</b> <small>(Enter X in box)</small><br><br><div style="display: flex; justify-content: space-between;"> <div>Safety</div> <input type="checkbox"/> </div> <div style="display: flex; justify-content: space-between;"> <div>Quality</div> <input checked="" type="checkbox"/> </div> <div style="display: flex; justify-content: space-between;"> <div>Vibrant Appeal</div> <input type="checkbox"/> </div> |  |                       |  |            |           |
|   |                  |           |  |  |                       |  |            |           |
|   |                  |           |  |  |                       |  |            |           |
|   |                  |           |  |  |                       |  |            |           |
| <b>Sponsor Name:</b>  | James Sylvain    |           | <b>Department:</b>   |  | Public Works Director |  |            |           |

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE PIGGY-BACKING OF COOPER CITY'S GEOGRAPHIC INFORMATION SYSTEM CONSULTANT CONTRACT RFP # 2019-2-UTL WITH FLORIDA TECHNICAL CONSULTANT, LLC (FTC) FOR THE DEVELOPMENT OF THE CITY'S ADDITIONAL UTILITY MAPS FOR AN AMOUNT NOT TO EXCEED EIGHTY THOUSAND (\$80,000) DOLLARS FOR FISCAL YEAR 2019-2020; AND PROVIDING AN EFFECTIVE DATE.**

### STAFF SUMMARY:

**Summary:**

The City of Hallandale Beach (City) is implementing a Geographic Information System (GIS) to improve and quantify all of the City's utilities. In doing so, the City will have the ability to identify  
FILE NO. 19-358

the exact location of any assets that is added to our system. This GIS mapping will be a tool for our Utility Department to quantify, track and improve resident services.

**Background:**

Cooper City has a contract for GIS (Exhibit 1) with Florida Technical Consultant, Inc. (FTC). The City piggy-backed that contract in Fiscal year 2018/2019 for \$20,000 of services whereby FTC developed the City's sewer utility map (Exhibit 2). Staff intends to continue using FTC to develop additional utility maps.

**Current Situation:**

Based on FTC's level of service and their knowledge of our current utility system, staff seeks authorization for \$80,000 worth of services for FTC for work on additional sewer, water and stormwater utility maps.

**Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

**Fiscal Impact:**

Utility accounts would be utilized to pay for the \$80,000 expense (Account 490-3310W-564070-P1912.)

**PROPOSED ACTION:**

Staff recommends approval of the attached Resolution authorizing the City Manager to purchase GIS consultant services utilizing the Cooper City's Bid Contract RFP 2019-2-UTL in an amount not to exceed eighty thousand dollars (\$80,000) and authorizing the City Manager to execute all related documents to effectuate the purchase for the 19/20 Fiscal Year.

**ATTACHEMENT(S):**

Exhibit 1 – Resolution

Exhibit 2 – Executed Agreement, Geographic Information System (GIS) Services RFP 2019-2-UTL

Exhibit 3 – Geographic Information System (GIS) Services RFP 2019-2-UTL

Exhibit 4 – Lead Agency approval to utilize Piggyback Agreement