



**Hallandale Beach**  
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400 South Federal Hwy  
Hallandale Beach, FL 33009

## City of Hallandale Beach City Commission Agenda Cover Memo

<b>Meeting Date:</b>	September 17, 2018		<b>Item Type:</b>	<b>X</b>	<b>Resolution</b>	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <i>(Enter X in box)</i>	<b>1st Reading</b>		<b>2nd Reading</b>	
	<b>X</b>			<b>Public Hearing:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Yes</b>
<b>Funding Source:</b>	Water Fund, Production Division, Chemical and Lab Supplies. 490-3320W-552060		<b>Advertising Requirement:</b> <i>(Enter X in box)</i>		<b>Yes</b>		<b>No</b>
<b>Account Balance:</b>	\$70,000.00 for Sodium hypochlorite in CM Recommended FY18/19 budget		<b>Quasi-Judicial:</b> <i>(Enter X in box)</i>	<b>Yes</b>		<b>No</b>	
<b>Project Number :</b>	N/A		<b>RFP/RFQ/Bid Number:</b>	ITB No. 150451 (City of Leesburg, FL)			
<b>Contract/P.O. Required:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> <i>(Enter X in box)</i>				
	<b>X</b>						
			<b>Quality</b>	<input checked="" type="checkbox"/>			
			<b>Vibrant Appeal</b>	<input type="checkbox"/>			
<b>Sponsor Name:</b>	Nydia Rafols-Sallaberry, Interim City Manager		<b>Department:</b> Public Works	Steven F. Parkinson, P.E., PWLF, Assistant City Manager/ Director of Public Works			

### Short Title:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE SODIUM HYPOCHLORITE PURSUANT TO INVITATION TO BID NUMBER 150451 BETWEEN THE CITY OF LEESBURG, FLORIDA AND ODYSSEY MANUFACTURING COMPANY FLORIDA IN AN AMOUNT NOT TO EXCEED EIGHTY THOUSAND (\$80,000) DOLLARS WHICH WILL INCLUDE THE USE AND MAINTENANCE OF THREE (3) 3,000 GALLON BULK STORAGE TANKS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO EFFECTUATE THE PURCHASE AS PROVIDED FOR IN THE FISCAL YEAR 2018-2019 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.**

## **Staff Summary:**

### **Background:**

The City of Hallandale Beach utilizes (piggybacks) contracts negotiated by other cities to benefit from the cost savings that these contracts allow. For FY 18/19, staff wishes to continue to utilize the City of Leesburg's contract ITB No: 150451 to purchase Sodium hypochlorite, to realize further cost savings and to transition from leasing to owning the bulk storage tanks.

ITB No: 150451 was released by the City of Leesburg on August 3, 2015 and responses were due on August 18, 2015 by 2:00pm (Exhibit 2). Two (2) sealed bids were received. One (1) from Allied Universal Corporation and one (1) from Odyssey Manufacturing Company. Allied submitted a price of \$.578 per gallon and Odyssey submitted a price of \$.56 per gallon.

The Leesburg, FL City Commission awarded ITB No: 150451, Liquid Sodium Hypochlorite, to Odyssey Manufacturing Company during its September 14, 2015 meeting. The initial contract term is valid until September 30, 2018 and has been extended until September 30, 2021 (Exhibit 6). The prices of \$.56 is fixed and there are no fuel surcharges, delivery fees or other hidden charges.

ITB No: 150451 allows for Odyssey to convey its prices, contract terms and conditions to municipalities or other governmental agencies (Exhibit 4) (Exhibit 5). As such, the City of Hallandale Beach wishes to continue to utilize Leesburg's contract with Odyssey to purchase Sodium hypochlorite during FY18/19.

### **Current Situation:**

Under existing agreement with Odyssey, the company has furnished and installed three (3) 3,000-gallon Sodium hypochlorite tanks inside the existing concrete containment with all new supporting plumbing at the Water Treatment Plant at no charge per our FY17/18 agreement. At the end of this year (the second year) of Sodium hypochlorite service, the City will own these tanks and the associated piping at no additional charge. In the interim, Odyssey will perform any required maintenance or change-outs on these tanks. Given that this is a new company and the procedure is different, there should be no maintenance costs for at least the next 10 years, as the life expectancy of the tanks are projected to be 10 years.

Staff is recommending to continue to purchase Sodium hypochlorite from Odyssey.

**Fiscal Impact**

The following values represent FY16/17 and FY17/18 Sodium hypochlorite expenditures:

- FY16/17: \$54,723
- FY17/18: \$39,740 (as of 08/08/2018)

Staff anticipates the FY18/19 expenditure to be \$70,000. Accordingly, staff is bringing forth this agenda item for City Commission consideration.

The increase in costs for FY 18/19 are related to the installation of a Chlorine application point in the filter backwash line. While this equipment will consume more chlorine, it does help prevent “mud ball” and algae build up in the filters, thereby improving the filters’ performance. In addition, this process has also increased the time between filter backwashes, thereby resulting in water savings. So, while there is an increase on the budget for Sodium Hypochlorite, the reduction in maintenance, water and electricity costs outweighs the increase in costs for chemicals.

**Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-8 (6), Exception to Bid Requirements, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

**Proposed Action:**

Staff recommends approval of the attached Resolution authorizing the City Manager to use ITB No: 150451 between the City of Leesburg, Florida, and Odyssey Manufacturing Company, for the purchase of Sodium hypochlorite in the total amount not to exceed \$80,000 dollars.

**Attachment(s):**

Exhibit 1 – Resolution

Exhibit 2 - ITB 150451 – Liquid Sodium hypochlorite

Exhibit 3 – Agreement – Odyssey Manufacturing

Exhibit 4 – Authorization to Piggyback from Leesburg

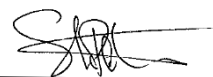
Exhibit 5 – Odyssey Sodium Hypochlorite Authorization

Exhibit 6 – Amended Contract


Approved by:

  
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John Fawcett, Water Plant Manager

Department Head Review:

  
\_\_\_\_\_  
Steven F. Parkinson, Assistant City Manager  
Director of Public Works

Prepared by:

  
\_\_\_\_\_  
Niesha Jones Sewell  
Administrative Analyst

\_\_\_\_\_  
Andrea Lues  
Procurement Director