



## City of Hallandale Beach City Commission Agenda Cover Memo

<b>Meeting Date:</b>	10-2-2019		<b>Item Type:</b> (Enter X in box)	<b>Resolution</b> X	<b>Ordinance</b>	<b>Other</b>	
<b>Fiscal Impact:</b> (Enter X in box)	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> (Enter X in box)	<b>1<sup>st</sup> Reading</b> N/A		<b>2<sup>nd</sup> Reading</b> N/A	
	X		<b>Public Hearing:</b> (Enter X in box)	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
					X		X
<b>Funding Source:</b>	Various accounts allocated to various Departments		<b>Advertising Requirement:</b> (Enter X in box)	<b>Yes</b>		<b>No</b>	
<b>Account Balance:</b>	\$74,000 various accounts		<b>Quasi Judicial:</b> (Enter X in box)	<b>Yes</b>		<b>No</b>	
						X	
<b>Project Number :</b>	N/A		<b>RFP/RFQ/Bid Number:</b>	National Joint Powers Alliance (NJPA) - now Sourcewell – RFP Contract # 121218-WWG Facilities Maintenance, Repair and Operating Supplies  W.W. Grainger, Inc.			
<b>Contract/P.O. Required:</b> (Enter X in box)	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> (Enter X in box)				
	X		<b>Safety</b> <input type="checkbox"/> <b>Quality</b> <input checked="" type="checkbox"/> <b>Vibrant Appeal</b> <input type="checkbox"/>				
<b>Sponsor Name:</b>	Greg Chavarria, City Manager		<b>Department:</b>	Andrea Lues, Procurement Director			

### SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE SOURCEWELL CONTRACT #121218-WWG WITH W. W. GRAINGER, INC. FOR MAINTENANCE, REPAIRS AND OPERATIONS SUPPLIES, INDUSTRIAL EQUIPMENT AND TOOLS FOR AN AMOUNT NOT TO EXCEED SEVENTY FOUR THOUSAND (\$74,000.00) DOLLARS AS PROVIDED FOR IN THE FISCAL YEAR 2019-2020 BUDGET; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE; AND PROVIDING AN EFFECTIVE DATE.

## STAFF SUMMARY:

### **Summary:**

Each fiscal year, the Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. As a member of the formerly National Joint Powers Alliance (NJPA), now Sourcwell, the City is able to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market. The City wishes to purchase various items through W.W. Grainger as described below.

### **Background:**

The term W.W. Grainger Contract/RFP # 121218 is from January 25, 2019 through January 25, 2023.

Some of the purchases made by Departments utilizing this contract include but are not limited to, electrical supplies, mechanical equipment, hand soap, pumps, incandescent light bulbs, and mats of all kinds. These items can be purchased from the store located in Pompano Beach and/or on-line.

### **Current Situation:**

For FY 2019-2020, the following expenditures have been requested by Departments for W.W. Grainger Contract/RFP # 121218:

DEPARTMENT	AMOUNT NOT TO EXCEED DURING FY 2019-2020
Development Services\Building Department	\$ 600
Fire\Rescue	\$ 500
Parks (Various Divisions/Programs)	\$ 15,500
Public Works\Capital Improvements	\$ 55,400
Contingency for unanticipated purchases	\$ 2,000
<b>TOTAL FOR FY 2019-2020</b>	<b>\$ 74,000</b>

### **Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

### **Fiscal Impact:**

As per the approved FY 2019-2020 budget, for each Department, expenditures are not to exceed \$74,000, including two thousand dollar (\$2,000) contingency for unanticipated circumstances utilizing Sourcwell (formerly NJPA), Contract Number 121218-WWG with W.W. Grainger, Inc.

**PROPOSED ACTION:**

Staff recommends approval of the attached Resolution authorizing City Manager to execute all related documents to effectuate the purchases for FY 2019-2020 with W.W. Grainger Contract/RFP # 121218.

**ATTACHEMENT(S):**

Exhibit 1 – Resolution

Exhibit 2 – Sourcewell (formerly NJPA) Contract Number 121218-WWG Facilities Maintenance, Repair and Operating Supplies