



Hallandale Beach
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400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	November 19, 2018		Item Type: <small>(Enter X in box)</small>	X	Resolution	Ordinance	Other	
Fiscal Impact: <small>(Enter X in box)</small>	Yes	No	Ordinance Reading: <small>(Enter X in box)</small>		1st Reading		2nd Reading	
	X		Public Hearing: <small>(Enter X in box)</small>		Yes	No	Yes	No
					X			
Funding Source:	CRA: 130-6340-531010 Developer CVS: 347-2032D-531010 Transportation: 160-4110-531010		Advertising Requirement: <small>(Enter X in box)</small>		Yes		No	
							X	
Account Balance:	347-2032D-531010: \$69,700 160-4110-531010: \$161,066 130-6340-531010: \$480,300		Quasi-Judicial: <small>(Enter X in box)</small>		Yes		No	
							X	
Project Number:	CIP# P1601 Atlantic Shores Blvd. Road Improvements		RFP/RFQ/Bid Number:		RFP # FY 2017-2018-013			
Contract/P.O. Required: <small>(Enter X in box)</small>	Yes	No	Strategic Plan Priority Area: <small>(Enter X in box)</small> <div style="display: flex; justify-content: space-between;"> <div>Safety</div> <div><input checked="" type="checkbox"/></div> </div> <div style="display: flex; justify-content: space-between;"> <div>Quality</div> <div><input checked="" type="checkbox"/></div> </div> <div style="display: flex; justify-content: space-between;"> <div>Vibrant Appeal</div> <div><input checked="" type="checkbox"/></div> </div>					
	X							
Sponsor Name:	Nydia Rafols Sallaberry, Interim City Manager		Department: Public Works		Steven F. Parkinson, P.E., PWLF, Director			

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AWARDED RFP #2017-2018-013, CCNA ATLANTIC SHORES BOULEVARD DESIGN SERVICES TO THE HIGHEST RANKED BIDDER, MARLIN ENGINEERING, INC., FOR AN AMOUNT NOT TO EXCEED SEVEN HUNDRED ELEVEN THOUSAND SIXTY SIX (\$711,066.00) DOLLARS; AUTHORIZING THE CITY MANAGER AND CITY ATTORNEY TO NEGOTIATE AND EXECUTE AN AGREEMENT TO EFFECTUATE THE PROJECT, AND TO NEGOTIATE WITH THE SECOND RANKED BIDDER SHOULD

**NEGOTIATIONS WITH THE HIGHEST RANKED BIDDER NOT
BE SUCCESSFUL; AND PROVIDING AN EFFECTIVE DATE.**

Staff Summary:

Background:

One of the City's Strategic Priorities is to make Hallandale Beach a vibrant destination. To fulfill this priority, the City has incorporated in its mission, beautifying roads and improving their public safety. Diplomat Golf Course Venture, LLC, has agreed to fund the reconstruction of Atlantic Shores Boulevard as part of its development agreement with the City of Hallandale Beach. The road improvements will be from Federal Highway to Diplomat Parkway. The City has agreed to design and manage the construction project.

The City has allocated funding for the project's design, which will include improving the streetscape, addressing on-street parking, and creating a more pedestrian friendly corridor. The City will assume responsibility for all pre-development efforts, while the developer's funding commitment will be limited to the cost of construction.

Current Situation

The City has solicited the service of an engineering firm to perform the design work and construction administration for the Atlantic Shores Boulevard Improvement Project. Request for Proposals (RFP) # FY 2017-2018-013 Consultant Competitive Negotiation Act (CCNA) Atlantic Shores Boulevard Design Services was released on June 13, 2018. (Exhibit 2). The release notice was sent via email to one hundred and sixty (160) vendors from the City's Vendor list. The RFP was also advertised on the Hallandale Beach Chamber of Commerce website, "DEMANDSTAR" website, and the City and HBCRA Social Media pages. In addition, the RFP was advertised through the Miami Minority Business Development Agency Business Center, the U.S. Small Business Administration, and the Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

The scope of work for RFP # FY 2017-2018-013 consists of design development services and construction administration for Atlantic Shores Boulevard. Overall, it requires professional services including but not limited to the following:

- Surveying
- Geotechnical Analysis
- Roadway Design
- Drainage Design
- Sidewalk, Lighting
- Bus Shelter
- Street Furniture

- Landscaping and Irrigation
- On-Street Parking
- Environmental Documentation
- Project Management
- Public Involvement

A Mandatory Pre-Proposal Conference was held on June 21, 2018 at 11:00am in the City Commission Chambers. There were ten (10) vendors and six (6) staff members in attendance (Exhibit 3). In addition to providing the opportunity for vendors to come and ask questions during the Mandatory Pre-Proposal Conference, the solicitation allowed for additional questions to be sent in via email by no later than June 28, 2018.

The deadline for vendor responses was July 13, 2018, no later than 11:00 AM. Three (3) proposals were received from the following vendors:

1. Marlin Engineering, Inc.
2. Calvin, Giordano & Associates, Inc.
3. The Corradino Group, Inc.

On July 23, 2018, at 3:00 p.m., a Sunshine Evaluation Committee meeting was held with the Evaluation Committee to discuss the proposals. The three members that form the committee are as follows:

- Jesus Padron (Project Manager)
- Gregg Harris (Capital Project Manager)
- Geovanne Neste (Assistant Finance Director)

At this meeting, all committee members came to a consensus that all three (3) Firms met the minimum qualification requirements of the RFP and would continue through the evaluation process (Exhibit 4).

On August 14, 2018, starting at 9:00 A.M., Oral Presentations were held for the three (3) Firms. An Evaluation Committee Sunshine meeting was held immediately after Oral Presentations.

On August 14, 2018, the Evaluation Committee submitted rating sheets for the three (3) Firms. Marlin Engineering, Inc. was determined to be the highest-ranking Firm. (Exhibit 5).

Staff recommends the award of RFP # FY 2017-2018-013 Consultant Competitive Negotiation Act (CCNA) Atlantic Shores Boulevard Design Services be awarded to Marlin Engineering, Inc. as the Firm has demonstrated that it has a good understanding of the project's requirement and is able to complete the work. If approved by the City Commission, the estimated Project Schedule is as follows:

Tentative Project Schedule	Estimated Time
Design Phase	Start date – January 2019 End date – December 2019
Construction Phase	Start date – January 2020 End date – December 2020

Fiscal Impact

The fiscal impact is estimated at \$711,066. Funding is available as follows:

347-2032D-531010: \$69,700 – Developer Agreement

160-4110-531010: \$161,066 – Transportation Fund

130-6340-531010: \$480,300 – CRA Fund

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Proposed Action:

Staff recommends approval of the attached Resolution awarding RFP # FY 2017-2018-013 Consultant Competitive Negotiation Act (CCNA) Atlantic Shores Boulevard Design Services, and authorizing the City Manager and City Attorney to negotiate and execute an agreement with the highest ranked Firm, Marlin Engineering, Inc., and should negotiations with the highest ranked Firm fail, authorize the City Manager and the City Attorney to negotiate with the second highest ranked Firm, in an amount not to exceed the budget of \$711,066.

Attachment(s):

Exhibit 1 – Resolution


Exhibit 2 – RFP # FY 2017-2018-013 CCNA Atlantic Shores Boulevard Design Services

Exhibit 3 – RFP # FY 2017-2018-013 Mandatory Meeting Attendance

Exhibit 4 – Award Recommendation Memorandum

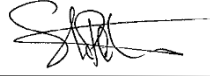
Exhibit 5 – Summary Rating Sheet

Approved by:



Mary Francis Jeannot,
Assistant Director of Public Works

Department Head Review:



Steven F. Parkinson, Assistant City Manager
Director of Public Works

Prepared by:



Niesha Jones Sewell
Administrative Analyst



Andrea Lues
Procurement Director