



**Hallandale Beach**  
PROGRESS. INNOVATION. OPPORTUNITY.

400 South Federal Hwy  
Hallandale Beach, FL 33009

## City of Hallandale Beach City Commission Agenda Cover Memo

<b>Meeting Date:</b>	November 1, 2017		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b> <div style="text-align: center;"><b>X</b></div>	<b>Ordinance</b>	<b>Other</b>	
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>		<b>1st Reading</b>		
	<b>X</b>		<b>Public Hearing:</b> <small>(Enter X in box)</small>		<b>2nd Reading</b>		
<b>Funding Source:</b>	<b>Parks GO Bond:</b> 302 7290 531010 <b>General Fund:</b> 001 1510 531010 <b>Utility Fund:</b> 490 3390W 531010		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>		
					<b>No</b>		
<b>Account Balance:</b>	<b>\$80,000</b>		<b>Quasi Judicial:</b> <small>(Enter X in box)</small>		<b>Yes</b>		
					<b>No</b>		
<b>Project Number :</b>	<b>N/A</b>		<b>RFP/RFQ/Bid Number:</b>		<b>RFP# FY2014-2015-015 Investment Advisory Services</b>		
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> <small>(Enter X in box)</small>				
	<b>X</b>						
							<b>Safety</b> <input type="checkbox"/>
							<b>Quality</b> <input checked="" type="checkbox"/>
		<b>Vibrant Appeal</b> <input type="checkbox"/>					
<b>Sponsor Name:</b>	Roger M. Carlton, City Manager		<b>Department:</b>		Celeste Lucia, Finance Director		

### Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH PUBLIC FINANCIAL MANAGEMENT ("PFM") ASSET MANAGEMENT, LLC FOR INVESTMENT ADVISORY SERVICES FOR AN AMOUNT NOT TO EXCEED THE BUDGETED AMOUNT AS PROVIDED FOR IN THE FY 17/18 BUDGET IN SUBSTANTIALLY THE SAME FORM AS ATTACHED AS EXHIBIT "A"; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE SERVICE; AND PROVIDING AN EFFECTIVE DATE.

## **Staff Summary:**

### **Background:**

The City issued RFP# FY2014-2015-015 for Investment Advisory Services. Public Financial Management (PFM) Asset Management LLC was selected and, through Resolution No. 2015-72, was awarded the contract for services.

The Investment Advisory Services contract provided for an initial term through September 30, 2017 subject to renewal for additional one (1) year periods for up to five (5) years, upon mutual consent of the parties. An amendment to the Investment Advisory Agreement, dated October 18, 2016 extended the term of the original contract through September 30, 2017.

PFM provides investment advisory services for the City's surplus funds portfolio as well as portfolios for proceeds from the General Obligation Bonds, Series 2016, and CRA Note to Fund OB Johnson Park. Recently some of the funds managed by PFM have been moved to the State Board of Administration in order to maximize investment returns. In order to provide more than one investment option it is in the City's best interest to maintain some of the portfolio with PFM and work closely with the firm to increase earnings while remaining within the City's adopted investment guidelines (Exhibit D).

### **Why Action is Necessary:**

In order to renew the original agreement for an additional one year period, the original contract must be amended to reflect the term extension. The Second Amendment to the Investment Advisory Agreement is attached as Exhibit B.

### **Fiscal Impact:**

Investment Advisory fees are estimated at \$80,000

## **Proposed Action:**

Staff recommends approval of the attached Resolution authorizing the City Manager to execute the Second Amendment to the agreement with PFM for investment advisory services for an amount not to exceed the budgeted amounts as provided for in the FY 17/18 Budget.

## **Attachment(s):**

Exhibit 1 – Resolution Authorizing Amendment PFM Asset Management  
Exhibit A – Second Amendment to Investment Advisory Agreement with PFM  
Exhibit B - Amendment To Investment Advisory Agreement with PFM  
Exhibit C – Agreement for Investment Advisory Services with PFM  
Exhibit D – City's Adopted Investment Policy

400 South Federal Hwy  
Hallandale Beach, FL 33009

Prepared by:

*Celeste Lucia*

---

Celeste Lucia, Finance Director