



City of Hallandale Beach  
City Commission  
400 S. Federal Highway  
Hallandale Beach, FL 33009  
www.cohb.org

Mayor Joy D. Adams  
Vice Mayor Sabrina Javellana  
Commissioner Mike Butler  
Commissioner Michele Lazarow  
Commissioner Anabelle Lima-Taub

City Manager Greg Chavarria  
City Attorney Jennifer Merino  
City Clerk Jenorgen M. Guillen, CMC

## Meeting Minutes

Wednesday, May 22, 2019	5:30 PM	Commission Chambers
<b>1. CALL TO ORDER</b>		
<i>The meeting was called to order by Mayor Joy D. Adams at 5:35 PM.</i>		
<b>2. ROLL CALL</b>		
<b>Present:</b> 5 - Mayor Joy Adams, Vice Mayor Sabrina Javellana, Commissioner Mike Butler, Commissioner Michele Lazarow and Commissioner Anabelle Lima-Taub		
<b>Absent:</b> 0 –		
<i>City Manager Greg Chavarria and City Attorney Jennifer Merino were present.</i>		
<i>Commissioner Anabelle Lima-Taub arrived at 5:37 p.m.</i>		
<b>3. PLEDGE OF ALLEGIANCE</b>		
<b>4. ORDER OF BUSINESS</b>		
<i>Item 6D moved to the June 5, 2019 Meeting. Item 9B pulled from the Consent Agenda due to a speaker signed up to speak on the item. Item 13C will be addressed after all presentation items have been heard. Approved by consensus.</i>		
<b>5. PUBLIC PARTICIPATION (Speakers must sign-in with the City Clerk prior to the start of the meeting)</b>		
<i>The following public speakers spoke:</i> Marcos Pena Howard Garson Gloria Stoner		
<i>City Manager Greg Chavarria asked Public Works Director James Sylvain to obtain Ms. Stoner's contact information. He asked Ms. Stoner to please meet with Mr. Sylvain at the cemetery and asked Mr. Sylvain to please make a notation of the specifics in order to maintain the cemetery.</i>		

## 6. PRESENTATIONS

- A. JEWISH AMERICAN HERITAGE MONTH PROCLAMATION. (SPONSORED BY MAYOR JOY D. ADAMS)

*Vice Mayor Sabrina Javellana read the proclamation into the record and along with Mayor Joy D. Adams presented the proclamation to Harrison Grandwilliams, Office of Congresswoman Debbie Wasserman Schultz.*

- B. NATIONAL PUBLIC WORKS WEEK PROCLAMATION (STAFF: PUBLIC WORKS DIRECTOR)

*Mayor Joy D. Adams read the proclamation into the record and presented it to the Public Works Staff and Public Works Director James Sylvain.*

*Public Works Director James Sylvain introduced the Public Works Staff and thanked them for their hard work.*

- C. WATER REUSE PROCLAMATION. (STAFF: PUBLIC WORKS DIRECTOR)

*Mayor Joy D. Adams read the proclamation into the record and presented it to Public Works Director James Sylvain.*

*Public Works Director James Sylvain stated the importance of water conservation.*

- D. CERTIFICATES OF APPRECIATION FOR THE SUPPORT AND DONATIONS TO THE PROM DRESS DRIVE. (SPONSORED BY COMMISSIONER ANABELLE LIMA-TAUB)

*Item was deferred to June 5, 2019.*

- E. AUTISM AWARENESS PROGRAM. (STAFF: POLICE CHIEF)

*Police Chief Sonia Quinones and Police Captain Megan Jones presented the item and explained the Autism Awareness Program.*

- F. LEGISLATIVE UPDATE PRESENTATION. (STAFF: ASSISTANT CITY MANAGER DR. JEREMY EARLE)

*Assistant City Manager Dr. Jeremy Earle presented the item and introduced Stephanie Grutman Zauder, Ballard Partners, who gave a presentation on the legislative updates.*

**7. COMMISSIONER COMMUNICATIONS - Items not on the Agenda**

**A. COMMISSIONER BUTLER**

*No communication.*

**B. COMMISSIONER LAZAROW**

*Commissioner Michele Lazarow appointed Ms. Gloria Stoner to the Parks and Recreation Board. Appointment was accepted by consensus.*

**C. COMMISSIONER LIMA-TAUB**

**D. VICE MAYOR JAVELLANA**

*Vice Mayor Sabrina Javellana asked staff regarding the Coding Program and if its funding could be used for other programs.*

*City Manager Greg Chavarria stated there has been minimal use of the Coding Program.*

*City Attorney Jennifer Merino stated that they can look into that, but she believes they have some restrictions to the usage of those funds.*

*Vice Mayor Sabrina Javellana asked if they can do an internship program.*

*City Manager Greg Chavarria will follow-up with that as an after-action item.*

*Vice Mayor Sabrina Javellana asked for staff to put a resource guide together for those immigrants that were flown into Broward County in order to assist them in obtaining citizenship.*

*Vice Mayor Sabrina Javellana asked if staff could come up with a Census Counting Committee and suggested that the committee be a diverse one and the members speak different languages.*

**E. MAYOR ADAMS**

**8. APPROVAL OF DRAFT MINUTES**

**A. APRIL 17, 2019 CITY COMMISSION MEETING MINUTES.**

*City Clerk Jenorgen Guillen read the title into the record.*

**A motion was made by Vice Mayor Sabrina Javellana seconded by Commissioner Anabelle Lima-Taub to approve the April 17, 2019 City Commission Meeting Minutes. The motion carried with the following votes:**

**Ayes:** 5 - Mayor Joy D. Adams, Vice Mayor Sabrina Javellana, Commissioner Michele Lazarow, Commissioner Mike Butler and Commissioner Anabelle Lima-Taub.

**Nayes: 0**

**B. APRIL 15, 2019 SPECIAL CITY COMMISSION MEETING MINUTES.**

*City Clerk Jenorgen Guillen read the title into the record.*

**A motion was made by Vice Mayor Sabrina Javellana seconded by Commissioner Anabelle Lima-Taub to approve the April 15, 2019 City Commission Meeting Minutes. The motion carried with the following votes:**

**Ayes:** 5 - Mayor Joy D. Adams, Vice Mayor Sabrina Javellana, Commissioner Michele Lazarow, Commissioner Mike Butler and Commissioner Anabelle Lima-Taub.

**Nayes: 0**

**C. APRIL 3, 2019 CITY COMMISSION MEETING MINUTES.**

*City Clerk Jenorgen Guillen read the title into the record.*

**A motion was made by Vice Mayor Sabrina Javellana seconded by Commissioner Anabelle Lima-Taub to approve the April 3, 2019 City Commission Meeting Minutes. The motion carried with the following votes:**

**Ayes:** 5 - Mayor Joy D. Adams, Vice Mayor Sabrina Javellana, Commissioner Michele Lazarow, Commissioner Mike Butler and Commissioner Anabelle Lima-Taub.

**Nayes: 0**

**9. CONSENT AGENDA (Matters on the Consent Agenda are not expected to require discussion. Items will be adopted by one motion. If discussion is desired by any member of the Commission, then that item may be pulled from the Consent Agenda by any member of the City Commission and will be considered separately. If the public wishes to speak on a matter on the Consent Agenda, they must inform the City Clerk prior to the start of the meeting. They will be recognized prior to the approval of the Consent Agenda or on the separate item, if it is pulled.)**

**A motion was made by Commissioner Michele Lazarow seconded by Commissioner Mike Butler to approve the Consent Agenda as amended. The motion carried with the following votes:**

**Ayes:** 5 - Mayor Joy D. Adams, Vice Mayor Sabrina Javellana, Commissioner Michele Lazarow, Commissioner Mike Butler and Commissioner Anabelle Lima-Taub.

**Nayes: 0**

**A. MONTHLY FINANCIAL REPORT FOR THE MONTH OF APRIL 2019. (STAFF: BUDGET & PROGRAM MONITORING DIRECTOR)**

**Approved on consent.**

- B. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM FOR FISCAL YEAR 2020 THROUGH 2024; ESTABLISHING THE FISCAL YEAR 2020 CAPITAL IMPROVEMENT PROGRAM AS THE CAPITAL BUDGET FOR THE CITY OF HALLANDALE BEACH; PROVIDING FOR AN EFFECTIVE DATE.(STAFF: DEVELOPMENT SERVICES DIRECTOR)

**Item was pulled from consent for discussion.**

**A motion was made by Commissioner Michele Lazarow seconded by Vice Mayor Sabrina Javellana to approve the Resolution. The motion carried with the following votes:**

**Ayes:** 5 - Mayor Joy D. Adams, Vice Mayor Sabrina Javellana, Commissioner Michele Lazarow, Commissioner Mike Butler and Commissioner Anabelle Lima-Taub.

**Nayes:** 0

- C. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, APPROVING THE ISSUANCE OF A PURCHASE ORDER TO CRAVEN THOMPSON & ASSOCIATES, INC. FOR AN AMOUNT OF SEVENTY SIX THOUSAND AND FIFTY (\$76,050) DOLLARS FOR THE SURVEYING OF THE SCHAFER CANAL FOR THE PURPOSES OF DREDGING AND STABILIZING THE CANAL BANKS; AUTHORIZING THE CITY MANAGER TO EXECUTE THE PURCHASE ORDER; AND PROVIDING FOR AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

***Approved on consent.***

## **10. ORDINANCES ON FIRST READING**

- A. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING CHAPTER 14 "MINIMUM PROPERTY MAINTENANCE AND OCCUPANCY CODE" OF THE CITY OF HALLANDALE BEACH CODE OF ORDINANCES; SPECIFICALLY AMENDING SECTION 14-13 "VACANT PROPERTY REGISTRATION" BY DELETING THE SUNSET PROVISION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE. (FIRST READING) (STAFF: DEVELOPMENT SERVICES DIRECTOR)

*City Clerk Jenorgen Guillen read the title into the record.*

***A motion was made by Commissioner Michele Lazarow seconded by Commissioner Mike Butler to approve the Ordinance on first reading. The motion carried with the following votes:***

**Ayes:** 5 - Mayor Joy D. Adams, Vice Mayor Sabrina Javellana, Commissioner Michele Lazarow, Commissioner Mike Butler and Commissioner Anabelle Lima-Taub.

**Nayes:** 0

## **11. ORDINANCES ON SECOND READING/PUBLIC HEARING**

- A. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING SECTIONS OF CHAPTER 2, ADMINISTRATION, ARTICLE II, CITY COMMISSION, TO ADOPT AND CODIFY A COMMISSION PROTOCOL MANUAL ESTABLISHING RULES FOR COMMISSIONER CONDUCT, INTERACTIONS WITH CITY ADMINISTRATION AND MEETING PROCEDURE; PROVIDING FOR AMENDMENT AND ENFORCEMENT OF THE PROTOCOL MANUAL; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE. (SECOND READING)(SPONSORED BY VICE MAYOR SABRINA JAVELLANA)

*THIS ITEM WAS APPROVED ON APRIL 3, 2019 ON A 3/2 ROLL CALL VOTE.*

*THIS ITEM WAS DEFERRED ON MAY 1, 2019 ON A 4/0 ROLL CALL VOTE.*

*City Clerk Jenorgen Guillen read the title into the record.*

*Item is being heard in conjunction with item 13B.*

*Mayor Joy D. Adams opened to public participation.*

*Mayor Joy D. Adams closed public participation.*

***A motion was made by Commissioner Michele Lazarow seconded by Vice Mayor Sabrina Javellana to approve the Ordinance on second reading. The motion carried with the following votes:***

***Ayes:*** 3 - Vice Mayor Sabrina Javellana, Commissioner Michele Lazarow, and Commissioner Mike Butler.

***Nayes:*** 2 – Mayor Joy D. Adams and Commissioner Anabelle Lima-Taub.

- B. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING SECTION 2-3, “LOBBYISTS; REGISTRATION AND DISCLOSURE; ENFORCEMENT” TO REVISE REGISTRATION REQUIREMENTS TO REQUIRE REGISTRATION PRIOR TO LOBBYING FOR EACH INDIVIDUAL PRINCIPAL AND UPDATE THE LOBBYIST REGISTRATION FEE; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE. (SECOND READING)(SPONSORED BY VICE MAYOR SABRINA JAVELLANA)

*THIS ITEM WAS APPROVED ON APRIL 17, 2019 ON A 5/0 ROLL CALL VOTE.*

*THIS ITEM WAS DEFERRED ON MAY 1, 2019 ON A 4/0 ROLL CALL VOTE.*

*City Clerk Jenorgen Guillen read the title into the record.*

*Vice Mayor Sabrina Javellana introduced the item.*

*City Attorney Jennifer Merino clarified amendment to ILine 75 to include an exemption of 501 c.*

***A motion was made by Commissioner Mike Butler seconded by Vice Mayor Sabrina Javellana to approve the Ordinance on second reading as amended. The motion carried with the following votes:***

***Ayes:*** 5 - Mayor Joy D. Adams, Vice Mayor Sabrina Javellana, Commissioner Michele Lazarow, Commissioner Mike Butler and Commissioner Anabelle Lima-Taub.

***Nays:*** 0

## **12. RESOLUTIONS/PUBLIC HEARING**

## **13. RESOLUTIONS/CITY BUSINESS**

- A. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, ACCEPTING THE PROPOSED GUARANTEED MAXIMUM PRICE OF ELEVEN MILLION FOUR HUNDRED AND THIRTY-SEVEN THOUSAND FOUR HUNDRED AND FOUR (\$11,437,404) DOLLARS FOR THE CONSTRUCTION OF THE GOLDEN ISLES TENNIS CENTER AND GOLDEN ISLES PARK; APPROVING ADDITIONAL CONTINGENCY FUNDS IN THE NOT-TO-EXCEED AMOUNT OF SIX HUNDRED AND EIGHTY THOUSAND DOLLARS (\$680,000); AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY AGREEMENTS TO PROCEED WITH THE PROJECT; AUTHORIZING THE CITY MANAGER TO TRANSFER FIVE MILLION TWO HUNDRED AND SEVENTY-ONE THOUSAND AND SEVENTY SEVEN DOLLARS (\$5,271,077) FROM THE GENERAL BOND RESERVES WITHIN THE GENERAL OBLIGATION FUND TO THE GOLDEN ISLES TENNIS CENTER AND GOLDEN ISLES PARK PROJECT TO COVER THE ADDITIONAL COSTS; AND PROVIDING FOR AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

*City Clerk Jenorgen Guillen read the title into the record.*

*CIP Project Manager Gregg Harris introduced the item.*

***A motion was made by Commissioner Mike Butler seconded by Vice Mayor Sabrina Javellana to approve the Resolution. The motion carried with the following votes:***

***Ayes:*** 5 - Mayor Joy D. Adams, Vice Mayor Sabrina Javellana, Commissioner Michele Lazarow, Commissioner Mike Butler and Commissioner Anabelle Lima-Taub.

***Nays:*** 0

B. DISCUSSION ON AMENDMENTS TO THE PROTOCOL MANUAL. (STAFF: CITY ATTORNEY)

*City Attorney Jennifer Merino introduced the amendments requested to be done to the Protocol Manual.*

*Amendment 1, 2A – Proclamations:*

***A motion was made by Vice Mayor Sabrina Javellana to accept this amendment, seconded by Commissioner Anabelle Lima-Taub. Vice Mayor Sabrina Javellana withdrew her motion.***

***A motion was made by Commissioner Anabelle Lima-Taub to move as amended. There being no second the motion and amendment failed.***

*Amendment 2 - Item 2.E: Events hosted by the City or for which any City Resources are Utilized.*

***There being no motion to approve, the amendment fails.***

*Amendment 3, 2O: Attendance by Phone at Commission Meetings:*

***Commissioner Anabelle Lima-Taub made a motion to move as amended. There being no second the motion and amendment fails.***

*Amendment 4 – 4A: Duties of the City Attorney.*

***There being no motion to approve, the amendment fails.***

*Amendment 5: 8A: Preparation of Agenda Item*

***There being no motion to approve, the amendment fails.***

*Amendment 6: 11A: Commission Code of Conduct:*

***There being no motion to approve, the amendment fails.***

*Amendment 7: 13B: Enforcement of the Protocol Manual.*

***A motion was made by Vice Mayor Sabrina Javellana to accept and approve the amendments, Commissioner Mike Butler seconded the motion. The motion passed with the following votes:***

***Ayes:*** 3 - Vice Mayor Sabrina Javellana, Commissioner Michele Lazarow, and Commissioner Mike Butler.

***Nayes:*** 2 - Mayor Joy D. Adams and Commissioner Anabelle Lima-Taub.

C. BROWARD SHERIFF'S OFFICE LATEST CONTRACT PROPOSAL. (STAFF: CITY ATTORNEY)

*City Attorney Jennifer Merino gave an update on the Broward Sheriff's Office*

*contract proposal and merger of the Fire Department.*

***A motion was made by Commissioner Anabelle Lima-Taub directing staff to move forward with contract negotiations for the merger of the Fire Department with the Broward Sheriff's Office (BSO), seconded by Vice Mayor Sabrina Javellana.***

***Ayes:*** 4 – Mayor Joy D. Adams, Vice Mayor Sabrina Javellana,  
Commissioner Michele Lazarow and Commissioner Anabelle Lima-Taub.

***Nayes:*** 1 - Commissioner Mike Butler.

*The meeting recessed at 7:31 p.m.*

*The meeting reconvened at 7:38 p.m.*

**14. CITY ATTORNEY COMMUNICATIONS - Items not on the Agenda**

*City Attorney Jennifer Merino spoke regarding the conferences she has attended and will be preparing a report for the commission prior to the end of June with the statute changes.*

*City Attorney Jennifer Merino stated that she will schedule one on one meetings with each Commissioner to discuss lawsuit cases filed and lawsuits anticipated.*

**15. CITY MANAGER COMMUNICATIONS - Items not on the Agenda**

*City Manager Greg Chavarria gave an update of the upcoming events.*

*City Manager Greg Chavarria addressed Commissioner Anabelle Lima-Taub comments on the investigation stating it is still an ongoing investigation.*

*Vice Mayor Sabrina Javellana asked if we can look at purchasing recycled paper and can we use it as a standard.*

*City Manager Greg Chavarria will work on it and gave her the statistics and stated that the cost increase per fiscal year for recycled paper is \$930.*

**16. INFORMATIONAL ITEMS: (No Action Required)**

**17. ADJOURN**

*There being no further business to discuss before the City Commission, the meeting adjourned without objection at 9:25 p.m.*

RESPECTFULLY SUBMITTED BY:

ATTEST:

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Joy D. Adams, Mayor

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Jenorgen M. Guillen, CMC, City Clerk