



## City of Hallandale Beach City Commission Agenda Cover Memo

<b>Meeting Date:</b>	November 19, 2018		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>  X	<b>Ordinance</b>	<b>Other</b>	
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>	
	X		<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>	<b>Utilities Fund 490 3510S-564040</b>		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>	<b>Yes</b>		<b>No</b>	
						X	
<b>Account Balance:</b>	\$120,422		<b>Quasi-Judicial:</b> <small>(Enter X in box)</small>	<b>Yes</b>		<b>No</b>	
						X	
<b>Project Number :</b>			<b>RFP/RFQ/Bid Number:</b>	<b>BID # FY 2017-2018-015</b>			
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> <small>(Enter X in box)</small>  <div style="display: flex; justify-content: space-between;"> <div>Safety</div> <input checked="" type="checkbox"/> </div> <div style="display: flex; justify-content: space-between;"> <div>Quality</div> <input checked="" type="checkbox"/> </div> <div style="display: flex; justify-content: space-between;"> <div>Vibrant Appeal</div> <input type="checkbox"/> </div>				
	X						
<b>Sponsor Name:</b>	Nydia Rafols Sallaberry, Interim City Manager		<b>Department:</b> Public Works	Steven F. Parkinson, P.E., PWLF, Assistant City Manager / Public Works Director			

### Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AWARDED BID # FY 2017-2018-015, CITY OF HALLANDALE BEACH, PURCHASE OF SEWER LIFT STATIONS PUMPS TO THE LOWEST, RESPONSIVE BIDDERS, TO CUSTOM PUMP & CONTROLS, INC. IN AN AMOUNT NOT TO EXCEED ONE HUNDRED AND FOUR THOUSAND FOUR HUNDRED AND ONE DOLLARS (\$104,401) INCLUSIVE OF A THIRTEEN PERCENT CONTINGENCY, AND TO F.J. NUGENT & ASSOCIATES, INC. IN AN AMOUNT NOT TO EXCEED SIXTEEN THOUSAND TWENTY TWO DOLLARS (\$16,022) INCLUSIVE OF A THIRTEEN PERCENT CONTINGENCY, ON AN AS NEEDED BASIS, FOR A PERIOD OF TWO (2) YEARS,

**RENEWABLE FOR A MAXIMUM OF THREE (3) ADDITIONAL ONE (1) YEAR TERMS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**Background:**

The City of Hallandale Beach owns, maintains and operates fifteen (15) sewer lift stations. The sewer lift stations are facilities that collect sewer from commercial and residential units, before being pumped to a treatment facility. Those collection facilities use gravity and a piping network as means to channel the sewer from the City's homes/businesses to the pump stations. Since the City of Hallandale Beach does not have its own Wastewater Treatment Facility, all sewer from the City goes to the Regional Plant located in the City of Hollywood for treatment.

Two (2) of the City's sewer lift stations, have three (3) pumps each (triplexes); while the remaining 13 stations are equipped with two (2) pumps (duplexes). The pumps are essential to each of those stations, as they are responsible for moving (through pressure) the wastewater from one point to the other. Keeping them maintained and replacing them as required is a critical function of the City's operation.

Through routine maintenance, staff has been able to extend the life of the sewer pumps for years; however, at this time, some sewer pumps are beyond repair and have to be replaced.

**Current Situation:**

To ensure that the pumps are readily available in the City's inventory for the operation of the waste water lift stations, staff released BID # FY 2017-2018-015 (Exhibit 2). The purpose of the BID is to purchase the pumps, which will then be installed by staff. This Bid will allow staff to purchase thirteen (13) of the fourteen (14) pumps needed for the following ten (10) lift stations (LS-2, LS-3, LS-5, LS-6, LS-7, LS-9, LS-10, LS-11, LS-14, and LS-15) (Exhibit 9).

The City uses standardized sewer pumps, which are purchased from the following four (4) manufacturers:

1. Myers
2. KSB
3. EBARA International Corporation
4. Gould's Water Technology

Due to an emergency, staff has to move forward with the purchase of one (1) pump for Lift Station 10 (LS-10). Despite being included in the package afore mentioned, this pump is urgently needed, and as such, staff cannot wait until the item is reviewed by the City Commission. Therefore, "LS-10" pump should be excluded from the contract, as this pump is

being purchased, from the same vendor (Custom Pumps and Controls), before the remaining pumps.

The contract is a multi-year contract. Year one of the contract will be used to procure and replace the pumps that are in the worst shape and are failing. The pumps that are not in excellent condition, but still functional will be replaced the following year. Having a multi-year contract in place is the best strategy to lock and secure the best competitive pricing. Therefore, the contract will be for 2 years and be renewable for 3 additional one (1) year term if agreed by both parties.

**Release Date of Bid: August 8, 2018**

The release notice for the Bid was sent via email to twenty (20) vendors from the City's Vendor list. The Bid was also advertised in the Hallandale Beach Chamber of Commerce website, City's website, DEMANDSTAR website, and City and HBCRA Social Media pages. The Bid was also advertised through the Miami Minority Business Development Agency Business Center, the U.S. Small Business Administration, and the Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

**Non-Mandatory Pre-Bid Conference: August 16, 2018 at 11:00 A.M.**

There were two (2) vendors and three (3) staff members in attendance at the Non-Mandatory Pre-Bid Conference.

In addition to providing the opportunity for vendors to ask questions during the Non-Mandatory Pre-Bid Conference, the Bid allowed for additional questions to be sent via email by no later than **August 23, 2018 at 11:00 a.m.**

**Proposals Received:**

Two (2) proposals were received by the due date (Exhibit 6 & Exhibit 7).

NO.	PROPOSING FIRM	BID \$ AMOUNT	VARIANCES	LEGAL PROCEEDINGS	REFERENCES	LOCAL VENDOR PREFERENCE (LVP)
1	<b>CUSTOM PUMP &amp; CONTROLS, INC.,</b> 304 Indian Trace # 222 Weston, FL 33326 Tom Marinace <a href="mailto:tmarinace@custompump.com">tmarinace@custompump.com</a> (954) 299-5156	\$92,390.00 Meyers and KSB Manufacturer pump only (Exhibit 7)	Stated "None"	Stated "None"	3 of 3 Verified.	None Applied For.

2	<b>F.J. NUGENT &amp; ASSOCIATES, INC.</b> 411 Wylly Avenue Sanford, FL 32773 Fed Nugent, President <a href="mailto:fed@nugentco.com">fed@nugentco.com</a> (407) 936-1640	\$14,178.00 Ebara International Corporation Manufacturer pump only (Exhibit 6)	Stated "None"	Stated "None"	2 of 3 Verified.	None Applied For.
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Staff did not receive Bids for manufacturer Gould's Water Technology (LS-15 pump), therefore staff will work with the Procurement Department to purchase that pump separately. A Sole Source letter or 3 quotes process will be used as the method of procurement for the Gould pump.

**Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission to award contracts.

**Fiscal Impact:**

The fiscal impact will be \$120,422

**Proposed Action:**

Staff recommends approval of the attached Resolution authorizing the City Manager to award the multi-year contract to Custom Pump & Controls, Inc. for a yearly expenditure of \$104,401 inclusive of a 13% contingency; and one multi-year contract to F.J. Nugent & Associates, Inc. for a yearly expenditure of \$16,021 inclusive of a 13% contingency for the procurement of our sewer station pumps.

**Attachment(s):**

- Exhibit 1 - Resolution
- Exhibit 2 – Bid FY 2017-2018-015 COHB Purchase of Sewer Lift Station
- Exhibit 3 - Bid Tabulation Summary
- Exhibit 4 – Award Recommendation Memorandum
- Exhibit 5 – Addenda #1-4
- Exhibit 6 – Bid Proposal – FJ Nugent & Associates
- Exhibit 7 – Bid Proposal – Custom Pump & Controls, Inc.
- Exhibit 8 –Technical Pump Specifications
- Exhibit 9 – Location Map

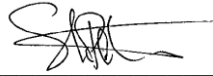
Approved By:



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James Sylvain, Assistant Public Works  
Director, Utilities

Department Head Review:



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Steven F. Parkinson, Assistant City  
Manager/Director of Public Works

Prepared by:



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Niesha Jones Sewell  
Administrative Analyst



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Andrea Lues  
Procurement Director