

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	November 28, 2018		Item Type: <i>(Enter X in box)</i>	Resolution	Ordinance	Other	
						X	
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
		X					
				Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
				X			
Funding Source:	N/A		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
					X		
Account Balance:	N/A		Quasi Judicial: <i>(Enter X in box)</i>	Yes		No	
					X		
Project Number:	N/A		RFP/RFQ/Bid Number:	N/A			
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: <i>(Enter X in box)</i> Safety <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Vibrant Appeal <input checked="" type="checkbox"/>				
		X					
Sponsor Name:	Nydia M. Rafols Sallaberry, Interim City Manager		Department:	Steven Parkinson, Assistant City Manager			

Short Title:

PRESENTATION TO THE MAYOR AND CITY COMMISSION OF HALLANDALE BEACH, FLORIDA; PROVIDING AN UPDATE ON THE ROGER'S RAIDERS EFFORT IN THE AMERICAN PUBLIC WORKS ASSOCIATION (APWA) ACCREDITATION FOR THE PUBLIC WORKS DEPARTMENT.

Staff Summary:

Background:

The Roger's Raiders Leadership Development Program provides an opportunity for City Staff to participate in special projects, strategic learning events, and informal mentoring with the City's Deputy and Assistant City Managers. As a part of the Roger's Raiders (Raiders) program, Eric Houston, Faith Phinn, and Kristin Ramirez were assigned to mentor Assistant City Manager Steven Parkinson. They were tasked with initiating the activities needed to get the City of Hallandale Beach's Public Works Department accredited by the American Public Works Association (APWA). The APWA developed a self-assessment and accreditation program to enhance the effectiveness of agencies and their competencies in the Public Works field. That program has been in place since 1996. Currently, there are over 100 agencies accredited in the United States. Seventeen (17) of these agencies are in the state of Florida.

The APWA Accreditation is a voluntary, multifaceted program, designed to provide guidance and technical resources to Public Works Managers, as they seek to evaluate and upgrade the performance of their agency. By participating in this program, the Roger's Raiders were able to engage in an exercise that will formalize the department's processes for continuous self-assessment and improvement. The Raiders standardized the basis for performance and conformance with a recognized body of management practices.

In addition to hosting and attending a regional training workshop, the Raiders completed the first nine (9) sections of the Self-Assessment under the Project Roles and Responsibilities sections. This included practices such as: Organization and Strategic Planning, Human Resources Management, Occupied Facilities, Finance, Risk

Management and Legal Review, Communication, Information Technology and Telecommunication, Emergency Management, and Safety.

The Raiders work on this project helped to provide a framework for strategic planning and allow the staff to gain greater insight into how services from their respective departments are provided. The Raiders' work serves as a catalyst for change, for better orienting employees, training supervisors and becoming a better managed City and department.

Attachment(s):

Exhibit 1 – Roger's Raiders APWA Accreditation Presentation

Prepared by:

Eric L. Houston
Transportation and Mobility Planner

Faith Phinn
Financial Management Analyst

Kristin Ramirez
Events Marketing, and Volunteer Coordinator