



**Hallandale Beach**  
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400 South Federal Hwy  
Hallandale Beach, FL 33009

## City of Hallandale Beach City Commission Agenda Cover Memo

<b>Meeting Date:</b>	December 12, 2018		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>X</b>	<b>Resolution</b>	<b>Ordinance</b>	<b>Other</b>	
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>		<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>	
			<b>Public Hearing:</b> <small>(Enter X in box)</small>		<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
		<b>X</b>				<b>X</b>		
<b>Funding Source:</b>	General Fund Fleet Fund		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>		<b>No</b>	
							<b>X</b>	
<b>Account Balance:</b>	7240-564030-PR800 - \$48,000 7240-564040-PR800 - \$17,000 4410-564030 - \$90,000 4410-564040 – 240,500 Total: \$395,500		<b>Quasi Judicial:</b> <small>(Enter X in box)</small>		<b>Yes</b>		<b>No</b>	
							<b>X</b>	
<b>Project Number :</b>	General Fund PR800		<b>RFP/RFQ/Bid Number:</b>		Florida Sheriffs Association FSA18-VEH 16.0 Cab and Chassis Trucks and Heavy Equipment  Florida Sheriffs Association FSA18-VEL 26.0 Police Rated, Administrative, Utility Vehicles, Trucks and Vans  General Service Administration GSA – GS-07-F-0442M			
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> <small>(Enter X in box)</small>					
		<b>X</b>	<b>Safety</b> <input checked="" type="checkbox"/>  <b>Quality</b> <input checked="" type="checkbox"/>  <b>Vibrant Appeal</b> <input type="checkbox"/>					
<b>Sponsor Name:</b>	Nydia Rafols-Sallaberry, Interim City Manager		<b>Department:</b>		Steven F. Parkinson, P.E., PWLF, Assistant City Manager/Public Works Director			

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF FLORIDA SHERIFF'S**

**ASSOCIATION AND GENERAL SERVICES ADMINISTRATION CONTRACTS FOR THE PURCHASE OF VEHICLES, BOATS, AND ACCESSORY EQUIPMENT; AND DECLARING A UNIQUE CIRCUMSTANCE PURSUANT TO CHAPTER 23, SECTION 8 (5), EXCEPTION TO BID REQUIREMENTS, OF THE CITY OF HALLANDALE BEACH CODE OF ORDINANCES FOR THE PROCUREMENT OF CUSTOM BOAT OUTFITTING FROM THE VENDOR WILLIAM E. MUNSON COMPANY; AUTHORIZING A TOTAL AMOUNT NOT TO EXCEED THREE HUNDRED NINETY FIVE THOUSAND FIVE HUNDRED DOLLARS (\$395,500); FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE AS PROVIDED FOR IN FISCAL YEAR 2018-2019 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.**

## **STAFF SUMMARY:**

### **Background:**

This item seeks City Commission approval to purchase motorize equipment as approved by the City Commission during the FY 18/19 budget process.

### **Current Situation:**

Pursuant to the FY 18/19 adopted budget the following motorized equipment will be replace and/or acquired:

The list below shows the one (1) vehicle and three (3) pieces of equipment that are being replaced. The John Deere loader is 11 years old: this piece of equipment is very versatile and used across various divisions in the Public Works Department. The Ford F-250 is 11 years old and is being replaced by a Ford F-550 outfitted with a crane that will be used to service liftstations. The ATV listed below for the Fire Department is utilized at the beach by the Ocean Rescue Division. It has sustained considerable rust damage due to the salty environment where this vehicle is used; therefore, it has to be replaced every other year. The boat and trailer are utilized in the Stormwater Division. This division is in need of a larger boat to assure staff's safety as they navigate through the intercoastal waterways in performing shoreline cleaning activities.

The last two vehicles on the list below are additions to the fleet. The F-150 and the John Deere Gator will be utilized by the Parks Department. The purchase of these new vehicles was approved during the FY 17-18 budget process. However, these purchases were postponed pending the completion of Bluesten Park scheduled for June 2019.

Department or Division		Vehicle No.	Current Vehicle	Proposed Replacement/Addition to Fleet	Estimated Cost of Vehicle *
3510	Sewer Collection	965	2008 John Deere Loader	2019 John Deere Loader	\$160,000
3510	Sewer Collection	958	2008 Ford F-250	2019 Ford F-550 with Crane	\$90,000
2270	Ocean Rescue	1156	2015 ATV - Honda Rincon TRX680FA	2019 ATV - Honda	\$13,500
3660	Stormwater	863/864	2005 15'9" Center Console (Boat/Trailer)	2019 Boat/Trailer	\$67,000
7240	Bluesten Park	NEW	N/A	2019 Ford F-150	48,000
7240	Bluesten Park	NEW	N/A	2019 John Deere HPX Gator	17,000

				<b>Total</b>	<b>\$395,500</b>
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\* *The actual cost will be determined when quotes are received. For the replacement units the surplus between the estimated and the actual cost of any vehicle/equipment will be used to offset any shortfall between the estimated and actual cost of another vehicle/equipment.*

Staff will utilize the following contracts to purchase and outfit the six (6) units listed above:

- Florida Sheriff's Association (FSA) Contract #: FSA18-VEH 16.0 Cab and Chassis Trucks and Heavy Equipment (Exhibit 2)
- Florida Sheriffs Association (FSA) Contract #: FSA18-VEL 26.0 Police Rated, Administrative, Utility Vehicles, Trucks and Vans (Exhibit 2)
- General Service Administration (GSA) Solicitation # 7FCI-L3-030084-B, Contract #GS-07F-0442M – Schedule 84, Marine Craft and Equipment Category 260 01(Exhibit 5 & 6).

The FSA opened Bid # FSA18-VEH 16.0 Cab & Chassis Trucks & and Heavy Equipment and to all qualified vendors on May 7, 2018 (Exhibit 2). As a result of this bid process, Contract # FSA18-VEH16.0 was awarded by the FSA to the list of vendors included in Exhibit 3. This contract is in effect beginning October 1, 2018 and expires September 30, 2019. Using this contract, the City may purchase vehicles, trucks and heavy equipment from dealers authorized by the manufacturer on a “no trade-in basis”. The City will use this contract to procure one (1) vehicle and three (3) pieces of equipment. One John Deere Loader and a Ford F-550 Crane Truck for the Public Works Department (Sewer Collection Division), one Polaris Ranger for the Fire Department (Ocean Rescue) and one John Deere Gator for the Parks Department (Bluesten Park).

The FSA opened Bid # FSA18-VEL26.0 Police Rated, Administrative, Utility Vehicles, Trucks and Vans to all qualified vendors on May 7, 2018 (Exhibit 2). As a result of this bid process, Contract # FSA18-VEL26.0 was awarded by the FSA to the list of vendors included in Exhibit 4. This contract is in effect beginning October 1, 2018 and expires September 30, 2019. Using this contract, the City may purchase vehicles, trucks and heavy equipment from dealers authorized by the manufacturer on a “no trade-in basis”. The City will use this contract to procure a Ford F-150 pickup truck for the Parks Department (Bluesten Park) .

The GSA Contract #GS-07F-0442M – Schedule 84 will be utilized to purchase the boat and trailer for the Stormwater Division. The Cooperative Purchasing Program under the GSA allows state, local, and tribal governments to purchase IT, security, and law enforcement products and services offered through specific Schedule contracts (Exhibit 5 & 6). GSA was specifically tasked with ensuring that the contract vehicles and services are cost-effective and provide for capabilities that are consistent with governmentwide requirements. This purchase will require for the vendor to construct the boat utilizing certain outfitting options (mainly the engine) that are not listed on the GSA contract. It is in the City's best interest to utilize one vendor to procure the boat (Item in GSA contract), the outfitting options and trailer (Items not in the GSA contract) in order to assure that the vessel is outfitted properly and to secure the necessary product warranty.

#### **Why Action is Necessary:**

For items that are on the FSA and GSA Contracts:

FILE NO. 18-625

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

For items not on the GSA Contracts: (Outfitting options for the boat and the trailer)

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (5) Unique circumstances, where the City Commission finds unique circumstances to establish that competitive bidding is not in the best interest of the City. Purchases in excess of \$50,000 require a formal, written contract approved by the City Commission.

**Fiscal Impact:**

The fiscal impact of these purchases is estimated at \$395,500, budgeted in the FY 18/19 adopted budget.

- \$65,000 from the General Fund
- \$330,500 from the Fleet Fund

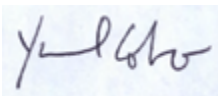
**Proposed Action:**

Staff recommends approval of the attached resolution authorizing the City Manager to purchase three (4) replacement units and two (2) new units during FY18/19 in an amount not to exceed \$395,500 utilizing Florida Sheriffs Association Contract No. FSA18-VEH 16.0, Florida Sheriffs Association Contract No. FSA18-VEL 26.0 and General Service Administration Contract No. GS-07F-0442M.

**Attachment(s):**

- Exhibit 1 - Resolution
- Exhibit 2 - Bid Notification FSA18-VEH 16.0 and FSA18-VEL 26.0
- Exhibit 3 - Award Letter FSA18-VEH 16.0
- Exhibit 4 - Award Letter FSA18-VEL 26.0
- Exhibit 5 – GSA Contract GS-07F-0442M
- Exhibit 6 – GSA Modification of Contract GS-07F-0442M

Prepared By:



Yaamil Lobo, Fleet Administrator

Reviewed By:



Steven F. Parkinson, Assistant City Manager  
Director of Public Works

Reviewd By:

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Andrea Lues, Director of Procurement