



City of Hallandale Beach City Commission Agenda Cover Memo

Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

Meeting Date:	September 17, 2018		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading
	X			Public Hearing: <i>(Enter X in box)</i>	Yes	No
Funding Source:	Outside Services School Crossing Guards 2110-534010		Advertising Requirement: <i>(Enter X in box)</i>		Yes	
						X
Account Balance:	\$124,500		Quasi-Judicial: <i>(Enter X in box)</i>	Yes		No
						X
Project Number:	N/A		RFP/RFQ/Bid Number:	City of West Palm Beach Contract #19629 ITB No. 16-17-13		
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: <i>(Enter X in box)</i>			
	X					
			Safety	<input checked="" type="checkbox"/>		
			Quality	<input type="checkbox"/>		
			Vibrant Appeal	<input type="checkbox"/>		
Sponsor Name:	Nydia M. Rafols-Sallaberry, Interim City Manager		Department: Police	Sonia Quinones, Chief of Police		

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE USE OF CITY OF WEST PALM BEACH CONTRACT FOR SCHOOL CROSSING GUARD SERVICES FROM STAFFING CONNECTION/ACTION LABOR MANAGEMENT, LLC FOR AN AMOUNT NOT TO EXCEED EIGHTY-EIGHT THOUSAND (\$88,000.00) DOLLARS; AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background and Current Situation:

Hallandale Beach is home to many students who rely on walking as their primary method of commuting to and from school. There are both primary and secondary schools in the City and adjoining our City limits on Pembroke Road is McNichol Middle School. Children often have to traverse busy Hallandale Beach Boulevard and Pembroke Road on their way to and from school. Providing crossing guard services is a necessary and prudent service to help ensure the safety of our children.

Accordingly, The City of Hallandale Beach Police Department has determined to enter into a contract with Action Labor of Florida, LLC for school crossing guard services by piggybacking off the City of West Palm Beach and Action Labor of Florida, LLC contract #19629 (Exhibit 2). This contract was the result of a City Invitation for Bid process conducted by the City of West Palm Beach (Exhibit 3).

Action Labor of Florida, LLC will provide six (6) guards and one (1) supervisor to provide enhanced pedestrian safety in the school zones at an hourly rate of \$12.60. These Crossing Guards will be stationed at 8th Avenue on West Hallandale Beach Boulevard and on designated street corners surrounding the newly consolidated Gulfstream Academy of Hallandale Beach campus. There will also be a crossing guard on Pembroke Road for McNichol students.

Fiscal Impact:

The contract price for this service is \$88,000 for FY 18/19.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

As the aforementioned purchase will be in excess of the City Manager's purchasing authority, City Commission authorization is required.

Proposed Action:

Staff recommends the City Commission adopts this Resolution authorizing the City Manager to contract for school crossing guard services with Action Labor of Florida, LLC for a period of one (1) year, effective October 1, 2018, in the amount of \$88,000; and authorize the City Manager to execute the appropriate documents.

Attachment(s):

- Exhibit 1 - Resolution
- Exhibit 2 - City of West Palm Beach & Action Labor of Florida, LLC School Crossing Guard Contract #19629.
- Exhibit 3 - City of West Palm Beach Invitation Bid No. 16-17-130.

Prepared by:
Terence Thouez, Captain

Department Head Review:
Sonia Quinones, Chief of Police



Name, Title



Name, Title

Reviewed by:



Andrea Lues, Procurement Department Director