



May 2 and May 16, 2018 City Commission Meeting – After Action Report

Presented to the City Commission June 4, 2018

New Items:	<u>13</u>
Pending Items:	<u>41</u>
Completed Items:	<u>10</u>
Total Items:	<u>64</u>

City Commission Meeting – After Action Report

Presented to the City Commission August 1, 2018

New Items:	<u>24</u>
Pending Items:	<u>36</u>
Completed Items:	<u>18</u>
Total Items:	<u>78</u>



June 4, June 6 & June 20, 2018 City Commission Meetings – After
Action Report

Presented to the City Commission August 1, 2018

Section I. NEW ITEMS – June 4, June 6 & June 20, 2018 City Commission Meetings

A. Commissioner Butler:

A.1

- ✚ **June 4 Agenda Item 5B** Staff to provide information on how does City staff ensure that developers do not hoard RAC units. **Assigned to Director of Development Services.**

UPDATE – 080118: This item is **Complete**. RAC Units are allocated on a first-come, first served basis and run concurrent with the permit deadline for the development with which the unit allocation is associated – which is 18 months plus a 6-month extension at the City Manager’s discretion. Pursuant to Florida Statute, the Governor’s Emergency Declarations can extend development approvals without any action or approval needed from the City. This has allowed some approved developments to hold RAC units longer than the City’s regulations would have allowed. Staff continues to track these projects and work with the developers to assist the developments to move forward.

B. Commissioner Dally**B.1**

- + **Store Front:** staff to research the feasibility, including possible costs to business owners, of placing window graphics in vacant storefronts, like what is done at Gulfstream Park. **Assigned to Director of Development Services.**

UPDATE – 080118: Staff is collecting examples of regulations from other cities and drafting the item for Planning and Zoning Board consideration in September. **This is now in Pending Status until the October 3, 2018 After Action Report.**

B.2

- + **June 4 Agenda Item 5B:** Staff to consider a graduated and progressive schedule to implement the parking payment in lieu of fees Program. **Assigned to Director of Development Services.**

UPDATE – 080118: The potential for a progressive schedule has been discussed with the consultant. They are researching to see if there are examples. The consultant suggested setting a cap on the number of spaces that could be paid for in lieu, or a series of caps, that might provide the same graduated disincentives. The resulting recommendation will be included when the item is presented for Commission action during the October 15, 2018 City Commission Workshop. **This is now in Pending Status until the October 3, 2018 After Action Report.**

B.3

- + **Diplomat Country Club Tennis Center:** City Manager to work with new property owners on the possibility of utilizing the Diplomat Country Club Tennis Center for “displaced” users from the Golden Isles Tennis Center while construction of the new Tennis Center is complete. **Assigned to City Manager.**

UPDATE – 080118: This item is Complete. City Manager Carlton will be meeting with the project’s developer during the summer recess and will provide an update during the August 1, 2018 City Commission meeting.

B.4

- + **Hedges at Layne Blvd.:** problem with a line of sight; hedges need to be trimmed. **Assigned to ACM Parkinson.**

UPDATE – 080118: This Item is Complete. Hedges have been trimmed to allow a better line of sight. In addition, the property owner at the corner of Church St. and Layne Blvd. has been notified that their hedge height needs to be adjusted to improve the line of sight.

C. Commissioner Lima-Taub:**C.1**

- + **Eruv Article:** staff to provide a copy of an email that was sent to all commissioners on behalf of Vice Mayor Lazarow. **Assigned to City Clerk.**

UPDATE – 080118: This item is Complete. See attached copy of article forwarded to the City Commission June 7, 2018 (Attachment 1).

C.2

- + **City's Website:** staff to ensure that our city's website, as it relates to permitting, is user friendly. Staff to review the website's functionality to include a link to the permits module. **Assigned to Director of Development Services, and ACM Chavarria.**

UPDATE – 080118: This item is Complete. Staff has confirmed that the City's permit search site function is running as designed. The public can search for any permit by visiting: www.cohb.org/permitsearch. The site does not require registration, and a user may search for a permit by entering the street address of property in question. Staff is also in the process of updating the existing system to an improved Customer Self Service portal that will have greater features for online plan review and schedule inspections online. This is expected to be available by September 30, 2018.

D. Vice Mayor Lazarow:**D.1**

+ **Storefront:** Staff to see what the cost to the business owners for the window graphics on storefront windows would be. **Assigned to Development Services Director.**

UPDATE – 080118: Staff is collecting examples of regulations from other cities and drafting the item for Planning and Zoning Board consideration in September. **This is now in Pending Status until the October 3, 2018 After Action Report.**

D.2

+ **Accessibility Advisory Board:** staff to give an update on the creation of the Accessibility Advisory Board. **Assigned to City Clerk.**

UPDATE – 080118: This item is Complete. Second Reading of the Ordinance creating the Accessibility Advisory Board is scheduled for the August 1, 2018 City Commission Meeting.

D.3

+ **Agenda Item 10.A. Ordinance Creating the ADA Board:** staff to prepare report on the duties of the Board for Second Reading of the Ordinance. **Assigned to Director of Development Services/Building Official.**


UPDATE – 080118: Development Services Department will collect and analyze examples of the duties performed by other such boards and provide recommendations to the City Commission by September 14, 2018. **This is now in Pending Status until the October 3, 2018 After Action Report.**

D.4

+ **A1A Light:** Staff to check on the light on the bridge going over A1A, the light is still skewed from the time of the hurricane. **Assigned to ACM Parkinson.**


UPDATE – 080118: FDOT was notified of this issue on June 13, 2018, and is waiting for a response. Staff will continue to follow-up with FDOT and keep the City Commission informed. **This is now in Pending Status until the September 5, 2018 After Action Report.**

E. Mayor London:**E.1**

 **FDOT Projects:** Staff to provide a status on various FDOT projects and the Walmart property. **Assigned to ACM Parkinson.**


UPDATE – 080118: Staff is currently waiting for information from FDOT on various projects located on State roads within the City of Hallandale Beach. Anticipate an update by the end of August. **This is now in Pending Status until the October 3, 2018 After Action Report.**

E.2

 **3D Mapping:** Staff to obtain a detailed risk management software that was seen at conference. RMS analyzes construction costs and projects risk. Wants all our projects to be run through a similar analysis. **Assigned to ACM Chavarria, ACM Parkinson, and Director of Development Services.**


UPDATE – 080118: Staff will be arranging a meeting with a representative from RMS and appropriate City staff in August or September to discuss their software analysis process. **This is now in Pending Status until the October 3, 2018 After Action Report.**

E.3

 **5-Year CIP Plan:** staff to provide a 5-year Capital Improvement Plan for Projects to be presented to the MPO. Wants to see identifiable and achievable goals. Would like to see it by January of 2019. **Assigned to ACM Parkinson.**

UPDATE – 080118: Staff from numerous departments will be formulating a 5-year capital improvement plan and providing to the City Commission in January 2019. **This is now in Pending Status until the December 19, 2018 After Action Report.**

E.4

 **Tax Receipt Fees:** staff to clean up and update the Business Tax Receipt (BTR) fees list because some items are antiquated or outdated. Beauty shop, public stenographer, telegraph companies etc. **Assigned to Development Services Director.**


UPDATE – 080118: This item is Complete. The Business Tax Receipt fees were updated to remove categories from the list which have not been utilized for the last three or more years and staff does not anticipate any future use of them. The City Commission adopted the revised list as part of an ordinance which raised the BTR fees overall.

E. Mayor London (Cont.):**E.5**

 **June 4 Agenda Item 5B** Staff to identify areas where there could be more parks.

UPDATE – 080118: A list of potential future parks that could be included in a five-year capital improvement program and added to the inventory concurrent with their creation is included in the staff report for the Evaluation and Appraisal Report - based amendments to the City's Comprehensive Plan. The Evaluation and Appraisal Report (EAR) will be presented for consideration by the Planning and Zoning Board August 23. Thereafter, staff expects to present same to the City Commission in September, at the earliest. Discussion of broader Comprehensive Plan Amendments stemming from the EAR and amendments for the Regional Activity Center, including Parks and Open Space requirements, are planned to be presented for Commission consideration in the fall. **This is now in Pending Status until the October 3, 2018 After Action Report.**

E.6

 **Impact Fees:** staff to wrap up impact fees and schedule workshops before the end of calendar year.


UPDATE – 080118: Presentation of the Water and Sewer Impact Fees Report has been scheduled for the August 15, 2018 City Commission Meeting, while presentation of other Impact Fees: transportation, parks, and public safety has been scheduled for the October 15, 2018, City Commission Workshop. **This is now in Pending Status until the October 3, 2018 After Action Report.**

E.7

 **Parking:** Staff to come back to the Commission with options for parking in lieu and having a graduated scale. **Assigned to Director of Development Services.**

UPDATE – 080118: The potential for a progressive schedule has been discussed with the consultant. They are researching to see if there are examples. The consultant suggested setting a cap on the number of spaces that could be paid for in lieu, or a series of caps, that might provide the same graduated disincentives. The resulting recommendation will be included when the item is presented for Commission action during the October 15, 2018 City Commission Workshop. **This is now in Pending Status until the October 3, 2018 After Action Report.**

E. Mayor London (Cont.):E.8

 **Affordable Housing:** Commission wants staff to bring best practices for affordable housing. How do we utilize the dollars we receive and how to come down from 100 required units to a number less than 100. **Assigned to Director of Development Services.**


UPDATE – 080118: There are three requests within this item. They are answered in reverse order:

1) *“How to come down from 100”* - The current proposal for a fee in lieu of affordable housing is modeled after other affordable housing regulations which target large residential development projects (i.e. 100 or more units) where inclusionary zoning requirements should be achievable. Also, Broward County’s regulations currently apply when a Land Use Plan Amendment is needed to allow residential uses or a higher density of residential uses. The Commission requests that the threshold be less than 100 units and that the requirements not be limited to those projects which require a Land Use Plan change. Both requests can be accomplished with the adoption of the ordinance that sets up the City’s affordable housing requirements and in-lieu of fees. Staff acknowledges the request and will ensure that the proposal incorporates these requests.

2) *How is the City utilizing the monies received* - The City has and continues to use the monies received to provide, via the CRA, down-payment assistance to affordable home buyers. Development Services is coordinating with the CRA to include in its upcoming plan revisions, a broad list of potential uses of affordable housing dollars so that as additional funds are generated the authority exists to pursue various and multiple other methods of increasing the amount of affordable housing in the City.

3) *Bring best practices* – The City of Fort Lauderdale is initiating a rewrite of their affordable housing requirements, preparing inclusionary and in-lieu proposals, and considering revamping the methods for increasing the stock. Meanwhile best practices from other states and other counties in Florida have been studied by Broward County’s Coordinating Council <http://www.broward.org/Budget/Archives/Documents/HousingBrowardInclusivePlan2018.pdf> . Hallandale Beach staff and Fort Lauderdale staff will be comparing our proposed plans and policies with one another within the context of the *2018 Housing Broward Inclusive Plan* as we each proceed to present the proposals to our respective Commissions. **This is now in Pending Status until the October 3, 2018 After Action Report.**

E. Mayor London (Cont.):**E.9**


 **Zoning and RAC:** staff to bring back the zoning along with RAC and bring back positive and negatives to come back for units less than 4,000 units. **Assigned to Director of Development Services.**

UPDATE – 080118: There are two requests in this item:

1) *“Bring back positive and negatives for requesting 4000 units at once, or a series of smaller requests over time”*: When the proposed Land Use Plan Amendment to add residential units in the RAC is presented, the pros and cons of asking for all the units at once (e.g. 4000) will be compared to the pros and cons of submitting incremental Land Use Plan amendments to the County and State, as needed, over time, will be presented to the City Commission for consideration. Staff will provide its recommendation at that time. Staff is targeting November for the City Commission to receive a presentation regarding the RAC Unit increase proposal. **This is now in Pending Status until the November 7, 2018 After Action Report.**


2) *“Bring back the Zoning”*: This request affects the same geographic location as the request above – the geographic area known as the RAC. However, the topic, the impact, and the process for addressing it are substantially different from the previous item. Therefore, they will be handled separately. Staff is proposing that there be a joint meeting of the Planning and Zoning Board and the City Commission **on August 22** at which time a presentation of the various Zoning considerations in the RAC would be provided. Staff would then facilitate a discussion of the RAC Zoning and formulate potential action steps based upon the feedback received. **This is now in Pending Status until the September 5, 2018 After Action Report.**

E.10

 **Police Simulator:** staff to provide an update on the simulator and the Citizens Police Academy. **Assigned to Chief Quiñones.**


UPDATE – 080118: This item is Complete. Staff provided the Citizen’s Police Academy update on June 20, 2018. Approval of the Training Simulator has been placed on the August 1, 2018 agenda.

F. City Commission:**F.1**

 **June 4 Information Agenda Item:** staff to follow-up on Icebox Café – have until August 13th to cure default. **Assigned to ACM Jeremy Earle.**


UPDATE – 080118: Staff has not received any final resolution to the default. The Developer has until August 13th to cure. **This is now in Pending Status until the September 5, 2018 After Action Report.**

F.2

 **Lime Bike – the City Commission authorized the project on a six-month trial period:** Staff to provide a report at the end of the trial period. **Assigned to Director of Development Services.**

UPDATE – 080118: The City Commission authorized the project at its June 20, 2018 meeting for a six-month trial period. Final adjustments to the agreement are underway. Staff will advise the Commission and public once the trial period begins. **This is now in Pending Status until the September 5, 2018 After Action Report.**

F.3

 **TISND Board of Directors: Advisory Board:** staff to prepare and send e-mail to TISND residents advising them of the changes in membership and inviting them to fill out application to the Board. Appointments are expected to be made during the August 1, 2018, Special Meeting of the TISND Board of Directors. **Assigned to Chief of Police, City Clerk and City Manager's Office.**


UPDATE – 080118: This item is Complete. E-mail to TISND residents was sent June 26, 2018. Appointments are expected to be made during the August 1, 2018, Special Meeting of the TISND Board of Directors.

Section II.

PENDING ITEMS

A. City Commission:

A.1

 **Citizen Recognition Program:** Staff to meet with City Commission and bring back best practices for a Citizen Recognition Program. **Assigned to City Clerk.**

Staff will be setting meetings with individual Commissioners after the summer recess, and will bring recommendations during the first meeting in September 2017.

UPDATE: Staff is meeting with individual Commissioners. A request to meet has been sent to each Commissioner, and staff is awaiting their individual feedback before proceeding with a proposed Agenda Item for their consideration at a future meeting. City Clerk staff will follow up with each Commissioner on Friday, August 25, 2017.

UPDATE: Staff will bring recommendations for City Commission consideration during the December 6, 2017, City Commission Meeting.

UPDATE: Staff is recommending to defer this item until June 2018, to provide the opportunity for a full seated Commission to consider staff's recommendations.

UPDATE: Staff is requesting to defer this item until a City Clerk has been appointed.

UPDATE – 080118: Staff will be researching last direction given by the Commission and conduct necessary actions to bring recommendations during the second meeting in September 2018. **This is now in Pending Status until the September 5, 2018 After Action Report.**

A. City Commission (Cont.):**A.2**

- ✚ City Manager to work with the City of Aventura to schedule a Joint Commission Meeting during November. **Assigned to CM Carlton/City Clerk's Office.**

City Manager's Office staff is coordinating with City Manager's Office in Aventura. An initial meeting to discuss agenda is being scheduled for the last week in August. Staff will provide further information after said meeting.

UPDATE: City Manager Carlton has met with City Manager Soroka to discuss a draft agenda. A follow-up meeting has been scheduled for September 6, 2017 at 12 pm to finalize the agenda and set up a meeting date in November. City Manager Carlton will update the City Commission during the September 6 Commission meeting, City Manager Communications.

UPDATE: This Item is on hold. Organizational meeting with City Manager Soroka was cancelled due to Hurricane Irma. As City Manager Soroka retires in December, staff is recommending waiting until a new City Manager is appointed and can get familiar with the City and its operations. City Manager Carlton will keep the City Commission informed as needed.

UPDATE – 080118: This item continues to be on hold. City Manager's Office has tried to schedule a meeting for both city managers after the summer recess. However, due to Susan L. Grant, Aventura's City Manager, separation of employment from the City, staff recommends waiting until a City Manager is appointed. **This is now in Pending Status until the September 5, 2018 After Action Report.**

A. City Commission (Cont.):A.3

✚ **Intercoastal Waterway within Hallandale Beach:** City Manager's Office to schedule meeting with parties involved, Mr. Barry Webber and the Police Department, to discuss opportunities to declare the Intercoastal waterway within Hallandale Beach a "No Wake Zone". In addition, staff to research past actions by the City Commission on this subject prior to the meeting. **Assigned to Deputy City Manager and Office of the City Clerk.**

UPDATE: A meeting with Mr. Webber and staff has been scheduled for Monday, April 2, 2018. In addition, please see Attachment 1, Minutes of the December 16, 2015, City Commission Meeting showing past actions of the City Commission on the subject. Staff will provide further information for the **April 18, 2018 After Action Report.**

UPDATE: Police Department staff met with CM Carlton and Mr. Webber on Friday, April 6. Mr. Webber provided valuable detail and documentation regarding the City's efforts to implement a regulated No Wake zone in Hallandale Beach since 1998. Mr. Webber once again stressed the importance of pursuing a "No Wake" zone citing congestion, dangerous wakes, limited visibility and most significantly, the recent boating accident which ended in a fatality. Following staff's meeting with Mr. Webber, staff communicated with Robert Rowe from Florida Fish and Wildlife Conservation Commission (FWC), Boating and Waterway section, as well as Michelle R. Pasawicz, FWC, Imperiled species management section. Staff continues to seek an avenue to have the regulated zone reduced to a "minimum speed/no wake" zone. At a minimum, police will recommend this speed reduction for the weekends when boaters are more prevalent.

A detailed report will be generated with recommendations in the following week as staff is pending responses from FWC. This information has been communicated with Mr. Webber. **This is now on Pending Status until the May 16, 2018 After Action Report.**

UPDATE: A letter to Robert Rowe, Boating and Waterways Section Leader, of the Florida Fish and Wildlife Conservation Commission requesting a boating safety study be conducted within the boundaries of the City Hallandale Beach on the Intracoastal Waterways was sent May 19, 2018 (See Attachment 7). Staff is awaiting response from Mr. Rowe and will follow-up within a month should not response have been received by then. **This is now on Pending Status until the August 1, 2018 After Action Report.**

A. City Commission (Cont.):**A.3 Intercoastal Waterway within Hallandale Beach (Cont.):**

UPDATE – 080118: A meeting with Robert Rowe, Boating and Waterways Section Leader of the Florida Fish and Wildlife Conservation Commission, to discuss the results of the boating safety study has been scheduled for July 26, 2018. Mr. Weber was extended an invitation as well. **This is now in Pending Status until the September 5, 2018 After Action Report.**

A.4

- ✚ Golden Horn Condominium:** City Manager to meet with resident, Donna Rubin, Development Services Director and Fire Chief, to discuss her various concerns regarding the building's Board of Directors actions: 40-year Old Building Inspections; plumbing work conducted without permits; being cut-off from intercom/doorbell system; family occupying the management office as living headquarters. **Assigned to CM's Office to coordinate meeting.**

UPDATE: A meeting with Ms. Donna Rubin has been scheduled for Thursday, March 29, 2018. Staff will provide further information for the **April 18, 2018** After Action Report.

UPDATE: Development Services staff met with CM Carlton and Ms. Donna Rubin Thursday, March 28, 2018, to discuss her concerns. During the meeting staff was directed to compile a list of Ms. Rubin's concerns, research them, and provide a response. These tasks are to be completed by April 27, 2018. **Accordingly, this is now on Pending Status until the May 16, 2018, After Action Report.**

UPDATE: Input regarding the concerns have been collected from staff members involved. The drafting of responses has not yet been completed. Target date is May 18, 2018. **Accordingly, this item is on Pending Status until the August 1, 2018 After Action Report.**

UPDATE – 080118: This item is Closed. The response was provided to the Mayor and City Commission via City Manager Memo 18-202, Attachment 2.

A.5

- ✚ O.B. Johnson Park:** Staff to place pictures (portraits) of O.B. Johnson, Austin Hepburn and Mary Washington at the building's lobby. **Assigned to Director of Parks and Recreation.**

Parks and Recreation staff is researching options for the portraits and will identify the best location for showcasing. Staff will showcase portraits during Black History month (February 2018).

A. City Commission (Cont.):**A.5 O.B. Johnson Park (Cont.):**


UPDATE: Staff has identified a creative solution for displaying portraits and information on the namesakes at OB Johnson Park. We have been working to secure a high(er) resolution photograph of each namesake and will submit the photos for production as soon as possible. Staff expects to have the portraits displayed during the month of February/early March. The City Commission will be notified as soon as the portraits are installed.

UPDATE: Staff is still working with family members to secure high(er) resolution photographs. **This is Pending until the May 16, 2018 After Action Report.**

UPDATE: Staff has exhausted all resources to obtain higher resolution photographs and is now researching local artists to recreate the available images as a painting or drawing. The artwork would then be used for the display. Staff is researching feasibility, costs, and timeframe to complete and hope to have more information by the end of May. **This is Pending until the August 1, 2018 After Action Report.**

UPDATE – 080118: This item is Closed. Staff has exhausted all resources to complete the project, and have not been able to secure high(er) resolution photographs to complete the renderings either by copying, painting or drawing by artists. Staff's recommendation is to place commemorative plaques with brief bios of each namesake at OB Johnson Park.

A. Commissioner Butler:**B.1**

 **Traffic:** staff to bring report with recommendations on short term solutions to alleviate residents' frustrations with traffic issues and lack of information on City's efforts to mitigate the issues. **Assigned to Director Klopp.**

UPDATE: Staff is working on an FY18/19 Budget Proposal for Mobility Projects which, if adopted by the City Commission, will facilitate the development and implementation of short-term mobility projects. See attachment 1 for the proposed list of projects. This subject was discussed during the April 16, 2018, City Commission Budget Workshop for FY18/19, and there was consensus from the City Commission for staff to continue to work on the budget proposal and include in the City Manager Recommended Budget for further discussion by the City Commission during the August 2018 Budget Workshops. **This is now on Pending Status until the September 5, 2018 After Action Report.**

C. Mayor London:**C.1**

- ✚ **Friends of the Hepburn Center:** staff liaison to develop policies and procedures for financial controls and disclosure. **Assigned to Director Sanders.**

UPDATE: The Friends of the Hepburn Center staff liaison, Director Beverly Sanders-Mayweather, will coordinate a meeting of the City Attorney, City Manager's Office and the Grants Manager to review existing and to amend and/or develop policies and procedures to ensure compliance with financial controls and disclosures of the Friends of the Hepburn Center, Inc., a non-profit organization created to accept grants for funding of municipal purposes under Florida Statute 166.021. Recommendations will be provided to the City Commission during the last Commission meeting in April 2018. **This item is now on Pending Status until the May 16, 2018, After Action Report.**

UPDATE: As discussed during the May 2, 2018 Commission meeting, staff will be working with City Attorney to develop recommendations. **This is now on Pending status until the August 1, 2018 After Action Report.**

UPDATE – 080118: This item is Complete. The City has removed the Friends of the Hepburn Center, Inc. from the CDBG grant application and/or administration process. There will be no further action unless otherwise directed by the City Commission.

C.2

- ✚ **Water Rise and Resiliency:** staff to look at feasibility and costs of installing flappers at the storm drains and duck bills as backflow prevention. **Assigned to ACM Parkinson.**

UPDATE: Staff will include in the FY 18/19 budget funding to install additional duck bills at critical locations within the City's drainage system. **This is now on Pending Status until the August 1, 2018 After Action Report.**

UPDATE – 080118: This item is Complete. As part of the proposed FY 18/19 budget, staff has included funding to install additional "Duck Bills" as needed within the drainage system.

C. Mayor London (Cont.):**C.3**

- ✚ **Minibus Operations:** staff to conduct a holistic review of the operations and provide recommendations to reduce headways and/or expand routes. The report should include coordination with Broward County, review of agreement with Limousines of South Florida (release of RFP), and additional funding opportunities. **Assigned to Director Klopp.**

There is substantial coordination underway with the County at this time regarding the City's Mini-Bus System. There are funding opportunities being pursued, both short-term and long term, both for the existing system and potential expansion of the system. At the same time, the City's contract for provision of the service, currently provided by Limousines of South Florida, is coming to a close and a new bid will need to soon be released. Staff is pursuing opportunities to expand the number of routes and decrease headways. Ideally, the new service contract will be for the improved and expanded routes. For these reasons, staff will consider potential adjustment of Route 1 onto NE 1st Ave. in conjunction with the system when the new bids are advertised. **An update will be provided after June 2018.**

UPDATE – 080118: The Hallandale Beach Community Bus System is growing. Starting with the requested funding from the Hallandale Beach Community Redevelopment Agency (HBCRA) for Fiscal Year 18/19, over the next two years the City is aiming to double the existing community bus fleet, modernize vehicles, and provide enhancements for convenience and security. Currently, five buses operate six days a week, on four different routes. Of those, one bus operates on Sunday and covers one route. A community Bus Signage Request for Proposals (RFP) is set to be released and, once completed, will provide new detailed signage at minibus stops and digital real-time tracking signage at select high ridership stops.

New funding sources will allow the City to expand the system while remaining free to all riders. The City submitted a supplemental grant funding application to Broward County Transit (BCT) for the funding of the existing Route 1A and a proposed new Route 5. If awarded, this will provide an additional \$110,800 to the annual Community Bus Service Budget. The City has tentatively set a .9355-mil tax increase within the fiscal year 18/19 budget, with \$500,000 dedicated to the Community Bus program. The HBCRA is proposing a \$100,000 budget increase in Fiscal Year 18/19 to the Community Bus Program (Minibus) to reduce headways. These additional revenue streams will bring the total Community Bus Program budget to a proposed \$1.75 million in Fiscal Year 18/19. Additionally, Broward County has proposed a penny sales tax increase to support transportation and mobility improvements county-wide. This would provide an additional \$875,000-\$1,050,000 in annual funding for the program.

C. Mayor London (Cont.):**C.3. Minibus Operations (Cont.):**

This additional funding would be used to issue a new RFP for the Community Bus Program to provide 9 modern trolley buses with onboard security cameras and additional digital signs throughout the city. Added benefits include expanded service hours, a greater coverage area, and additional Sunday service. The City is still awaiting the funding decision for the BCT supplemental funding requests submitted in January of this year. Adoption of the City's Annual Budget is also pending. Broward County's residents will vote to decide the fate of the penny sales tax increase in November 2018. After November's election, City staff and outside consulting services would evaluate the Community Bus Program to redesign routes and provide for better branding and marketing to increase ridership.

The City's contract with Limousines of South Florida expires on September 30, 2019. Work towards a new community bus service RFP would start in January 2019, and a new contract would be issued to begin on October 1, 2019. In the interim, if funding is available on October 1, 2018, temporary service could begin on four routes with nine unwrapped buses to close out the LSF contract for the fiscal year. This would immediately reduce the headways from 66 minutes to 23-33 minutes per route.

C.4

Open Space: Staff to bring back a discussion item on open space. **Assigned to Development Services Director.**

The Level of Service requirement for parks, open space, and recreation will be part of the broader discussion of upcoming Comprehensive Plan amendments (both EAR - evaluation and appraisal report -- and RAC - regional activity center -- amendments).

The Evaluation and Appraisal Report (EAR) will be presented for consideration by the Planning and Zoning Board August 23. Thereafter, staff expects to present same to the City Commission in September, at the earliest. Discussion of broader Comprehensive Plan Amendments stemming from the EAR and amendments for the Regional Activity Center, including Parks and Open Space requirements, are planned to be presented for Commission consideration in the fall.

UPDATE: A schedule for the Development Services Department to obtain input from the City Commission on a number of long term planning and growth management topics will be worked out with the City Manager's Office and presented to the Commission in September. Topics include: additional RAC Unit

C. Mayor London (Cont.):**C.4 Open Space (Cont.):**

Request, Form-Based Code Expansion, numerous transportation-related matters (Mobility Study, Mini-Bus Routes, Coastal Link Station Planning, and Project Prioritization), Affordable Housing, as well as Parks and Open Level of Service requirements.

UPDATE: The City Commission, at its October 4, 2017, meeting approved changing the Level of Service requirement for Parks and Open Space from 3 acres/1000 population to 4 acres/1000 population and eliminating half of the Golden Isles Waterway from the inventory of Parks and Open Space. The impact of this change is being analyzed in detail, the inventory is being updated, and the Comprehensive Plan is being edited accordingly. This change has an impact on review of applications and staff's preparation of other plan revisions, particularly as it relates to the Regional Activity Center and the potential for obtaining additional RAC units. Staff anticipates presenting this item for discussion during the December 18, 2017 City Commission Workshop.

UPDATE: An analysis of how the City's Five-Year Capital Improvement Plan will need to be revised to overcome the anticipated deficit in Park Space has been completed. Staff anticipates presenting this item for discussion during the **June 2018 City Commission Workshop**.

UPDATE – 080118: The City Commission discussed this topic at their June workshop. Staff received helpful guidance. The Evaluation and Appraisal Report-Based Comprehensive Plan Amendments, including the revisions to the inventory of Parks and Open Space and the Level of Service requirements, following the Commission's guidance, are being packaged for City Commission consideration and final adoption during the August 15, 2018 City Commission Meeting. **This is now on Pending Status until the September 5, 2018 After Action Report.**

C. Mayor London (Cont.):**C.5**

Hotel Condo Ordinance: Requested staff's determination if the ordinance is retroactive. Assigned to Director Klopp.

Beachwalk is filing the required quarterly reports. The reports are affidavits verifying that the hotel remained compliant with the City's ordinance, including the length of occupancy limitations. The City has not audited the reports. Staff is in the process of identifying and engaging a professional to conduct such audits. The intent is to conduct a limited number of random audits each fiscal year starting in FY18. Additionally, targeted audits would be conducted if decision regarding how many random audits will be conducted. This is in Pending Status for six months, to December 2017, for staff to provide information gained from the audits.

UPDATE: Staff has requested the assistance of the City's auditors to conduct the audits. The work will commence upon the completion of their field work for the FY16/17 audit. This is now in Pending status until **March 2018.**

UPDATE: Auditors have not begun their field work for the FY16/17 audit. They are expected to begin the first week in April. **This is now Pending until the April 18, 2018 After Action Report.**

UPDATE: Staff will be releasing a formal solicitation to retain a pool of auditing firms on a rotation basis to assist staff with auditing requirements. Staff expects the release of formal solicitation and subsequent award to be completed by the end of September 2018. Once the award process is complete, staff will select a firm from the pool to audit Beachwalk's quarterly reports. **This item is now on Pending Status until December 2018.**

C. Mayor London (Cont.):**C.6**

- ✚ **Undergrounding of Utilities at Golden Isles Drive:** staff to work with FPL to develop a program, including infrastructure requirements, costs, and financing, and bring recommendations for City Commission consideration. Project to include undergrounding, street lights and sidewalks. **Assigned to ACM Parkinson/DPW and CM.**

Staff has initiated project development with FPL. Due to the complexity and size of this endeavor and current project work load, it will require extensive staff time to formulate a complete project response. Please anticipate a status report back to Commission by November 1.

UPDATE: A Discussion Item – recommending the establishment of an advisory committee – has been placed on the October 30, 2017, City Commission Workshop.

UPDATE: The FPL External Affairs Manager is still trying to coordinate a meeting between City staff and the Engineering Lead staff at FPL due to the difficulty FPL operations teams are having in the enormous backlog of previously scheduled work that they have due to Hurricane Irma restorations and recovery. Staff will update as soon as this meeting is coordinated which is anticipated by the end of December or first part of January 2018.

UPDATE: Staff is currently reviewing the estimated cost of design service by FPL to produce engineering documents for the conversion from an overhead utilities system to an underground system. Staff will provide an update on this project by the end of February 2018.

UPDATE: The attached letter (Attachment 2) was sent to the FPL representative on February 14, 2018. A response from FPL is expected six weeks from that date placing it at the end of March for an update on this matter. **This is now Pending to the April 18 After Action Report.**

UPDATE: Staff has paid the required deposit (\$33,000) for FPL to begin their feasibility study. The timeframe for completion of the study is unknown. Staff will follow up with FPL and keep the City Commission informed. **This is now in Pending status until the August 1, 2018 After Action Report.**

UPDATE – 080118: Staff has issued a check to FPL to cover the cost of providing a “Binding Estimate” to convert the overhead FPL lines to a underground system. In addition, staff is in the process of issuing a payment to AT&T to produce a cost for converting their facilities to underground as well. Preliminary contact has been established with COMCAST to obtain the same information that has been

C. Mayor London (Cont.):

C.6. Undergrounding of Utilities at Golden Isles Drive (Cont.):

requested from both FPL and AT&T. Awaiting additional information from the above noted utilities. Anticipate next update in October 2018. This is now in Pending status until the October 3, 2018 After Action Report.

C. Mayor London (Cont.):**C.7**

Beachwalk Sales Center: Staff to provide plan to convert the building into a revenue generating operation – report to be presented in October. **Assigned to ACM Parkinson/Office of Capital Improvements.**

Staff is currently conducting a financial and feasibility analysis on the future use of the North Beach City Center Property. We are in the process of closing out the lease with The Related Group, and will have a clearer path once the close out is complete. An update will be provided in October 2018.

UPDATE: Staff is developing a Project Scope to research the feasibility of entering into a public-private partnership to convert the building into a revenue generating operation. A report will be provided in December.

UPDATE: The City Manager is currently in negotiations with the Related Group to potentially re-lease the facility back to them. Staff will keep the City Commission informed as appropriate. This is in pending status until February 2018.

UPDATE: The City Manager is currently in negotiations with the Related Group to potentially re-lease the facility back to them. Staff will keep the City Commission informed as appropriate. **This is in pending status until August 2018.**

UPDATE – 080118: The City Manager is currently in negotiations with the Related Group to potentially re-lease the facility back to them. Staff will keep the City Commission informed as appropriate. **This is now in Pending status until the October 3, 2018 After Action Report.**

C. Mayor London (Cont.):**C.8**

- ✚ **False Claims Ordinance:** Staff to complete and bring for City Commission consideration. **Assigned to City Attorney.**

UPDATE: First Reading of the Ordinance has been scheduled to April 4, 2018, City Commission Meeting. **This is now Pending to the April 18, 2018 After Action Report.**

UPDATE: First Reading of the Ordinance has been scheduled to May 2, 2018, City Commission Meeting. **This is now Pending to the May 16, 2018 After Action Report.**

UPDATE: First Reading of the Ordinance has been scheduled to the June 6, 2018 Regular City Commission Meeting.

UPDATE – 080118: First Reading of the Ordinance was deferred and has been scheduled for City Commission consideration during the August 1, 2018 Commission Meeting. **This is now in Pending status until the September 5, 2018 After Action Report.**

C.9

- ✚ **Item 9B – Mural:** Staff to provide a recommendation on establishing an Art in Public Places Policy. **Assigned to City Attorney Merino.**

UPDATE – 080118: City administration has retained a Firm, Grace Arts Florida, who will assist in the development of an Art in the Public Spaces public policy. This will be part of a holistic approach to art in the public spaces that will include murals, fire hydrants, and electric (signal) boxes throughout the City. Once a draft policy is developed, staff will consult with the City Attorney and bring forth for City Commission consideration. **This is now in Pending status until the October 3, 2018 After Action Report.**

C.10

- ✚ **Item 10.B. Dedication of Public ROW – Bluesten Park Redevelopment:** Staff to develop a plan to ensure parking at the park will be prioritized for park patrons vs. neighboring residents: plan should also include overnight and long-term parking. **Assigned to Office of Capital Improvements and Parks and Recreation Department.**

UPDATE: Staff from the Office of Capital Improvements and Parks & Recreation Department will be working together to formulate a parking plan before the

C. Mayor London (Cont.):**C.10. Item 10.B. Dedication of Public ROW – Bluesten Park Redevelopment (Cont.):**

construction of the new facility is completed in 22 months. This item is **Pending for 12 months (until August 2018)** for a status update.

UPDATE – 080118: This item is Complete. There are two parking lots dedicated for use by park patrons that will be fenced and gated. The street parking is for the public and the intention is to install parking meters to assist with enforcement.


C.11

 **Diplomat Golf Course and Spa:** staff to provide a status update on the sale of the property. Assigned to Director of Development Services and CM Carlton.

UPDATE: The City was advised on May 11, 2018 that Diplomat Golf Course Venture, LLC intends to convey all or a portion of its interest in the property to Diplomat Manager LLC, and that Diplomat Golf Course Venture LLC and its principals will, prior to the sale, own an equity interest in Diplomat Manager LLC. Ari Pearl, Manager of PPG Diplomat LLC, is copied on the notice the City received. Diplomat Manager appears to be a subsidiary of Sun Realty Capital, which is headquartered in New York with offices in Los Angeles, Berlin, Paris, and Casablanca. Staff will be meeting with Mr. Pearl to discuss the conveyance of interest and will keep the City Commission informed. **This is now on Pending Status until the August 1, 2018 After Action Report.**

UPDATE – 080118: This item is Complete. The property and the project were sold. The fourth Amendment to the Development Agreement, which allowed for the sale to proceed, was approved by the City Commission after it held a second public hearing on June 29. The funds referenced in the fourth Amendment - \$500,000 paid to the City -- have been paid to the City and the agreement executed by both parties.

D. Vice Mayor Lazarow Cont.):**D.1**

 **Flooding at intersection of 14th Ave. and Hallandale Beach Boulevard (HBB):** staff to provide an update on efforts/communications with FDOT on the subject. **Assigned to ACM Parkinson.**

Approximately a year ago the City inquired about a drainage problem at the above noted intersection and what corrective measures could be taken to address the issue: it should be noted that the 14th Ave. Drainage Improvement Project did not include this area of HBB as this is a State Road. At the time of the inquiry, the City was informed that FDOT had a drainage project designed to correct the flooding and that the project would start in the May-June 2017 time period. Upon the Commissioner's inquiry to staff, a request was sent to FDOT for a status update on this project and the following response was received from James Poole, P.E., District Drainage Engineer – FDOT District 4:


“The person who was managing this small project is out of the country, but I’m tracking down all the history to give you the latest.

- I’m also seeing where we were coordinating conflicts with (traffic signal?) pull boxes. Perhaps work was being done to correct that ahead of our project; I’ll let you know if that’s causing a delay.
- The Department still hasn’t obtained a couple of the license agreements needed to complete this project. Our R/W people are attempting to reach out to the property owners.
- We’re still working on a construction timeline for you.

For what it’s worth, the project is still identified as a priority project for us – so we haven’t abandoned it. Also, according to the language in the license agreements, the work should be completed by this fall. So, it seems we have that deadline, at least.”

This is now in Pending Status until the **September 19, 2018** After Action Report.

D. Vice Mayor Lazarow (Cont.):**D.2**


 **Home Alarm Registration:** Staff to research feasibility of registering electronically through the City's website portal. **Assigned to ACM Chavarria and Finance Director**

Staff is researching the subject request, including costs. A response will be provided in February 2018. This will ensure that, if feasible, implementation costs are included in the proposed FY18/19 Budget.

UPDATE: Staff is planning on adding an additional software module paired with an online payment system, similar to the City of Hollywood's, to streamline this effort. A proposal has been received and the project is being planned. Implementation will begin once the new Finance Director is hired. **This is on Pending Status until the June 20, 2018 After Action Report.**

UPDATE – 080118: Staff has inquired further on best practices of other Police agencies and have found that neighboring agencies utilize *Superion's* cloud billing system that is integrated with the Police Department's existing Computer Aid Dispatch software. A proposal with costs and implementation timeline is expected by July 31, 2018. This approach will provide greater accuracy and ability for the public to review records, pay bills and interact with the Police Department staff directly. **This is now on Pending Status until the September 5, 2018 After Action Report.**

D.3

 **Holiday Lights:** Staff to research costs and feasibility of extending to Dixie Hwy. **Assigned to ACM Parkinson.**


The Hallandale Beach medians are powered (electrical) from Hallandale Beach Boulevard to Federal Hwy. There are no electrical outlets on the medians located from Federal Hwy. to Dixie Hwy. Accordingly, staff is gathering cost estimates to extend power and eventually, holiday lighting, from the current location on Hallandale Beach Boulevard to Dixie Highway. These costs will be available by the end of December and will be included in the proposed FY18/19 Budget for consideration by the City Commission. This item will be on pending status until **March 2018.**

UPDATE: Public Works Department continues to work with our electrical contractor on the cost to install power on the median islands on Hallandale Beach Blvd. from Federal Highway to Dixie. This price should be available by the end of April. Staff is proposing an additional \$50,000, for a total of \$80,000, in the FY 18/19 Budget to install holiday lighting from the current location on Hallandale Beach Blvd to Federal Highway. **This is now on Pending Status until August 2018.**

D. Vice Mayor Lazarow (Cont.):**D.3. Holiday Lights (Cont.):**

UPDATE – 080118: This item is Complete. Staff has included an additional \$50,000, for a total of \$80,000, in the FY 18-19 proposed budget to install holiday lights on Hallandale Beach Blvd., from Federal Highway to the current location near the intersection of Layne Blvd.


D.4

 **FY18/19 Budget - Fire hydrants:** staff to look at feasibility of instituting program to paint/decorate fire hydrants throughout the City and provide recommendations, including estimated costs, during FY19 Budget. **Assigned to Fire/EMS Chief and Director Gouin.**

UPDATE: Staff will reach out to the City of Lantana, Florida, to obtain examples of any paperwork required by the City for citizens to paint a fire hydrant. There does not appear to be any associated cost with the adopt-a-hydrant program. Based upon the model provided by Vice Mayor Lazarow, residents submit their request to paint the hydrant and the resident provides any necessary materials and labor to complete the project. The City would ultimately approve the design, but would bear no upfront cost. If the design adheres to the City's current hydrant flow color convention, the Fire/EMS Department will have no concern with the program. This is on **Pending Status until the May 16, 2018**, After Action Report.

UPDATE: This item has been merged with a Citywide item that will include murals and art in public spaces. To that end, the City is partnering with HBCRA and Grace Arts Florida, the consultant who will be providing recommendations to staff. **This item is now transferred to ACM Jeremy Earle and is placed in Pending Status until the August 1, 2018 After Action Report.**

UPDATE – 080118: This item is Complete. The HBCRA and the City of Hallandale Beach are in the process of creating a Citywide Art and Art in Public Places Program. HBCRA will be partnering with Broward County's largest arts and most well-known arts organization called *ArtsServe* to create a program called *Twelve Months of Arts in Hallandale Beach*. The overall planning for this Citywide initiative will include the fire hydrants. Staff will keep the City Commission informed as the Program progresses.

 **Proclamation for Zachary:** Staff to work with Vice Mayor Lazarow to prepare Proclamation and present to the mother at next Commission meeting. **Assigned to Acting City Clerk.**

UPDATE: This item is on Pending status until further notice by Vice Mayor Lazarow.

D. Vice Mayor Lazarow (Cont.):**D.7**

- + **Canine Encounter Training for Law Enforcement Officers:** Staff to look at feasibility of training on the subject. **Assigned to Chief of Police.**

UPDATE: Police Department staff will contact the Humane Society to schedule roll-call training for police and CSA regarding canine encounters. This is now on **Pending Status until the May 2, 2018 After Action Report.**

UPDATE: Staff contacted the Humane Society regarding the subject training. According to the Humane Society representative, training is at least one-hour long. One hour is too long for roll-call training, as roll-call training is typically less than 30 minutes. Therefore, Police Department staff will schedule the training as part of/in conjunction with in-service training for police in the third quarter of 2018 (July-September). **This is now on Pending Status until October 2018.**

D.8

- + **Item 12.A. Bus Shelters:** staff to provide report regarding bus shelters City-wide: how owns them and how does the City ensure proper maintenance and repairs. **Assigned to Director of Development Services.**

UPDATE: Work has been initiated. The estimated date for completion is April 27, 2018. **This is now on Pending Status until the May 16, 2018 After Action Report.**

UPDATE: Work is progressing. A physical assessment of each location was determined necessary and is taking longer than originally anticipated. The draft report is to be finished by May 25. Accordingly, this item has been placed on **Pending Status until the August 1, 2018 After Action Report.**

UPDATE – 080118: The data collection and analysis phase has been completed and Staff is currently producing the final report. The final report will be shared with the City Manager's Office on or before August 1, 2018. **This is now on Pending Status until the September 5, 2018 After Action Report.**

E. Commissioner Dally:E.1

- ✚ **FY18/19 Budget:** Staff to look at feasibility/costs of holding coding classes for summer students and provide recommendations during budget process. **Assigned to ACM Chavarria and Director Gouin.**

UPDATE: Staff will provide information and recommendations during the FY 18/19 budget process on the feasibility/costs of holding coding classes for summer students. **This item is Pending until August 2018.**

UPDATE – 080118: This item is Complete. The City is partnering with Code Explorers, Inc., to start offering 8-week coding classes at OB Johnson with the start of the new fiscal year. Code Explorers, Inc. is a 501(c)3 organization with educational programs developed by Engineers, Computer Scientists, and Instructional Designers. The programs provide career awareness, vocabulary development, competence based and skill development in Robotics, Mobile Applications, Software Coding, Game Design, Web Design, Electrical Engineering, Manufacturing 3D Design/ Printing, Mechanical Engineering, and more. Staff is also working with the vendor to offer a summer camp program in 2019 with similar Science Technology Engineering Mathematics (STEM) based curriculum. The Parks and Recreation Department is having the vendor agreement finalized with the City Attorney's office. Scholarship funding from remaining funds from Future Foundation will become available, once the City Attorney finalizes all legal details. City staff recommends allocating scholarships on the same basis as the established Youth Economic Assistance Grant program which awards 25%, 50% or 75% scholarships based on family income.

E.2

- ✚ **FY18/19 Budget – Vehicle Replacements/Purchases:** staff to look at feasibility, including costs, of acquiring alternate fuel and/or hybrid vehicles and provide recommendations during budget process. **Assigned to ACM Parkinson and Director Gouin.**

UPDATE: Fleet Staff will provide information and recommendations during the FY 18/19 budget process on the feasibility of procuring alternate fuel and/or hybrid vehicles when replacing Fleet vehicles going forward. **This item is Pending until August 2018.**

UPDATE – 080118: No change from the update above. Staff will address this in the FY 18-19 proposed budget process. **This is now on Pending Status until the September 5, 2018 After Action Report.**

E. Commissioner Dally (Cont.):E.3

- ✦ **Local Vendor Preference Program:** staff to review language in code and formal solicitations, and provide recommendations on best practices to ensure possible vendors are not discouraged from participating in the solicitations. **Assigned to ACM Earle and Director of Procurement.**

UPDATE: This is now on **Pending** Status. Procurement Director is conducting review and will provide recommendations with the **May 2, 2018** After Action Report.

UPDATE: Procurement Director is working with ACM Earle to complete and provide recommendations to the City Commission. **This is on Pending status until the June 20, 2018, After Action Report.**

UPDATE – 080118: City Administration is revising the Procurement Code in its entirety, including suggested changes to the Local Vendor Preference. Once a draft is completed, it will be presented to the City Commission for consideration and further discussion. **This is now on Pending Status until the December 5, 2018 After Action Report.**

E.4

- ✦ **New Developments:** staff to conduct research and provide recommendations on the feasibility of implementing requirements for new developments to have both, trash and recycling shoots. **Assigned to Director of Development Services.**

UPDATE: Staff is conducting the research and will be providing a recommendation by May 16, 2018. **This is on Pending Status until the June 6, 2018, After Action Report.**

UPDATE: Staff is conducting the research and will be providing a recommendation by June 2018. **This is on Pending Status until the August 1, 2018, After Action Report.**

UPDATE – 080118: The data collection and analysis phase has been completed and Staff is currently producing the final report. The final report will be shared with the City Manager's Office on or before August 1, 2018. **This is now on Pending Status until the September 5, 2018 After Action Report.**

E. Commissioner Dally (Cont.):E.5

- ✚ **Agenda Item 13.C. Sustainability Action Plan: Bike sharing Program:** staff to ensure connection with neighboring cities. **Assigned to Director of Development Services and Transportation Planner.**

UPDATE: Three companies (Limebike, oFo, and Spin) have been vetted by staff, and a recommendation to the City Commission is forthcoming. Staff is working with the above noted companies to consider a connection with neighboring cities. Target date for providing recommendation to the City Commission is June 8, 2018. **This is now on Pending Status until the August 1 After Action Report.**

UPDATE – 080118: The City Commission authorized the City Manager to enter into a pilot program with Limebike at its June 20, 2018 meeting. Final adjustments to the agreement are underway. Staff will keep the City Commission informed as to the feasibility of a connection with neighboring cities. **This is now on Pending Status until the September 5, 2018 After Action Report.**

F. Commissioner Lima -Taub:**F.1**

- ✚ **Cat Feeding: City Attorney and Police Department** to work on an Ordinance, similar to the Town of Surfside, to institute a registration card program to feed cats.

Police staff will be working with the City Attorney's Office on an Ordinance, similar to the Town of Surfside, to institute a registration card program to feed cats. Staff expects to bring an Ordinance for City Commission consideration in November.

UPDATE: Staff continues to work with the City Attorney's Office to draft an Ordinance to institute a registration card program to allow cat feeding. To that end, staff has contacted the Town of Surfside to obtain further information regarding their "registration card program." It should be noted that Chapter 16, Parks, of the City's Code of Ordinances prohibits feeding of animals at City parks. Accordingly, the draft ordinance will also be revising the language to ensure it will be consistent with the proposed Program. Staff will provide an update with the December 6, 2017, After Action Report.


UPDATE: This item has been placed on Hold until further notice.

UPDATE – 080118: First reading of the Cat Feeding Ordinance has been placed on the August 1, 2018 City Commission Meeting Agenda. **This is now on Pending Status until the September 5 After Action Report.**

F.2

- ✚ **Labor litigation expenses:** Provide information on how much has been spent in the past year by Weiss Serota for Labor Relations/Legal Support. **Assigned to City Attorney.**

F. Commissioner Lima -Taub (Cont.):**F.3**

 **School Safety Townhall Meeting:** staff to work with the School Board to obtain approval to establish a program on how to utilize tourniquets, should the need arise, to assist injured students, and/or staff. **Assigned to Police and Fire/EMS Chief.**

UPDATE: Fire/EMS staff is working with Memorial Regional Hospital's Trauma Center and the Hollywood Fire Department in an effort to get Fire/Rescue Instructors into the schools to provide the teachers with "Stop the Bleed" training. This is an ongoing process, led by Memorial Regional Hospital's Trauma Center. A meeting is scheduled for the week of May 16, 2018 with the School Board. Fire Chief will provide updates as received. **This is now on Pending Status until the August 1, 2018 After Action Report.**

UPDATE – 080118: This item is Complete. The Fire Department has partnered with Memorial Regional Hospital and Hollywood Fire Department to acquire training and kits for the *Stop the Bleed* (STB) initiative by the federal government. Our goal is to have access to these *Stop the Bleed* kits in every Hallandale City Building as well as all the schools and large assembly areas within the City of Hallandale Beach. Staff is scheduling classes with a maximum capacity of 18 persons to begin on June 18 and will continue through the end of July, or until everyone is trained, whichever comes first. We are adding this *Stop the Bleed* training to the AHA Heart Saver course and will teach both together.

On June 25, 2018, a class was given to teach *Stop the Bleed* (STB) to 30+ students and teachers at the Gulfstream Academy, K-8 Broward County public school. Staff is in the process of scheduling the *Stop the Bleed* training for the remaining two Broward County public schools, Hallandale High School and Lanier-James Education Center, and the South Broward Montessori Charter School. We will also begin scheduling *Stop the Bleed* training for all City employees once we complete moving into the new fire station. Staff will keep the City Commission informed as necessary.

G. Former Mayor Cooper:G.1

- ✚ **Speeding LPR Technology Feasibility:** Research technical feasibility and legal ability to implement LPR system that could alert drivers of speeding notifications. **Assigned to Chief of Police Quiñones, ACM Chavarria and City Attorney.**

Staff will research the technical and legal issues for this technology and present in March 2018.

UPDATE: Staff is in the process of completing a request for proposal for the License Plate Reader (LPR) technology. During this process, staff plans to review options of having the LPR cameras capture speed in order to alert motorists. **This item is now in Pending Status until the June 6, 2018 After Action Report.**

UPDATE: Staff released the RFP and is now evaluating the responses, with oral presentations scheduled for the last week in May 2018. Staff intends to bring recommendations to the City Commission during the last meeting in June 2018.

This is now on Pending Status until the August 1, 2018 After Action Report.

UPDATE – 080118: This item is Complete. An agenda item to award the LPR implementation project has been scheduled for the August 1, 2018 City Commission meeting. Staff will keep the City Commission informed, as needed, of the implementation process.

G.2

- ✚ **Drug Store Business License:** Staff to bring forth an Ordinance revising fees. **Assigned to Director Klopp.**

Staff is monitoring what other cities in Broward are doing relative to the new State statute on Medical Marijuana Dispensaries. Staff is evaluating the impact of that legislation on Hallandale Beach's fee schedules for pharmacies and for dispensaries. An ordinance revising the fees, based upon the findings of these efforts, will be prepared and presented before the end of 2017.

UPDATE: Target date for this ordinance to be presented to the Commission is November 15, 2017.

UPDATE: Target date for this ordinance to be presented to the Commission is January 31, 2018.

G. Former Mayor Cooper (Cont.):G.2 Drug Store Business License (Cont.):

UPDATE: As more cities are banning medical marijuana dispensaries, particularly in Broward, and the Legislature is considering bills to address this matter, staff proposes to wait until the State legislative session is over to determine what revisions to propose in our regulations. **This item will remain Pending until April 2018.**


UPDATE: Draft Ordinance is scheduled for Planning and Zoning Board consideration April 25, 2018. Thereafter, First Reading will be presented to the City Commission for consideration. **This is on Pending Status until the May 16 After Action Report.**

UPDATE: The Planning and Zoning (P&Z) Board, at its April 25, 2018 meeting, recommended City Commission approval of an ordinance bringing the City's regulations into compliance with state statutes. The ordinance results in regulations which are the same for medical marijuana and pharmacies. A companion ordinance proposing a distance separation for these uses, has been prepared for consideration by the P&Z Board on May 23, 2018. The two ordinances will be brought to the Commission in tandem, potentially in June 2018.

This is now on Pending Status until the August 1, 2018 After Action Report.

UPDATE – 080118: Development Services continues to coordinate with the City Attorney's Office to ensure our proposed updates to the City's existing Medical Marijuana ordinance conform with state law, are logical for both pharmacies and medical marijuana dispensaries, and fulfill the City's objectives of safety and accessibility. The general ordinance has received a favorable recommendation from the P&Z Board. The ordinance regarding distance separation is proceeding to the P&Z Board in August. The two will be presented together for City Commission consideration in September. Meanwhile, the City has received its first application for a dispensary; coordination between the City and the applicant is underway. No constraints to its approval have been identified at this point. **This is now on Pending Status until the October 3, 2018 After Action Report.**

G. Former Mayor Cooper (Cont.):**G.3**

-  **Utility Construction:** Staff to bring an ordinance regulating lane closures at major City corridors. **Assigned to ACM Parkinson.**

Staff is currently researching how other communities are dealing with this issue and possible sample ordinances to utilize. Once research is complete DPW staff will work with the Legal Department to submit an ordinance for City Commission approval by the second meeting in November.

UPDATE: Based upon staff research, please note the following:

- **Clarification from FDOT:**

“Prior to any work requiring lane closures, mobile operations or traffic pacing operations, the contractor or permittee shall submit a request to the Department that includes the time, location, and description of work being performed. The lane closure request shall be submitted to the Department a minimum of 2 weeks prior to the proposed closure date and must be approved by the Department before work requiring the closure may begin within the FDOT Right of Way. Contractor or permittee must also comply with the lane closure analysis as outlined in the Plans Preparation Manual; Volume 1, Chapter 10.12.7. The request shall be entered into the Lane Closure Information System (LCIS) by the permittee at the following URL address:

<https://LCIS.dot.state.fl.us>. Each request will be reviewed by the appropriate Department personnel for compliance with contract or permit requirements and coordination with adjacent projects or work activities.

In normal circumstances (maintenance activities, utility work, construction projects), FDOT does not allow lane closure during peak hours (7:00-9:00 AM or 4:00 –6:00 PM)

Maintenance of Traffic (lane closures on the state road system occurring during peak hours 7:00-9:00 AM or 4:00 –6:00 PM), lasting over 24 hours and/or at limited access facilities must contact Barbara Kelleher two weeks prior closures.

Two lane closures are allowed during the night time.

The City Engineer contacted Public Works directors from several municipalities, one being the City of Aventura, and asked if such restrictions

G. Former Mayor Cooper (Cont.):**G.3 Utility Construction (Cont.):**

exist within their cities code of ordinances. No one was aware of such restrictions. The City of Aventura explained that a big role in the lane closure is their Police Department. Also, the City of Aventura does not allow lane closure on Thanksgiving and Christmas shopping times (this is an internal process and not in their City Code of Ordinances).

The City Engineer reached out to FDOT/permitting section and asked if they are aware of any municipality restricting lane closures during the daytime. FDOT response was they are not aware of such, and they stated that FDOT would issue permits for a lane closure as per their policies and regulations.

Conducting more research, the City Engineer found out the following:

Florida Statute, Chapter 335.15 (6)- State High System includes the following:

“...Whenever any road on the State Highway System is repaired, reconstructed, or otherwise altered in a manner that necessitates the closing of one or more traveling lanes of the road for a period of time exceeding 2 hours, the party performing such work shall give notice to the appropriate local law enforcement agency within whose jurisdiction such road is located prior to commencing work on the project. However, when the closing of one or more lanes is required because of emergency conditions, such notice shall be waived...”

Staff is proposing the following course of action:

1. The City Attorney investigate and provide a legal opinion if the City Code of Ordinances – Chapter 25, can be amended to include that Public Works Permit / Right of way permit is required for any work for maintenance activities in the State Highway System that requires lane closure. (In this case each application will be approved by the City of Hallandale Police Department;
2. The City of Hallandale Police Department shall actively follow and enforce “Florida Statute Chapter 335.15 (6)-State High System as necessary.


UPDATE: There will be an update by the end of March 2018. Staff is working with the City Attorney’s office on this matter.

UPDATE: Due to current work load of all the Departments involved with this matter, no movement on this item has occurred. **This is now on Pending Status until the August 1, 2018 After Action Report.**

G. Former Mayor Cooper (Cont.):**G.3 Utility Construction (Cont.):**

UPDATE – 080118: There has been no movement on the above noted item. Please allow until October for update. **This is now on Pending Status until the October 3, 2018 After Action Report.**

G.4

 **Eruv:** Staff to provide a status update on request. **Assigned to Development Services Director.**

Representatives of Shabbos Committee of the Beaches, LLC -- the entity proposing the Eruv -- met with ACM/DPW Director Parkinson, Parks and Recreation Director, Cathie Schanz, and Development Services Director, Keven Klopp on site on November 15, 2017. In conformance with the guidance provided at that time, a detailed description of the Eruv set up will be provided by the Shabbos Committee for the City to review. Staff will update the City Commission as appropriate.

UPDATE: The requestor submitted a revised plan for consideration on December 8, 2017. Assistant City Manager Parkinson and Directors Klopp and Schanz will be meeting the week of December 11, 2017 to review the proposal. Representative for requestor has been advised. Staff will continue to update the City Commission as necessary. An update to the City Commission will be provided by January 31, 2018.

UPDATE: Staff has prepared an Agenda Item for discussion during the January 31, 2018 City Commission meeting.

UPDATE: The applicant, through its legal advisor, requested a deferral to the February 21, 2018, City Commission Meeting. This deferral was granted by the City Commission during the January 31, 2018. Accordingly, the item is scheduled to be heard during the February 21, 2018, City Commission meeting.

UPDATE: The applicant, through its legal advisor, has indicated that construction will take place on the sand dunes and, therefore, the City has no jurisdiction over the project, the Florida Department of Environmental Protection (FDEP) does. Moreover, the applicant has indicated the construction activity is exempt from permits from FDEP. City Administration is in disagreement with the applicant, and has advised their legal advisor that no construction shall take place until a meeting takes place and all questions are answered to the City's satisfaction. On Monday, March 12, 2018, the applicant's contractor tried to begin construction at South Beach City Park and was directed by City staff to stop all activities until a meeting is held with all parties. Staff has tried to contact the legal advisor to coordinate a meeting, but has been unsuccessful. Staff will keep the City Commission informed as more information is received.

G. Former Mayor Cooper (Cont.):**G.4 Eruv Proposal (Cont.):**


UPDATE: The applicant met with staff March 19, 2018. During the meeting staff advised applicant of the City's condition for approval: the structures need to resemble the light posts located at South Beach Park, and asked the applicant to submit a proposal for staff to review and approve. Staff followed up with pictures of the light posts located at South Beach Park. On May 22, 2018, the applicant proposed two types of poles for the installation: (1) the wooden poles that were originally proposed, or (2) fiberglass poles. Staff responded March 23, 2018 reaffirming the City's condition for approval. At this time, no further information has been received from the applicant. Staff will keep the City Commission informed as more information is received.

UPDATE: Staff has not received a response from the applicant since the March 23, 2018 Communication from the City reaffirming the City's condition of approval. Should there be no further communication from the applicant by the May 16, 2018 After Action Report, the item will be considered Complete and removed from the report.

UPDATE: This item is Complete. City Manager Carlton and staff met with the applicant April 26, 2018. The applicant presented options for the pole installation and requested staff's support. The applicant was advised that they need a sponsor to place the item on a City Commission agenda. Since then, applicant and supporters spoke during Public Participation at the May 16, 2018 City Commission Meeting urging the City Commission to approve their proposal. As this was not a scheduled agenda item, no further action was taken by the City Commission.


UPDATE – 080118: Supporters spoke during Public Participation at both the June 4, and June 20, 2018 City Commission Meetings. During the June 20, 2018 Commission Meeting, the City Commission directed the City Manager and City Attorney to work with the interested parties to try to come up with a solution and bring it back for City Commission consideration. **This is now on Pending Status until the September 5 After Action Report.**

A. Commissioner Butler:**A.1**

 **Bulk and Yard Waste Collection:** staff to provide comprehensive information on the existing program operations. In addition, staff to provide information on the proposed program, including implementation schedule. **Assigned to Director of Public Works.**

UPDATE: This item is Complete. Attached please find information from the City's website in reference to the City's various programs dealing with solid waste, bulk and yard waste, and (Attachments 1-5). Currently, the City operates an "on demand" type collection for bulk and yard waste. This program has not achieved the desired results of minimizing waste on the roadsides throughout the City. The Department of Public Works is now proposing to institute a scheduled collection of this material whereby each quadrant of the City would be assigned a specific week each month for the collection of bulk and yard waste. Each street would be collected once, and once that street is complete, staff will not return to that street again for collection until the next month on the assigned week. If waste is placed on the curbside after collection on that street is complete, Code Compliance will assess fines for non-compliance. Having an assigned week each month will improve the efficiency of collection, afford the residents an opportunity each month to dispose of materials and reduce the unsightly conditions that currently exist. Implementation of this revised program will begin by July 1, 2018 with the month of June being utilized to promote the change in the program.

B. Commissioner Dally:**B.1**

-  **Agenda Item 13.G. MPO:** staff to verify availability of funding now that Fort Lauderdale's Wave Project has been cancelled. In addition, provide copy of MPO list of Projects to the Commission. **Assigned to Director of Development Services and Transportation Planner.**

UPDATE: This item is Complete. In general, the state and federal funding that had been programmed for the Wave Project was from funding sources specific to fixed-route mass transit systems selected via substantial vetting and public approval processes; the most likely scenario is that the funds will flow back into those programs and be expended on similar projects elsewhere. The funds undesignated by cancelation of the Wave are not likely to become "available" for any projects in Halladale Beach. Staff will continue to pursue the potential and will report if there is any possibility for their use. The City's list of projects provided to the MPO for potential inclusion in their 2045 Long Range Transportation Plan is attached (Attachment 6).

C. Commissioner Lima-Taub**C.1**

- ✚ **Ingalls Park Security:** staff to ensure construction fence is secure with tight chain and lock to prevent patrons from entering the construction site. **Assigned to ACM Parkinson/Office of Capital Improvements.**

UPDATE: This item is Complete. The Project's contractor, West Construction, has addressed this concern by instructing their staff to make sure that the gate chains are tight to prohibit people from slipping into the construction site. Nonetheless, staff will continue to monitor the site and address any issues should they arise.

C.2

- ✚ **Ingalls Park Security:** staff to add additional patrols to ensure security of neighbors while construction progresses. **Assigned to Chief Quinones.**

UPDATE: This item is Complete. Police Department has increased patrols in the area and will continue to monitor as needed.

C.3

- ✚ **Prom Dress Drive:** staff to publicize in social media. **Assigned to ACM Chavarria.**

UPDATE: This item is Complete. Request has been fulfilled and posted via social media channels of the City. High School administrators have been asked to share with students the social media announcements.

C.4

- ✚ **Spay and Neutering Mobile:** **City Attorney** to prepare resolution authorizing the City Commission to sponsor the Program.

This Item is Pending. Resolution to be presented for City Commission consideration once staff receives notification from Commissioner Taub.

UPDATE: Should no further action occur by the June 6, 2018 After Action Report, the item will be removed from the After Action Report.

UPDATE: This item is being removed from the After Action Report as there has been no further direction from Commissioner Lima-Taub.

D. Vice Mayor Lazarow:**D.1**

- ✚ **Agenda Item 13.D. Southwest Drainage Project:** staff to identify funding for Schaffer Canal Stabilization. Assigned to ACM Parkinson.

UPDATE: This item is Complete. Public Works staff is developing a scope of work that will outline the requirements of the project and the desired result. Once this is completed, staff will work in conjunction with the Grants Manager to apply for any applicable grants to fund this project. Staff will update the City Commission as needed.

D.2

- ✚ **Crosswalks:** staff to review pedestrian timing at major intersections – there is not enough time to cross the road, as well as those intersections where there is no a safe haven area within the median (road) for the pedestrians to wait for signal change. Assigned to ACM Parkinson.

Staff has requested that Broward County Traffic Division review the timing of the pedestrian cycle at major intersections within the City of Hallandale Beach and the lack of safe haven areas at the longer crossings. **This is now on Pending Status for three months, until the May 16, 2018 After Action Report.**

UPDATE: This item is Complete. staff has received the following response from Broward County Traffic Division in reference to the subject of pedestrian timing at major intersections on Hallandale Beach Blvd:

“Broward County performed a comprehensive re-examination of our pedestrian walk times a few years ago as part of our regional signal system software upgrade to ensure compliance with the latest Federal Highway Administration (FHWA) guidelines as outlined in the Manual on Uniform Traffic Control Devices. Generally speaking, about 95% of the walk time complaints we investigate are related to misunderstanding of the pedestrian walk signal. Many people expect that the initial white walking man indication should be displayed for the entire duration as they cross the street, when actually that walking man indication is only for the period that they can safely leave the curb and start walking. The flashing orange hand with or without the orange numeric countdown is the time provided to walk across and clear the roadway from curb to curb. One of our signal technicians had to meet a resident today for this very issue. Our agency also uses buffer time, which means that after the countdown pedestrian signal hits zero, the opposing vehicle movement then gets its terminating yellow phase, then the all-red phase, which is usually an extra 7 or 8 seconds. In other words, in almost all cases, there is still an added safety buffer of several seconds after the pedestrian countdown ends and before the conflicting vehicles can get

D. Vice Mayor Lazarow (Cont.):**D.2 Crosswalks (Cont.):**

their initial green. Because of the buffer time, we tend to adhere to the standard timing rather than arbitrarily increasing the WALK or Flashing DON'T WALK (countdown) intervals. The thinking is that it's safer if the pedestrians don't know they have a few extra seconds at the end of the phase, rather than giving them more arbitrary time with no safety buffer at the end.

Adding to that, in coordinated operation, the major street pedestrian signals (such as east/west on Hallandale Beach Boulevard) "rest" in the white walking man mode throughout the duration of the first half of the east/west coordinated green phase, which could be 25-50 seconds in duration. You can literally cross the minor east/west crosswalks back-and-forth a few times during that phase. However, to cross HBB north/south, the white walking man will only be displayed 7 seconds because we are always trying to donate green time back to the major street, and therefore do not extend the pedestrian phase and delay HBB. Pedestrians crossing north/south that only receive that initial 7 second walking man interval, may compare it to the 25 or more seconds they just received on the east/west crosswalk, and figure something is wrong crossing north/south. Nothing is wrong, it's just the east/west crosswalk parallel with the major road naturally gets more initial WALK consistent with the longer initial green time on the major street.

If you have any specific intersections for us to investigate, that would be helpful. If not, we will randomly pick some to check. We will also investigate a few potential intersections to deploy a leading pedestrian interval, which is a signal operation in which the intersection essentially gets an extra "all-red" phase for the vehicles, while one or more crosswalks get the white walking man indication to start walking with all vehicles stopped. After a few seconds, the vehicle movements parallel with the crosswalks that received the initial walk interval can proceed. The safety benefit is that pedestrians are already partially across the crosswalk, and much more visible, in advance of drivers making turns across those crosswalks. A few video links are below."

<https://vimeo.com/12796930>

<https://www.youtube.com/watch?v=YKemPoxs6EY>

E. Mayor London:**E.1**

- ✚ **Weapons Restrictions Signs at Commission Chambers:** staff to prepare postings and locate one at each entrance. **Assigned to City Clerk.**

UPDATE: This item is Complete. Signs have been installed at both entryways to the Chambers.

E.2

- ✚ **Community Partnership Grants:** staff to ensure that all contacts for funding requests throughout the year are included in the mailing lists for the Community Partnership Grants Program. **Assigned to Director of Human Services.**

UPDATE: This item is Complete. Staff has been instructed to include in the mailing lists for the Community Partnership Grants Program all contacts for funding requests throughout the year.

E.3

- ✚ **Agenda Item 13.C. Sustainability Action Plan:** staff to identify incentives to attract and retain employees, such as bonuses to those who live within the City. **Assigned to Green Initiatives Coordinator.**

UPDATE: This item is Complete. The Sustainability Action Plan (SAP) includes a project which will provide sustainability training to new and current City employees. Part of this training will present opportunities for staff members to engage in sustainability projects/activities. Employees that choose to do so will be incentivized in a way that is yet to be determined. The SAP project contains a small (\$3,000/year) amount of funding to provide these incentives. Attracting and retaining employees (ex: providing bonuses to those who live within the City) is beyond the scope of the SAP. However, it is possible that employees will come to view opportunities to engage with meaningful sustainability projects as a part of their job that they enjoy and value. Therefore, they may feel a greater degree of job satisfaction.

E. Mayor London (Cont.):**E.4**

- ✚ **Boards and Committees:** staff to advertise in newspaper and social media platforms the opportunity for volunteering for all Boards and Committees. **Assigned to City Clerk.**

UPDATE: This item is Complete. Pursuant to Board and Committees adopted procedures, the City Clerk's office has placed an advertisement in a newspaper of general circulation informing the public of the opportunities to volunteer with the City of Hallandale Beach by participating on the various Advisory Boards/Committees. In addition, same information has been posted on the City's social media platforms and "Notify Me." Moving forward, this exercise will be done on a quarterly basis.

E.5

- ✚ Requested for staff to set up a refreshment area in the back of Commission Chambers where the public/staff will be able to get water, cookies and/or coffee. Assigned to Office of the City Clerk.

UPDATE: There are concerns regarding this request including: public and City Commission's expectations and staff availability to ensure refreshments are replenished while a meeting/workshop is being conducted, Chambers' maintenance – coffee/tea/food spills -, and budget to provide for the refreshments. Notwithstanding said concerns, staff will implement the request – on a trial basis – for 60 days. This will begin with the March 19, 2018 City Commission Workshop/Special Meeting, and a report/recommendations will be provided with the **May 16, 2018**, After Action Report.

UPDATE: This item is Complete. The trial period has concluded with no major concerns to staff. Staff has budgeted \$2,500 in FY18/19 Budget should it be the pleasure of the City Commission to continue the program.

E.6

- ✚ **Bulk Waste:** staff to consider how to handle the bulk waste pick up: quadrant sweeps vs. on demand operations, conduct economic analysis and present to the City Commission during the FY19 Budget process. **Assigned to ACM Parkinson.**

UPDATE: Staff will be presenting a proposal during the FY 18/19 budget process to address bulk waste collection services on a timely basis. **This is now on Pending Status until August 2018.**

UPDATE: This item is Complete. Please refer to item I.A.I. on page 1 for further information.

E. Mayor London (Cont.):**E.7**

- ✚ **Art in Public Places/Promoting City's Brand:** staff to look at costs and feasibility of installing the City's "H" brand on the water and manhole covers. **Assigned to ACM Parkinson.**

UPDATE: Staff is currently researching the cost and availability of including the City's "H" brand on castings utilized by the Utility Division. A report will be provided by the end of April which will include a mock-up of the castings and price differential from current cost of standard castings. **This is now on Pending Status until the May 16, 2018 After Action Report.**

UPDATE: This item is Complete. Staff has contacted various foundries that manufacture personalized manhole cover castings and offer the following:

Citywide, there are approximately 2,400 manhole covers within the City's sewer system. Currently, the City pays \$111 for a standard manhole cover. By purchasing a cover as depicted in the attached mockup (Attachment 8), the cost increase would be approximately \$27 per cover. Should the City Commission agree, staff will start procuring a personalized-type manhole cover with the next purchase.

E.8


- ✚ **Gun Buy Back Program:** Staff to look at feasibility of establishing a Gun Buy Back Program and provide recommendations to the City Commission. **Assigned to Chief of Police.**

UPDATE: Hallandale Beach Police Department conducted gun buy back events years ago. The Program was closed due to poor participation. Staff will research feasibility of instituting this Program again, including estimated costs, and will provide recommendations to the City Commission. This is now on **Pending Status until the May 2, 2018 After Action Report.**

UPDATE: Staff has contacted several Dade and Broward county agencies to identify best practices in implementing a gun buyback program. After careful consideration, staff is in the process of developing a program, and will provide recommendations to the City Commission with the May 16, 2018, After Action Report. **This is now on Pending Status until the May 16, 2018 After Action Report.**

UPDATE: This item is Complete. Recommendations were provided and discussed during the May 16, 2018 City Commission Meeting. The City Commission approved staff's recommendations to establish a Program.

F. Former Mayor Cooper**F.1**

 **Charging Stations at City Parks.** Staff to ensure they are included in design and all other parks as feasible. **Assigned to Parks and Recreation Director.**

UPDATE: Staff is gathering backup materials and specifics for the charging stations, as requested. Once staff evaluates and determines feasibility, a report with recommendations will be provided to the City Commission. **Expected delivery of report is April 2018.**

UPDATE: Staff is finalizing the report and recommendations. This is now in Pending Status until the May 16, 2018 After Action Report.

UPDATE: This item is Complete. Staff will ensure that vehicle charging stations are included in the design of future park parking facilities as feasible. The number and location of charging stations will depend on the size of the park and parking availability.

G. City Commission**G.1**

✚ **Humanitarian Award Policy:** Staff to review nomination policy and selection process to increase participation by the public: advertise in City Commission meetings, social media outlets and newspaper. **Assigned to Director Beverly Sanders Mayweather.**

Staff will review the nomination policy and selection process with the Human Services Advisory Board and provide recommendations to the City Commission in **April 2018.**

UPDATE: This item is Complete: Pursuant to the Administrative Policy 2026.003/R2, Human Services Department advertises for the Humanitarian Award via the local churches, schools and organizations, the City's website and social media platforms; a press release is also done. Moreover, copies of the application are forwarded to the all liaisons of the City's Advisory Boards and Committees so they can share with their respective Boards/Committees. Copies of the application are also placed in the inter-office mailbox of all City Departments at City Hall. A memo to all Department Directors is distributed requesting they place applications at their front counters for availability to citizens who frequent their department. Copies of the application are placed in the public display at OB Johnson Park/Austin Hepburn Center and a continual loop is included on ReachTV with circulation to all City facilities. Moving forward, a full-page advertisement of the Humanitarian Award will be placed in the Hallandale Happenings and advertisement in the local newspapers will be added to the Human Services Department Budget.