



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	June 19, 2019		Item Type: (Enter X in box)	Resolution X	Ordinance	Other	
Fiscal Impact: (Enter X in box)	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading N/A		2nd Reading N/A	
	X			Public Hearing: (Enter X in box)	Yes	No	Yes
						X	
Funding Source:	Federal Reimbursement		Advertising Requirement: (Enter X in box)	Yes		No	
						X	
Account Balance:	N/A		Quasi Judicial: (Enter X in box)	Yes		No	
						X	
Project Number :	N/A		RFP/RFQ/Bid Number:	RFP # FY2015-2016-007 Disaster Debris Monitoring Services			
Contract/P.O. Required: (Enter X in box)	Yes	No	Strategic Plan Priority Area: (Enter X in box)				
	X		Improve City Infrastructures <input type="checkbox"/> Improve Safety, Security & Comfort of Residents <input checked="" type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> Vibrant Destination <input checked="" type="checkbox"/>				
Sponsor Name:	Greg Chavarria City Manager		Department: Public Works	James F. Sylvain, P.E., Director			

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXTEND RFP #FY2015-2016-007, DISASTER DEBRIS MONITORING SERVICES AGREEMENT WITH EISMAN AND RUSSO FOR THREE (3) ADDITIONAL ONE (1) YEAR TERMS, NOT TO EXCEED A TOTAL CONTRACT TERM OF SIX YEARS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Background:

The City of Hallandale Beach, like many other cities, is vulnerable to both man-made and natural disasters. Man-made disasters refer to instances of civil unrest and terrorist attacks, while natural disasters include events such as hurricanes, tornadoes, windstorms, floods and fires. As such, the City entered into a pre-need, pre-event contract with a qualified/experienced emergency and debris monitoring firm that would provide the City with services during a disaster or emergency event.

In the event of a disaster/emergency, the chosen contractor would service the City first and be on call to provide all support services necessary to ensure the safety and well-being of all residents and visitors to the City. The City Manager also will have the ability to call upon the chosen contractor in order to provide services to assist the City with special needs and events other than full-scale disasters.

On January 29, 2016 the City of Hallandale Beach advertised RFP #FY2015-2016-007.

On February 12, 2016 a non-mandatory pre-proposal conference was held in the City Hall Commission Chambers. Three vendors attended the pre-proposal meeting.

On March 8, 2016 responses to RFP FY#2015-2016-007 were due to the City.

On April 13, 2016 and April 21, 2016 the Evaluation Committee met in order to review and discuss the proposals.

On May 9, 2016 Eisman & Russo and Tetra Tech were invited to provide an oral presentation. Upon completion of the oral presentations, the Evaluation Committee reviewed and ranked the two firms. The purpose of the evaluation was to appraise the qualifications, approach of the services to be provided, personnel, past performances and cost proposals of each firm.

Upon the conclusion of the evaluation process, staff completed rating sheets for both firms and recommended the award of RFP #FY2015-2016-007 to the highest ranked firm (Eisman & Russo).

On June 15 2016 the City Commission adopted Resolution No. 2016-86 (Exhibit 3) awarding BID #FY2015-2016-007, City of Hallandale Beach Disaster Debris Monitoring Services, to Eisman & Russo.

Current Situation:

On October 26, 2019 the initial term of the contract is scheduled to terminate, which will leave the City vulnerable to loss and damages in the event of a disaster/emergency without Disaster Debris Monitoring Services in the event of an emergency event.

The initial term of the Agreement was for three (3) years, beginning on October 5, 2016. The City has the option of extending the contract for three (3) additional one (1) year terms not to exceed a total contract term of six (6) years. In utilizing this option the City will mitigate the risk of loss and damages by providing Disaster Debris Monitoring Services.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-6 Award of Contract, The City Manager shall have the authority to recommend to the City Commission award of contracts.

Fiscal Impact:

Upon declaration of a state of emergency by either the County, State, or Federal government, all costs associated with this contract will be reimbursed to the City.

PROPOSED ACTION:

Staff recommends approval of the attached Resolution authorizing the City Manager to execute Amendment No. 1 to the Disaster Debris Monitoring Services Agreement with Eisman & Russo, extending the contract for three (3) additional one (1) year terms not to exceed a total contract term of six (6) years and providing for an effective date.

ATTACHEMENT(S):

Exhibit 1 – Resolution

Exhibit 2 – Resolution No. 2016-86 RFP FY 2015-2016-007 Disaster Debris Monitoring Services

Exhibit 3 – Disaster Debris Monitoring Services Executed Agreement