


CITY OF HALLANDALE BEACH, FLORIDA
MEMORANDUM
CM18-192

DATE: June 13, 2018
TO: Honorable Mayor and City Commission
FROM: Roger M. Carlton, City Manager 
SUBJECT: FEMA Wind Mitigation

Assistant Director of Capital Projects, Matt Cohen and Hallandale Beach CRA (HBCRA) Construction Manager Richard Lendor worked with other HBCRA staff on the CRA's Hurricane Loss Mitigation Program (HLMP) grant in the amount of \$172, 276 from the State of Florida. The grant was for the retrofitting of 6 homes within the CRA area in order to make the homes more resistant to major storm/wind events. There were several challenges to overcome including the selection of the homes for the program and the very limited amount of time available. Staff created a detailed scope of services based on engineering reports for each property. City and CRA staff worked diligently with the Procurement Department in order to expedite the process including the issuance of a Request for Proposal (RFP) for construction services. The HBCRA Board awarded the Bid to Azulejo Inc., a General Contracting firm.

The contractor committed to completing the scope of work within 60 days; a monumental task to say the least. Numerous tasks had to be expedited including the preparation and coordination of the signing of 6 different 3-part contracts by homeowners, building permits, timely purchasing of shutters, doors and roofing supplies. Mr. Cohen worked closely with the contractor and vendors who constructed the shutters and doors in a fraction of the time that it took in previous years.

Thanks to a herculean effort by Mr. Cohen and Mr. Lendor, the project came in on-time and on-budget, a task that would never have happened without the hard work of various City Departments, and the City Attorney who worked together to make the project a success. Special thanks should be given to the City's Building Officials Shellie Ransom-Jackson and Emanuel Agbenohevi, Director of Development Services, Keven Klopp and his team, Director of Procurement Andrea Lues and her full team including Contracts Manager Tom Camaj who worked diligently on making the procurement process go as seamlessly as possible with a tight deadline.

Most importantly, this would not have happened without the delegation of authority granted by the HBCRA Board of Directors to the Executive Director. Without this delegation, we

would have let this grant opportunity go. The end result is that 6 homes are ready for hurricane season at no cost to the City.