



Hallandale Beach Community Redevelopment Agency

Board of Directors Meeting

Agenda Cover Memo

Meeting Date:	November 19, 2018		Item Type:	Resolution X	Ordinance	Other		
Fiscal Impact:	Yes	No	Ordinance Reading:		1st Reading		2nd Reading	
	X		Public Hearing:		Yes	No	Yes	No
						X		X
Funding Source:	6340-531010 Atlantic Shores Improvements		Advertising Requirement:		Yes		No X	
Account Balance:	\$480,300							
Project Number:	P1601		RFP/RFQ/Bid Number:		RFP #2017-2018-013 CCNA Atlantic Shores Blvd Design Services			
Contract/P.O. Required:	Yes	No	Strategic Priority (Enter X in box): Capital Improvements <input checked="" type="checkbox"/> Goal 1 - Undertake Total Improvements of Public Realm <input checked="" type="checkbox"/> Goal 2 -Promote Public/Public and Public/Private Partnership <input type="checkbox"/> Promote Projects with Large-Scale Impacts <input type="checkbox"/> Goal 1 – Issue a Request for Proposals (RFP) for NW infill Housing <input type="checkbox"/> Goal 2 – Issue a Request for Qualifications (RFQ) for Dixie Highway/Foster Road parcel <input type="checkbox"/> Priority Area: North West Quadrant <input type="checkbox"/> FEC Corridor <input type="checkbox"/> Southwest Quadrant <input type="checkbox"/> Northeast Quadrant <input checked="" type="checkbox"/> Southeast Quadrant <input type="checkbox"/>					
		X						
Sponsor Name:	Nydia Rafols, Interim Executive Director		Department:		HBCRA			



Short Title:

A RESOLUTION OF THE CHAIR AND BOARD OF DIRECTORS OF THE HALLANDALE BEACH COMMUNITY REDEVELOPMENT AGENCY, HALLANDALE BEACH, FLORIDA; APPROVING FUNDING IN THE AMOUNT OF \$480,300 FOR DESIGN SERVICES FOR THE CITY OF HALLANDALE BEACH ATLANTIC SHORES BOULEVARD IMPROVEMENT PROJECT; AUTHORIZING THE INTERIM EXECUTIVE DIRECTOR TO TAKE ALL STEPS NECESSARY AND APPROPRIATE TO IMPLEMENT THE FUNDING; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background:

Diplomat Golf Course Venture, LLC, has agreed to fund the reconstruction of Atlantic Shores Boulevard as part of its Developers Agreement with the City of Hallandale Beach. The proposed roadway improvements will extend from Diplomat Parkway to Federal Highway. As a part of the Developer's Agreement, the City in partnership with the Hallandale Beach Community Redevelopment Agency (HBCRA) agreed to design and manage the construction of the project. The HBCRA is strictly a funding source for the project and will have not direct project oversight.

The HBCRA has allocated \$480,300 in funding for the design of the project in its FY 18/19 adopted budget. The City will assume responsibility for all pre-development efforts and the developer's funding commitment will be limited to the cost of construction.

Current Situation:

The City has solicited the service of an engineering firm to perform the design work and construction administration for the Atlantic Shores Boulevard Improvement Project. Request for Proposals (RFP) # FY 2017-2018-013 Consultant Competitive Negotiation Act (CCNA) Atlantic Shores Boulevard Design Services was released on June 13, 2018. (Exhibit 2). The release notice was sent via email to one hundred and sixty (160) vendors from the City's Vendor list. In addition the RFP was advertised on the Hallandale Beach Chamber of Commerce website, "DEMANDSTAR" website, and the City and HBCRA Social Media pages. The RFP was also advertised through the Miami Minority Business Development Agency Business Center, the U.S. Small Business Administration and the Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

The scope of work for RFP # FY 2017-2018-013 consists of design development services and construction administration for Atlantic Shores Boulevard. Overall, it requires professional services including but not limited to the following:

- Surveying
- Geotechnical Analysis
- Roadway Design
- Drainage Design
- Sidewalk, Lighting
- Bus Shelter
- Street Furniture
- Landscaping and Irrigation



- On-Street Parking
- Environmental Documentation
- Project Management
- Public Involvement

A Mandatory Pre-Proposal Conference was held on June 21, 2018 at 11:00 am in the City Commission Chambers. There were ten (10) vendors and six (6) staff members in attendance (Exhibit 3). In addition to providing the opportunity for vendors to come and ask questions during the Mandatory Pre-Proposal Conference, the solicitation allowed for additional questions to be sent in via email by no later than June 28, 2018.

The deadline for vendor responses was July 13, 2018, no later than 11:00 AM. Three (3) proposals were received from the following vendors:

1. Marlin Engineering, Inc.
2. Calvin, Giordano & Associates, Inc.
3. The Corradino Group, Inc.

On July 23, 2018, at 3:00 p.m., a Sunshine Evaluation Committee meeting was held with the Evaluation Committee to discuss the proposals. At this meeting, all committee members came to a consensus that all three (3) Firms met the minimum qualification requirements of the RFP and would continue through the evaluation process (Exhibit 4).

On August 14, 2018, starting at 9:00 A.M., Oral Presentations were held for the three (3) Firms. An Evaluation Committee Sunshine meeting was held immediately after Oral Presentations.

On August 14, 2018, the Evaluation Committee submitted rating sheets for the three (3) Firms. Marlin Engineering, Inc. was determined to be the highest-ranking Firm. (Exhibit 5).

Why Action is Necessary:

Pursuant to the HBCRA By- laws the Board must approve all procurements for goods and services in excess of fifty Thousand dollars (\$50,000) and Twenty Five Thousand (\$25,000) for Professional Services.

Proposed Action:

Staff recommends approval of the attached resolution approving funding in the amount of \$480,300 for design services for the City of Hallandale Beach Atlantic Shores Boulevard Improvement Project; authorizing the Interim Executive Director to take all steps necessary and appropriate to implement the funding.



400 South Federal Hwy
Hallandale Beach, FL 33009

Attachment(s):

- Exhibit 1 – Resolution
- Exhibit 2 – RFP # FY 2017-2018-013 CCNA Atlantic Shores Boulevard Design Services
- Exhibit 3 – RFP # FY 2017-2018-013 Mandatory Meeting Attendance
- Exhibit 4 – Award Recommendation Memorandum
- Exhibit 5 – Summary Rating Sheet

Faith Phinn

Prepared by: Faith Phinn, Financial Management Analyst

Jeremy Earle

Reviewed by: Jeremy Earle, Assistant City Manager

Steven Parkinson

Reviewed by: Steven Parkinson, Assistant City Manager