



**City Commission Meeting – After Action Report**  
**Presented to the City Commission December 12, 2018**

New Items:	<u>14</u>
Pending Items:	<u>20</u>
Completed Items:	<u>28</u>
Total Items:	<u>62</u>



**November 19 and November 28 City Commission Meeting -  
After Action Report**

**Presented to the City Commission Meeting December 12, 2018**

**Section I. NEW ITEMS - November 19 and 28 City Commission Meetings**

**A. City Commission:**

**A.1**

**Board and Committees:** Staff to bring forth agenda item for appointments/reappointments to City's Boards and Committees during the December 12, 2018 City Commission Meeting. In preparation for said meeting, staff to provide binders to City Commission by Wednesday, November 28, 2018. **Assigned to City Clerk.**

**UPDATE:** This item is pending. A binder with all current Boards and Committees has been created and will be shared with City Commission via City Manager transmittal memo before December 12, 2018 City Commission meeting. The item will be presented to the City Commission during the January 9, 2019 Commission Meeting. Binders with information will be provided to the City Commission by COB December 7, 2018.

**A.2**

**Tennis Courts:** Staff to provide copy of temporary operation plan to the Commission. **Assigned to Director of Parks and Recreation.**

**A. City Commission (Cont.):**

**UPDATE:** This item is complete. In anticipation of the commencement of construction on or before October 1, 2018, the FY1819 budget request did not include funds to operate the Golden Isles Tennis Center. The Tennis Center was posted notifying players that the construction would begin in 2018 and memberships would be prorated once a closing date was determined. On July 2, 2018, Trombetta Tennis Academy was provided notice of closure of the Tennis Complex and termination of his agreement for the operation of the facility effective September 30, 2018. All tennis memberships were terminated effective September 30, 2018. Pro-rated refunds were sent to members. On September 7, 2018, a letter updating players on the Tennis Center status was sent to all tennis members and was posted onsite at the tennis center. The center has remained available for open play on a first come first serve basis for daytime use until the start of construction. At Mr. Trombetta's request, and direction from the City Commission the City entered into a temporary Operation and Management Agreement with Trombetta Tennis Academy, effective October 1st, to allow his organization to continue their tennis lesson program while assisting the City with managing the first come first serve use until construction begins. This temporary agreement required Trombetta Tennis Academy to cover all operational expenses. The agreement expired on November 18, 2018. A second temporary Operation and Management agreement was negotiated with Mr. Trombetta to allow his organization to continue their tennis lesson program while assisting the City with managing use of the facility. The new agreement allows Mr. Trombetta to charge a reservation fee for use of the courts as the first come first serve use was causing problems with the facility users. The current agreement also allows Mr. Trombetta to make minor repairs to the facility, at his expense, upon approval from the City. The center continues to be operated at no cost to the City. Once a ground breaking/ start of construction date is determined, Trombetta Tennis Academy will be provided a thirty day notice, per the agreement terms. A letter updating players on the Tennis Center status and providing information on the reservation fee was sent out to all tennis users via email and was also posted onsite (see attached). Mr. Trombetta agreed to start the reservation fee on December 1, 2018 giving users ample notice of the upcoming fee. Staff will continue to work with Mr. Trombetta to offer tennis services until the start of construction. Staff will keep the City Commission informed.

## Schanz, Cathie

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**From:** Schanz, Cathie  
**Sent:** Tuesday, November 27, 2018 11:00 AM  
**Cc:** Todd Trombetta  
**Subject:** RE: GITC Transition  
**Attachments:** GITC Transition 1118.pdf; Tennis Courts.pdf

Hello Tennis Center Users,

Please see attached update on our operations until construction begins. At tomorrow's City Commission meeting, the Commission will be considering approval of the new operator. The City Commission Meeting begins at 6:00pm. Please click [here](#) for the agenda.

Thank you for your patience during this transition. As always, please feel free to contact me if you have any questions and/or if I can provide any additional information.

All the best,

Cathie Schanz, CPRE  
Hallandale Beach Parks and Recreation Director

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**From:** Schanz, Cathie  
**Sent:** Friday, September 07, 2018 7:29 PM  
**Subject:** GITC Transition

Hello GITC Pass holders.

Please see attached information on the GITC preparation for the upcoming construction.

As always, please feel free to contact me if you have any questions and/or if I can provide any additional information.

All the best,

Cathie Schanz, CPRE  
Hallandale Beach Parks and Recreation Director  
410 SE 3<sup>rd</sup> St  
Hallandale Beach, FL 33009  
(954) 457-1409  
[www.CoHB.org/Parks](http://www.CoHB.org/Parks)

**It Starts in Parks!**



**B. Commissioner Lazarow:****B.1**

**HBCRA:** Staff to provide a list of all HBCRA-sponsored projects and developments, completed or in progress, in the NW during the last two years.  
**Assigned to ACM Earle.**

**UPDATE:** This item is complete. See attached list (Exhibit 1).

**B.2**

**Women in Distress:** Coordinate a drive for this organization and plan an event/activity at the Hepburn Center **Assigned to Director of Human Services.**

**UPDATE:** Staff will coordinate with Commissioner Lazarow for dates and activity details. Update will be provided on the January 9, 2018 City Commission meeting.

**EXHIBIT 1: HBCRA PROJECTS IN THE NW AREA**

**ACTUALS**

<b>FY</b>	<b>CAPITAL PROJECTS</b>	<b>AMOUNT</b>	<b>NOTE(S)</b>
15/16	FOSTER PARK PLAZA	\$ 66,007.45	
16/17	FOSTER PARK PLAZA	\$ 545,813.65	
16/17	CBV	\$ 600,000.00	CRA CONVEYED LAND AND LOAN OF \$600,000.00
16/17	OB JOHNSON DEBT SERVICE	\$ 1,641,240.00	2ND PAYMENT OF 11
17/18	FOSTER PARK PLAZA	\$ 67,726.38	
17/18	OB JOHNSON DEBT SERVICE	\$ 1,642,104.00	3RD PAYMENT OF 11
	<b>TOTAL CAPITAL PROJECTS (ACTUALS)</b>	<b>\$ 4,562,891.48</b>	

<b>FY</b>	<b>LAND ACQUISITION</b>	<b>AMOUNT</b>	<b>NOTE(S)</b>
15/16	502 FOSTER ROAD	\$ 42,912.53	
15/16	110 NW 5TH STREET	\$ 1,175,843.50	FOR HALLANDALE CITY CENTER
15/16	802 NW 5TH TERRACE	\$ 60,598.51	INFILL HOUSING
17/18	651 FOSTER ROAD	\$ 224,444.08	USE TO BE DETERMINED
17/18	803 NW 4TH TERRACE	\$ 59,952.25	3RD PAYMENT OF 11
	<b>TOTAL LAND ACQUISITION</b>	<b>\$ 1,563,750.87</b>	

<b>FY</b>	<b>PROGRAMS</b>	<b>AMOUNT</b>	<b>NOTE(S)</b>
17/18	SHUTTER PROGRAM	\$ 1,500.00	
17/18	PAINT PROGRAM	\$ 5,321.00	
17/18	NIP PROGRAM	\$ 157,240.00	
17/18	FIRST-TIME HOMEBUYERS PROGRAM	\$ 344,000.00	
17/18	REPLACEMENT HOME	\$ 190,000.00	
		<b>\$ 698,061.00</b>	

**TOTAL HBCRA PROJECTS IN THE NW AREA**

**\$ 6,824,703.35**

<b>UPCOMING</b>			
18/19	MEGA DEVELOPERS	\$ 439,000.00	
18/19	HALLANDALE COMMONS	\$ 716,000.00	
18/19	HALLANDALE CITY CENTER	\$ 916,666.00	1ST PAYMENT OF 3
19/20	HALLANDALE CITY CENTER	\$ 916,667.00	2ND PAYMENT OF 3
20/21	HALLANDALE CITY CENTER	\$ 916,667.00	3RD PAYMENT OF 3
	<b>TOTAL CAPITAL PROJECTS (UPCOMING)</b>	<b>\$ 3,905,000.00</b>	

**Total Project & Upcoming**

**\$ 10,729,703.35**

**C. Commissioner Lima-Taub:****C.1**

**City Cemetery:** Staff to assess the conditions of vaults missing name plates, including quantity of vaults, and provide recommendations on how to affix names/identification. This assessment is to include estimated costs, funding sources and legality of City working on private property. **Assigned to ACM Parkinson.**

**UPDATE:** Staff is completing a count of the number of vaults missing name plates and will provide a report by the January 9, 2019 City Commission meeting. This report will include funding recommendations and an estimated schedule to affix the missing name plates should the City Commission approve the funding.

**C.2**

**Community Partnership Grants:** Staff to provide copies of Grant applications, that show deliverables and proposed benefit metrics, for Hallandale High Magnet program and Hallandale Symphony Pops program. In addition, staff is to provide possible funding sources should the City Commission desire to fund the programs **Assigned to ACM Earle and Director of Human Services, through City Manager Rafols Sallaberry.**

**UPDATE:** This item is Complete. Information was transmitted via City Manager memo dated December 6, 2018.

**C.3**

**Human Resources Investigations:** As a Public Records Request – staff to provide copies of all closed investigations for FY18 regarding employee complaints. Per City Commission action, fees are to be waived; however, staff is to provide costs of fulfilling the request **Assigned to Human Resources Director, and City Clerk through City Attorney Merino..**

**UPDATE:** Staff is reviewing all of the closed investigations that occurred during FY 2018. Responsive records will be provided to City Commission by December 12, 2018. No costs were associated with this request.

**C.4**

**Pet Food Drive:** City staff to assist in promoting Pet Food Drive campaign; in addition, staff to locate collection boxes at City Hall, Cultural Center and OB Johnson Park **Assigned to ACM Chavarria.**

**C. Commissioner Lima-Taub (Cont.):**

**UPDATE:** This item is Complete. Staff placed boxes at locations requested and publicized via social media. Last day for Collection Drive will be December 24, 2018.

**C.5**

**Prom Dress Storage:** City staff to determine if there are storage locations available at O.B. Johnson Park or other City facilities for Prom Dress storage. In addition, staff to check with City Attorney's Office to ensure this Program is being sponsored by a non-profit listed on Commissioner Taub's list of sponsored organizations. **Assigned to ACM Chavarria.**

**UPDATE:** This item is Complete. Staff has identified a temporary location at the new Fire Rescue Headquarters. It is a room where the future Police Camera Center will be located. Arrangements have been made to transfer the dresses and suits.

**C.6**

**Protocol Manual:** Staff to provide copies of the Protocol Manual to the City Commission **Assigned to City Clerk through City Manager Rafols-Sallaberry.**

**UPDATE:** This item is Complete. A copy of the Protocol Manual and associated resolutions have been provided to the City Commission by the Clerk's Office memo dated December 5, 2018.

**C.7**

**Partnership Grants - Hallandale High Magnet Program:** Staff to prepare agenda item authorizing the use of City Commission's Travel Allowance (\$5,000 per Commissioner, with the exception of Mayor Adams) to fund the Hallandale High Magnet Program and bring back during the December 12, 2018 City Commission Meeting. **Assigned to ACM Earle and City Attorney.**

**UPDATE:** This item is Complete. Resolution will be presented as requested during the December 12, 2018 City Commission meeting.



**D. Mayor Adams:****D.1**

**Partnership Grants - Hallandale High Magnet Program:** Staff to provide metrics on last year's Program; identify a funding source and bring back funding recommendation during the December 12 City Commission Meeting. Invite the Program's representative to the meeting as well. **Assigned to Director of Human Services and Director of Budget and Program Monitoring.**

**UPDATE:** This item is Complete. Please see City Manager's memo No. 19-030 transmitting the requested information. Program's representative has been invited to discuss program request for the December 12, 2018 City Commission Meeting.

**E. Vice Mayor Javellana:****E.1**

**Lobbying Registration Fees:** Staff to perform an analysis on what neighboring cities charge for registration. Additionally, staff is to provide Broward County's lobbyist registration fees **Assigned to City Clerk, through City Manager Rafols Sallaberry.**

**UPDATE:** This item is Complete. Staff researched neighboring cities and inquired current Lobbying Registration Fee. Information has been provided by the City Clerk via memorandum dated December 5, 2018.

**E.2**

**American Food Coalition:** Prepare a resolution joining the American Flood Coalition for the December 12, 2018 City Commission Meeting. **Assigned to Director of Public Works and City Attorney.**

**UPDATE:** This item is Complete. A resolution has been prepared for the December 12, 2018 City Commission meeting.

**A. City Commission:****A.1**

**Utility System Rates and Impact Fee Study Item 13B:** Staff to bring back necessary ordinances for adoption by City Commission. **Assigned to Director of Public Works.**

**UPDATE -090518:** Staff will bring forth an ordinance for the rate and impact fees study at the first City Commission in November 2018.

**UPDATE -120418:** The Legal and Public Works staff will be bringing forth a Utility System (Water/Sewer) Impact Fee ordinance for adoption at a City Commission meeting in the first quarter of calendar year 2019. Utility System rates as presented to the City Commission will be incorporated in the proposed FY 19/20 Budget. This item remains in Pending status until the April 2019 After Action Report.

**B. Commissioner Butler:****B.1**

**Traffic:** staff to bring report with recommendations on short term solutions to alleviate residents' frustrations with traffic issues and lack of information on City's efforts to mitigate the issues. **Assigned to Director of Development Services.**

**UPDATE:** Staff is working on an FY18/19 Budget Proposal for Mobility Projects which, if adopted by the City Commission, will facilitate the development and implementation of short-term mobility projects. See attachment 1 for the proposed list of projects. This subject was discussed during the April 16, 2018, City Commission Budget Workshop for FY18/19, and there was consensus from the City Commission for staff to continue to work on the budget proposal and include in the City Manager Recommended Budget for further discussion by the City Commission during the August 2018 Budget Workshops. This is now on Pending Status until the September 5, 2018 After Action Report.

**UPDATE -090518:** During the Budget Process, staff indicated that they will provide a Five year Capital Project Program which will include mobility projects. After these projects are approved by the City Commission, staff will prepare an agenda item for authorization to seek funds for projects in terms of a loan. This item is now in Pending Status until the February 2019 After Action Report.

**C. Commissioner Dally:****C.1**

**Local Vendor Preference Program:** staff to review language in code and formal solicitations, and provide recommendations on best practices to ensure possible vendors are not discouraged from participating in the solicitations. **Assigned to Assigned to ACM Earle and Director of Procurement.**

**UPDATE:** This is now on Pending Status. Procurement Director is conducting review and will provide recommendations with the May 2, 2018 After Action Report.

**UPDATE:** Procurement Director is working with ACM Earle to complete and provide recommendations to the City Commission. This is on Pending status until the June 20, 2018, After Action Report.

**UPDATE:** City Administration is revising the Procurement Code in its entirety, including suggested changes to the Local Vendor Preference. Once a draft is completed, it will be presented to the City Commission for consideration and further discussion. This is now on Pending Status until the December 12, 2018 After Action Report.

**UPDATE -120418:** City Administration is revising the Procurement Code in its entirety, including suggested changes to the Local Vendor Preference. City Attorney and Procurement Director will be working on the revisions. Once a draft is completed, it will be presented to the City Commission for consideration and further discussion for a Commission meeting in February 2019. This item remains in Pending status. An update will be provided on the March 6, 2019 After Action Report.

**C.2**

**New Developments:** staff to conduct research and provide recommendations on the feasibility of implementing requirements for new developments to have both, trash and recycling shoots. **Assigned to Director of Development Services.**

**UPDATE:** Staff is conducting the research and will be providing a recommendation by May 16, 2018. This is on Pending Status until the June 6, 2018, After Action Report.

**UPDATE:** Staff is conducting the research and will be providing a recommendation by June 2018. This is on Pending Status until the August 1, 2018, After Action Report.

**C. Commissioner Dally (Cont.):**

**UPDATE:** The data collection and analysis phase has been completed and Staff is currently producing the final report. The final report will be shared with the City Manager's Office on or before August 1, 2018. This is now on Pending Status until the September 5, 2018 After Action Report.

**UPDATE:** Staff has completed research and found that, while other cities require separating recyclables from trash (including Hallandale Beach); no City specifically requires a specific method such as separate chutes for multi-story buildings. Staff will prepare a proposed code change that would require separate chutes for new multi-family buildings of 4 or more stories for consideration. This item is pending until the November 2018 After Action Report.

**UPDATE -111918:** The proposed code change has been drafted and tentatively placed on the November 26 Planning and Zoning Board agenda. This item will remain pending until the January 9, 2019 After Action Report.

**C.3**

**June 4 Agenda Item 5B:** Staff to consider a graduated and progressive schedule to implement the parking payment in lieu of fees Program. **Assigned to Director of Development Services.**

**UPDATE:** The potential for a progressive schedule has been discussed with the consultant. They are researching to see if there are examples. The consultant suggested setting a cap on the number of spaces that could be paid for in lieu, or a series of caps, that might provide the same graduated disincentives. The resulting recommendation will be included when the item is presented for Commission action during the October 15, 2018 City Commission Workshop. This is now in Pending Status until the November 7, 2018 After Action Report.

**UPDATE -100318:** Staff will provide an update to City Commission by October 17, 2018. This item remains in pending status until November 2018 After Action Report.

**UPDATE -120418:** A workshop to consider this item is scheduled for January 14, 2019. This workshop will be scheduled at a future date to consider item. The City Commission will be briefed on the subject and provide further direction. This item remains in Pending Status until the February 6, 2019 After Action Report.

**C. Commissioner Dally (Cont.):****C.4**

**Store Front:** staff to research the feasibility, including possible costs to business owners, of placing window graphics in vacant storefronts, like what is done at Gulfstream Park. **Assigned to Director of Development Services.**

**UPDATE:** Staff is collecting examples of regulations from other cities and drafting the item for Planning and Zoning Board consideration in September. This is now in Pending Status until the October 3, 2018 After Action Report.

**UPDATE -100318:** Staff will provide an update to City Commission by October 17, 2018. This item remains in pending status until November 2018 After Action Report.

**UPDATE -110718:** The proposed code change has been drafted and will be placed on the January 14, 2019 City Commission meeting agenda. This item will remain on pending status until the February 6, 2019 After Action Report.

**D. Commissioner Lima-Taub:****D.1**

**Cat Feeding:** to work on an Ordinance, similar to the Town of Surfside, to institute a registration card program to feed cats. **Assigned to City Attorney and Chief of Police.**

**UPDATE:** Police staff will be working with the City Attorney's Office on an Ordinance, similar to the Town of Surfside, to institute a registration card program to feed cats. Staff expects to bring an Ordinance for City Commission consideration in November.

**UPDATE:** Staff continues to work with the City Attorney's Office to draft an Ordinance to institute a registration card program to allow cat feeding. To that end, staff has contacted the Town of Surfside to obtain further information regarding their "registration card program." It should be noted that Chapter 16, Parks, of the City's Code of Ordinances prohibits feeding of animals at City parks. Accordingly, the draft ordinance will also be revising the language to ensure it will be consistent with the proposed Program. Staff will provide an update with the December 6, 2017, After Action Report.

**UPDATE:** This item has been placed on Hold until further notice.

**UPDATE:** First reading of the Cat Feeding Ordinance has been placed on the August 1, 2018 City Commission Meeting Agenda. This is now on Pending Status until the September 5 After Action Report.

**UPDATE -090518:** An ordinance was presented on first reading at the August 1st, 2018 City Commission Meeting. The item was deferred per request of Commissioner Lazarow and Commissioner Lima-Taub until further notice. Commissioner Lima-Taub and Commissioner Lazarow agreed on working together to update the Ordinance to better serve the City and Cat Feeders.

**UPDATE -120418:** Further direction from Commissioners Lima-Taub and Commissioner Lazarow are expected. This item is placed in Pending status until the January 9, 2019 After Action Report.



**E. Mayor London:****E.1**

**Beachwalk Sales Center:** Staff to provide plan to convert the building into a revenue generating operation – report to be presented in October. **Assigned to ACM Parkinson/Office of Capital Improvements.**

**UPDATE:** The City Manager is currently in negotiations with the Related Group to potentially re-lease the facility back to them. Staff will keep the City Commission informed as appropriate. This is in pending status until February 2018.

**UPDATE:** The City Manager is currently in negotiations with the Related Group to potentially re-lease the facility back to them. Staff will keep the City Commission informed as appropriate. This is in pending status until August 2018.

**UPDATE:** The City Manager is currently in negotiations with the Related Group to potentially re-lease the facility back to them. Staff will keep the City Commission informed as appropriate. This is now in Pending status until the October 3, 2018 After Action Report.

**UPDATE:** Staff is developing a Project Scope to research the feasibility of entering into a public-private partnership to convert the building into a revenue generating operation. A report will be provided in December 2017.

**UPDATE:** Staff is currently conducting a financial and feasibility analysis on the future use of the North Beach City Center Property. We are in the process of closing out the lease with The Related Group, and will have a clearer path once the close out is complete. An update will be provided in October 2018.

**UPDATE -100318:** Staff continues to explore potential reuses for facility and will provide an update to the City Commission on December 2018. This items is now in Pending status until the a City Manager is hired.

**E.2**

**Citizen Recognition Program:** Staff to meet with City Commission and bring back best practices for a Citizen Recognition Program. **Assigned to City Clerk.**

**E. Mayor London (Cont.):**

**UPDATE:** Staff will be setting meetings with individual Commissioners after the summer recess, and will bring recommendations during the first meeting in September 2017.

**UPDATE:** Staff is meeting with individual Commissioners. A request to meet has been sent to each Commissioner, and staff is awaiting their individual feedback before proceeding with a proposed Agenda Item for their consideration at a future meeting. City Clerk staff will follow up with each Commissioner on Friday, August 25, 2017.

**UPDATE:** Staff will bring recommendations for City Commission consideration during the December 6, 2017, City Commission Meeting.

**UPDATE:** Staff is recommending to defer this item until June 2018, to provide the opportunity for a full seated Commission to consider staff's recommendations.

**UPDATE:** Staff is requesting to defer this item until a City Clerk has been appointed.

**UPDATE:** Staff will be researching last direction given by the Commission and conduct necessary actions to bring recommendations during the second meeting in September 2018. This is now in Pending Status until the September 5, 2018 After Action Report.

**UPDATE -090518:** Staff is in process of formulating recommendations based on best practices and prior direction from City Commission. Recommendations will be presented in the November City Commission meeting. This is now in Pending Status until the December 2018 After Action Report.

**UPDATE -120418:** Staff was unable to present in November 2018 due to shift in meetings. An item will be presented at a City Commission meeting in January 2019. This item will remain in Pending Status until the February 6, 2019 After Action Report.

**E.3**

**Item 9B – Mural:** Staff to provide a recommendation on establishing an Art in Public Places Policy. **Assigned to City Attorney Merino.**

**E. Mayor London (Cont.):**

**UPDATE:** City administration has retained a Firm, Grace Arts Florida, who will assist in the development of an Art in the Public Spaces public policy. This will be part of a holistic approach to art in the public spaces that will include murals, fire hydrants, and electric (signal) boxes throughout the City. Once a draft policy is developed, staff will consult with the City Attorney and bring forth for City Commission consideration. This is now in Pending status until the October 3, 2018 After Action Report.

**UPDATE -100318:** Additional direction will be discussed in the upcoming CRA Board of Directors/ City Commission Visioning session which may take place in January 2018. This is now in pending status until the February 6, 2019 After Action Report.

**E.4**

**Undergrounding of Utilities at Golden Isles Drive:** staff to work with FPL to develop a program, including infrastructure requirements, costs, and financing, and bring recommendations for City Commission consideration. Project to include undergrounding, street lights and sidewalks. **Assigned to ACM Parkinson and City Manager.**

**UPDATE:** A Discussion Item – recommending the establishment of an advisory committee – has been placed on the October 30, 2017, City Commission Workshop.

**UPDATE:** Staff has initiated project development with FPL. Due to the complexity and size of this endeavor and current project work load, it will require extensive staff time to formulate a complete project response. Please anticipate a status report back to Commission by November 1.

**UPDATE:** The FPL External Affairs Manager is still trying to coordinate a meeting between City staff and the Engineering Lead staff at FPL due to the difficulty FPL operations teams are having in the enormous backlog of previously scheduled work that they have due to Hurricane Irma restorations and recovery. Staff will update as soon as this meeting is coordinated which is anticipated by the end of December or first part of January 2018.

**UPDATE:** Staff is currently reviewing the estimated cost of design service by FPL to produce engineering documents for the conversion from an overhead utilities system to an underground system. Staff will provide an update on this project by the end of February 2018.

**E. Mayor London (Cont.):**

**UPDATE:** The attached letter (Attachment 2) was sent to the FPL representative on February 14, 2018. A response from FPL is expected six weeks from that date placing it at the end of March for an update on this matter. This is now Pending to the April 18 After Action Report.

**UPDATE:** Staff has paid the required deposit (\$33,000) for FPL to begin their feasibility study. The timeframe for completion of the study is unknown. Staff will follow up with FPL and keep the City Commission informed. This is now in Pending status until the August 1, 2018 After Action Report.

**UPDATE:** Staff has issued a check to FPL to cover the cost of providing a "Binding Estimate" to convert the overhead FPL lines to a underground system. In addition, staff is in the process of issuing a payment to AT T to produce a cost for converting their facilities to underground as well. Preliminary contact has been established with COMCAST to obtain the same information that has been requested from both FPL and AT T. Awaiting additional information from the above noted utilities. Anticipate next update in October 2018. This is now in Pending status until the October 3, 2018 After Action Report.

**UPDATE -100318:** Both AT T and Comcast are presently working on cost proposals for converting their overhead facilities to underground locations. FPL has requested specific geographic information, which the City does not possess, in order for them to complete their design process. Public Works staff is currently obtaining budget costs to obtain requested information and format. An update will be provided by the first City Commission meeting in December 2018. This item is in pending status until the January 2019 After Action Report.

**E.5**

**5-Year CIP Plan:** staff to provide a 5-year Capital Improvement Plan for Projects to be presented to the MPO. Wants to see identifiable and achievable goals. Would like to see it by January of 2019. **Assigned to ACM Parkinson.**

**UPDATE:** Staff from numerous departments will be formulating a 5-year capital improvement plan and providing to the City Commission in January 2019. This is now in Pending Status until the December 19, 2018 After Action Report.

**UPDATE -120418:** This item is in process to be presented to the City Commission at a workshop in April 2019. This remains in pending status until the May 2019 After Action Item Report.

**E. Mayor London (Cont.):****E.6**

**Broward County School Board Storm Water Fees:** Need to provide legal opinion and determine what options the City has with respect to the cut in fees that the School Board provides with respect to storm water fees. **Assigned to City Attorney.**

**UPDATE -100318:** City Attorney is researching the issue and will provide the Commission an update as appropriate. This item remains in pending status until November 2018 After Action Report.

**UPDATE -120418:** City Attorney has gathered further budget data regarding amounts city expends on the School Board. The City Attorney will provide an update in an upcoming City Commission meeting. This remains in pending status until February 6, 2019 City Commission meeting.

**E.7**

**Church Drive Signage:** Assess road behind Publix on SE 14 Avenue as road is narrow, there is no sidewalk and share study for the area that is being performed by County. **Assigned to ACM Parkinson.**

**UPDATE -100318:** Broward County Traffic Division has been requested to conduct a traffic and speed study on Church Drive. Due to their current workload results of their study will not be complete until December 2018. Update will be provided at that time. This item is Pending until the January 2019 After Action Item Report.

**E.8**

**Continuation of City Mentoring Program (AKA Roger's Raiders):** Determine if \$2500 is available to keep the program available during the next fiscal year. **Assigned to HR Director.**

**UPDATE -100318:** Staff looks forward to continuing mentoring program. Additional funds are required and recent adopted budget is limited. Staff will revisit this item in three months to determine if funding becomes available to initiate program activities for FY 18/19. This item is in pending status until the January 2019 After Action Report.

**F. Commissioner Lazarow:****F.1**

**Item 12.A. Bus Shelters:** staff to provide report regarding bus shelters City-wide: who owns them and how does the City ensure proper maintenance and repairs. **Assigned to Director of Development Services.**

**UPDATE:** Work has been initiated. The estimated date for completion is April 27, 2018. This is now on Pending Status until the May 16, 2018 After Action Report.

**UPDATE:** Work is progressing. A physical assessment of each location was determined necessary and is taking longer than originally anticipated. The draft report is to be finished by May 25. Accordingly, this item has been placed on Pending Status until the August 1, 2018 After Action Report.

**UPDATE:** The data collection and analysis phase has been completed and Staff is currently producing the final report. The final report will be shared with the City Manager's Office on or before August 1, 2018. This is now on Pending Status until the September 5, 2018 After Action Report.

**UPDATE -090518:** The final report is being finalized and will need to be reviewed by the Development Services Director and Assistant City Manager Steve Parkinson before it is submitted to the City Manager. This item is now on Pending Status until the October 3, 2018 After Action Report.

**UPDATE -100318:** Staff will provide an update to City Commission by October 17. This item remains in pending status until November 2018 After Action Report.

**UPDATE -120418:** Report has been completed and will be shared with the City Commission via City Manager transmittal memo before December 12, 2018 City Commission Meeting.

**F.2**

**Proclamation for Zachary:** Staff to work with Commissioner Lazarow to prepare Proclamation and present to the mother at next Commission meeting. **Assigned to City Clerk.**

**UPDATE:** This item is on Pending status until further notice by Commissioner Lazarow.

**F. Commissioner Lazarow (Cont.):****F.3**

**Accessibility Advisory Board:** staff to give an update on the creation of the Accessibility Advisory Board. **Assigned to City Clerk.**

**UPDATE:** This item passed first reading on August 1, 2018 City Commission Meeting. Development Services Director will meet with Vice Mayor to determine Board Needs. This item is in Pending status until the After Action Report of November 2018.

**UPDATE -120418:** Item will be brought back for second reading at the first meeting in January, with the additional details regarding scope and operations that have been worked out with the Commissioner that sponsored the item. This item will remain on pending status until the February 2019 After Action Report.

**F.4**

**Agenda Item 10.A. Ordinance Creating the ADA Board:** staff to prepare report on the duties of the Board for Second Reading of the Ordinance. **Assigned to Director of Development Services/Building Official.**

**UPDATE:** Development Services Department will collect and analyze examples of the duties performed by other such boards and provide recommendations to the City Commission by September 14, 2018. This is now in Pending Status until the October 3, 2018 After Action Report.

**UPDATE -100318:** Staff will provide an update to City Commission by October 17, 2018. This item remains in pending status until November 2018 After Action Report.

**UPDATE -120418:** Staff will provide requested details for City Commission consideration and adoption for the January 9, 2019 City Commission meeting. At such time, staff will receive direction from the City Commission on how to move forward. This item remains in pending status until February 6, 2019 City Commission meeting.



**A. City Commission:****A.1**

**Intercoastal Waterway within Hallandale Beach:** City Manager's Office to schedule meeting with parties involved, Mr. Barry Webber and the Police Department, to discuss opportunities to declare the Intercoastal waterway within Hallandale Beach a "No Wake Zone". In addition, staff to research past actions by the City Commission on this subject prior to the meeting. **Assigned to Deputy City Manager and Office of the City Clerk.**

**UPDATE:** A meeting with Mr. Webber and staff has been scheduled for Monday, April 2, 2018. In addition, please see Attachment 1, Minutes of the December 16, 2015, City Commission Meeting showing past actions of the City Commission on the subject. Staff will provide further information for the April 18, 2018 After Action Report.

**UPDATE:** Police Department staff met with CM Carlton and Mr. Webber on Friday, April 6. Mr. Webber provided valuable detail and documentation regarding the City's efforts to implement a regulated No Wake zone in Hallandale Beach since 1998. Mr. Webber once again stressed the importance of pursuing a "No Wake" zone citing congestion, dangerous wakes, limited visibility and most significantly, the recent boating accident which ended in a fatality. Following staff's meeting with Mr. Webber, staff communicated with Robert Rowe from Florida Fish and Wildlife Conservation Commission (FWC), Boating and Waterway section, as well as Michelle R. Pasawicz, FWC, Imperiled species management section. Staff continues to seek an avenue to have the regulated zone reduced to a "minimum speed/no wake" zone. At a minimum, police will recommend this speed reduction for the weekends when boaters are more prevalent. A detailed report will be generated with recommendations in the following week as staff is pending responses from FWC. This information has been communicated with Mr. Webber. This is now on Pending Status until the May 16, 2018 After Action Report.

**UPDATE:** A letter to Robert Rowe, Boating and Waterways Section Leader, of the Florida Fish and Wildlife Conservation Commission requesting a boating safety study be conducted within the boundaries of the City Hallandale Beach on the Intracoastal Waterways was sent May 19, 2018 (See Attachment 7). Staff is awaiting response from Mr. Rowe and will follow-up within a month should not response have been received by then. This is now on Pending Status until the August 1, 2018 After Action Report.



**A. City Commission (Cont.):**

**UPDATE:** A meeting with Robert Rowe, Boating and Waterways Section Leader of the Florida Fish and Wildlife Conservation Commission, to discuss the results of the boating safety study has been scheduled for July 26, 2018. Mr. Weber was extended an invitation as well. This is now in Pending Status until the September 5, 2018 After Action Report.

**UPDATE -090518:** On Tuesday, July 26, 2018 City Manager Roger Carlton, Chief Quinones, A/Chief Michel, Mr. Barry Webber and FWC Major Robert Rowe met to discuss the possibility of changing the wake zone in the intracoastal waterway of Hallandale Beach. Major Rowe was very knowledgeable and shared state statute regarding the requirements needed to change the wake zone to either a “minimum wake” or “no wake zone”. He advised his agency conducted their research and found the area did not warrant a change at this time. Major Rowe suggested if the city desired to pursue the matter further, they could conduct their own traffic study but the cost was estimated between \$40,000 - \$100,000. Major Rowe disclaimed this study was not necessarily a determining factor but could assist the City with their argument. City staff will include this item within the City's legislative list. This is now in Pending Status until the December 2018 After Action Report.

**UPDATE -120418:** This item is complete. Staff will include this request in the legislative package for State Lobbyist to follow up.

**A.2**

**June 4 Information Agenda Item:** staff to follow-up on Icebox Cafe – have until August 13th to cure default. **Assigned to ACM Jeremy Earle.**

**UPDATE:** Staff has not received any final resolution to the default. The Developer has until August 13th to cure. This is now in Pending Status until the September 5, 2018 After Action Report.

**UPDATE -090518:** At the August 20, 2018 HBCRA Board meeting the HBCRA Board approved an amended developers agreement providing the developers until September 30, 2018 to cure their default. This is now on pending status until the Nov. 7, 2018 After Action Report.

**UPDATE -111918:** This item is complete. Issue has been resolved, Ice box has cured their default.

**B. Commissioner Butler:****B.1**

**Additional Transportation Resource:** Determine if a new transportation position may be funded partially by City and HBCRA. **Assigned to Assigned to ACM Earle.**

**UPDATE -100318:** This item is complete. Request for additional resource will be considered as par of the FY 19/20 Budget Process for both HBCRA and City.

**C. Commissioner Dally:****C.1**

**MyHB App:** Staff to develop a training program for the community on how to utilize the application. This should also include an outreach program to inform the community of the benefits of utilizing the application. **Assigned to ACM Chavarria.**

**UPDATE -090518:** Course has been developed for general public. We are pending Commissioner Dally's date availability. Item remains pending until October 2018 After Action Item Report.

**UPDATE -100318:** Commissioner Dally advised that he will provide a schedule after November of 2018. This item remains in pending status until December 2018.

**UPDATE -120418:** This item is complete. Staff has published various instructional videos on social media to explain how app may be used.

**C.2**

**Item 11E. Straw Ordinance:** Proceed with second design with Fish and determine if there is funding available so that display purposed placards can be printed for the first early adopters. **Assigned to ACM Chavarria.**

**UPDATE -100318:** Design will be updated and be used in a landing page for anyone to download and use. Funding for printing will be determined upon new fiscal year. This item is in pending status until the November 2018 After Action Report.

**UPDATE -111918:** This item is complete. A web page has been developed with design and straw ban ordinance information ([www.cohb.org/nostraws](http://www.cohb.org/nostraws)). IT Staff is working with Economic Development Manager and Green Initiative Coordinator to perform further outreach via social media, restaurant visits and print. 200 window clings, 200 stickers and 100 buttons have been ordered to promote new ordinance that starts in January 2019. This item is complete.

**D. Commissioner Lima-Taub:****D.1**

**Anonymous Package:** City Attorney to forward package to ICM Rafols-Sallaberry and to meet with Commissioner Lima-Taub to review the procurement process and understand how RMA was procured. **Assigned to City Attorney and Interim City Manager.**

**UPDATE -100318:** This item is complete. Package was given to ICM Rafols-Sallaberry. Staff met on October 1st, 2018 with Commission Lima-Taub to discuss pertinent information.

**D.2**

**Homeless Assistance:** Provide support to a person that the Commissioner met and offer information on temporary housing support that may be available via Human Services affiliated programs. **Assigned to Acting Director of Human Services.**

**UPDATE -100318:** This item is complete. Human Services staff promptly met with person identified by Commissioner Taub. An outline of available services were detailed for person and recommendations for support were provided. Housing options were discussed and conditions for programs were thoroughly explained to the individual. Additional details of counseling session are unavailable due to sensitivity and confidentiality responsibilities of the Human Services Department.

**D.3**

**Notification to First Responders and Veterans:** Notify first responders and veteran staff that tomorrow is the last day to sign up for specific property tax exemptions. **Assigned to Fire Chief Ellis and Assistant Chief Michel.**

**UPDATE -100318:** This item is complete. First responders were notified via email.

**E. Mayor London:****E.1**

**Hotel Condo Ordinance:** Requested staff's determination if the ordinance is retroactive. **Assigned to Director of Development Services.**

**UPDATE:** Beachwalk is filing the required quarterly reports. The reports are affidavits verifying that the hotel remained compliant with the City's ordinance, including the length of occupancy limitations. The City has not audited the reports. Staff is in the process of identifying and engaging a professional to conduct such audits. The intent is to conduct a limited number of random audits each fiscal year starting in FY18. Additionally, targeted audits would be conducted if decision regarding how many random audits will be conducted. This is in Pending Status for six months, to December 2017, for staff to provide information gained from the audits.

**UPDATE:** Staff has requested the assistance of the City's auditors to conduct the audits. The work will commence upon the completion of their field work for the FY16/17 audit. This is now in Pending status until March 2018.

**UPDATE:** Auditors have not begun their field work for the FY16/17 audit. They are expected to begin the first week in April. This is now Pending until the April 18, 2018 After Action Report.

**UPDATE:** Staff will be releasing a formal solicitation to retain a pool of auditing firms on a rotation basis to assist staff with auditing requirements. Staff expects the release of formal solicitation and subsequent award to be completed by the end of September 2018. Once the award process is complete, staff will select a firm from the pool to audit Beachwalk's quarterly reports. This item is now on Pending Status until December 2018.

**UPDATE:** 120418: This item is complete. Development Services has determined that there is no current need to Audit. If further need is required, City staff proposes to utilize the Finance Department's auditors on an as needed basis.

**E.2**

**Minibus Operations:** staff to conduct a holistic review of the operations and provide recommendations to reduce headways and/or expand routes. The report should include coordination with Broward County, review of agreement with Limousines of South Florida (release of RFP), and additional funding opportunities. **Assigned to Director of Development Services.**

**E. Mayor London (Cont.):**

**UPDATE:** There is substantial coordination underway with the County at this time regarding the City's Mini-Bus System. There are funding opportunities being pursued, both short-term and long term, both for the existing system and potential expansion of the system. At the same time, the City's contract for provision of the service, currently provided by Limousines of South Florida, is coming to a close and a new bid will need to soon be released. Staff is pursuing opportunities to expand the number of routes and decrease headways. Ideally, the new service contract will be for the improved and expanded routes. For these reasons, staff will consider potential adjustment of Route 1 onto NE 1st Ave. in conjunction with the system when the new bids are advertised. An update will be provided after June 2018.

**E. Mayor London (Cont.):**

**UPDATE:** The Hallandale Beach Community Bus System is growing. Starting with the requested funding from the Hallandale Beach Community Redevelopment Agency (HBCRA) for Fiscal Year 18/19, over the next two years the City is aiming to double the existing community bus fleet, modernize vehicles, and provide enhancements for convenience and security. Currently, five buses operate six days a week, on four different routes. Of those, one bus operates on Sunday and covers one route. A community Bus Signage Request for Proposals (RFP) is set to be released and, once completed, will provide new detailed signage at minibus stops and digital real-time tracking signage at select high ridership stops. New funding sources will allow the City to expand the system while remaining free to all riders. The City submitted a supplemental grant funding application to Broward County Transit (BCT) for the funding of the existing Route 1A and a proposed new Route 5. If awarded, this will provide an additional \$110,800 to the annual Community Bus Service Budget. The City has tentatively set a .9355-mil tax increase within the fiscal year 18/19 budget, with \$500,000 dedicated to the Community Bus program. The HBCRA is proposing a \$100,000 budget increase in Fiscal Year 18/19 to the Community Bus Program (Minibus) to reduce headways. These additional revenue streams will bring the total Community Bus Program budget to a proposed \$1.75 million in Fiscal Year 18/19. Additionally, Broward County has proposed a penny sales tax increase to support transportation and mobility improvements county-wide. This would provide an additional \$875,000-\$1,050,000 in annual funding for the program. This additional funding would be used to issue a new RFP for the Community Bus Program to provide 9 modern trolley buses with onboard security cameras and additional digital signs throughout the city. Added benefits include expanded service hours, a greater coverage area, and additional Sunday service. The City is still awaiting the funding decision for the BCT supplemental funding requests submitted in January of this year. Adoption of the City's Annual Budget is also pending. Broward County's residents will vote to decide the fate of the penny sales tax increase in November 2018. After November's election, City staff and outside consulting services would evaluate the Community Bus Program to redesign routes and provide for better branding and marketing to increase ridership. The City's contract with Limousines of South Florida expires on September 30, 2019. Work towards a new community bus service RFP would start in January 2019, and a new contract would be issued to begin on October 1, 2019. In the interim, if funding is available on October 1, 2018, temporary service could begin on four routes with nine unwrapped buses to close out the LSF contract for the fiscal year. This would immediately reduce the headways from 66 minutes to 23-33 minutes per route.

**E. Mayor London (Cont.):**

**UPDATE -090518:** Broward County Transit approved supplemental funding for Route 1A but denied funding the proposed new Route no. 5. The proposed fiscal year 2019 city budget removed \$500,000 dedicated to expanding the community bus service. On September 17, 2018, the City Commission will be presented with the option to approve joining in an Interlocal agreement with Broward County in which the City would benefit from a proposed penny surtax. The voters will have the option to approve or deny the penny surtax in November 2018. If approved, the surtax would provide direct funding for the City's Community Bus Program and transportation projects over a 30-year horizon. Given the current funding limitations, it is recommended to wait until a decision is made by the voters on the penny surtax to initiate before any changes or expansion of the Community Bus program is planned. Once the availability of funding is determined, the extent to which the City will need to develop a transit plan, to determine goals for increasing ridership, hours of service, the availability of the service to all parts of the City, to increase amenities and comfort of the community buses, and to provide 15-25 minute headways on each route will be known. The results of the penny sales tax will allow for these efforts to occur prior to the issuance of a new RFP for the community bus service. A one year contract extension has been granted to LSF for fiscal year 2019. The contract extension expires on September 30, 2019 at which time a new contract must be in place. This item will remain in Pending Status until After Action Item Report for December 2018.

**UPDATE -120418:** This item is complete. City staff will explore use of Surtax funding. The City renewed executed agreement for Surtax from Broward County. Staff will follow up with MPO and Broward County. An RFP will be issued in January 2019.

**E.3**

**3D Mapping:** Staff to obtain a detailed risk management software that was seen at conference. RMS analyzes construction costs and projects risk. Wants all our projects to be run through a similar analysis. **Assigned to ACM Chavarria, ACM Parkinson, and Director of Development Services.**

**UPDATE:** Staff will be arranging a meeting with a representative from RMS and appropriate City staff in August or September to discuss their software analysis process. This is now in Pending Status until the October 3, 2018 After Action Report.

**UPDATE -100318:** Staff is gathering additional details for total cost of ownership for software and upfront costs. Staff will provide an update to City Commission by October 17. This item remains in pending status until November 2018 After Action Report.



**E. Mayor London (Cont.):**

**UPDATE -11918:** This item is complete. Staff contacted company and discussed offerings. Staff determined that vendor focuses mostly on multimedia video development and provides a mapping service that enhances community engagement. The 3D mapping would result as a complimentary offering that could be bundled with video development. The 3D community mapping service provides a format that is interactive and gives a birds eye view of the community. Staff has contact information to gather proposal if further interest is required.

**E.4**

**Affordable Housing:** Commission wants staff to bring best practices for affordable housing. How do we utilize the dollars we receive and how to come down from 100 required units to a number less than 100. **Assigned to Director of Development Services.**

**E. Mayor London (Cont.):**

**UPDATE:** There are three requests within this item. They are answered in reverse order: 1) “How to come down from 100” - The current proposal for a fee in lieu of affordable housing is modeled after other affordable housing regulations which target large residential development projects (i.e. 100 or more units) where inclusionary zoning requirements should be achievable. Also, Broward County’s regulations currently apply when a Land Use Plan Amendment is needed to allow residential uses or a higher density of residential uses. The Commission requests that the threshold be less than 100 units and that the requirements not be limited to those projects which require a Land Use Plan change. Both requests can be accomplished with the adoption of the ordinance that sets up the City’s affordable housing requirements and in-lieu of fees. Staff acknowledges the request and will ensure that the proposal incorporates these requests. 2) How is the City utilizing the monies received - The City has and continues to use the monies received to provide, via the CRA, down-payment assistance to affordable home buyers. Development Services is coordinating with the CRA to include in its upcoming plan revisions, a broad list of potential uses of affordable housing dollars so that as additional funds are generated the authority exists to pursue various and multiple other methods of increasing the amount of affordable housing in the City. 3) Bring best practices – The City of Fort Lauderdale is initiating a rewrite of their affordable housing requirements, preparing inclusionary and in-lieu proposals, and considering revamping the methods for increasing the stock. Meanwhile best practices from other states and other counties in Florida have been studied by Broward County’s Coordinating Council  
<http://www.broward.org/Budget/Archives/Documents/HousingBrowardInclusivePlan2018.pdf> . Hallandale Beach staff and Fort Lauderdale staff will be comparing our proposed plans and policies with one another within the context of the 2018 Housing Broward Inclusive Plan as we each proceed to present the proposals to our respective Commissions. This is now in Pending Status until the October 3, 2018 After Action Report.

**UPDATE -100318:** Staff will provide an update to City Commission by October 17, 2018. This item remains in pending status until November 2018 After Action Report.

**UPDATE -120418:** This item is complete. Item will be considered in a future Workshop agenda. Item was set for October and December 2018, however meetings were postponed. A new meeting date for this presentation will be set soon. City and consultant need to reconcile available dates. This item will remain on pending status until the February 6, 2019 After Action Report.

**E. Mayor London (Cont.):****E.5**

**FDOT Projects:** Staff to provide a status on various FDOT projects and the Walmart property. **Assigned to ACM Parkinson.**

**UPDATE:** Staff is currently waiting for information from FDOT on various projects located on State roads within the City of Hallandale Beach. Anticipate an update by the end of August. This is now in Pending Status until the October 3, 2018 After Action Report.

**UPDATE -120418:** This item is complete. Staff met with FDOT representatives and discussed the drainage issues in front of Walmart on Hallandale Beach Blvd. FDOT Representatives were open to fulfill request and will provide project schedule at a later date. City Commission will be updated as information becomes available.

**E.6**

**Impact Fees:** staff to wrap up impact fees and schedule workshops before the end of calendar year. **Assigned to City Manager.**

**UPDATE:** Presentation of the Water and Sewer Impact Fees Report has been scheduled for the August 15, 2018 City Commission Meeting, while presentation of other Impact Fees: transportation, parks, and public safety has been scheduled for the October 15, 2018, City Commission Workshop. This is now in Pending Status until the October 3, 2018 After Action Report.

**UPDATE -120418:** This item is complete. A presentation with consultant is scheduled for a future City Commission Workshop. Final feedback from the City Commission will be gathered after presentation.

**E.7**

**June 4 Agenda Item 5B:** Staff to identify areas where there could be more parks. **Assigned to City Manager.**

**E. Mayor London (Cont.):**

**UPDATE:** A list of potential future parks that could be included in a five-year capital improvement program and added to the inventory concurrent with their creation is included in the staff report for the Evaluation and Appraisal Report - based amendments to the City's Comprehensive Plan. The Evaluation and Appraisal Report (EAR) will be presented for consideration by the Planning and Zoning Board August 23. Thereafter, staff expects to present same to the City Commission in September, at the earliest. Discussion of broader Comprehensive Plan Amendments stemming from the EAR and amendments for the Regional Activity Center, including Parks and Open Space requirements, are planned to be presented for Commission consideration in the fall. This is now in Pending Status until the October 3, 2018 After Action Report.

**UPDATE -120418:** This item is complete. A revised level of service for Parks was presented and adopted to the City Commission in September 2018. A list of potential parks was also presented then. This list was also shared with the State Department of Economic Opportunity.

**E.8**

**Lime Bike – the City Commission authorized the project on a six-month trial period:** Staff to provide a report at the end of the trial period. **Assigned to Director of Development Services.**

**UPDATE:** The City Commission authorized the project at its June 20, 2018 meeting for a six-month trial period. Final adjustments to the agreement are underway. Staff will advise the Commission and public once the trial period begins. This is now in Pending Status until the September 5, 2018 After Action Report.

**UPDATE -090518:** Before proceeding, the City Attorney will seek direction from the City Commission as to whether the authorized pilot project may include scooters. This is now in Pending Status until the October 3, 2018 After Action Report.

**UPDATE -100318:** Lime Bike has indicated that they will wait for the City to adopt an ordinance rather than proceed with a pilot without scooters. This item is in pending status in until the November 2018 After Action Report.

**UPDATE -120418:** This item is complete. The City Attorney's Office and Development Services will continue to coordinate on this topic. The City Attorney will prepare an ordinance for consideration of the City Commission.

**E. Mayor London (Cont.):****E.9**

**Parking:** Staff to come back to the Commission with options for parking in lieu and having a graduated scale. **Assigned to Director of Development Services.**

**UPDATE:** The potential for a progressive schedule has been discussed with the consultant. They are researching to see if there are examples. The consultant suggested setting a cap on the number of spaces that could be paid for in lieu, or a series of caps, that might provide the same graduated disincentives. The resulting recommendation will be included when the item is presented for Commission action during the October 15, 2018 City Commission Workshop. This is now in Pending Status until the October 3, 2018 After Action Report.

**UPDATE -100318:** Staff will provide an update to City Commission by October 17, 2018. This item remains in pending status until November 2018 After Action Report.

**UPDATE -120418:** This item is complete. A presentation will be provided by the consultant to the City Commission at a future Workshop date. At Workshop, staff will receive direction from the City Commission on how to move forward.

**E.10**

**Zoning and RAC:** staff to bring back the zoning along with RAC and bring back positive and negatives to come back for units less than 4,000 units. **Assigned to Director of Development Services.**

**E. Mayor London (Cont.):**

**UPDATE:** There are two requests in this item: 1) “Bring back positive and negatives for requesting 4000 units at once, or a series of smaller requests over time” : When the proposed Land Use Plan Amendment to add residential units in the RAC is presented, the pros and cons of asking for all the units at once (e.g. 4000) will be compared to the pros and cons of submitting incremental Land Use Plan amendments to the County and State, as needed, over time, will be presented to the City Commission for consideration. Staff will provide its recommendation at that time. Staff is targeting November for the City Commission to receive a presentation regarding the RAC Unit increase proposal. This is now in Pending Status until the November 7, 2018 After Action Report. 2)“Bring back the Zoning”: This request affects the same geographic location as the request above – the geographic area known as the RAC. However, the topic, the impact, and the process for addressing it are substantially different from the previous item. Therefore, they will be handled separately. Staff is proposing that there be a joint meeting of the Planning and Zoning Board and the City Commission on August 22 at which time a presentation of the various Zoning considerations in the RAC would be provided. Staff would then facilitate a discussion of the RAC Zoning and formulate potential action steps based upon the feedback received. This is now in Pending Status until the September 5, 2018 After Action Report.

**UPDATE -090518:** The August 22 Planning and Zoning Board meeting considered the potential for revised zoning regulations along east and west Hallandale Beach Blvd. (the area that is NOT part of the RAC) The zoning within the RAC will be brought back to the City Commission subsequent to the conclusion of the proposed rezoning along east and west Hallandale Beach Blvd. – the decisions made for east and west HBB will influence what will be proposed when the RAC Zoning is brought back. Development Services intends to present in December 2018 of this year an ordinance which would change the zoning regulations for properties along Hallandale Beach Blvd. to the east and the west of the existing Regional Activity Center. This is in Pending Status until the December 2018 After Action Items report.

**UPDATE -120418:** This item is complete. City staff will consider these topics in the visioning session that will potentially take place in January 2019. Feedback will be gathered at visioning session on how to move forward.

**E.11**

**City of Hollywood:** Send letter to City of Hollywood requesting if they would like to annex the property at the end of Parkview drive to the City of Hallandale Beach **Assigned to Interim City Manager.**

**E. Mayor London (Cont.):**

**UPDATE -100318:** Letter is being prepared and drafted with specific property and right of way information and will be sent to City of Hollywood promptly. This item remains in pending status until the November 2018 After Action Item Report.

**UPDATE -120418:** This item is complete. City Administration will not be pursuing this request unless directed by full City Commission.

**E.12**

**Corradino Mobility Study:** Provide Commissioner Butler with a copy of the Corradino mobility study. **Assigned to ACM Parkinson.**

**UPDATE -100318:** This item is complete. Development Services staff has supplied Commissioner Butler with an electronic copy of the mobility study.

**E.13**

**Dockless Bike MOU:** Perform risk analysis on adding eScooters to the MOU and provide details on what are the risk considerations and recommendations to the City Commission. **Assigned to Risk Manager.**

**UPDATE -100318:** Risk analysis will be performed in October. This item remains in pending status until November 2018 After Action Report.

**E. Mayor London (Cont.):**

**UPDATE -111918:** This item is complete. The Risk Manager has reviewed the agreement between the City and Neutron Holdings, Inc. Having the bike rider regardless of whether a regular bike or an eScooter, be able to drop the equipment anywhere in the City is a potential liability, especially if simply left on the sidewalk or in the middle of the street. The company states that each piece of equipment will have a locator to indicate where the bike or scooter is located but they have up to 24 hours to restage them. This could potentially cause a tripping hazard, especially if the equipment is left on the sidewalk or in the swale. The company has indicated that they will provide the necessary insurance to include additional insured language and to indemnify the City. However, this still does not preclude an individual from filing a lawsuit against the City. Since there are no laws governing the use of bikes on City sidewalks, there are the hazards of both pedestrian's walking on a sidewalk and also an individual utilizing a bike or scooter on the same sidewalk. In the Agreement, there does not appear to be any language that requires the renter to utilize a helmet. If the City enters into an agreement and grants approval to operate, it should be further determined if we are liable if an injury occurs and rider opts not to have a helmet. Further research with City Attorney is being performed. Staff recommends that a trial period would be beneficial to see what potential issues may occur and how well the company responds. The City Attorney's Office and Development Services will continue to coordinate on this topic.

**E.14**

**Hallandale Beach Blvd. Ponding at 14 Avenue:** Need to respond to resident with response update from FDOT. **Assigned to ACM Parkinson.**

**UPDATE -100318:** This item is complete. An email response was sent to the resident, in reference to the status of the FDOT project concerning the ponding at the intersection of Hallandale Beach Blvd and NE 14th Avenue, on Wednesday September 19th, 2018.

**E.15**

**Hollywood Parking Study:** Reach out to City of Hollywood to get more information about parking study. **Assigned to Director of Development Services.**

**UPDATE -100318:** This item is complete. An electronic copy of the City of Hollywood Parking study was made available via email to members of the City Commission on 09/26/18.



**E. Mayor London (Cont.):****E.16**

**LSP Program:** Determine if large developments are able to pay for landscaping deficiencies. **Assigned to ACM Parkinson.**

**UPDATE -120418:** This item is complete. Development Services staff recommends not to pursue additional charges for landscaping at this time, as there are other impact fees that are being prioritized for consideration.

**E.17**

**PD Staff Directing Traffic:** Is it possible to determine why officers are not directing traffic? Is it best utilization of PD staff time to direct traffic? When we do enforce the school zones? Would this be the best utilization of police personnel? Explain in the past our traffic overrides of the signals? When does PD help to move traffic? **Assigned to Chief of Police.**

**UPDATE -100318:** The Police Department is aware of traffic congestion conditions within the City. The Police Department works with the Department of Public Works to help find solutions, when possible, and have consulted with Broward County Traffic Engineering throughout the years. During critical times, officers will direct traffic intersections to protect pedestrians and motorists as expected. However, the critical conditions are typically observed during incidents, planned events, or road construction. Officers do not typically direct intersections unless there is an immediate need, as determined by the officer. This item is complete as questions have been answered.

**F. Commissioner Lazarow:****F.1**

**Flooding at intersection of 14th Ave. and Hallandale Beach Boulevard (HBB):** staff to provide an update on efforts/communications with FDOT on the subject. **Assigned to ACM Parkinson.**

**UPDATE:** Approximately a year ago the City inquired about a drainage problem at the above noted intersection and what corrective measures could be taken to address the issue: it should be noted that the 14th Ave. Drainage Improvement Project did not include this area of HBB as this is a State Road. At the time of the inquiry, the City was informed that FDOT had a drainage project designed to correct the flooding and that the project would start in the May-June 2017 time period. Upon the Commissioner's inquiry to staff, a request was sent to FDOT for a status update on this project and the following response was received from James Poole, P.E., District Drainage Engineer – FDOT District 4: "The person who was managing this small project is out of the country, but I'm tracking down all the history to give you the latest. I'm also seeing where we were coordinating conflicts with (traffic signal?) pull boxes. Perhaps work was being done to correct that ahead of our project; I'll let you know if that's causing a delay. The Department still hasn't obtained a couple of the license agreements needed to complete this project. Our R/W people are attempting to reach out to the property owners. We're still working on a construction timeline for you. For what it's worth, the project is still identified as a priority project for us – so we haven't abandoned it. Also, according to the language in the license agreements, the work should be completed by this fall. So, it seems we have that deadline, at least." This is now in Pending Status until the September 19, 2018 After Action Report.

**UPDATE -090518:** FDOT staff has been unable to finalize needed access easements for the construction of improvements. They continue to negotiate with the affected parties. This will be in pending status until the October 3, 2018 After Action Report.

**UPDATE -120418:** This item is complete. Staff met with FDOT representatives and discussed the drainage issues occurring on NE 14th Avenue and Hallandale Beach Blvd. FDOT Representatives were open to fulfill request and will provide project schedule at a later date. City Commission will be updated as information becomes available.

**F. Commissioner Lazarow (Cont.):****F.2**

**Home Alarm Registration:** Staff to research feasibility of registering electronically through the City's website portal. **Assigned to ACM Chavarria and Finance Director.**

**UPDATE:** Staff is researching the subject request, including costs. A response will be provided in February 2018. This will ensure that, if feasible, implementation costs are included in the proposed FY18/19 Budget.

**UPDATE:** Staff is planning on adding an additional software module paired with an online payment system, similar to the City of Hollywood's, to streamline this effort. A proposal has been received and the project is being planned. Implementation will begin once the new Finance Director is hired. This is on Pending Status until the June 20, 2018 After Action Report.

**UPDATE:** Staff has inquired further on best practices of other Police agencies and have found that neighboring agencies utilize Superion's cloud billing system that is integrated with the Police Department's existing Computer Aid Dispatch software. A proposal with costs and implementation timeline is expected by July 31, 2018. This approach will provide greater accuracy and ability for the public to review records, pay bills and interact with the Police Department staff directly. This is now on Pending Status until the September 5, 2018 After Action Report.

**UPDATE -090518:** IT is working with the Police Department to finalize proposal and determine the cost benefit to adopt program. Once proposal is submitted, it will be analyzed for cost benefit and return on investment. This item is on Pending Status until the November 7, 2018 After Action Report.

**UPDATE -120418:** This item is complete. Staff has recieved a proposal from Superion, the software company that furnishes the Computer Aid Dispatch system for the Police Department. The proposal provides a turnkey solution that streamlines the recovery of false alarms revenue and provides greater levels of accountability for the City. Staff is recommending to move forward with proposal as it provides cost efficiencies and provides greater level of accountability and expedites revenue collection. Once new program is in place, staff will notify the City Commission and community of enhanced services for Home Alarm Registration.

**F. Commissioner Lazarow (Cont.):****F.3**

**Storefront:** Staff to see what the cost to the business owners for the window graphics on storefront windows would be. **Assigned to Development Services Director.**

**UPDATE:** Staff is collecting examples of regulations from other cities and drafting the item for Planning and Zoning Board consideration in September. This is now in Pending Status until the October 3, 2018 After Action Report.

**UPDATE -100318:** Staff will provide an update to City Commission by October 17, 2018. This item remains in pending status until November 2018 After Action Report.

**UPDATE -120418:** This item is complete. Staff has drafted the proposed ammendment language and it is working it's way through the approval process.

**E. Mayor London:****E.18**

**Determine Claw back Feasibility:** Continue the Request for Letters of Interest (RFLI) process and determine the ROI for performing a claw back on Former Commissioner Sanders. Present findings to the City Commission. **Assigned to City Attorney.**

**UPDATE -120518: This item is complete. There was consensus by the City Commission not to pursue item further.**