

CITY OF HALLANDALE BEACH**Jennifer Merino****City Attorney****400 S. Federal Highway****Hallandale Beach, Florida 33009****(954)457-1325 Phone****(954)457-1660 Fax****INTERNAL SERVICE REQUEST****Requestor's Name:** Sonia Quinones, Chief of Police**Date:** 10/30/17
Please ☒ **Prepare** ☐ **Review for Legal Sufficiency** ☐ **Provide** ☐ **Order** ☐ **Other**

- ☐ Special Magistrate Hearing
☐ Commission Agenda
☐ Civil Service Board
☐ Planning & Zoning Board
☐ Nuisance Abatement

- ☒ Resolution
☐ Ordinance
☐ Legal Opinion
☐ Memo
☐ Letter
☐ Public Records Request
☐ Budget Request

☒ **Type of Contract (Agr.) – [check one item]**
Consultant/Professional Services ☐Independent Contractor ☐Contractor ☐Bid/RFP Award ☐Emergency Purchase ☐Goods/Services ☐**What is the contract amount?** _____

Request

Indicate delivery date requested

Has this request been reviewed by the CM's Office? ☐ Yes ☐ No

Regular ____

Priority (1 day)____

Rush (2-4 Hours)____

Specific date _____

Date of Commission Meeting _____
Describe any and all relevant background information/ Task/Request/Problem/Agenda Title

School Crossing Guard Contract Agreement & Resolution to accompany.

*****ADMINISTRATIVE USE ONLY*****

Date Logged: ____/____/____ Log Number: _____ Initials: _____

Date Received: ____/____/____ (Time: _____ am/pm) Initials: _____

Date Completed: ____/____/____ (Time: _____ am/pm) Initials: _____