

City Charter Section 8.01 (3) -- Charter review committee.

(a) *Creation.* There is created and established a body to be known as the City of Hallandale Beach Charter Review Committee. The committee shall be made up of individuals appointed by the city commission on or before the first Tuesday of November, 2019, by motion of the commission, and again every eight (8) years thereafter, on or before the first Tuesday of November, and shall continue to exist until the committee renders the report described in subsection (g) of this section. This provision shall not be construed to preclude the city commission from appointing a Charter review committee at any other time.

(b) *Appointment and membership.* Each city commissioner shall nominate one (1) member of the Charter review committee. Nominations shall be approved by a majority vote of the city commission. The city commission shall select two (2) additional committee members by majority vote in an effort to assure diversity within the committee.

(c) *Purpose.* The purpose of the committee shall be to meet on a periodic basis, as needed, to identify and address issues of concern to the city relevant to its Charter.

(d) *Duties.* The duties of the committee shall be to study the existing city Charter with the view to improve the Charter so as to provide for the preservation of the general health, welfare and safety of the inhabitants of the city, and to make recommendations to the city commission for amendments and/or revisions to the Charter. The committee shall act only in an advisory capacity to the city commission.

(e) *Organization.*

1. After selection of the members of the committee, the first meeting of the committee shall be called by the city manager, who shall explain the duties of the committee and call for the election of the committee's chairman and vice-chairman.
2. The members of the committee shall elect a chairman and a vice-chairman. The chairman shall set the time, date and place of the meetings.
3. The committee may adopt such internal procedures and rules as may be necessary to carry out its functions, including but not limited to, policies relating to attendance.

(f) *Meetings.*

1. *Notice.* All meetings of the committee shall be open to the public, and public notice of such meetings shall be provided as is practical, and all meetings will maximize the use of electronic media.
2. *Quorum.* A quorum shall consist of a majority of the members.
3. *Action of committee.* The affirmative vote of at least four (4) members of the committee shall be required to carry out the functions of the committee.

(g) *Report.* Within six (6) months of the committee's first meeting, the committee shall prepare a written report to the city commission detailing its findings and recommendations, a copy of which shall be available in the office of the city clerk for public review.

(Ord. No. 84-19, § 2, 9-4-1984; Ord. No. 2003-28, § 2, 11-18-2003; Ord. No. 2012-07, § 1, 5-2-2012)