



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	January 9, 2019		Item Type: <small>(Enter X in box)</small>	Resolution	Ordinance	Other		
				X				
Fiscal Impact: <small>(Enter X in box)</small>	Yes	No	Ordinance Reading: <small>(Enter X in box)</small>	1st Reading		2nd Reading		
		X		N/A		N/A		
				Public Hearing: <small>(Enter X in box)</small>	Yes	No	Yes	No
					X			
Funding Source:	N/A		Advertising Requirement: <small>(Enter X in box)</small>	Yes		No		
						X		
Account Balance:	N/A		Quasi-Judicial: <small>(Enter X in box)</small>	Yes		No		
						X		
Project Number :	N/A		RFP/RFQ/Bid Number:	N/A				
Contract/P.O. Required: <small>(Enter X in box)</small>	Yes	No	Strategic Plan Priority Area: <small>(Enter X in box)</small>					
		X	Safety <input type="checkbox"/>					
			Quality <input checked="" type="checkbox"/>					
			Vibrant Appeal <input type="checkbox"/>					
Sponsor Name:	Nydia M. Rafols Sallaberry, Interim City Manager		Department: City Manager's Office		Jeremy Earle, Ph.D, AICP, Assistant City Manager			

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING CITY OFFICIALS TO SUBMIT A GRANT APPLICATIONS FOR GRANT PROGRAMS IDENTIFIED IN "EXHIBIT A" AS PART OF THE CITYWIDE GRANT PROGRAM; AUTHORIZING, IN THE EVENT OF GRANT APPLICATION AWARD, A CITY MATCH AS INDICATED IN "EXHIBIT A" CONTINGENT ON THE AVAILABILITY OF BUDGETED FUNDS; PROVIDING FOR ACCEPTANCE OF THE GRANT AWARD AND EXECUTION OF ALL DOCUMENTS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background:

The Citywide Grants Program was established in FY2017/2018 to provide support and oversight of grant activities Citywide. The core areas of the program include Grant Compliance, Grant Accounting, Single Audit, and Grant Writing Assistance.

The Grants Office is also tasked with the coordination of City-wide grant applications. As a strategy to guide this effort, a comprehensive review of grant opportunities is conducted annually and a Grants Funding Matrix is generated and provided to Departments for review and selection of grants that they will pursue during the fiscal year. The purpose of this exercise is to identify grants that align with City projects and to plan for the submission of grant applications in advance.

The collaborative effort resulted in a list of 50 pre-selected grant opportunities to be considered during the year. While some opportunities were selected by Departments and others were recommended by the Grants Office; all will be considered once the official notice of funding is published. This list will become a Grant Application Plan for the fiscal year and will assist in the allocation of grant writing resources.

Grant funds, if awarded, will offset, supplement or allow initiation of expenditures for projects in categories such as healthy communities, mobility, parks and recreation, public safety, sustainability, utilities and infrastructure.

Although the majority of the selected grant opportunities do not require a match or a match is unspecified, there are a few that require a match that may or may not be available in the current budget. Unavailable matching dollars would be needed if and when grants are awarded. As the fiscal year evolves, staff will be able to determine how funds could be made available.

At the direction of the City Commission during the December 12, 2018 City Commission Meeting, the Grants Office began to identify possible grant opportunities for the Hallandale Magnet High School Saturday Academic and Enrichment Camp. Preliminary findings show that the majority of the identified grants that support academic and education programming were offered by Foundations. As with most foundation grants, the City is not eligible to apply on their behalf, as eligibility is restricted to nonprofits and public schools. A State grant was also identified as a possible funding source; however, only the School District may apply on behalf of the school. The Grants Office will continue to research grant opportunities and explore other means to support the Saturday Academic and Enrichment Camp.

Current Situation:

The window of time to prepare and submit grant applications is often short and may not allow for preparation of agenda items and presentation to the City Commission before submittal.

In order to streamline and expedite the grant application process, staff is in need of advanced authorization to prepare and submit grant proposals from the list of pre-selected grant opportunities shown in Exhibit 2; with an understanding that upon award of a grant that requires matching funds, which are not available in the current budget, the individual item will be brought back to the City Commission for authorization to accept the grant award and to appropriate matching funds.

Why Action is Necessary:

Per Article V, Section 5.01 of the City Charter – Administration, Ordinances and Resolutions: “A resolution is an expression of the commission on matters of official concern, opinion, or administration, of a temporary character, or a provision for the disposition of a particular item of the administrative business of the governing body.” In an effort to streamline and expedite the grant application submittal process during the fiscal year, staff seeks advanced authorization through a resolution of the City Commission to proceed with grant applications as proposed.

Fiscal Impact:

To be determined as grant awards are made.

Proposed Action:

Staff recommends the approval of the attached Resolution authorizing the City Manager to submit pre-selected grant applications in support of City-wide projects and to execute all related documents to effectuate the submittal of grant applications.

Attachment(s):

Exhibit 1 – Resolution

Exhibit 2 – Pre-Selected Grant Opportunities for FY2018/2019

Prepared by:



Noemy Sandoval, Grants Manager

Department Head Review:



Jeremy Earle, Assistant City Manager