



400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	February 21, 2018		Item Type: <small>(Enter X in box)</small>	Resolution <div style="text-align: center;">X</div>	Ordinance	Other	
Fiscal Impact: <small>(Enter X in box)</small>	Yes	No	Ordinance Reading: <small>(Enter X in box)</small>	1st Reading <div style="text-align: center;">N/A</div>		2nd Reading <div style="text-align: center;">N/A</div>	
		X		Public Hearing: <small>(Enter X in box)</small>	Yes	No	Yes
					X		
Funding Source:	Community Development Block Grant Program		Advertising Requirement: <small>(Enter X in box)</small>	Yes		No	
				X			
Account Balance:	N/A		Quasi-Judicial: <small>(Enter X in box)</small>	Yes		No	
						X	
Project Number :	N/A		RFP/RFQ/Bid Number:	N/A			
Contract/P.O. Required: <small>(Enter X in box)</small>	Yes	No	Strategic Plan Priority Area: <small>(Enter X in box)</small> <div style="display: flex; justify-content: space-between;"> <div>Safety</div> <input type="checkbox"/> </div> <div style="display: flex; justify-content: space-between;"> <div>Quality</div> <input checked="" type="checkbox"/> </div> <div style="display: flex; justify-content: space-between;"> <div>Vibrant Appeal</div> <input checked="" type="checkbox"/> </div>				
Sponsor Name:	Roger M. Carlton, City Manager		Department: City Manager's Office		Jeremy Earle, Assistant City Manager		

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO SUBMIT THE GRANT APPLICATIONS FOR THE 44TH YEAR CDBG PROGRAM FOR THE FRIENDS OF THE HEPBURN CENTER AFTER SCHOOL TUTORIAL PROGRAM AND PUBLIC WORKS IMPROVEMENTS IN THE NW QUADRANT (DRAINAGE, SIDEWALKS, REGRADING/SODDING OF SWALES AND OTHER RELATED INFRASTRUCTURE IMPROVEMENTS) FOR A TOTAL AMOUNT NOT TO EXCEED TWO HUNDRED EIGHT THOUSAND TWO HUNDRED (\$208,200) DOLLARS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE SUBMITTAL OF THE GRANT APPLICATIONS, ACCEPT GRANT AWARDS, AND EXECUTE ANY AND ALL GRANT RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background:

The Community Development Block Grant (CDBG) by the U.S. Department of Housing and Urban Development, is a program that provides communities with resources to address a wide range of community development needs.

Cities participating in the Broward County CDBG program receive an allocation based on a U.S. Department of Housing and Urban Development (HUD) funding formula. This formula takes into consideration community housing conditions, population and poverty indicators. The funding allocation is automatic and non-competitive, as long as the allocation is for HUD/CDBG-eligible activities (which may include capital, economic development, and housing and public service projects). Although the allocation is non-competitive, cities must still apply to receive funding.

The City of Hallandale Beach applies for CDBG funds annually. As of the date of this report, the City of Hallandale Beach's 44th Year CDBG allocation has not been released by HUD. Therefore, the City has been advised by the Broward County Housing Finance and Community Development Division to utilize last year's application amounts as a guideline when applying for the 44th Year CDBG funding.

Current Situation:

Per the CDBG Program requirements, two public meetings must be held. Staff conducted one (1) advertised public meeting in order to receive public comments from residents about the City's proposed projects and also to gather information from the public as to projects that the community would like to see implemented. The public meeting was held on Monday, February 12, 2018 at 6:00 p.m. at the Hepburn Center (please see Exhibit 4). During the public meeting, residents were advised of the City's plan to continue the After School Tutorial Program at the Hepburn Center; and to implement infrastructure upgrades. This meeting also alerted residents to the fact that the City Commission would be considering this agenda item at the February 21, 2018 meeting and invited them to attend and to make follow up comments. This Commission Meeting is considered the second required public meeting for the purpose of this grant.

Grant applications are recommended for the following two (2) projects (Exhibit 2 and 3):

1. Friends of the Hepburn Center After School Tutorial Program \$100,000

The Friends of the Hepburn Center After School Tutorial Enrichment Program is required to serve a minimum of 175 low to moderate income students, also referred to as limited clientele per HUD national objectives. The CDBG grant has allowed the Friends of the Hepburn Center Inc. and the City to enhance the public services for the After School Tutorial Program, and serve a minimum of 175 limited clientele students. Based on the 44th Year Grant Application, the cost per student is in the range of \$3,087 and \$4,517 (Calculation: \$790,446 Total Program Cost/175-256 students served). Grant funds will provide \$571 per student or 12.7% of total program costs.

Program & Grant Application Lead: Beverly Sanders, Human Services Director

2. Drainage Improvements \$108,200

Public Works Improvements in the NW Quadrant will include drainage, sidewalks, regrading and sodding of swales and other related infrastructure improvements along the intersections of NW 8th Avenue and NW 9th and 10th Streets. Other CDBG eligible areas may be added in the design process, depending on the Community's input during the public meetings. Based

on the County's actual allocation of funds, the scope of work will be adjusted accordingly. Total project cost is estimated to be \$158,200 (\$50,000 Design Maximum Budget and \$108,200 Construction). Should the design fees or the bid process be lower than the estimate, the remaining balance will be available for additional drainage improvements.

Project & Grant Application Lead: Steven Parkinson, Public Works Director

Grant timeline is as follows:

44 th Year Grant Application Due Date:	03/05/2018
44 th Year CDBG Grant Contract Cycle:	10/01/18 – 09/30/19

Fiscal Impact:

The total grant request for the two projects is \$208,200. Grant funds are requested to supplement and enhance City programs and projects. The budget breakdown for each project is found in Exhibit 2 and 3. Local matching funds are not required; however, program or project costs in excess of CDBG funding will be provided by the City and other sources as follows:

After School Tutorial Program:

CDBG Grant	\$100,000
Friends of the Hepburn Center	77,511
Children Services Council of Broward County	155,778
City of Hallandale Beach	<u>457,157</u>
Total Program Cost	\$790,446

It should be noted that the City of Hallandale Beach portion of the funding for the After School Tutorial Program has traditionally been funded by the General Fund. This program is transitioning to eliminate General Fund support over three years with replacement funding from the reforms under way for the Community Benefit Program. Staff is confident that sufficient funding for this transition will be available in the second year during FY18/19. This assumption is based on recent successes with renegotiation of development agreements for major projects (2000 S. Ocean is an example \$350,000 in two payments). However, the caution is that contributions to the CBP fund are subject to the developers meeting their commitments and the City's continued implementation of capital projects.

Soon the City Commission will be presented with the Community Needs Study which provides the credible basis for making allocations. Once adjusted, funding the needs with CBP proceeds rather than General Fund will be an element of the FY18/19 Budget process. This has been discussed in detail during FY17/18 budget workshops, a summer study and a presentation on the transition process made to the City Commission.

Drainage Improvements

CDBG Grant	\$108,200
City of Hallandale Beach - Stormwater Drainage Fund 440	<u>50,000</u>
Total Project Cost	\$158,200

If approved, CDBG funding will become available during FY18/19 and will be appropriated in Fund 150 (Afterschool Tutorial Program) and Fund 440 (Stormwater Drainage) respectively.

Why Action is Necessary:

Pursuant to Article V, Section 5.01, of the City of Hallandale Beach Charter, Resolutions are to be presented to and adopted by a majority of the Commission. Furthermore, per Broward County and the CDBG program requirements, a resolution of the City Commission authorizing the grant application is required.

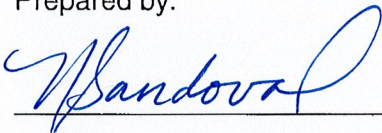
Proposed Action:

Staff recommends that the City Commission adopt the attached resolution authorizing the submittal of grant applications for the 44th Year (FY2018-2019) Community Development Block Grant (CDBG) Projects as described in this report; acceptance of grant awards; and the execution of any and all grant documents.

Attachment(s):

Exhibit 1 – Resolution – Forthcoming
Exhibit 2 – Draft After School Tutorial Program CDBG Application
Exhibit 3 – Draft Infrastructure Improvements CDBG Application
Exhibit 4 – Public Hearing Notice

Prepared by:



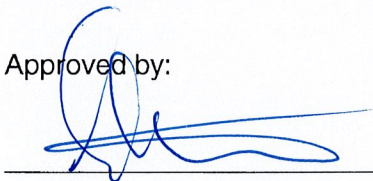
Noemi Sandoval, Grants Manager

Department Head Review:



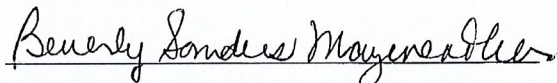
Jeremy Earle, Assistant City Manager

Approved by:



Steven Parkinson, Assistant City Manager

Approved by:



Beverly Sanders Mayweather, Director