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August 20, 2018

Roger M. Carlton  
Executive Director  
Hallandale Beach Community Redevelopment Agency  
400 South Federal Highway  
Hallandale Beach, FL 33009

***Re: Engagement Letter for Fiscal Year 2018-19***

Dear Mr. Carlton:

You asked that we represent the Hallandale Beach Community Redevelopment Agency ("HBCRA") as its general counsel.

Over the years, it has been our experience that things go more smoothly if we have a clear understanding of your needs and the role we need to play. The purpose of this engagement letter is to modify an agreement concerning representation and the payment of our fees and expenses. This engagement letter will govern all subsequent matters in which we may become involved on your behalf unless a separate arrangement is made.

We will do our very best to meet your needs in any matters we undertake for you, but as you know, we cannot and do not make any representations or warranties concerning the outcome. We will give you our best advice, render opinions, and seek to obtain the desired result. In this regard, it is most important that we communicate regularly.

We have attached a copy of the firm's Policy Regarding Fees and Expenses. All conditions in that document are incorporated by reference as part of this engagement letter. As we are sure you recognize, we have a legitimate business concern in being paid in a timely fashion.

The following arrangement is proposed regarding fees and costs:

1. Flat Monthly Fee of \$2,500 for each of twelve months with respect to HBCRA monthly Board meetings (includes preparation of all resolutions, preparation and attendance at meeting and after action). The total flat fee is \$30,000.
2. Hourly Monthly Fees with a cap for routine HBCRA staff matters including, but not limited to: residential loans documentation, drafting and revising agency

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governance documents and policies, agreement amendments, routine projects, and consultation with staff and Board members. Such fees will be billed at the Rate (as defined below) with a monthly cap of \$3,750 for a total of \$45,000.

Accordingly, the maximum total amount for regular Board meetings and routine services would be \$75,000; provided, however the parties agree to review this maximum total at mid-fiscal year to ensure it is working out fairly.

3. All legal fees related to Redevelopment Agreements are to be paid by the private party on a cost recovery basis implemented and managed by the HBCRA; provided, however, the HBCRA is primarily responsible to the firm in the event the private party fails to pay. Such applies to any Redevelopment Agreements not yet executed and those executed Redevelopment Agreements for which the HBCRA collected an application fee and there is a balance remaining from such application fee. To the extent there are Redevelopment Agreements for which the application fee was not paid or which application has or becomes exhausted, legal fees shall be on an hourly basis at the Rate and paid by the HBCRA. For new agreements, we will provide an original proposed budget when a proposal is received. Changes to the proposed budget will require the pre-approval of the Executive Director.
4. All legal fees for commercial loan closings to be paid by the borrower from the loan proceeds on an hourly basis at the Rate.
5. All legal fees for all non-routine projects to be estimated and budgeted with input from the Executive Director and paid on an hourly basis at the Rate. Non-routine projects shall be identified by written notice to the Executive Director prior to the commencement of any billable time.
6. All legal fees for all real estate transactions shall be paid on an hourly basis at the Rate. With respect to real estate purchases, the Firm shall act as the title agent and provide a discount to the legal fees in the amount of 20% of the agent's share of the title insurance premium earned for that transaction.
7. The foregoing does not include litigation for which we will estimate and which will be paid on any hourly basis at the Rate. The Executive Director shall have the authority to approve legal fees for individual litigation matters up to the Executive Director's spending authority in the Amended and Restated By-Laws. Legal fees for individual litigation matters that exceed such amount will require approval by the HBCRA Board.

Except as set forth above, our firm will charge for services on an hourly basis at the blended hourly rate of \$225 per hour for all shareholders and of counsel at the firm and \$175 for all

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associates at the firm (collectively, the "Rate") who perform legal services hereunder. I will be primarily responsible for all legal work performed. We reserve the right to utilize other members of the firm whenever, in our discretion, we deem it appropriate. Further, subject to your prior approval, paralegal, staff, computer research, and other technology may also be utilized if and when appropriate and in your best interest. Along with other out of pocket costs such as overnight courier service, the CRA will be billed for the use of the same.

Because of the relatively large size of our firm and our representation of many other clients, it is possible that there may arise in the future a dispute between another client and you. Our acceptance of the current representation of you will preclude us from accepting future representations adverse to you. We will request a client waiver of conflict for any matters involving representation of other clients in the future who may have interests adverse to you before undertaking any such representation.

If this meets with your approval, please indicate by having the extra copy of this letter signed in the space provided below, and return it to our offices. Your approval of this letter will include agreement regarding the fees and costs arrangement.

We appreciate the confidence and trust you have reposed in us in asking us to represent you and encourage you to communicate with me if at any time you have questions on the status or progress of your matters. I look forward to working with you and your staff on any matters you deem appropriate. If you have any questions, please do not hesitate to contact me.

Sincerely,



Steven W. Zelkowitz

The terms of this Engagement Letter are accepted  
as of October 1, 2018

HALLANDALE BEACH  
COMMUNITY REDEVELOPMENT AGENCY

By: \_\_\_\_\_  
Roger M. Carlton  
Executive Director