



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	April 3, 2019		Item Type: <small>(Enter X in box)</small>	Resolution <div style="text-align: center;">X</div>	Ordinance	Other	
Fiscal Impact: <small>(Enter X in box)</small>	Yes	No	Ordinance Reading: <small>(Enter X in box)</small>	1st Reading <div style="text-align: center;">N/A</div>		2nd Reading <div style="text-align: center;">N/A</div>	
		X		Public Hearing: <small>(Enter X in box)</small>	Yes	No	Yes
					X		
Funding Source:	Community Development Grant Program – Fund 150 & 440		Advertising Requirement: <small>(Enter X in box)</small>	Yes <div style="text-align: center;">X</div>		No	
Account Balance:	N/A			Quasi-Judicial: <small>(Enter X in box)</small>		Yes	No <div style="text-align: center;">X</div>
Project Number :	N/A		RFP/RFQ/Bid Number:	N/A			
Contract/P.O. Required: <small>(Enter X in box)</small>	Yes	No	Strategic Plan Priority Area: <small>(Enter X in box)</small> <div style="display: flex; justify-content: space-between;"> <div>Safety</div> <div><input type="checkbox"/></div> </div> <div style="display: flex; justify-content: space-between;"> <div>Quality</div> <div><input checked="" type="checkbox"/></div> </div> <div style="display: flex; justify-content: space-between;"> <div>Vibrant Appeal</div> <div><input checked="" type="checkbox"/></div> </div>				
		X					
Sponsor Name:	Greg Chavarria, Interim City Manager		Department: City Manager's Office		Jeremy Earle, Assistant City Manager		

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA AUTHORIZING THE CITY MANAGER TO SUBMIT THE GRANT APPLICATIONS FOR THE 45TH YEAR CDBG PROGRAM FOR THE AFTER SCHOOL TUTORIAL PROGRAM AND PUBLIC WORKS IMPROVEMENTS IN THE NW QUADRANT (DRAINAGE, SIDEWALKS, REGRADING/SODDING OF SWALES AND OTHER RELATED INFRASTRUCTURE IMPROVEMENTS) FOR A TOTAL AMOUNT NOT TO EXCEED TWO HUNDRED FOURTEEN THOUSAND TWO HUNDRED (\$214,200) DOLLARS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE SUBMITTAL OF THE GRANT APPLICATIONS, ACCEPT GRANT AWARDS, AND EXECUTE ANY AND ALL GRANT RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background:

The Community Development Block Grant (CDBG) by the U.S. Department of Housing and Urban Development, is a program that provides communities with resources to address a wide range of community development needs.

Cities participating in the Broward County CDBG program receive an allocation based on a U.S. Department of Housing and Urban Development (HUD) funding formula. This formula takes into consideration community housing conditions, population and poverty indicators. The funding allocation is automatic and non-competitive, as long as the allocation is for HUD/CDBG-eligible activities (which may include capital, economic development, and housing and public service projects). Although the allocation is non-competitive, cities must still apply to receive funding.

The City of Hallandale Beach applies for CDBG funds annually. As of the date of this report, the City of Hallandale Beach's 45th Year CDBG allocation has not been released by HUD. Therefore, the City has been advised by the Broward County Housing Finance and Community Development Division to utilize last year's application amounts as a guideline when applying for the 45th Year CDBG funding.

Current Situation:

Per the CDBG Program requirements, two public meetings must be held. Staff conducted one (1) advertised public meeting in order to receive public comments from residents about the City's proposed projects and also to gather information from the public as to projects that the community would like to see implemented. The public meeting was held on Wednesday, March 20, 2019 at 6:00 p.m. at the Hepburn Center (*Exhibit 4*). During the public meeting, residents were advised of the City's plan to continue the Afterschool Tutorial Program at the Hepburn Center; and to implement infrastructure upgrades. This meeting also alerted residents to the fact that the City Commission would be considering this agenda item at the April 3, 2019 meeting and invited them to attend and to make follow up comments. This Commission Meeting is considered the second required public meeting for the purpose of this grant.

Grant applications are recommended for the following two (2) projects (*Exhibit 2 and 3*):

1. Afterschool Tutorial Program

\$100,000

The Afterschool Tutorial Enrichment Program is required to serve a minimum of 175 low to moderate income students, also referred to as limited clientele per HUD national objectives. The CDBG grant has allowed the City to enhance public services for the Afterschool Tutorial Program, and to serve a minimum of 175 limited clientele students. The total request is \$100,000. Matching contributions include both cash and in-kind donations, e.g., utilization of 7 classrooms, vans, classroom furniture, the value of volunteer services as well as a portion of both direct and indirect staff salaries for a total match of \$452,483. The total program value is \$790,445.

Program & Grant Application Lead:

Beverly Sanders Mayweather, Human Services Director

2. Public Works Drainage Improvements \$114,200

Public Works Improvements in the NW Quadrant will include drainage, sidewalks, regrading and sodding of swales and other related infrastructure improvements along the intersections of NW 7th Avenue and NW 3rd Court. Other CDBG eligible areas may be added in the design process, depending on the Community's input during the public meetings. Based on the County's actual allocation of funds, the scope of work will be adjusted accordingly. Total project cost is estimated to be \$164,200 (\$50,000 Design Maximum Budget and \$114,200 Construction). Should the design fees or the bid process be lower than the estimate, the remaining balance will be available for additional drainage improvements.

Project & Grant Application Lead:
Steven Parkinson, Assistant City Manager & Public Works Director

Grant timeline is as follows:

45 th Year Grant Application Due Date:	04/22/19
45 th Year CDBG Grant Contract Cycle:	10/01/19 – 09/30/20

Fiscal Impact:

The total grant request for the two projects is \$214,200. Grant funds are requested to supplement and enhance City programs and projects. The budget breakdown for each project is found in Exhibit 2 and 3. Local matching funds are not required; however, program or project costs in excess of CDBG funding will be provided by the City and other sources as follows:

Afterschool Tutorial Program:

CDBG Grant	\$100,000
Friends of the Hepburn Center-Registration Fees	77,511
Children Services Council of Broward County Grant	160,451
City of Hallandale Beach*	452,483
Total Program Cost	\$790,445

Public Works Drainage Improvements

CDBG Grant	\$114,200
City of Hallandale Beach - Stormwater Drainage Fund 440	<u>50,000</u>
Total Project Cost	\$164,200

If approved, CDBG funding will become available during FY19/20 and will be appropriated in Fund 150 (Afterschool Tutorial Program) and Fund 440 (Stormwater Drainage) respectively.

Why Action is Necessary:

Pursuant to Article V, Section 5.01, of the City of Hallandale Beach Charter, Resolutions are to be presented to and adopted by a majority of the Commission. Furthermore, per Broward County and the CDBG program guidelines, a resolution of the City Commission authorizing the grant application is required.

Proposed Action:

Staff recommends for the City Commission adopt the attached resolution authorizing the submittal of grant applications for the 45th Year (FY2019-2020) Community Development Block Grant (CDBG) Projects as described in this report; acceptance of grant awards; and the execution of any and all grant documents.

Attachment(s):

Exhibit 1 – Resolution
Exhibit 2 – Draft After School Tutorial Program CDBG Application
Exhibit 3 – Draft Infrastructure Improvements CDBG Application
Exhibit 4 – Public Hearing Notice

Prepared by:



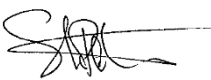
Noemi Sandoval, Grants Manager

Department Head Review:



Jeremy Earle, Assistant City Manager

Approved by:



Steven Parkinson, Assistant City Manager

Approved by:

Beverly Sanders Mayweather

Beverly Sanders Mayweather, Director