


CITY OF HALLANDALE BEACH, FLORIDA
MEMORANDUM
CM18-125

DATE: December 4, 2017
TO: Commissioner Anabelle Taub
FROM: Roger M. Carlton, City Manager 
SUBJECT Schedule for building the wall at Ingalls Park

As promised during the December 6, 2017, City Commission Meeting, below is the schedule to complete the wall on the east side of Ingalls Park:

- 1) It is my understanding per the emails attached from Matt Cohen that you are committed to knock on doors to obtain permission from homeowners during the weekend of December 16, 2017, Jennifer Merino is working on the proper form for the owners to grant permission to demolish and replace the walls at City expense.
- 2) The bids will be opened on December 19, 2017. There were at least 10 potential bidders at the mandatory pre-bid conference.
- 3) Our goal will be to place the award of the project on the January 31, 2018 City Commission agenda. We are working with the City Attorney to ensure that the required contract is complete.
- 4) Once the City Commission awards the contract, mobilization will take approximately two to four weeks. The Development Services Department is already reviewing the plans and will assign priority to issuing the permit when the contractor submits the application for permit.
- 5) If all goes well we should be able to demolish the wall and rebuild it in the first two weeks of March 2018. We are working on a security plan during construction and will report on that in time for your door knocking. For purposes of your discussion with the neighbors, please assure them that security will be provided.
- 6) The new eight foot security wall will look like the wall at Foster Park. Greg and Matt will have pictures to use when you meet with the owners.

cc: Steven Parkinson, Assistant City Manager
Sonia Quinones, Police Chief
Andrea Lues, Procurement Director
Gregg Harris, Capital Projects Manager
Matt Cohen, Assistant Director of Capital Projects
Jennifer Merino, City Attorney
Nydia Rafols, Deputy City Manager
Cathie Schanz, Parks Director

Attch: (4)

Cohen, Matthew

From: Cohen, Matthew
Sent: Wednesday, December 06, 2017 8:10 PM
To: Carlton, Roger M.
Cc: Lues, Andrea; Parkinson, Steven; Chavarria, Greg; Harris, Gregg; Taub, Anabelle
Subject: Re: Need specific schedule for the wall transition at Ingles Park

Good evening Commissioner Taub. In order to start the process for the precast wall at Ingalls Park will be our "grass roots" campaign of visiting with the neighbors to discuss the exciting renovation to the park. As I reached out to you several weeks ago, you mentioned that evenings or weekends are best to knock on doors and meet with home owners. I am available any evening or this weekend to go door to door to get the message out. Please let me know what weekday evening or weekend day works best for you. I am sure we will have to go several times as people may not be home and I am happy to go out with you as many times as needed to explain the plan to the residents. Construction is expected to start Feb/march. The plans are in permitting and contractor selection is in process.

Best regards,

Matt Cohen
Assistant Director Public Works/Capital Projects The City of Hallandale Beach FL, 33009
954-707-2999
Sent from iPhone

> On Dec 6, 2017, at 7:51 PM, Carlton, Roger M. <rcarlton@hallandalebeachfl.gov> wrote:
>
> Promised to Comm. Taub by noon tomorrow. Please work on this.
>
> Sent from my iPhone

Cohen, Matthew

From: Cohen, Matthew
Sent: Tuesday, November 28, 2017 10:37 AM
To: Taub, Anabelle
Cc: Parkinson, Steven; Harris, Gregg; Schanz, Cathie
Subject: Ingalls park

Commissioner Taub,

Good morning. We wanted to check your availability to knock on your neighbors doors to discuss the installation of the privacy wall. Please give us a few options of dates and times as we all would like to be present. Thanks again for your offer of assistance!

Best regards,

Matt Cohen

Assistant Director Public Works/Capital Projects The City of Hallandale Beach FL, 33009

954-707-2999

Sent from iPhone

Cohen, Matthew

From: Cohen, Matthew
Sent: Tuesday, November 28, 2017 11:00 AM
To: Taub, Anabelle
Subject: Re: Ingalls park

Let's plan on the weekend of December 16 if you are available?

Thanks,

Matt Cohen
Assistant Director Public Works/Capital Projects The City of Hallandale Beach FL, 33009
954-707-2999
Sent from iPhone

> On Nov 28, 2017, at 10:56 AM, Taub, Anabelle <ataub@hallandalebeachfl.gov> wrote:

>

> It's my pleasure to help. Please note that my neighbors work during the day, are usually home by 6 p.m. and are home on weekends. So please let me know your availability with respect to above and we will go from there. Have a great day.

>

>

>> On Nov 28, 2017, at 10:36 AM, Cohen, Matthew <mcohen@hallandalebeach.onmicrosoft.com> wrote:

>>

>> Commissioner Taub,

>> Good morning. We wanted to check your availability to knock on your neighbors doors to discuss the installation of the privacy wall. Please give us a few options of dates and times as we all would like to be present. Thanks again for your offer of assistance!

>>

>> Best regards,

>>

>> Matt Cohen

>> Assistant Director Public Works/Capital Projects The City of

>> Hallandale Beach FL, 33009

>> 954-707-2999

>> Sent from iPhone

>

Cohen, Matthew

From: Cohen, Matthew
Sent: Tuesday, November 28, 2017 12:03 PM
To: Taub, Anabelle
Cc: Parkinson, Steven
Subject: Re: Ingalls park

Thank you

Matt Cohen
Assistant Director Public Works/Capital Projects The City of Hallandale Beach FL, 33009
954-707-2999
Sent from iPhone

> On Nov 28, 2017, at 11:02 AM, Taub, Anabelle <ataub@hallandalebeachfl.gov> wrote:
>
> Absolutely. Pick the day and time. I will try to make sure neighbors will expect us. Take care.
>> On Nov 28, 2017, at 10:59 AM, Cohen, Matthew <mcohen@hallandalebeach.onmicrosoft.com> wrote:
>>
>> Let's plan on the weekend of December 16 if you are available?
>>
>> Thanks,
>>
>> Matt Cohen
>> Assistant Director Public Works/Capital Projects The City of
>> Hallandale Beach FL, 33009
>> 954-707-2999
>> Sent from iPhone
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>>>> Matt Cohen
>>>> Assistant Director Public Works/Capital Projects The City of
>>>> Hallandale Beach FL, 33009
>>>> 954-707-2999