



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	May 1, 2019		Item Type: <small>(Enter X in box)</small>	Resolution <div style="text-align: center;">X</div>	Ordinance	Other
Fiscal Impact: <small>(Enter X in box)</small>	Yes	No	Ordinance Reading: <small>(Enter X in box)</small>	1st Reading		2nd Reading
	X		Public Hearing: <small>(Enter X in box)</small>	Yes	No	Yes
Funding Source:	General Fund, Sanitation Fund and Utility Fund allocated to various Departments		Advertising Requirement: <small>(Enter X in box)</small>	Yes		No
						X
Account Balance:	\$57,000.00 various accounts		Quasi-Judicial: <small>(Enter X in box)</small>	Yes		No
						X
Project Number:	N/A		RFP/RFQ/Bid Number:	Revision to Resolution No. 2018-114 to Match the Requested Expenditure Through Agenda 18-505 National Institute of Governmental Purchase (NIGP) Southeast Florida Governmental Purchasing Co-operative Group (SEFL) Contract #13-D-140F Temporary Employment Services		
Contract/P.O. Required: <small>(Enter X in box)</small>	Yes	No	Strategic Plan Priority Area: <small>(Enter X in box)</small>			
	X		Safety <input type="checkbox"/> Quality <input checked="" type="checkbox"/> Vibrant Appeal <input type="checkbox"/>			
Sponsor Name:	Greg Chavarria, City Manager		Department:	Andrea Lues, Procurement Director		

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING (NIGP) SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING CO-OPERATIVE GROUP (SEFL) CONTRACT #13-D-140F FOR THE TEMPORARY STAFFING SERVICES IN AN AMOUNT NOT TO EXCEED TWO HUNDRED SIXTY FIVE THOUSAND TWO HUNDRED (\$265,200.00) DOLLARS; RESCINDING PREVIOUS RESOLUTION 18-114; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE AS PROVIDED FOR IN FISCAL YEAR 2018-2019 BUDGET; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:**Background:**

Each fiscal year, the Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. As an active member of the National Institute of Governmental Purchase (NIGP) Southeast Florida Governmental Purchasing Co-operative Group (SEFL), the City is able to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market.

The City utilizes the NIGP Coop SEFL Contract #13-D-140F awarded to multiple vendors for the purchase of temporary staffing services. The awarded vendors on this contract are:

- Albion Staffing Solutions, Inc
- Alpha 1 Staffing
- Tampa Service Co., Inc. d/b/a Pacesetter

During the October 3, 2018 regular City Commission Meeting the City of Hallandale Beach, City Commission approved and adopted via Resolution No. 2018-114 in the amount of \$208,200.00 see Exhibit 1. Resolution 2018-114 needs to be revised to reflect the not to exceed amount \$265,200 as it was requested in the Agenda Cover Memo 18-505.

Fiscal Impact:

The City Commission was advised of the expenditure in the amount of \$265,200.00 via the Agenda Cover Memo 18-505, see Exhibit 2.

Proposed Action:

Staff requires revision to increase Resolution to match the requested expenditure from Agenda #18-505 in the amount of \$265,200 and authorize the City Manager to execute all related documents to effectuate the purchases for FY 18/19 with NIGP SEFL Coop Contract RFP # 13-D-140F with Alpha 1 Staffing, Tampa Service Co., Inc. d/b/a Pacesetter, and Albion Staffing Solutions, Inc.


Attachment(s):

Exhibit 1 - Resolution

Exhibit 2 – Resolution No. 2018-114


Exhibit 3 – Agenda Cover Memo File # 18-505

Prepared by:



Joann Wiggins, Procurement Specialist

Department Head Review:



Andrea Lues, Procurement Director