



December 6, 2017 City Commission Meetings – After
Action Report

Presented to the City Commission December 20, 2017

Section I. NEW ITEMS – December 6, 2017 Meetings

A. City Commission

A.1

- ✚ **14th Avenue Enhanced Landscape:** North bound triangle might pose a line of sight problem for motorists: **Assigned to ACM Parkinson.**

This item is Complete. The island constructed on NE 14th Avenue as part of the noted project will not pose a line of sight issue as there will not be any vegetation in the island. The island is a safe haven for pedestrians crossing the street at this mid-block crossing and provides a traffic calming device for speed control along this street. Once the street is repaved and new pavement markings are installed the island will be very evident to motorists.

A.2

- ✚ **Humanitarian Award Policy:** Staff to review nomination policy and selection process to increase participation by the public: advertise in City Commission meetings, social media outlets and newspaper. **Assigned to Director Beverly Sanders Mayweather.**


Staff will review the nomination policy and selection process with the Human Services Advisory Board and provide recommendations to the City Commission in February 2018.

A.3


- ✚ **Parking at Diana Drive:** City Manager to attend Condo Board meeting to explain the construction plans and the development of a residential permit parking program. **Assigned to CM Carlton.**

City Manager's Office is coordinating a meeting for the week of December 18, 2017. Staff will keep the City Commission informed.

B. Commissioner Lazarow:**B.1**

-  **Broward County Animal Shelter Drive:** Staff to set pet supplies collection boxes at City Hall, OB Johnson Park and the Cultural Center, and to advertise in all media outlets. **Assigned to Director Schanz and ACM Chavarria.**

The Parks & Recreation Department has placed collection boxes at City Hall, the Cultural Community Center, Foster Park and OB Johnson Park. Collection boxes will be in place until December 22. Staff will coordinate with Commissioner Lazarow to deliver the collected items. The Friends of Broward County Animal Care & Adoption Santa List posting was published to the City and Parks & Recreation's Facebook pages and twitter as well as on other City's social media channels.

-  **Customer Service:** City Manager to schedule training and develop policy to ensure staff properly greets customers on the phone by identifying themselves by name and department. **Assigned to Director Dodea.**

Staff will include this topic in the upcoming *Customer Service for Champions* training scheduled for January 26, 2018. Staff will also send information out to all employees on how to properly greet and identify self and departments. A "mystery shopper" evaluation will be performed in 90 days to determine effectiveness of training.

In addition, the Human Resources Department has obtained two quotes for City-wide mandatory customer service training that will be conducted early in 2018. The training will include information on how to properly greet customers on the phone as well as other related customer service skills. Staff will also coordinate with ACM Chavarria to develop policy and place the information on the intranet for employees to have access.

Vice Mayor London:C.1

- ✚ **Commercial Activity at Atlantic Shores Blvd. – cars for sale:** Staff to review and take appropriate action, including the establishment of a street sweeping program. **Assigned to ACM Parkinson, Director Klopp and Chief Quiñones.**

Police Department staff has monitored the area since the last Commission meeting and has not observed vehicles with “For Sale” signs.

Public Works staff will review the existing street sweeping program for Atlantic Shores with the possibility of recommending a no parking ordinance change to facilitate this operation in a more efficient manner. Staff will report back with recommendations the first Commission meeting in February.

C.2

- ✚ **Broward County Fair:** Staff to review parking issues within the Municipal Complex related to the Broward County Fair and provide recommendations as to the feasibility to charge for parking. **Assigned to Director Schanz.**

Staff is conducting the research and will provide a recommendation in February 2018.

C.3

Bal Harbor definition of Anti-Semitism (Jewish Journal 12/6, page 4): Staff to bring forth an Ordinance, similar to Bal Harbor, to adopt similar language. **Assigned to City Attorney.**


C.4

- ✚ **Undergrounding Utilities for New Construction:** Staff to bring forth Ordinance similar to ordinance adopted by City of Margate. **Assigned to ACM Parkinson and City Attorney.**

Development Services staff will review existing City Ordinances to determine what additional changes need to be made to have a similar ordinance that has been adopted by the City of Margate. Staff will work with the City Attorney to bring forth a proposed ordinance by the first meeting in March.

C. Vice Mayor London (Cont.)

C.5

 **Public Record Requests:** all e-mails, phone and text messages received by Commissioner Taub related to 9/17/17 Budget Hearing. **Assigned to City Clerk.**

An email requesting the records was sent to Commissioner Taub on Friday, December 8, 2017. A follow-up e-mail was sent Wednesday, December 13. Staff is awaiting a response.

D. Commissioner Taub:**D.1**

- ✚ **Ingalls Park:** Staff to provide a schedule for meetings with residents abutting the wall to inform them of the proposed demolition of existing wall – at City's expense – and construction of new wall. Also provide a Project schedule to include receive of bids, bid award and estimated construction time. **Assigned to ACM Parkinson.**

This Item is Complete. Meetings with residents have been scheduled for the morning of December 16, 2017. Further information regarding Project Schedule has been provided to Commissioner Taub via CM18-125 (Attached).

D.2

- ✚ **Pet Microchips:** Staff to utilize funding from her Special Projects Account to purchase a microchip reader to be located at the Police Department. Assigned to Chief Quiñones.

Staff communicated with Commissioner Taub regarding which pet microchip reader to purchase. *Home Again Universal* is the recommended brand. Police Department staff will coordinate with the City Manager's Office to purchase the equipment utilizing the Commissioner's expense account.

D.3

- ✚ **\$600K Allocated for Employee Health Insurance Relief:** Staff to provide report on how funding has been allocated and employee utilization and education efforts. **Assigned to Director Dodea.**

See attached CM17-192 dated September 28, 2017, explaining how funding was allocated.

Human Resources staff has allocated the additional \$600k funding to the Health Reimbursement Accounts (HRA) of all employees participating in the City's health insurance plan. The amount allowed employees to maintain the same deductible as in the previous year (\$1k/single coverage, \$2k/double coverage and \$3k/family coverage).

Staff has conducted 3 trainings related to the new health insurance plan, HRA benefit and pharmacy benefit, scheduled monthly on-site meetings with the Cigna account representatives, and hired an outside contractor to help employees mitigate health insurance questions and issues.

D. Commissioner Taub (Cont.):

D.3. \$600K Allocated for Employee Health Insurance Relief (Cont.):

After completing two full-months (October/November) of HRA usage, a total of \$205,991 has been utilized.

E. Mayor Cooper:**E.1**

- ✚ **HB90 Painting:** Staff to rotate amongst various City facilities. **Assigned to Director Schanz.**


The painting will be displayed in the Commission Chambers through December. Thereafter, the painting will be displayed in City facilities through the City's 90th anniversary (May, 2018). A rotation schedule will be developed starting January 1, 2018. The painting will be permanently displayed following the 90th anniversary at a location to be determined.

E.2

- ✚ **Service Dogs:** Staff to provide information/education related to service dogs in City newsletter and all media outlets. **Assigned to ACM Chavarria.**

This item is **Complete**. Staff will publish information on this matter on the Hallandale Happenings, Jan-Mar 2018 Edition, will create social media posts two times a month on the matter, and will highlight this on the bi-weekly electronic newsletter.

A. City Commission:A.1


-  AED Ordinance: Fire Chief to meet with each Commissioner to hear and address concerns regarding AED Ordinance. (Item 10A). **Assigned to Fire Chief.**

Staff is meeting with individual City Commissioners and City Attorney to discuss their concerns/recommendations on the proposed ordinance. Once all meetings have taken place, staff will incorporate comments and bring Ordinance for second reading. This is Pending until the first City Commission meeting in October.

UPDATE: Staff has sent a draft AED ordinance to the City Attorney. Fire Staff requested the City Attorney to schedule future meetings with the City Commissioners, as their schedules are more difficult to manage than those of Fire Staff. Once Fire/EMS staff is notified of a scheduled meeting, Fire Staff will attend.

UPDATE: Fire/EMS staff has conferred with Commissioners and the City Attorney's Office and expects to bring the item for consideration during the January 10, 2018 City Commission Meeting.

A.2

-  Citizen Recognition Program: Staff to meet with City Commission and bring back best practices for a Citizen Recognition Program. **Assigned to City Clerk.**

Staff will be setting meetings with individual Commissioners after the summer recess, and will bring recommendations during the first meeting in September.

UPDATE: Staff is meeting with individual Commissioners. A request to meet has been sent to each Commissioner, and staff is awaiting their individual feedback before proceeding with a proposed Agenda Item for their consideration at a future meeting. City Clerk staff will follow up with each Commissioner on Friday, August 25, 2017.

UPDATE: Staff will bring recommendations for City Commission consideration during the December 6, 2017, City Commission Meeting.

A. City Commission (Cont.):**A.2 (Cont.):****UPDATE:**

Staff is recommending to defer this item until April 2018, to provide the opportunity for a full seated Commission to consider staff's recommendations.

A.3

- ✚ City Manager to work with the City of Aventura to schedule a Joint Commission Meeting during November. **Assigned to CM Carlton/City Clerk's Office.**

City Manager's Office staff is coordinating with City Manager's Office in Aventura. An initial meeting to discuss agenda is being scheduled for the last week in August. Staff will provide further information after said meeting.

UPDATE: City Manager Carlton has met with City Manager Soroka to discuss a draft agenda. A follow-up meeting has been scheduled for September 6, 2017 at 12 pm to finalize the agenda and set up a meeting date in November. City Manager Carlton will update the City Commission during the September 6 Commission meeting, City Manager Communications.

UPDATE: This Item is on hold. Organizational meeting with City Manager Soroka was cancelled due to Hurricane Irma. As City Manager Soroka retires in December, staff is recommending to wait until a new City Manager is appointed and has the opportunity to get familiar with the City and its operations. City Manager Carlton will keep the City Commission informed as needed.

B. Commissioner Lazarow:**B.1**

- ✚ **2000 S Ocean Drive:** Requested staff to provide a status and backup documentation of the solar and wind studies to be conducted by the developer. **Assigned to Development Services Director.**

B. Commissioner Lazarow (Cont.):**B.1****2000 S Ocean Drive (Cont.):**

Development Services continues to coordinate with the Developer, the Developer's professionals, and the City Manager's Office to complete the reports and expects to include a written update on the 2000 S. Ocean project on the August 16, 2017 City Commission meeting agenda. This report will include the solar reflectivity study, the wind tunnel analysis, and minor amendments to the development plan, including the beach access "art" project – the first of a planned series of art projects along these access points. Production of the report will depend on whether or not the developer submits their plans. The studies will not require Commission action – but presentation of the studies to the City Commission is a requirement of the Development Agreement that must be satisfied before they can receive a building permit for the main structure.

UPDATE: The item will not be ready to present August 16. The City Commission was so advised at their August 2 meeting. The presentation is likely to be ready for one of the meetings in September. Coordination with the developer regarding the items to be presented is ongoing.

UPDATE: Coordination with the developer continues. Target date for presentation is September 20, however, this is dependent upon pending items, such as completion of the solar reflectivity and wind tunnel studies and approval of the minor plan change.

UPDATE: The Developer has agreed to pay the City \$350,000 toward the City's Community Benefit Program (CBP) in lieu of the aspirational goals and reporting requirements of the City's Neighborhood Employability Enhancement Directive (NEED) Program that were set forth in the 2014 Development Agreement. The Developer has also agreed not to pursue further redevelopment extensions pursuant to the Governor of Florida's Emergency Orders unless such emergencies directly impact southeast Florida. The Developer's proposed minor plan change was approved on October 19. As a result, the solar reflectivity and wind tunnel studies are being finalized. The target date for the required information-only presentation to the City Commission of the findings of the Wind Tunnel and Solar Reflectivity analyses is November 15. Staff will explain the minor plan changes, the CBP contribution, and the limit on emergency extensions in more detail at the same Commission meeting.

UPDATE: A draft of the Solar Reflectivity study was received the second week of November; staff is reviewing it. In addition, the City received the

B. Commissioner Lazarow (Cont.):**B.1. Cont.:**


Wind Tunnel study 11/15/17, and staff is reviewing as well. The NEW target date for the required information-only presentation to the City Commission of the findings of the Wind Tunnel and Solar Reflectivity analyses is December 6.

UPDATE:

The NEW target date for the required information-only presentation to the City Commission of the findings of the Wind Tunnel and Solar Reflectivity analyses is December 20, 2017.

UPDATE: The Solar Reflectivity Report and the Wind Tunnel Analysis Report pertaining to the 2000 S. Ocean Dr. project have both been reviewed by City staff. Revisions to both reports are necessary. City staff has discussed with the professionals that prepared the reports the revisions that are needed. Those professionals are coordinating with the project's architects, engineers, and owners in an effort to address staff's comments. The Solar Reflectivity Report was prepared by a consultant hired by the City and paid for by the developer, while the Wind Tunnel Analysis Report was done by a consultant selected and paid for by the developer. Regardless, the revisions to the reports require the architect's participation. Staff has not yet received the revised reports, and thus this item will not be ready for the December 20 agenda. Based on what staff has been told by the developer and the consultants, it is possible that we will be able to present the information to the Commission in January.

B.2

 **Blood Drive/Mobile DMV/Mobile Voter Registration:** Staff to coordinate an event including the above mentioned activities. **Assigned to Fire/EMS, Police City Clerk and Parks and Recreation.**

Staff (Parks and Recreation Director) is coordinating with Fire/EMS, Police, City Clerk and Human Services to hold the event in early November. A report will be provided to the City Commission with the November 1, 2017 After Action Report.

UPDATE: Staff (Parks and Recreation Director) is coordinating with Fire/EMS, Police, City Clerk and Human Services to hold a Community Services Day for mid to late January 2018. The event will include a blood drive, voter registration and a clothing drive for Women in Distress (see Item

B. Commissioner Lazarow (Cont.):**B.2. Blood Drive/Mobile DMV/Mobile Voter Registration (Cont.):**

II.E.7 below). This is now Pending until the December 6, 2017 for a status report.

UPDATE: Staff has set January 31, 2018, as the tentative date for the Community Event from 2-6pm in the City Hall Breezeway. The event will highlight services available to residents and visitors of Hallandale Beach. Further information will be provided with the January 6, 2018 After Action Report.

B.3

- ✚ **Community Bus 6-month trial period:** Staff to provide report on ridership. Assigned to Director Klopp.

The data is being analyzed. The preliminary recommendation, based upon the experience and feedback since the revised routes were implemented, is to keep the new route without any further changes. A report will be provided to the City Commission with the September 20, 2017 After Action Report.

UPDATE: The report is expected to be completed the later part of November after the Mobility Plan is updated.

UPDATE: The report is expected to be completed the later part of December after the Community Bus Grant, Signage RFP, and Mobility Plan are completed. Accordingly, an update/ report will be provided with the January 31, 2018 After Action Report.

B.4

- ✚ **Fraudulent ADA Lawsuits:** Staff to research what other cities in Miami-Dade are doing (refer to Miami Herald article) to protect businesses and the government against fraudulent ADA lawsuits and possibility of implementing in Hallandale Beach. **Assigned to City Attorney.**

B.5

- ✚ **Home Alarm Registration:** Staff to research feasibility of registering electronically through the City's website portal. **Assigned to ACM Chavarria and Finance Director**

Staff is researching the subject request, including costs. A response will be provided in February 2018. This will ensure that, if feasible, implementation costs are included in the proposed FY18/19 Budget.

B. Commissioner Lazarow (Cont.):**B.6**

- ✚ **Holiday Lights:** Staff to research costs and feasibility of extending to Dixie Hwy. Assigned to ACM Parkinson.

The Hallandale Beach medians are powered (electrical) from Hallandale Beach Boulevard to Federal Hwy. There are no electrical outlets on the medians located from Federal Hwy. to Dixie Hwy. Accordingly, staff is gathering cost estimates to extend power and eventually, holiday lighting, from the current location on Hallandale Beach Boulevard to Dixie Highway. These costs will be available by the end of December and will be included in the proposed FY18/19 Budget for consideration by the City Commission. This item will be on pending status until March 2018.

C. Vice Mayor London:**C.1**

- ✚ **Vacation Rentals:** Requested staff to work with City Attorney to revise the vacation rental ordinance to provide for multifamily homes (condos) to also be required to register, without interfering with the condo By-laws. **Assigned to Development Services Director.**

Development Services and the City Attorney's Office have worked together on this and a draft ordinance has been prepared. The item will be presented for City Commission consideration on First reading during the August 16 City Commission meeting.

UPDATE: Coordination between the City Attorney's Office, Development Services, and the Fire Department continues with a goal of presenting an ordinance in October that properly addresses the numerous challenges inherent in this topic.


UPDATE: The City Attorney's Office, Development Services, and the Fire Department met in mid-October and finalized the proposed ordinance. The target date for presentation to the City Commission is the November 15, 2017, Commission meeting.

UPDATE: The City Attorney's Office, Development Services, and the Fire Department met in mid-October and finalized the proposed ordinance. The target date for presentation to the City Commission is the December 20, 2017, Commission meeting.

C. Vice Mayor London (Cont.):**C.1. Vacation Rentals (Cont.):****UPDATE:**

First Reading of the Ordinance has been scheduled for the December 20, 2017 City Commission Meeting.

C.2

-  **Open Space:** Staff to bring back a discussion item on open space. **Assigned to Development Services Director.**

The Level of Service requirement for parks, open space, and recreation will be part of the broader discussion of upcoming Comprehensive Plan amendments (both EAR - evaluation and appraisal report -- and RAC - regional activity center – amendments).

The Evaluation and Appraisal Report (EAR) will be presented for consideration by the Planning and Zoning Board August 23. Thereafter, staff expects to present same to the City Commission in September, at the earliest. Discussion of broader Comprehensive Plan Amendments stemming from the EAR and amendments for the Regional Activity Center, including Parks and Open Space requirements, are planned to be presented for Commission consideration in the fall.

UPDATE: A schedule for the Development Services Department to obtain input from the City Commission on a number of long term planning and growth management topics will be worked out with the City Manager's Office and presented to the Commission in September. Topics include: additional RAC Unit Request, Form-Based Code Expansion, numerous transportation-related matters (Mobility Study, Mini-Bus Routes, Coastal Link Station Planning, and Project Prioritization), Affordable Housing, as well as Parks and Open Level of Service requirements.

UPDATE: The City Commission, at its October 4, 2017, meeting approved changing the Level of Service requirement for Parks and Open Space from 3 acres/1000 population to 4 acres/1000 population and eliminating half of the Golden Isles Waterway from the inventory of Parks and Open Space. The impact of this change is being analyzed in detail, the inventory is being updated, and the Comprehensive Plan is being edited accordingly. This change has an impact on review of applications and staff's preparation of other plan revisions, particularly as it relates to the Regional Activity Center and the potential for obtaining additional RAC units. Staff anticipates to

C. Vice Mayor London:**C.2. Open Space (Cont.):**

present this item for discussion during the December 18, 2017 City Commission Workshop.

UPDATE: An analysis of how the City's Five Year Capital Improvement Plan will need to be revised in order to overcome the anticipated deficit in Park Space has been completed. Staff anticipates to present this item for discussion during the April, 2018 City Commission Workshop.

C.3

- ✚ Hotel Condo Ordinance: Requested staff's determination if the ordinance is retroactive. **Assigned to Director Klopp.**

Beachwalk is filing the required quarterly reports. The reports are affidavits verifying that the hotel remained compliant with the City's ordinance, including the length of occupancy limitations. The City has not audited the reports. Staff is in the process of identifying and engaging a professional to conduct such audits. The intent is to conduct a limited number of random audits each fiscal year starting in FY18. Additionally, targeted audits would be conducted if decision regarding how many random audits will be conducted. This is in Pending Status for six months, to December 2017, for staff to provide information gained from the audits.

UPDATE: Staff has requested the assistance of the City's auditors to conduct the audits. The work will commence upon the completion of their field work for the FY17 audit. This is now in Pending status until March 2018.

C.4

- ✚ Solar Panels: Development Services staff to work with City Attorney to conduct research on feasibility, including estimated costs of installation and permitting, of implementing a requirement for new construction and bring back an ordinance for City Commission consideration. **Assigned to Development Services and City Attorney.**

Research and departmental coordination has been initiated. It is anticipated that an ordinance for Commission consideration will be ready in November.

UPDATE: It is anticipated that the ordinance will be ready for City Commission consideration at the first meeting in December.

C. Vice Mayor London (Cont.):**C.4. Solar Panels (Cont.):**

UPDATE: It is anticipated that the ordinance will be ready for City Commission consideration at the January 31, 2018 City Commission meeting.

C.5

- + Resilience/Sea Walls: Development Services staff to work with City Attorney** to conduct research on feasibility, including estimated costs of raising the levels for new construction or rehabilitation of sea walls and bring an ordinance for City Commission consideration. **Assigned to Development Services and City Attorney.**

Research and departmental coordination has been initiated. It is anticipated that an ordinance for City Commission consideration will be ready in December.

UPDATE: It is anticipated that the ordinance will be ready for City Commission consideration at the January 31, 2018 City Commission meeting.

C.6


- + Undergrounding of Utilities at Golden Isles Drive:** staff to work with FPL to develop a program, including infrastructure requirements, costs, and financing, and bring recommendations for City Commission consideration. Project to include undergrounding, street lights and sidewalks. **Assigned to ACM Parkinson/DPW and CM.**

Staff has initiated project development with FPL. Due to the complexity and size of this endeavor and current project work load, it will require extensive staff time to formulate a complete project response. Please anticipate a status report back to Commission by November 1.

UPDATE: A Discussion Item – recommending the establishment of an advisory committee – has been placed on the October 30, City Commission Workshop.

UPDATE: The FPL External Affairs Manager is still trying to coordinate a meeting between City staff and the Engineering Lead staff at FPL due to the difficulty FPL operations teams are having in the enormous backlog of previously scheduled work that they have due to Hurricane Irma restorations and recovery. Staff will update as soon as this meeting is coordinated which is anticipated by the end of December or first part of January 2018.

C. Vice Mayor London (Cont.):**C.7**


-  **Beachwalk Sales Center:** Staff to provide plan to convert the building into a revenue generating operation – report to be presented in October. **Assigned to ACM Parkinson/Office of Capital Improvements.**

Staff is currently conducting a financial and feasibility analysis on the future use of the North Beach City Center Property. We are in the process of closing out the lease with The Related Group, and will have a clearer path once the close out is complete. An update will be provided in October.

UPDATE: Staff is developing a Project Scope to research the feasibility of entering into a public-private partnership to convert the building into a revenue generating operation. A report will be provided in December.

UPDATE: The City Manager is currently in negotiations with the Related Group to potentially re-lease the facility back to them. Staff will keep the City Commission informed as appropriate. This is in pending status until February 2018.

C.8

-  **HB90 Art:** Staff to look into feasibility of producing gicheé to sell as part of City of Hallandale Beach HB90 Celebration. **Assigned to Director Schanz.**

Staff is meeting with the artist Friday, August 25, to discuss the details of the production. Staff expects to have products signed and ready to sell by the end of September.

UPDATE: Staff met with the artist, priced the prints, and is currently ordering the first print as a sample, which will be framed. This original print will be used to produce the promotional materials. Staff expects to have them available for sale in time for Holiday shopping. An update will be provided with the December 6, 2017, After Action Report.

UPDATE: This item is Complete. The HB90 prints are currently available for sale (flyer attached – Exhibit 4). All orders received before December 1 will be available for pick up before Christmas. Three sizes of signed Gicheé prints can be purchased unframed or professionally framed (with or without glass) by the Framing Gallery. Unsigned Gicheé prints can also be stretched and mounted. Sizes offered are 8'x10", 18'x24", and 24'x36" and prices range from \$26.50 to \$164.50 tax included. Orders are accepted at all City of

C. Vice Mayor London (Cont.):**C.8. HB90 Art (Cont.):**

Hallandale Beach Parks & Recreation facilities. A framed sample can be viewed at the Cultural Community Center.

C.9

- ✚ **False Claims Ordinance:** Staff to complete and bring for City Commission consideration. **Assigned to City Attorney.**

C.10

- ✚ **Dixie Hwy. and HBB:** Staff to provide a timeline for removal of bollards. **Assigned to Director Parkinson.**

FDOT and Broward County Traffic Division are formulating a time schedule for the removal of the bollards on Hallandale Beach Blvd. West at Dixie Highway and the installation of Trail Blazing signage. As soon as that schedule is received this item will be updated and public notification will be made. Staff anticipates that the schedule will be received within two weeks.

UPDATE: Broward County Traffic Division and FDOT have informed the City of Hallandale Beach that the date to restrict the eastbound to northbound left turn at Hallandale Beach Boulevard and NE 1 Avenue, and to remove the existing bollards on Hallandale Beach Boulevard will be on December 5, 2017.

UPDATE: This item is Complete. Bollards have been removed and trail blazing signage installed.

C.11

- ✚ **Harvard Kennedy School of Executive Education:** Staff to budget \$50K and develop a competitive process for City employees to be able to participate in the various programs offered by the Harvard Kennedy School of Executive Education and bring for discussion during the Budget Workshop. **Assigned to CM and Director Dodea.**


UPDATE: Funds have been budgeted in account 8090-555040, Non-Departmental, General Employee Training. Staff will develop a Program to ensure City employees are able to participate.

UPDATE: A program policy is being reviewed by City Administration and upon approval, Program will be implemented. This is Pending until February 2018.

C. Vice Mayor London (Cont.):**C.12**

-  **Item 9B – Mural:** Staff to provide a recommendation on establishing an Art in Public Places Policy. **Assigned to City Attorney Merino.**

C.13

-  **Item 10.B. Dedication of Public ROW – Bluesten Park Redevelopment:** Staff to develop a plan to ensure parking at the park will be prioritized for park patrons vs. neighboring residents: plan should also include overnight and long term parking. **Assigned to Office of Capital Improvements and Parks and Recreation Department.**

Staff from the Office of Capital Improvements and Parks & Recreation Department will be working together to formulate a parking plan before the construction of the new facility is completed in 22 months. This item is Pending for 12 months (until August 2018) for a status update.

D. Commissioner Taub:**D.1**

- ✚ **Cat Feeding:** City Attorney and Police Department to work on an Ordinance, similar to the Town of Surfside, to institute a registration card program to feed cats.

Police staff will be working with the City Attorney's Office on an Ordinance, similar to the Town of Surfside, to institute a registration card program to feed cats. Staff expects to bring an Ordinance for City Commission consideration in November.

UPDATE: Staff continues to work with the City Attorney's Office to draft an Ordinance to institute a registration card program to allow cat feeding. To that end, staff has contacted the Town of Surfside to obtain further information regarding their "registration card program." It should be noted that Chapter 16, Parks, of the City's Code of Ordinances prohibits feeding of animals at City parks. Accordingly, the draft ordinance will also be revising the language to ensure it will be consistent with the proposed Program. Staff will provide an update with the December 6, 2017, After Action Report.

UPDATE: This item has been placed on Hold until further notice.


D.2

- ✚ **Security at Commission Chambers:** provide more police officers to be present during Commission/HBCRA Meetings and Workshops. **Assigned to Police Department.**

Police and Innovation Technology Departments are researching two possible solutions: 1) Having checkpoints with Police personnel at each door, or 2) Enclosing area within the breezeway, similar to the City of Hollywood. Staff will be providing results in September with cost estimates on each recommendation for the City Commission to consider.


UPDATE: This Item is Pending. Staff submitted an item for discussion during the October 4, 2017 Commission Meeting (Please refer to CM17-128). At the Sponsor's request the item was deferred until further notice.

D. Commissioner Taub (Cont.):**D.3**

-  **Spay and Neutering Mobile: City Attorney** to prepare resolution authorizing the City Commission to sponsor the Program.

This Item is Pending. Resolution to be presented for City Commission consideration once staff receives notification from Commissioner that Program details have been finalized.

E. Mayor Cooper:**E.1**

-  **A1A Mural Maintenance:** Requested staff to contact the County and inquire on alternatives to refresh/maintain the mural: include smoothing the surface on which the mural was painted. **Assigned to Assistant City Manager Parkinson.**

This will be considered as part of the improvements proposed with the bridge painting project. Staff is meeting with FDOT officials August 10, 2017 to discuss, among others, bridge painting and lighting. An update will be provided during the second Commission meeting in August.

UPDATE: Staff met with FDOT in reference to repainting the bridge and the potential of adding accent lighting along the flyover portion of the structure. FDOT staff was receptive of the City's proposal, but required additional information and requested that the City prepare an application for a Community Aesthetic Feature Agreement with FDOT. The application will be broken up into two separate projects with the first submission for the repainting project itself by November 1, 2017. A second submission will be for the addition of accent lighting, which will require the assistance of a lighting consultant with experience in bridge lighting. This submission will potentially be ready for March 1, 2018.

In addition, staff has applied a cleaner to the mural which has a working time of approximately 3 months. It has been a little over two months since the application was made. By mid-September staff will evaluate the effectiveness of this cleaning product to determine if it has had any impact to the discoloration of the Mural. Staff will update at that time.

UPDATE: Public Works Engineering staff are currently working with the Procurement Department preparing specifications and bid documents to repaint the bridge structure.

E. Mayor Cooper (Cont.):**E.1. (Cont.):**

The cleaning product applied to the mural over three months ago does not appear to have had any impact on the mural. Staff will continue to explore solutions to this problem.

UPDATE: The Community Aesthetic Feature Agreement (CAFA) copies were hand delivered to FDOT on October 20, 2017. An electronic CAFA permit was submitted to FDOT on October 25, 2017 per Roger Lemieux (FDOT Permits Coordinator) request. Staff is waiting for the FDOT CAFA preliminary submittal comments. An update will be provided with the January 31, 2018, After Action report.

E.2

- ✚ **Cell. Tower Moratorium/preemption by State:** City Attorney to look at Ordinances by Jacksonville and other South Florida cities and make recommendations on feasibility of establishing similar moratorium in Hallandale Beach.

E.3

- ✚ **Opioid Epidemic:** Staff to research and provide recommendations of a citywide education campaign. **Assigned to Fire/EMS Chief.**

Staff has reached out to the area Medical Directors and the group is working on creating a public service announcement (PSA) which could be provided to the public via social media or other avenues. There will also be hard copy handouts for distribution that accompany the video. An update will be provided in October.


UPDATE: Staff has reached out to Dr. Estreicher, Medical Director, to request informational pamphlets from Memorial Regional. In addition, staff has contacted <http://opioidaction.org> and requested 5,000 pamphlets and permission to broadcast some of their videos. Once permission from the organization is received, staff will be posting across the City's social media pages and HBTv. Staff expects the information to be available by November 6, 2017. In addition, staff will be meeting with medical offices and clinics in Hallandale to inquire about placing pamphlets in the waiting rooms.

UPDATE: Staff continues to work with media outlet to get the most updated information available. An update will be provided with the December 20, 2017 After Action Report.


E. Mayor Cooper (Cont.):**E.3. Opioid Epidemic (Cont.):**

UPDATE: This item is Complete. The Hallandale Beach Drug Dependency Action Plan (DDAP) has been fully implemented. The opioid addiction videos have been posted to our social media outlets and flyers for distribution have been acquired and are being distributed at all community events and via various social media outlets.

E.4

-  **Opioid Epidemic:** staff to research feasibility of filing an Amicus Brief of the lawsuits being filed by various cities. **Assigned to City Attorney.**

E.5


-  **Drug Store Business License:** Staff to bring forth an Ordinance revising fees. **Assigned to Director Klopp.**

Staff is monitoring what other cities in Broward are doing relative to the new State statute on Medical Marijuana Dispensaries. Staff is evaluating the impact of that legislation on Hallandale Beach's fee schedules for pharmacies and for dispensaries. An ordinance revising the fees, based upon the findings of these efforts, will be prepared and presented before the end of 2017.

UPDATE: Target date for this ordinance to be presented to the Commission is November 15, 2017.

UPDATE: Target date for this ordinance to be presented to the Commission is January 31, 2017.

E.6

-  **GO Bonds:** Staff to research the following 1) Do project savings need to be utilized for park specific projects, and 2) What would be the options/process to utilize the savings for other citywide/infrastructure projects? **Assigned to Finance Director, City Manager and City Attorney.**

The Finance Department will be coordinating a meeting with the City Manager, City Attorney and Bond Counsel for the GO Bonds within the next three weeks. Staff expects to provide a response for the City Manager/City Commission October Workshop.


UPDATE: The Capital Improvement's Office has prepared a GO Bond Project Status Report. The report will be presented to the City Commission for discussion at the October 30 City Commission Workshop. Project savings

E. Mayor Cooper (Cont.):**E.6. GO Bonds (Cont.):**

and options to utilize these funds for other projects will be discussed at that time.

UPDATE: This item is Complete. The Capital Improvement's Office presented the GO Bond Project Status Report during the October 30, 2017 City Commission Workshop. Project savings and options to utilize these funds for other projects were discussed at that time. GO Bond Projects are being implemented, and once completed, staff will have a better idea of savings and how to utilize them. Staff will keep the City Commission informed as appropriate.


E.7

 **Blood Drive/Mobile DMV/Mobile Voter Registration requested by Commissioner Lazarow:** Staff to also coordinate a clothing drive for Women in Distress. Assigned to Director Sanders.

This will be part of the Blood Drive/Mobile DMV/Mobile Voter Registration event being coordinated by staff for mid to late January 2018

UPDATE: Staff has reached out to Delores Deferrari, Program Director, Women in Distress, to coordinate the drive, including types of clothing, pick up logistics and a point person to support the City in conducting the drive.
Please refer to item II.B.2. above.

E.8

 **Utility Construction:** Staff to bring an ordinance regulating lane closures at major City corridors. Assigned to ACM Parkinson.

Staff is currently researching how other communities are dealing with this issue and possible sample ordinances to utilize. Once research is complete DPW staff will work with the Legal Department to submit an ordinance for City Commission approval by the second meeting in November.

UPDATE: Based upon staff research, please note the following:

- **Clarification from FDOT:**

“Prior to any work requiring lane closures, mobile operations or traffic pacing operations, the contractor or permittee shall submit a request to the Department that includes the time, location, and description of work being

E. Mayor Cooper (Cont.):**E.8. Utility Construction (Cont.):**

performed. The lane closure request shall be submitted to the Department a minimum of 2 weeks prior to the proposed closure date and must be approved by the Department before work requiring the closure may begin within the FDOT Right of Way. Contractor or permittee must also comply with the lane closure analysis as outlined in the Plans Preparation Manual; Volume 1, Chapter 10.12.7. The request shall be entered into the Lane Closure Information System (LCIS) by the permittee at the following URL address: <https://LCIS.dot.state.fl.us>. Each request will be reviewed by the appropriate Department personnel for compliance with contract or permit requirements and coordination with adjacent projects or work activities.

In normal circumstances (maintenance activities, utility work, construction projects), FDOT does not allow lane closure during peak hours (7:00-9:00 AM or 4:00 –6:00 PM)

Maintenance of Traffic (lane closures on the state road system occurring during peak hours 7:00-9:00 AM or 4:00 –6:00 PM), lasting over 24 hours and/or at limited access facilities must contact Barbara Kelleher two weeks prior closures.

Two lane closures are allowed during the night time.

The City Engineer contacted Public Works directors from several municipalities, one being the City of Aventura, and asked if such restrictions exist within their cities code of ordinances. No one was aware of such restrictions. The City of Aventura explained that a big role in the lane closure is their Police Department. Also, the City of Aventura does not allow lane closure on Thanksgiving and Christmas shopping times (this is an internal process and not in their City Code of Ordinances).

The City Engineer reached out to FDOT/permitting section and asked if they are aware of any municipality restricting lane closures during the daytime. FDOT response was they are not aware of such, and they stated that FDOT would issue permits for a lane closure as per their policies and regulations.

Conducting more research the City Engineer found out the following:

Florida Statute, Chapter 335.15 (6)- State High System includes the following:

“...Whenever any road on the State Highway System is repaired, reconstructed, or otherwise altered in a manner that necessitates the closing of one or more traveling lanes of the road for a period of time exceeding 2 hours, the party performing such work shall give notice to the appropriate local law enforcement agency within whose


E. Mayor Cooper (Cont.):**E.8. Utility Construction (Cont.):**

jurisdiction such road is located prior to commencing work on the project. However, when the closing of one or more lanes is required because of emergency conditions, such notice shall be waived...”

Staff is proposing the following course of action:

1. The City Attorney investigate and provide a legal opinion if the City Code of Ordinances – Chapter 25, can be amended to include that Public Works Permit / Right of way permit is required for any work for maintenance activities in the State Highway System that requires lane closure. (In this case each application will be approved by the City of Hallandale Police Department;
2. The City of Hallandale Police Department shall actively follow and enforce “Florida Statute Chapter 335.15 (6)- State High System as necessary.

E.9

 **Assisted Living Facilities (ALFs) and Nursing Homes:** Staff to work with City Attorney’s Office to codify departmental policy and safety requirements before, during and after an emergency event, including but not limited to evacuations and alternative energy supplies. **Assigned to Fire/EMS Department.**

ALF and nursing home hurricane pre-storm preparations: all ALFs are required to submit their emergency plans to the Fire Prevention Bureau, these plans detail all evacuation and life safety issues and are required in order for them to renew their state licensure. The additional fuel requirement in the Governor’s order is being reviewed as the majority of the City’s ALF facilities are considered small due to their limited number of residents, and these smaller facilities are not required to follow the standard facility requirements. Staff is coordinating with ALFs owners to have a fair and correct decision on their generator status and additional fuel requirement. A major concern with the additional fuel requirement is the Building Code’s requirement for fuel storage, as these facilities are located within single family home neighborhoods and might not have the space to build fuel storage facilities within their properties. Staff will work with the City Attorney’s Office and provide an update on the subject by January 2018.

E. Mayor Cooper (Cont.):**E.10**

- ✚ **Hurricane Irma/Debris Removal from state/county roads and private property:** Staff to provide status update on FEMA's authorization to remove debris. **Assigned to ACM Parkinson – DPW.**

Staff has not received any response from FDOT or Broward County in regards to our request for removal of hurricane debris from state/county roads. Staff's concerns about removing the debris from state/county roads is reimbursement from FEMA as the City will not be reimbursed as they are not local roads. Debris located within the FEC right-of-way will be picked up by the City as the City maintains FEC right-of-way. Staff will continue to contact the appropriate representatives to resolve this issue of removal from state/county roads.

UPDATE: This item is Complete. Debris removal from all roadways, related to Hurricane Irma, have concluded. This includes removal by FDOT and Broward County from their respective roadways.

E.11

- ✚ **Construction Crane Legislation:** Staff to prepare an ordinance for maintenance, securing and removal of cranes during before a storm event and present to City Commission for consideration. **Assigned to Development Services Department/Building Division and City Attorney.**

An ordinance requiring cranes to be secured before a storm event, similar to Miami-Dade's requirement, will be presented for City Commission consideration in January 2018. In order to prepare staff's recommendation, a review of the effectiveness of such requirement is under way since the cranes that collapsed during Irma were in Miami-Dade County.

E.11


- ✚ **Item 10.D. Adoption of EAR:** Staff to meet with Mayor Cooper prior to Second Reading to ensure all her questions are addressed. **Assigned to Development Services Department/Planning.**

Staff is incorporating the changes made by the Commission at first reading (Please refer to Item II.C.2 below), particularly the new Recreational and Open Space Level of Service requirement, into the transmittal documents

E. Mayor Cooper (Cont.):**E.11 Adoption of EAR (Cont.):**


which will be provided to the County and the State for their comments. Staff will meet with the Mayor and with the Commissioners individually prior to placing the Amendments on the agenda for an adoption hearing. Transmittal of the documents to the County and State is expected in early November. Staff will be placing the amendments on the agenda for adoption upon receipt of County and State comments. Staff anticipates the adoption hearing by the City Commission in March, 2018.

E.12

 **Underground Refuse System:** Staff to research the benefits of having an underground refuse system used by the City of Kissimmee. **Assigned to Public Works Director.**

Staff has contacted the City of Kissimmee and will provide a report during the January 31, 2018 City Commission Meeting.

E.13

 **Eruv:** Staff to provide a status update on request. **Assigned to Development Services Director.**

Representatives of Shabbos Committee of the Beaches, LLC -- the entity proposing the Eruv -- met with ACM/DPW Director Parkinson, Parks and Recreation Director, Cathie Schanz, and Development Services Director, Keven Klopp on site on November 15, 2017. In conformance with the guidance provided at that time, a detailed description of the Eruv set up will be provided by the Shabbos Committee for the City to review. Staff will update the City Commission as appropriate.

UPDATE:

The requestor has submitted a revised plan for consideration December 8, 2017. Assistant City Manager Parkinson and Directors Klopp and Schanz will be meeting the week of December 11, 2017 to review the proposal. Representative for requestor has been advised. Staff will continue to update the City Commission as necessary. An update to the City Commission will be provided by January 31, 2018.

E. Mayor Cooper (Cont.):

E.14

 **Private Surveillance Camera Registration Program:** Staff to provide update of program in December meeting. **Assigned to Police Chief.**

UPDATE: Staff is conducting research on best practices and will provide a report with the February 21, 2018 After Action Report.

Section III.

COMPLETED ITEMS

A. Commissioner Lazarow

A.1

- 🚦 **Home Alarm Registration:** Staff to provide information on registering home alarms. **Assigned to Police Chief.**

This item is Complete. Below is the notice the Police Department has placed in previous Hallandale Happenings regarding Alarm Registrations:

REMINDER!! All Hallandale Beach residents and businesses receiving alarm company service must register with the City of Hallandale Beach each and every year. If the Police are called out to more than two false alarm responses, residents and businesses are charged an additional fee. For further information concerning registrations or your current bill, please call 954-457-1400.

Also attached is the registration letter. Exhibit 1.

A.2

- 🚦 **Clock at HBB:** Needs to be repaired. **Assigned to ACM Parkinson**

This item is Complete. Clock has been repaired.

A.3

- 🚦 **Item 13.B:** Staff to provide all PARs processed for separations/resignations/reclassifications for professional employees since CM Carlton was hired as City Manager. **Assigned to Director of Human Resources.**

This Item is Complete. City Manager Carlton has forwarded the requested information via memorandum CM18-120 dated November 29, 2017.

A.4

- 🚦 **Automatic Call Managing System:** Staff to look into feasibility to implement a system with information on various City events and departmental services/processes to be provided by Staff/Mayor/Commissioners. Also, to look into how many costumers “drop off” the system after waiting for an extended period of time **Assigned to ACM Chavarria.**

Staff is working with a local vendor to enable this feature within the City’s existing Call Manager System. This added feature will allow the system to play back a message when calling selected extensions, depending on the

A. Commissioner Lazarow (Cont.)**A.4. Automatic Call Managing System (Cont.):**

Department. The project will begin as a test with the Development Services Department and it will include a custom-recorded message providing information to the public while they are on-hold. Staff expects to complete this effort by September 25. Furthermore, staff will be researching the system's ability to track how many costumers "drop off" the system after waiting for an extended period of time. A report will be provided to the City Commission with the December 6, 2017 After Action Report.

UPDATE:

This item is Complete. Staff upgraded the automatic call managing system, which is now able to play "on-hold" messages. On-hold messages are expected to start on the week of 12/4/17. External callers will hear one of the the following scripts while on hold:

Script 1: We appreciate your patience and someone will be with you shortly. While you are waiting, did you know that you may report any issue or concern using the My HB App? The app is available via the App Store for iPhones or Google Play for Android mobile devices. For more information, please visit www.cohb.org/myhbapp. Please hold as we get someone to assist you.

Script 2: Thank you for calling the City of Hallandale Beach. While you are waiting, did you know that you may travel throughout Hallandale Beach free via our minibus? To find out more, please visit www.cohb.org/minibus. Please hold as we get someone to assist you.

Script 3: We appreciate your patience and someone will be with you shortly. While you are waiting, we encourage you to visit our Facebook page at www.facebook.com/cityofhallandalebeach. Follow us and stay tuned for the latest updates on events, programs and opportunities. Please hold as we get someone to assist you.


Script 4: Thank you for calling the City of Hallandale Beach. While you are waiting, did you know that we have a quarterly newsletter designed to keep you informed? Please visit www.cohb.org/hallandale happenings to

A. Commissioner Lazarow (Cont.)**A.4. Automatic Call Managing System (Cont.):**

view our latest digital copy. Learn about the latest updates on events, programs and opportunities available on the newsletter. Please hold as we get someone to assist you.


Staff also looked at the possibility of determining how many callers “drop off” the system while waiting for an extended period of time. However, the current system is unable to provide this type of information. A different system would be required to get this type of analytics. Staff will research the feasibility of acquiring such system during the next fiscal year budget cycle.

B. Vice Mayor London**B.1**

-  **Special Election:** Staff to provide cost estimates to hold early voting for the March 13, 2018. **Assigned to City Clerk.**

This item is Complete. Estimated costs provided by the Broward County Supervisor of Elections are \$50,000 per precinct, which in Hallandale Beach would include services for one site; eight days; eight hours/day.

B.2

-  **John Saunders Memorial:** Staff to contact family members to inquire about which park he had the most influence and bring an item for City Commission consideration to name a pavilion/activity room after him. **Assigned to Parks and Recreation Director and Capital Improvement Director.**

Staff contacted with Mr. Darius Saunders, son of John Saunders, to request his opinion on recognizing his father’s contributions to the Community. Staff discussed options, including either a bust of his father to be placed in the Foster Park Historical Wing or naming a pavilion or park element after his father. Mr. Saunders, Jr. conferred with his mother and friends of Mr. Saunders, Sr. According to Mr. Saunders, Jr., while his mother was very appreciative of the gesture, she does not have any recollection of


Mr. Saunders, Sr. being affiliated with any specific park property or program, and did not desire that a bust be placed in Foster Park.

B. Vice Mayor London (Cont.):**B.2. John Saunders Memorial (Cont.):**

Mr. Saunders, Jr. shared that his father's longtime friend, Donny Carter, is preparing to submit a request to the Broward County School Board to rename Hallandale High School to John Saunders High School. In lieu of a separate City acknowledgement, Mr. Saunders' family and friends ask that the City support this renaming request.


This item is Complete. The City Commission did not reach consensus during discussion of this item at the December 6, 2017 City Commission Meeting. In addition, please refer to letter dated December 6, 2017 from Ms. Mary Thompson to Ms. Saunders' widow indicating the petition for a bronze bust honoring Mr. Saunders has been rescinded pending the family's request to rename Hallandale High.

B.3

-  **Item 13.B:** This was submitted as a Public Records Request: Staff to provide copy of the documents Mayor Cooper will be referring to Mr. Foodman/Forensic audit. **Assigned to City Clerk.**

This item is Complete. Copies of the public records request were placed in each Commissioner's mailbox on Monday, November 28, 2017.

B.4

-  Requested staff to provide recommendations to expedite future capital projects: **Assigned to City Attorney Merino, Assistant City Manager Earle, Assistant City Manager Parkinson and Director Lues.**


Staff has met on the subject and, after reviewing best practices, is recommending the City Commission to consider updating the Procurement Code to "Authorize the City Manager or designee to negotiate and approve purchases and/or change orders above the City Manager's purchasing authority related to the construction of any Capital Improvements Project, for the lifecycle of the project, as long as the expenditures are within the approved project." Staff will be presenting a draft ordinance for City Commission consideration during the September 6, 2017 City Commission Meeting.

B. Vice Mayor London (Cont.):**B.4. (Cont.):**

First Reading of the draft ordinance was heard during the October 4, 2017, City Commission Meeting. Since then, staff is proposing changes to the proposed ordinance which are considered substantial. Therefore, the newly revised ordinance will be presented for City Commission consideration on First Reading during the November 1, 2017, City Commission meeting.

UPDATE: This item is Complete. Ordinance was adopted on Second Reading during the November 15, 2017 City Commission Meeting.

B.5

 **Citizen Engagement/Permits:** Staff to develop guides/checklists on how to access permit information through CAPs system and how to fill out permit applications for simple permits. **Assigned to ACM Chavarria and Director Klopp.**

The Citizen's Access Portal (CAP), which is web access for Development Services' customers' use of Energov, is in the process of being upgraded to Citizen Self Service (CSS) provided by Tyler Technologies – at no cost to the City. Guides, checklists, simple instructions, and social media will be part of the roll out of CSS, which is targeted for completion before the end of the year. Staff will provide an update in December 2017.

UPDATE: This item is Complete. Innovation Technology Staff worked with the Development Services Department to develop a set of guides that will provide simple step by step guidance on what type of construction work requires a permit, check lists for permit application and how to schedule inspections through the online Energov system. These guides will be disseminated via social media, weblink download and printed hard copies. A sample of a guide is attached Exhibit 5). Additional information on guides will be available on the next quarter of the Hallandale Happenings to be published in January 2017.

B. Vice Mayor London (Cont.):**B.6**

- ✚ **City Hall Parking - City vehicles parked at Visitors Parking:** staff to provide a solution to ensure City vehicles are not parked at visitors' parking spots. **Assigned to Director Klopp.**

Development Services employees have been reminded to move their vehicles as soon as possible in the event that they have to temporarily park in a spot not designated for City vehicles. An updated layout plan of the parking lot at City Hall showing how the parking spaces are assigned will be prepared by the Public Works Department and reviewed by senior staff to determine if revisions are necessary to properly identify parking spaces for the public and parking spaces for City vehicles.

UPDATE: As current signage is not effective in denoting the parking space usage, Public Works staff will be adding additional signage, the same type that already exists, to clearly define the public versus City employee spaces. In addition, the parking bumpers will be repainted and clearly identified as to proper usage (City vs. public spaces). This work will be completed in three weeks. The parking layout plan will be finalized in the next two weeks formalizing the parking arrangement around the municipal complex including the Police parking and Cultural Center spaces. An update will be provided with the December 6, 2017, After Action Report.

UPDATE: This item is Complete. The parking bumpers for City vehicles in front of City Hall have each been painted yellow and stenciled "City Vehicle". This has reduced the frequency with which members of the public utilize these spots.

B.7

- ✚ **Hurricane Irma:** Staff to develop and publish electronic survey to the Community regarding City operations before, during and after the event. Survey to look at what was done correctly as well as opportunities for improvement. A draft of the survey will be sent to the City Commission for comments with a quick turnaround time. **Assigned to ACM Chavarria and Fire/EMS Chief.**

The electronic survey was distributed to the community Wednesday, October 25, 2017, with a return date for responses of November 27, 2017. Once responses are received and analyzed, staff will present them to the City


B. Vice Mayor London (Cont.):**B.7. Hurricane Irma (Cont.):**

Commission. This is expected to occur during the December 20, 2017, City Commission Meeting. Below is the hyperlink to the survey:

<https://www.surveymonkey.com/r/2XZXNL6>


UPDATE: This Item is Complete. Survey was available in three languages: English, Spanish and Russian. Fourteen responses were received. Results are attached (Exhibit 6) and will be used to assist emergency response planning for future Hurricane events.

C. Commissioner Taub:**C.1**

 **BSO Meetings:** Staff to provide meeting information (date, time, agenda and participants) of any future meetings with Broward Sheriff's Office. **Assigned to City Manager.**


This item is Complete. Presently, there are no future meetings scheduled with the Broward's Sheriff's Office. Staff will update the City Commission as appropriate.

D. Mayor Cooper:**D.1**

 **Tax Issues:** Staff to bring back a Resolution for City Commission consideration during the November 15, 2017 City Commission Meeting urging to maintain and support SALT (State and Local Tax) Deduction and Municipal Bonds. **Assigned to Budget and Program Monitoring Director and City Attorney.**

This item is Complete. Resolution urging US Congress to maintain and support SALT (State and Local Tax) Deduction and Municipal Bonds was adopted by the City Commission during the November 15, 2017 City Commission Meeting.

D. Mayor Cooper (Cont.):**D.2**


-  **Home Alarms and Camera Registration:** Staff to provide residents information on Home Alarm and Camera registration requirements through Hallandale Happenings. **Assigned to Police Chief.**

This item is Complete. Below is the notice the Police Department has placed in previous Hallandale Happenings regarding Alarm Registrations:

REMINDER!! All Hallandale Beach residents and businesses receiving alarm company service must register with the City of Hallandale Beach each and every year. If the Police are called out to more than two false alarm responses, residents and businesses are charged an additional fee. For further information concerning registrations or your current bill, please call 954-457-1400. Also attached is the registration letter.

The attached camera presentation (Exhibit 2) will be developed as a webpage. Police Department staff met with Denton Lewis, Software Analyst, who will assist with the development and implementation of the camera registration on the City's website. In addition, the information will be placed on social media and "palm cards" will be ordered to distribute to residents and business owners.

D.3

-  **City Commission Agenda:** Staff to rotate Commission Communication on the Agenda. **Assigned to the Office of the City Clerk.**

This item is Complete. Commission communications are being rotated as requested.

D.4

-  **Hallandale Beach Blvd./A1A Bridge:** Staff to provide copy of the approved bridge painting plans. **Assigned to Director of Public Works.**

This item is Complete. Please see attached information (Exhibit 3).

D. Mayor Cooper (Cont.):**D.5**

- ✚ **Community Partnerships Grants – Memorial Health Care System:** Staff to verify if a conflict of interest form was filled by Vice Mayor London when voting on approval for their grant. **Assigned to City Clerk.**

This item is Complete. Vice Mayor London did not file a conflict of interest with the City Clerk's Office and did record an affirmative vote of the Memorial Health Care System Community Partnership Grant Award.

D.6

- ✚ **Holiday Lights:** Mayor Cooper wants to donate \$10K of her salary to add holiday lights to the display. Staff to research feasibility and bring an agenda item for discussion during the December 6, 2017 City Commission Meeting. **Assigned to ACM Parkinson.**

This item is Complete. It is not possible to include additional holiday lights in this year's display since the lighting ceremony is scheduled for Friday December 1, 2017 and all rentals and installations have been completed. It is staff's recommendation, if the Mayor is in agreement, to include these additional dollars in the FY18/19 holiday lights display (December 2018).

D.7

- ✚ **CDBG Program:** Staff to bring forth an agenda item in support of CDBG Program. **Assigned to City Clerk.**

An Item for City Commission consideration will be included in the November 1, 2017 Commission Agenda.

UPDATE: This item is Complete. Subject resolution was adopted by the City Commission during the November 1, 2017 City Commission Meeting.




D.8

- ✚ **MPO List of Affordable Roadway Projects:** staff to provide an update on the City's JPA for construction of bike lanes along 14th Ave. Also, look at the status of including 3rd Street and Gulfstream/Hibiscus Road. **Assigned to ACM Parkinson/Development Services.**

D. Mayor Cooper (Cont.):**D.8. (Cont.):**

A timeline/milestone listing will be prepared for the Commission's information by September 6.

UPDATE: A resolution by which the City agrees to take over maintenance of the bike lanes the State will be constructing along NE 14th Avenue, from Moffett St. to Atlantic Shores Blvd., will be placed on the September 20, 2017 City Commission Meeting agenda. Below is the timeline for Projects:

-  **Complete Streets Localized Initiatives Program (CSLIP) Applications: Due November 15, 2017. Staff will be preparing 2 applications to send to the MPO seeking funding for:**
 1. Extension of NW 3rd Street from 6th Avenue to 8th Avenue; and,
 2. Adaptive Traffic Signal Technology Installation along Hallandale Beach Blvd. and Federal Highway (in partnership with FDOT)
-  **MPO Amendment to Long Range Transportation Plan (LRTP) to include major improvements to state roadways: February 2018. Staff will be seeking City Commission support and FDOT assistance with concept development for such major roadway proposal(s) in the fall of 2017.**
-  **MPO's Transportation Improvement Plan (TIP) for FY 2018/2019 through FY 2022/2023: July 2018. City needs to ensure that its agreed upon major projects are included in the TIP which is adopted annually in the early summer months.**

Staff will keep the City Commission informed as each timeline progresses.

UPDATE: The 14th Avenue project agreement was approved at the October 4, 2017, City Commission meeting. The NW 3rd Street project is included in the City's plans. Staff is fast-tracking it for inclusion by the MPO via a grant program. Hibiscus Road is already on the MPO's list, however, it is not considered affordable as listed. Staff is meeting with the MPO to discuss these things on October 31.

Complete Streets Localized Initiatives Program (CSLIP) Applications: The grant applications are being prepared. City Commission resolution


D. Mayor Cooper (Cont.):**D.8. (Cont.):**

supporting the applications are on the November 1, 2017, City Commission meeting agenda.

UPDATE: This item is Complete. Resolution supporting the above applications was adopted by the City Commission during the November 1, 2017 City Commission Meeting.

MPO Amendment to Long Range Transportation Plan (LRTP) to include major improvements to state roadways: February 2018. Staff will be seeking City Commission support and FDOT assistance with concept development for such major roadway proposal(s) in the fall of 2017. This effort is ongoing. A proposal for City funding to match state and federal appropriations is being considered.

D.9

 **Federal Tax Reform:** Staff to draft resolution in opposition of preemption of State and Local cities to levy taxes. **Assigned to City Clerk's Office.**

Staff is coordinating with the City's federal lobbyist to gather further information and expects to bring a resolution for City Commission consideration during the November 1, 2017 City Commission Meeting agenda.

UPDATE: Below is the information received from the City's federal lobbyist. At this time staff will continue to monitor this matter through its Legislative Program and bring forward a Resolution for Commission consideration, should it be necessary as this may only affect States with local income taxes.

Communications from Federal Lobbyist:

"...there continues to be discussions about tax reform here in Washington, with various proposals being discussed. Among the items being considered, reduced corporate and individual rates, changes in tax brackets, abolishing the estate tax, as well as alternative minimum tax. It remains uncertain as to what the Administration and the tax writing committees in Congress will put forth, much less what any final bill would look like, and if it could pass. Especially, since many of these tax proposals would greatly

D. Mayor Cooper (Cont.):**D.9. Tax Reform (Cont.):**

increase the debt, and raise serious objections from Congressional deficit hawks.

As for eliminating the deduction for state and local taxes, there continues to be reports that it is something being considered. However, a number of Members of Congress from states that levy significant state and local income are strongly voicing their objections to any tax reform bill that would do this.


As such, as an additional source of information for any City resolution you may be considering on this issue, here is a link to a recent Washington Post article:

www.pressreader.com/usa/the-washington-post/Sunday/20170917/281621010508004.

Also, I have attached the joint Congressional letter mentioned in the article, that opposes the elimination of the state and local tax deduction. As you can see the letter is directed at the concerns of CA, IL, NJ, and NY with their residents that would be among the hardest hit if the deduction were eliminated, but certainly other states would be impacted as well depending upon their particular state and local taxes.”

UPDATE: This item is Complete. Resolution opposing the elimination of SALT for Federal Income Tax purposes was adopted by the City Commission during the November 15, 2015 City Commission Meeting.

D.10

-  **Item 14. City Attorney Communications:** Staff to coordinate with Supervisor of Elections, draft Ordinance calling for Special Election and present for First Reading during November 1, 2017 City Commission Meeting. **Assigned to City Clerk and City Attorney.**

First Reading of an Ordinance calling for a Special Election to occur March 13, 2018, will be presented to the City Commission during the November 1, 2017, Commission Meeting. Once adopted on First Reading, Second Reading will be scheduled for November 15, 2017.

Section III.

COMPLETED ITEMS

D. Mayor Cooper (Cont.):

D.10. (Cont.):

UPDATE: This item is Complete. Ordinance calling for a Special Election to occur March 13, 2018 was adopted on Second Reading during the November 15, 2017 City Commission Meeting.

E. Public Participation:

E.1

 **E-Comments:** Staff to meet with Ms. Thompson to discuss her recommendations for hurricane response. **Assigned to Chief Ellis**

This item is Complete. Fire/EMS Chief Mark Ellis contacted Ms. Thompson and provided the following responses to her inquiries:

Ms. Thompson's inquiries: "these comments are directed to City Manager Carlton. The City was very fortunate that the storm Irma was not a Category 3 or higher. When consolidating hurricane/disaster preparations for fiscal year 2018 please allow for services that impact our most vulnerable citizens.

Deadly storm Wilma in 2006 left many people vulnerable. However, the City had made better preparation for meeting the social needs of citizens.

- 1) Free ice, water, and packaged meals distribution at Mardi Gras parking lot;
- 2) Free ice and water distribution site Eagle Wings on Foster Road;
- 3) Free army prepared package meals at First Baptist Church, now known as Potential - Hallandale Beach Blvd. some meals were heat/delivered to east side residents;
- 4) Saint Charles Borromeo Catholic Church: free government package meals. The church actually heat/delivered for some most desperate citizens primarily located in Southwest;
- 5) The known shelters available were Hallandale High School and Ebenezer Baptist Church. Not sure if the Cultural Center was on the listing.

Fire/EMS Chief Mark Ellis Response: The items mentioned in #1, #2, #3, and #4 are not something the City budgeted for in 2006 during Hurricane Wilma. Furthermore, the City does not budget for ice, water or meals-ready-to-eat

E. Public Participation (Cont.):**E.1 (Cont.):**


(MREs) to be distributed to the public during a disaster. In 2006, these items were provided by Broward County, through the State of Florida, from the Federal Government. Cities do not fund the supplies handed out after a storm passes.

Because supplies come from the Federal Government, Cities can only request post-storm supplies through the Broward County Emergency Operations Center. However, it is important to note, even if the City was to request water, ice and/or food, there is no certainty that we would actually receive the supplies, as supplies are always sent to the hardest hit areas first.

During Hurricane Irma, the decision not to provide ice and water came from Broward County Division of Emergency Management.


Item #5 speaks to shelters. The City has no input on selection of hurricane shelters. Hurricane shelters are selected, opened and staffed by the Broward County Office of Emergency Management, the Broward County School Board and the American Red Cross. The shelters you mention in your e-mail are not considered primary shelters as they are not hurricane-rated buildings. It would be unsafe to house people in a building that is not rated to withstand a hurricane.

E.2

 **E-Comments:** Please deliver to Northwest sidewalks replacement/repair and a camera for prevention of illegal dumping. **Assigned to ACM Parkinson.**

This item is Complete. Currently, staff is compiling a citywide sidewalk replacement/repair list, which will include the NW section of the City. This list will be completed by the end of January 2018, and work will be prioritized based on sidewalk conditions and available funding. In addition, staff will research the feasibility and cost of installing surveillance cameras as a deterrent to illegal dumping, and if found to be realistic and effective, include as a proposed project in the FY 18/19 Budget.

E. Public Participation (Cont.):**E.3**

 **E-Comments:** What are the plans for a City employment program? **Assigned to Director Dodea.**

This item is Complete. The Human Resources Department is responsible for the recruitment of all City positions. All available positions are posted on the City's website via the following link: www.hallandalebeachfl.gov/jobs. Applications are accepted online through the same website.