



# Hallandale Beach Community Redevelopment Agency

## Board of Directors Meeting

### Agenda Cover Memo

<b>Meeting Date:</b>	February 20, 2018	<b>Item Type:</b>	Resolution X	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b>	<b>1<sup>st</sup> Reading</b>	<b>2<sup>nd</sup> Reading</b>
		X	<b>Public Hearing:</b>	<b>Yes</b> X	<b>No</b> X
<b>Funding Source:</b>	N/A		<b>Advertising Requirement:</b>	<b>Yes</b>	<b>No</b> X
<b>Account Balance:</b>	N/A				
<b>Project Number :</b>	N/A		<b>RFP/RFQ/Bid Number:</b>		
<b>Contract/P.O. Required:</b>	<b>Yes</b>	<b>No</b>	<b>Strategic Priority (Enter X in box):</b> <b>Capital Improvements</b> Goal 1 - Undertake Total Improvements of Public Realm <input type="checkbox"/> Goal 2 - Promote Public/Public and Public/Private Partnership <input type="checkbox"/>  <b>Promote Projects with Large-Scale Impacts</b> <input type="checkbox"/> Goal 1 – Issue a Request for Proposals (RFP) for NW infill Housing <input type="checkbox"/> Goal 2 – Issue a Request for Qualifications (RFQ) for Dixie Highway/Foster Road parcel <input type="checkbox"/>  <b>Priority Area:</b> North West Quadrant <input type="checkbox"/> FEC Corridor <input type="checkbox"/> Southwest Quadrant <input type="checkbox"/> Northeast Quadrant <input type="checkbox"/> Southeast Quadrant <input type="checkbox"/>		
		X			
<b>Sponsor Name:</b>	Roger M. Carlton, HBCRA Executive Director		<b>Department:</b>	HBCRA	



**Short Title:**

**A RESOLUTION OF THE CHAIR AND BOARD OF DIRECTORS OF THE HALLANDALE BEACH COMMUNITY REDEVELOPMENT AGENCY, HALLANDALE BEACH, FLORIDA; APPROVING AND ADOPTING THE AMENDED AND RESTATED BY-LAWS OF THE HALLANDALE BEACH COMMUNITY REDEVELOPMENT AGENCY; AND PROVIDING AN EFFECTIVE DATE.**

**Staff Summary:**

**Background:**

The By-laws of the Hallandale Beach Community Redevelopment Agency (HBCRA) address the administration and management of the CRA. Florida Statute 163 Part III, which is known as the "Community Redevelopment" Act, sets the stage for the governance of all 224 Community Redevelopment Agencies across the State of Florida. Although the statute does not explicitly describe the role of a CRA's By-laws, numerous elements from the statute such as the creation and function of a CRA board (FS. 163.356) were included in the HBCRA's By-laws.

**Current Situation:**

The HBCRA's By-laws were last updated in 2012. There are six proposed amendments to the By-laws, which will serve to clarify language regarding the relationship between the City and the HBCRA. These six proposed changes are as follows:

1. Provides clear language that the Board shall appoint the Executive Director of the HBCRA.
2. Provides clear language that the City Clerk shall serve as the Secretary of the HBCRA.
3. Provides clear language that the City of Hallandale Beach's (COHB) Finance Director shall serve as the Treasurer for the CRA.
4. Provides clear language that the City of Hallandale Beach's (COHB) Budget Director shall serve as the Budget Officer for the CRA.
5. Provides clear language that the HBCRA adopts the City's Personnel Policies.
6. Provides clear language that the HBCRA adopts the City's Procurement, Finance and Human Resources Policies.
7. Increases the HBCRA Executive Directors purchasing power from \$25,000 for consultant services, and to \$50,000 for all other goods and services. This which brings it in-line with the current purchasing power of the City Manager.

**Fiscal Impact:**

None

**Why Action is Necessary:**

The HBCRA By-laws need to be amended in order to ensure that the CRA continues to be in compliance with Florida Statutes 163, Part III.

**Proposed Action:**

The Executive Director recommends approval of the amended and restated By-laws.



400 South Federal Hwy  
Hallandale Beach, FL 33009

**Attachment(s):**

Exhibit 1. Resolution

Exhibit 2. Amended and Restated CRA By-laws

Exhibit 3. Memorandum regarding Amended and Restated CRA By-laws

A handwritten signature in black ink, appearing to be "Jeremy Earle", written over a horizontal line.

Reviewed by: Jeremy Earle, Ph.D., AICP, Assistant City Manager