

A. <u>Commissioner Lazarow:</u>

- <u>A.1</u>
- Fraudulent ADA Lawsuits: Staff to research what other cities in Miami-Dade are doing (refer to Miami Herald article) to protect businesses and the government against fraudulent ADA lawsuits and possibility of implementing in Hallandale Beach. Assigned to City Attorney.

<u>A.2</u>

Active Shooter Training: Staff to schedule training for the City Commission. In addition, staff will work with the Fire Department to ensure that revisions to the Comprehensive Emergency Operations Plan (CEOP) include an Annex regarding Mass Casualty Incident (MCI) to include responses to active shooter and terrorism incidents. Assigned to Chief of Police.

This Item is Complete. The active shooter training has been scheduled for Wednesday, November 1, 2017 at 4pm. In addition, the Police Department, in coordination with the Fire/EMS Department, has drafted an Annex regarding MCI, which has been included within the CEOP.

<u>A.3</u>

Additional Senior Exemption: Staff to draft ordinance adopting the Program for FY18/19, and present for City Commission consideration during the November 1, 2017 Commission meeting. Assigned to Director of Budget and Program Monitoring and Office of the City Attorney.

First reading of the Ordinance adopting the Additional Senior Exemption has been scheduled for the November 1, 2017, City Commission Meeting. Once adopted on First Reading, Second reading will be scheduled for the November 15, 2017, Commission Meeting. If adopted on Second reading, the Additional Exemption will be effective for the 2018 tax year (FY18/19). Eligible residents will have to apply with

NEW ITEMS (Cont.)

A. <u>Commissioner Lazarow (Cont.)</u>:

Additional Senior Exemption (Cont.):

the Broward County Property Appraisers Office (BCPA). To be qualified, a resident has to meet the following:

- **4** The person must have the legal or equitable title to real estate;
- The property must have a just value of less than \$250,000;
- The property must be the permanent residence of the owner for at least 25 years;
- **4** The owner must be at least 65 years old; and
- The owner's household income must not exceed the income limitation calculated by the Property Appraiser's Office, based on Section 196.075 (3) Florida Statutes. The current income level is \$28,841.

B. Vice Mayor London:

<u>B.1</u>

Hurricane Irma: Staff to develop and publish electronic survey to the Community regarding City operations before, during and after the event. Survey to look at what was done correctly as well as opportunities for improvement. A draft of the survey will be sent to the City Commission for comments with a quick turnaround time. **Assigned to ACM Chavarria and Fire/EMS Chief.**

The electronic survey was distributed to the community Wednesday, October 25, 2017, with a return date for responses of November 27, 2017. Once responses are received and analyzed, staff will present them to the City Commission. This is expected to occur during the December 20, 2017, City Commission Meeting. Below is the hyperlink to the survey:

https://www.surveymonkey.com/r/2XZXNL6

<u>B.2</u>

Walk to School Day: Staff to provide flyers to the City Commission – Assigned to City Clerk's Office – and to promote in social media. Assigned to Development Services Department/Transportation.

This Item is Complete. The Walk to School event took place October 4, 2017, at Gulfstream Academy. The City was a co-sponsor, with the Police Department and City Officials participating. The School Resource Officer (SRO) and Police Department met Gulfstream Academy's students at Ingalls Park. From there they walked to school together while receiving pointers on being safe. There were prizes and treats for the participants. Once at school, the students and City Officials were greeted by the Principal and then dismissed for breakfast.

<u>B.3</u>

Item 10.B. Dedication of Public ROW – Bluesten Park Redevelopment: Staff to develop a plan to ensure parking at the park will be prioritized for park patrons vs. neighboring residents: plan should also include overnight and long term parking. Assigned to Office of Capital Improvements and Parks and Recreation Department.

Staff from the Office of Capital Improvements and Parks & Recreation Department will be working together to formulate a parking plan before the construction of the new facility is completed in 22 months. This item is Pending for 12 months for a status update.

C. Mayor Cooper:

<u>C.1</u>

Construction Crane Legislation: Staff to prepare an ordinance for maintenance, securing and removal of cranes during before a storm event and present to City Commission for consideration. Assigned to Development Services Department/Building Division and City Attorney.

An ordinance requiring cranes to be secured before a storm event, similar to Miami-Dade's requirement, will be presented for City Commission consideration in January 2018. In order to prepare staff's recommendation, a review of the effectiveness of such requirement is under way since the cranes that collapsed during Irma were in Miami-Dade County.

C. Mayor Cooper (Cont.):

<u>C.2</u>

Assisted Living Facilities (ALFs) and Nursing Homes: Staff to work with City Attorney's Office to codify departmental policy and safety requirements before, during and after an emergency event, including but not limited to evacuations and alternative energy supplies. Assigned to Fire/EMS Department.

ALF and nursing home hurricane pre-storm preparations: all ALFs are required to submit their emergency plans to the Fire Prevention Bureau, these plans detail all evacuation and life safety issues and are required in order for them to renew their state licensure. The additional fuel requirement in the Governor's order is being reviewed as the majority of the City's ALF facilities are considered small due to their limited number of residents, and these smaller facilities are not required to follow the standard facility requirements. Staff is coordinating with ALFs owners to have a fair and correct decision on their generator status and additional fuel requirement. A major concern with the additional fuel requirement is the Building Code's requirement for fuel storage, as these facilities are located within single family home neighborhoods and might not have the space to build fuel storage facilities within their properties. Staff will work with the City Attorney's Office and provide an update on the subject by January 2018.

<u>C.3</u>

Hurricane Irma/Debris Removal from state/county roads and private property: Staff to provide status update on FEMA's authorization to remove debris. Assigned to ACM Parkinson – DPW.

Staff has not received any response from FDOT or Broward County in regards to our request for removal of hurricane debris from state/county roads. Staff's concerns about removing the debris from state/county roads is reimbursement from FEMA as the City will not be reimbursed as they are not local roads. Debris located within the FEC right-of-way will be picked up by the City as the City maintains FEC right-of-way. Staff will continue to contact the appropriate representatives to resolve this issue of removal from state/county roads.

NEW ITEMS (Cont.)

C. Mayor Cooper (Cont.):

<u>C.4</u>

Item 10.C. Sunsetting of Code Permitting and Advisory Committee. Staff to develop and implement a plan to ensure that public education related to Code Compliance and/or adoption of new codes is included within the City's newsletter and social media. Assigned to Development Services/Code Compliance.

This Item is Complete. Information about new code requirements will be distributed using the City's newsletter and social media. The specifics of such information distribution will be determined on a case-by-case basis, depending on the type of code revision(s).

<u>C.5</u>

Item 10.D. Adoption of EAR: Staff to meet with Mayor Cooper prior to Second Reading to ensure all her questions are addressed. Assigned to Development Services Department/Planning.

Staff is incorporating the changes made by the Commission at first reading (Please refer to Item II.C.2 below), particularly the new Recreational and Open Space Level of Service requirement, into the transmittal documents which will be provided to the County and the State for their comments. Staff will meet with the Mayor and with the Commissioners individually prior to placing the Amendments on the agenda for an adoption hearing. Transmittal of the documents to the County and State is expected in early November. Staff will be placing the amendments on the agenda for adoption upon receipt of County and State comments. Staff anticipates the adoption hearing by the City Commission in March, 2018.

<u>C.6</u>

Item 14. City Attorney Communications: Staff to coordinate with Supervisor of Elections, draft Ordinance calling for Special Election and present for First Reading during November 1, 2017 City Commission Meeting. Assigned to City Clerk and City Attorney.

First Reading of an Ordinance calling for a Special Election to occur March 13, 2018, will be presented to the City Commission during the

NEW ITEMS (Cont.)

C. Mayor Cooper (Cont.):

<u>C.6</u>

Item 14. City Attorney Communications (Cont.):

November 1, 2017, Commission Meeting. Once adopted on First Reading, Second Reading will be scheduled for November 15, 2017.

PENDING ITEMS

A. <u>City Commission:</u>

<u>A.1</u>

AED Ordinance: Fire Chief to meet with each Commissioner to hear and address concerns regarding AED Ordinance. (Item 10A). Assigned to Fire Chief.

Staff is meeting with individual City Commissioners and City Attorney to discuss their concerns/recommendations on the proposed ordinance. Once all meetings have taken place, staff will incorporate comments and bring Ordinance for second reading. This is Pending until the first City Commission meeting in October.

UPDATE: Staff has sent a draft AED ordinance to the City Attorney. Fire Staff requested the City Attorney to schedule future meetings with the City Commissioners, as their schedules are more difficult to manage than those of Fire Staff. Once Fire/EMS staff is notified of a scheduled meeting, Fire Staff will attend.

<u>A.2</u>

<u>Citizen Recognition Program</u>: Staff to meet with City Commission and bring back best practices for a Citizen Recognition Program. Assigned to City Clerk.

Staff will be setting meetings with individual Commissioners after the summer recess, and will bring recommendations during the first meeting in September.

<u>UPDATE:</u> Staff is meeting with individual Commissioners. A request to meet has been sent to each Commissioner, and staff is awaiting their individual feedback before proceeding with a proposed Agenda Item for their consideration at a future meeting. City Clerk staff will follow up with each Commissioner on Friday, August 25, 2017.

<u>UPDATE:</u> Staff will bring recommendations for City Commission consideration during the December 6, 2017, City Commission Meeting.

A. <u>City Commission (Cont.):</u>

<u>A.3</u>

City Manager to work with the City of Aventura to schedule a Joint Commission Meeting during November. Assigned to CM Carlton/City Clerk's Office.

City Manager's Office staff is coordinating with City Manager's Office in Aventura. An initial meeting to discuss agenda is being scheduled for the last week in August. Staff will provide further information after said meeting.

<u>UPDATE:</u> City Manager Carlton has met with City Manager Soroka to discuss a draft agenda. A follow-up meeting has been scheduled for September 6, 2017 at 12 pm to finalize the agenda and set up a meeting date in November. City Manager Carlton will update the City Commission during the September 6 Commission meeting, City Manager Communications.

<u>UPDATE:</u> This Item is on hold. Organizational meeting with City Manager Soroka was cancelled due to Hurricane Irma. As City Manager Soroka retires in December, staff is recommending to wait until a new City Manager is appointed and has the opportunity to get familiar with the City and its operations. City Manager Carlton will keep the City Commission informed as needed.

B. <u>Commissioner Lazarow:</u>

<u>B.1</u>

<u>2000 S Ocean Drive:</u> Requested staff to provide a status and backup documentation of the solar and wind studies to be conducted by the developer. Assigned to Development Services Director.

Development Services continues to coordinate with the Developer, the Developer's professionals, and the City Manager's Office to complete the reports and expects to include a written update on the 2000 S. Ocean project on the August 16, 2017 City Commission meeting agenda. This report will include the solar reflectivity study, the wind tunnel analysis, and minor amendments to the development plan, including the beach access "art" project – the first of a planned series of art projects along these access points. Production of the report will depend on whether or not the developer submits their plans. The studies will not require Commission action – but

B. <u>Commissioner Lazarow (Cont.):</u>

<u>B.1</u>

2000 S Ocean Drive (Cont.):

presentation of the studies to the City Commission is a requirement of the Development Agreement that must be satisfied before they can receive a building permit for the main structure.

<u>UPDATE:</u> The item will not be ready to present August 16. The City Commission was so advised at their August 2 meeting. The presentation is likely to be ready for one of the meetings in September. Coordination with the developer regarding the items to be presented is ongoing.

<u>UPDATE:</u> Coordination with the developer continues. Target date for presentation is September 20, however, this is dependent upon pending items, such as completion of the solar reflectivity and wind tunnel studies and approval of the minor plan change.

UPDATE: The Developer has agreed to pay the City \$350,000 toward the City's Community Benefit Program (CBP) in lieu of the aspirational goals and reporting requirements of the City's Neighborhood Employability Enhancement Directive (NEED) Program that were set forth in the 2014 Development Agreement. The Developer has also agreed not to pursue further redevelopment extensions pursuant to the Governor of Florida's Emergency Orders unless such emergencies directly impact southeast Florida. The Developer's proposed minor plan change was approved on October 19. As a result, the solar reflectivity and wind tunnel studies are being finalized. The target date for the required information-only presentation to the City Commission of the findings of the Wind Tunnel and Solar Reflectivity analyses is November 15. Staff will explain the minor plan changes, the CBP contribution, and the limit on emergency extensions in more detail at the same Commission meeting.

<u>B.2</u>

Blood Drive/Mobile DMV/Mobile Voter Registration: Staff to coordinate an event including the above mentioned activities. Assigned to Fire/EMS, Police City Clerk and Parks and Recreation.

Staff (Parks and Recreation Director) is coordinating with Fire/EMS, Police, City Clerk and Human Services to hold the event in early November. A report

B. <u>Commissioner Lazarow (Cont.):</u>

B.2 (Cont.)

Blood Drive/Mobile DMV/Mobile Voter Registration (Cont.):

will be provided to the City Commission with the November 1, 2017 After Action Report.

<u>UPDATE:</u> Staff (Parks and Recreation Director) is coordinating with Fire/EMS, Police, City Clerk and Human Services to hold a Community Services Day for mid to late January 2018. The event will include a blood drive, voter registration and a clothing drive for Women in Distress (see Item E.11 below). This is now Pending until the December 6, 2017 for a status report.

<u>B.3</u>

Community Bus 6-month trial period: Staff to provide report on ridership. Assigned to Director Klopp.

The data is being analyzed. The preliminary recommendation, based upon the experience and feedback since the revised routes were implemented, is to keep the new route without any further changes. A report will be provided to the City Commission with the September 20, 2017 After Action Report.

<u>UPDATE</u>: The report is expected to be completed the later part of November after the Mobility Plan is updated.

<u>B.4</u>

State Preemption: Staff to draft a Resolution in opposition of State Legislature's efforts to preempt/limit Home Rule. Assigned to Office of the City Clerk.

This item is Complete. A resolution for City Commission consideration has been placed on the November 1, 2017 City Commission Meeting agenda.

<u>B.5</u>

Automatic Call Managing System: Staff to look into feasibility to implement a system with information on various City events and departmental services/processes to be provided by Staff/Mayor/Commissioners. Also, to look into how many costumers "drop off" the system after waiting for an extended period of time Assigned to ACM Chavarria.

B. <u>Commissioner Lazarow (Cont.):</u>

B.5 (Cont.)

4 Automatic Call Managing System (Cont.):

Staff is working with a local vendor to enable this feature within the City's existing Call Manager System. This added feature will allow the system to play back a message when calling selected extensions, depending on the Department. The project will begin as a test with the Development Services Department and it will include a custom-recorded message providing information to the public while they are on-hold. Staff expects to complete this effort by September 25. Furthermore, staff will be researching the system's ability to track how many costumers "drop off" the system after waiting for an extended period of time. A report will be provided to the City Commission with the December 6, 2017 After Action Report.

C. Vice Mayor London:

<u>C.1</u>

Vacation Rentals: Requested staff to work with City Attorney to revise the vacation rental ordinance to provide for multifamily homes (condos) to also be required to register, without interfering with the condo By-laws. Assigned to Development Services Director.

Development Services and the City Attorney's Office have worked together on this and a draft ordinance has been prepared. The item will be presented for City Commission consideration on First reading during the August 16 City Commission meeting.

<u>UPDATE:</u> Coordination between the City Attorney's Office, Development Services, and the Fire Department continues with a goal of presenting an ordinance in October that properly addresses the numerous challenges inherent in this topic.

<u>UPDATE:</u> The City Attorney's Office, Development Services, and the Fire Department met in mid-October and finalized the proposed ordinance. The target date for presentation to the City Commission is the November 15, 2017, Commission meeting.

C. Vice Mayor London (Cont.):

<u>C.2</u>

Open Space: Staff to bring back a discussion item on open space. Assigned to Development Services Director.

The Level of Service requirement for parks, open space, and recreation will be part of the broader discussion of upcoming Comprehensive Plan amendments (both EAR - evaluation and appraisal report -- and RAC regional activity center – amendments).

The Evaluation and Appraisal Report (EAR) will be presented for consideration by the Planning and Zoning Board August 23. Thereafter, staff expects to present same to the City Commission in September, at the earliest. Discussion of broader Comprehensive Plan Amendments stemming from the EAR and amendments for the Regional Activity Center, including Parks and Open Space requirements, are planned to be presented for Commission consideration in the fall.

UPDATE: A schedule for the Development Services Department to obtain input from the City Commission on a number of long term planning and growth management topics will be worked out with the City Manager's Office and presented to the Commission in September. Topics include: additional RAC Unit Request, Form-Based Code Expansion, numerous transportationrelated matters (Mobility Study, Mini-Bus Routes, Coastal Link Station Planning, and Project Prioritization), Affordable Housing, as well as Parks and Open Level of Service requirements.

UPDATE: The City Commission, at its October 4, 2017, meeting approved changing the Level of Service requirement for Parks and Open Space from 3 acres/1000 population to 4 acres/1000 population and eliminating half of the Golden Isles Waterway from the inventory of Parks and Open Space. The impact of this change is being analyzed in detail, the inventory is being updated, and the Comprehensive Plan is being edited accordingly. This change has an impact on review of applications and staff's preparation of other plan revisions, particularly as it relates to the Regional Activity Center and the potential for obtaining additional RAC units. Staff anticipates to present this item for discussion during the December 18, 2017 City Commission Workshop.

C. Vice Mayor London (Cont.):

<u>C.3</u>

Requested staff to provide recommendations to expedite future capital projects: Assigned to City Attorney Merino, Assistant City Manager Earle, Assistant City Manager Parkinson and Director Lues.

Staff has met on the subject and, after reviewing best practices, is recommending the City Commission to consider updating the Procurement Code to "Authorize the City Manager or designee to negotiate and approve purchases and/or change orders above the City Manager's purchasing authority related to the construction of any Capital Improvements Project, for the lifecycle of the project, as long as the expenditures are within the approved project." Staff will be presenting a draft ordinance for City Commission consideration during the September 6, 2017 City Commission Meeting.

First Reading of the draft ordinance was heard during the October 4, 2017, City Commission Meeting. Since then, staff is proposing changes to the proposed ordinance which are considered substantial. Therefore, the newly revised ordinance will be presented for City Commission consideration on First Reading during the November 1, 2017, City Commission meeting.

<u>C.4</u>

Hotel Condo Ordinance: Requested staff's determination if the ordinance is retroactive. Assigned to Director Klopp.

Beachwalk is filing the required quarterly reports. The reports are affidavits verifying that the hotel remained compliant with the City's ordinance, including the length of occupancy limitations. The City has not audited the reports. Staff is in the process of identifying and engaging a professional to conduct such audits. The intent is to conduct a limited number of random audits each fiscal year starting in FY 18. Additionally, targeted audits would be conducted if decision regarding how many random audits will be conducted. This is in Pending Status for six months, to December 2017, for staff to provide information gained from the audits.

C. <u>Vice Mayor London (Cont.):</u>

<u>C.5</u>

Solar Panels: Development Services staff to work with City Attorney to conduct research on feasibility, including estimated costs of installation and permitting, of implementing a requirement for new construction and bring back an ordinance for City Commission consideration. Assigned to Development Services and City Attorney.

Research and departmental coordination has been initiated. It is anticipated that an ordinance for Commission consideration will be ready in November.

<u>UPDATE:</u> It is anticipated that the ordinance will be ready for City Commission consideration at the first meeting in December.

<u>C.6</u>

Resilience/Sea Walls: Development Services staff to work with City Attorney to conduct research on feasibility, including estimated costs of raising the levels for new construction or rehabilitation of sea walls and bring an ordinance for City Commission consideration. Assigned to Development Services and City Attorney.

Research and departmental coordination has been initiated. It is anticipated that an ordinance for City Commission consideration will be ready in December.

<u>C.7</u>

Undergrounding of Utilities at Golden Isles Drive: staff to work with FPL to develop a program, including infrastructure requirements, costs, and financing, and bring recommendations for City Commission consideration. Project to include undergrounding, street lights and sidewalks. Assigned to ACM Parkinson/DPW and CM.

Staff has initiated project development with FPL. Due to the complexity and size of this endeavor and current project work load, it will require extensive staff time to formulate a complete project response. Please anticipate a status report back to Commission by November 1.

<u>UPDATE:</u> A Discussion Item – recommending the establishment of an advisory committee – has been placed on the October 30, City Commission Workshop.

PENDING ITEMS (Cont.)

C. Vice Mayor London (Cont.):

<u>C.8</u>

Beachwalk Sales Center: Staff to provide plan to convert the building into a revenue generating operation – report to be presented in October. Assigned to ACM Parkinson/Office of Capital Improvements.

Staff is currently conducting a financial and feasibility analysis on the future use of the North Beach City Center Property. We are in the process of closing out the lease with The Related Group, and will have a clearer path once the close out is complete. An update will be provided in October.

<u>UPDATE:</u> Staff is developing a Project Scope to research the feasibility of entering into a public-private partnership to convert the building into a revenue generating operation. A report will be provided in December.

<u>C.9</u>

HB90 Art: Staff to look into feasibility of producing gicheé to sell as part of City of Hallandale Beach HB90 Celebration. Assigned to Director Schanz.

Staff is meeting with the artist Friday, August 25, to discuss the details of the production. Staff expects to have products signed and ready to sell by the end of September.

Staff met with the artist, priced the prints, and is currently ordering the first print as a sample, which will be framed. This original print will be used to produce the promotional materials. Staff expects to have them available for sale in time for Holiday shopping. An update will be provided with the December 6, 2017, After Action Report.

<u>C.10</u>

False Claims Ordinance: Staff to complete and bring for City Commission consideration. Assigned to City Attorney.

C. Vice Mayor London (Cont.):

<u>C.11</u>

Dixie Hwy. and HBB: Staff to provide a timeline for removal of bollards. Assigned to Director Parkinson.

FDOT and Broward County Traffic Division are formulating a time schedule for the removal of the bollards on Hallandale Beach Blvd. West at Dixie Highway and the installation of Trail Blazing signage. As soon as that schedule is received this item will be updated and public notification will be made. Staff anticipates that the schedule will be received within two weeks.

UPDATE: Broward County Traffic Division and FDOT have informed the City of Hallandale Beach that the date to restrict the eastbound to northbound left turn at Hallandale Beach Boulevard and NE 1 Avenue, and to remove the existing bollards on Hallandale Beach Boulevard will be on December 5, 2017.

<u>C.12</u>

Citizen Engagement/Permits: Staff to develop guides/checklists on how to access permit information through CAPs system and how to fill out permit applications for simple permits. Assigned to ACM Chavarria and Director Klopp.

The Citizen's Access Portal (CAP), which is web access for Development Services' customers' use of Energov, is in the process of being upgraded to Citizen Self Service (CSS) provided by Tyler Technologies – at no cost to the City. Guides, checklists, simple instructions, and social media will be part of the roll out of CSS, which is targeted for completion before the end of the year. Staff will provide an update in December 2017.

<u>C.13</u>

Harvard Kennedy School of Executive Education: Staff to budget \$50K and develop a competitive process for City employees to be able to participate in the various programs offered by the Harvard Kennedy School of Executive Education and bring for discussion during the Budget Workshop. Assigned to CM and Director Dodea.

C. Vice Mayor London (Cont.):

<u>C.13</u>

Harvard Kennedy School of Executive Education (Cont.):

The proposed funding has been included for discussion during the August 29-30 FY17/18 Budget Workshops.

UPDATE: Funds have been budgeted in account 8090-555040, Non-Departmental, General Employee Training. Staff will develop a Program to ensure City employees are able to participate.

<u>C.14</u>

Item 9B – Mural: Staff to provide a recommendation on establishing an Art in Public Places Policy. Assigned to City Attorney Merino.

<u>C.15</u>

City Hall Parking - City vehicles parked at Visitors Parking: staff to provide a solution to ensure City vehicles are not parked at visitors' parking spots. Assigned to Director Klopp.

Development Services employees have been reminded to move their vehicles as soon as possible in the event that they have to temporarily park in a spot not designated for City vehicles. An updated layout plan of the parking lot at City Hall showing how the parking spaces are assigned will be prepared by the Public Works Department and reviewed by senior staff to determine if revisions are necessary to properly identify parking spaces for the public and parking spaces for City vehicles.

UPDATE: As current signage is not effective in denoting the parking space usage, Public Works staff will be adding additional signage, the same type that already exists, to clearly define the public versus City employee spaces. In addition, the parking bumpers will be repainted and clearly identified as to proper usage (City vs. public spaces). This work will be completed in three weeks. The parking layout plan will be finalized in the next two weeks formalizing the parking arrangement around the municipal complex including the Police parking and Cultural Center spaces. An updated will be provided with the December 6, 2017, After Action Report.

D. Commissioner Taub:

<u>D.1</u>

Cat Feeding: City Attorney and Police Department to work on an Ordinance, similar to the Town of Surfside, to institute a registration card program to feed cats.

Police staff will be working with the City Attorney's Office on an Ordinance, similar to the Town of Surfside, to institute a registration card program to feed cats. Staff expects to bring an Ordinance for City Commission consideration in November.

UPDATE: Staff continues to work with the City Attorney's Office to draft an Ordinance to institute a registration card program to allow cat feeding. To that end, staff has contacted the Town of Surfside to obtain further information regarding their "registration card program." It should be noted that Chapter 16, Parks, of the City's Code of Ordinances prohibits feeding of animals at City parks. Accordingly, the draft ordinance will also be revising the language to ensure it will be consistent with the proposed Program. Staff will provide an update with the December 6, 2017, After Action Report.

<u>D.2</u>

Security at Commission Chambers: provide more police officers to be present during Commission/HBCRA Meetings and Workshops. Assigned to Police Department.

Police and Innovation Technology Departments are researching two possible solutions: 1) Having checkpoints with Police personnel at each door, or 2) Enclosing area within the breezeway, similar to the City of Hollywood. Staff will be providing results in September with cost estimates on each recommendation for the City Commission to consider.

<u>UPDATE:</u> This Item is Pending. Staff submitted an item for discussion during the October 4, 2017 Commission Meeting (See attached CM17-128). At the Sponsor's request the item was deferred until further notice.

D. Commissioner Taub:

<u>D.3</u>

Spay and Neutering Mobile: City Attorney to prepare resolution authorizing the City Commission to sponsor the Program.

This Item is Pending. Resolution to be presented for City Commission consideration once staff receives notification from Commissioner that Program details have been finalized.

E. Mayor Cooper:

<u>E.1</u>

Ordinance on Medical Malpractice/braille availability: Requested staff to work with the State as they might have educational information to be provided to businesses as they get/renew their BTRs. Assigned to Development Services Director.

Staff Business Tax Receipt Division is conducting research, and will provide a report to the Commission during the August 16 Commission meeting.

UPDATE: The State does not have such information. The State Division of Blind Services did refer the City to Lighthouse of Broward, Inc. The State encourages businesses seeking to improve their accessibility for the blind - or that seek assistance in achieving compliance with ADA requirements related to the vision-impaired -- to contact that agency for services, guidance and assistance. Staff spoke with the Public Outreach coordinator at Lighthouse of Broward, who advised the City that they will get back to us regarding the possibility of information the City could provide to BTR holders at the time they apply or renew. Further information will be provided during the first meeting in October.

- <u>UPDATE:</u> This Item is Closed. No further information has been provided by Light House of Broward, Inc. Development Services will encourage businesses seeking to improve their accessibility for the blind -- or that seek assistance in achieving compliance with ADA requirements related to the vision-impaired - to contact Lighthouse of Broward, Inc. for services, guidance and assistance.

E. <u>Mayor Cooper (Cont.):</u>

<u>E.2</u>

A1A Mural Maintenance: Requested staff to contact the County and inquire on alternatives to refresh/maintain the mural: include smoothing the surface on which the mural was painted. Assigned to Assistant City Manager Parkinson.

This will be considered as part of the improvements proposed with the bridge painting project. Staff is meeting with FDOT officials August 10, 2017 to discuss, among others, bridge painting and lighting. An update will be provided during the second Commission meeting in August.

UPDATE: Staff met with FDOT in reference to repainting the bridge and the potential of adding accent lighting along the flyover portion of the structure. FDOT staff was receptive of the City's proposal, but required additional information and requested that the City prepare an application for a Community Aesthetic Feature Agreement with FDOT. The application will be broken up into two separate projects with the first submission for the repainting project itself by November 1, 2017. A second submission will be for the addition of accent lighting, which will require the assistance of a lighting consultant with experience in bridge lighting. This submission will potentially be ready for March 1, 2018.

In addition, staff has applied a cleaner to the mural which has a working time of approximately 3 months. It has been a little over two months since the application was made. By mid-September staff will evaluate the effectiveness of this cleaning product to determine if it has had any impact to the discoloration of the Mural. Staff will update at that time.

<u>UPDATE</u>: Public Works Engineering staff are currently working with the Procurement Department preparing specifications and bid documents to repaint the bridge structure.

The cleaning product applied to the mural over three months ago does not appear to have had any impact on the mural. Staff will continue to explore solutions to this problem.

E. Mayor Cooper (Cont.):

<u>E.3</u>

CDBG Program: Staff to bring forth an agenda item in support of CDBG Program. Assigned to City Clerk.

An Item for City Commission consideration will be included in the November 1, 2017 Commission Agenda.

<u>E.4</u>

MPO List of Affordable Roadway Projects: staff to provide an update on the City's JPA for construction of bike lanes along 14th Ave. Also, look at the status of including 3rd Street and Gulfstream/Hibiscus Road. Assigned to ACM Parkinson/Development Services.

A timeline/milestone listing will be prepared for the Commission's information by September 6.

<u>UPDATE</u>: A resolution by which the City agrees to take over maintenance of the bike lanes the State will be constructing along NE 14th Avenue, from

Moffett St. to Atlantic Shores Blvd., will be placed on the September 20, 2017 City Commission Meeting agenda. Below is the timeline for Projects:

- Complete Streets Localized Initiatives Program (CSLIP) Applications: Due November 15, 2017. Staff will be preparing 2 applications to send to the MPO seeking funding for:
 - 1. Extension of NW 3rd Street from 6th Avenue to 8th Avenue; and,
 - 2. Adaptive Traffic Signal Technology Installation along Hallandale Beach Blvd. and Federal Highway (in partnership with FDOT)
- MPO Amendment to Long Range Transportation Plan (LRTP) to include major improvements to state roadways: February 2018. Staff will be seeking City Commission support and FDOT assistance with concept development for such major roadway proposal(s) in the fall of 2017.
- MPO's Transportation Improvement Plan (TIP) for FY 2018/2019 through FY 2022/2023: July 2018. City needs to ensure that its agreed upon major projects are included in the TIP which is adopted annually in the early summer months.

Staff will keep the City Commission informed as each timeline progresses.

PENDING ITEMS (Cont.)

Section II.

E. Mayor Cooper (Cont.):

E.4 (Cont.)

UPDATE: The 14th Avenue project agreement was approved at the October 4, 2017, City Commission meeting. The NW 3rd Street project is included in the City's plans. Staff is fast-tracking it for inclusion by the MPO via a grant program. Hibiscus Road is already on the MPO's list, however, it is not considered affordable as listed. Staff is meeting with the MPO to discuss these things on October 31.

Complete Streets Localized Initiatives Program (CSLIP) Applications: The grant applications are being prepared. City Commission resolution supporting the applications are on the November 1, 2017, City Commission meeting agenda.

MPO Amendment to Long Range Transportation Plan (LRTP) to include major improvements to state roadways: February 2018. Staff will be seeking City Commission support and FDOT assistance with concept development for such major roadway proposal(s) in the fall of 2017. This effort is ongoing. A proposal for City funding to match state and federal appropriations is being considered.

<u>E.5</u>

Cell. Tower Moratorium/preemption by State: City Attorney to look at Ordinances by Jacksonville and other South Florida cities and make recommendations on feasibility of establishing similar moratorium in Hallandale Beach.

<u>E.6</u>

Opioid Epidemic: Staff to research and provide recommendations of a citywide education campaign. Assigned to Fire/EMS Chief.

Staff has reached out to the area Medical Directors and the group is working on creating a public service announcement (PSA) which could be provided to the public via social media or other avenues. There will also be hard copy handouts for distribution that accompany the video. An update will be provided in October.

E. Mayor Cooper (Cont.):

<u>E.6</u>

4 Opioid Epidemic (Cont.):

UPDATE: Staff has reached out to Dr. Estreicher, Medical Director, to request informational pamphlets from Memorial Regional. In addition, staff has contacted <u>http://opioidaction.org</u> and requested 5,000 pamphlets and permission to broadcast some of their videos. Once permission from the organization is received, staff will be posting across the City's social media pages and HBTV. Staff expects the information to be available by November 6, 2017. I addition, staff will be meeting with medical offices and clinics in Hallandale to inquire about placing pamphlets in the waiting rooms.

<u>E.7</u>

Opioid Epidemic: staff to research feasibility of filing an Amicus Brief of the lawsuits being filed by various cities. Assigned to City Attorney.

<u>E.8</u>

Drug Store Business License: Staff to bring forth an Ordinance revising fees. Assigned to Director Klopp.

Staff is monitoring what other cities in Broward are doing relative to the new State statute on Medical Marijuana Dispensaries. Staff is evaluating the impact of that legislation on Hallandale Beach's fee schedules for pharmacies and for dispensaries. An ordinance revising the fees, based upon the findings of these efforts, will be prepared and presented before the end of 2017.

<u>UPDATE</u>: Target date for this ordinance to be presented to the Commission is November 15, 2017.

<u>E.9</u>

GO Bonds: Staff to research the following 1) Do project savings need to be utilized for park specific projects, and 2) What would be the options/process to utilize the savings for other citywide/infrastructure projects? Assigned to Finance Director, City Manager and City Attorney.

The Finance Department will be coordinating a meeting with the City Manager, City Attorney and Bond Counsel for the GO Bonds within the next

E. Mayor Cooper (Cont.):

<u>E.9</u>

\rm GO Bonds (Cont.):

three weeks. Staff expects to provide a response for the City Manager/City Commission October Workshop.

UPDATE: The Capital Improvement's Office has prepared a GO Bond Project Status Report. The report will be presented to the City Commission for discussion at the October 30 City Commission Workshop. Project savings and options to utilize these funds for other projects will be discussed at that time.

<u>E.10</u>

Blood Drive/Mobile DMV/Mobile Voter Registration requested by Commissioner Lazarow: Staff to also coordinate a clothing drive for Women in Distress. Assigned to Director Sanders.

This will be part of the Blood Drive/Mobile DMV/Mobile Voter Registration event being coordinated by staff for mid to late January 2018

UPDATE: Staff has reached out to Delores Deferrari, Program Director, Women in Distress, to coordinate the drive, including types of clothing, pick up logistics and a point person to support the City in conducting the drive. **Please refer to item II.B.2. above.**

<u>E.11</u>

Federal Tax Reform: Staff to draft resolution in opposition of preemption of State and Local cities to levy taxes. Assigned to City Clerk's Office.

Staff is coordinating with the City's federal lobbyist to gather further information and expects to bring a resolution for City Commission consideration during the November 1, 2017 City Commission Meeting agenda.

<u>UPDATE</u>: Below is the information received from the City's federal lobbyist. At this time staff will continue to monitor this matter through its Legislative Program and bring forward a Resolution for Commission consideration, should it be necessary as this may only affect States with local income taxes.

E. Mayor Cooper (Cont.):

<u>E.11</u>

Federal Tax Reform (Cont.):

Communications from Federal Lobbyist:

"...there continues to be discussions about tax reform here in Washington, with various proposals being discussed. Among the items being considered, reduced corporate and individual rates, changes in tax brackets, abolishing the estate tax, as well as alternative minimum tax. It remains uncertain as to what the Administration and the tax writing committees in Congress will put forth, much less what any final bill would look like, and if it could pass. Especially, since many of these tax proposals would greatly increase the debt, and raise serious objections from Congressional deficit hawks.

As for eliminating the deduction for state and local taxes, there continues to be reports that it is something being considered. However, a number of Members of Congress from states that levy significant state and local income are strongly voicing their objections to any tax reform bill that would do this.

As such, as an additional source of information for any City resolution you may be considering on this issue, here is a link to a recent Washington Post article:

www.pressreader.com/usa/the-washingtonpostSunday/20170917/281621010508004.

Also, I have attached the joint Congressional letter mentioned in the article, that opposes the elimination of the state and local tax deduction. As you can see the letter is directed at the concerns of CA, IL, NJ, and NY with their residents that would be among the hardest hit if the deduction were eliminated, but certainly other states would be impacted as well depending upon their particular state and local taxes."

PENDING ITEMS (Cont.)

E. Mayor Cooper (Cont.):

<u>E.12</u>

Utility Construction: Staff to bring an ordinance regulating lane closures at major City corridors. Assigned to ACM Parkinson.

Staff is currently researching how other communities are dealing with this issue and possible sample ordinances to utilize. Once research is complete DPW staff will work with the Legal Department to submit an ordinance for City Commission approval by the second meeting in November.

COMPLETED ITEMS

A. <u>Commissioner Lazarow</u>

<u>A.1</u>

Employee Health Plan: City Manager to prepare analysis of the cost to phase the deductible for the first year to ensure employees will be prepared to afford the deductibles thereafter. Assigned to Director Dodea and City Manager.

Staff has calculated the approximate cost to fund an additional \$500 to the Health Reimbursement Account (HRA) for every employee, bringing the HRA stipend to \$1,500 for those employees with Single coverage plans and \$2,000 for those employees that have Double/Family coverage plans. The estimated additional cost to the City is \$224,000; however, this figure might change – up or down – depending on final enrollment by City employees. Staff will provide a final report by September 6, 2017.

UPDATE: This Item is Complete. During the first public hearing for the FY 17/18 Budget, held on September 25, 2017, the City Commission approved \$600,000 for all full-time employees participating in the City's health insurance plan to further mitigate the high deductible health insurance transition. This was in addition to the \$679,000 already allocated from the savings achieved by the transition. All in all, the proposed City of Hallandale Beach FY 17/18 Budget includes approximately \$1.3M for mitigating the transition and \$6.1M for the City's cost of the coverage, for a total of \$7.4M.

See CM17-192 attached which was provided to the City Commission September 29, 2017.

B. Vice Mayor London

<u>B.1</u>

Special Election: Staff to look at costs of holding a stand-alone election vs. holding at the time municipal elections are scheduled. Assigned to City Clerk.

This Item is Complete. The following information has been provided by the Supervisor of Elections: estimated costs of a stand-alone special election: \$218,000. Estimated costs of a general municipal election: \$48,500.

B. Vice Mayor London (Cont.)

B.1 Special Election (Cont.)

Should the City hold a special election on November 7, 2017, the cost would be approximately \$218,000. This estimated amount is based on a 15% turnout of the Hallandale Beach voter population of 22,316, with a projected cost of \$150,000 and an estimated cost of \$68,000 for holding over the voting equipment that is scheduled to be returned to the vendor. This equipment has already been prepped for return to the vendor and will now need to be refitted with the original software in order to conduct the special election. The estimated cost to participate in the regularly schedule municipal election of March 13, 2018 would be \$48,500: the main savings on this estimate is that the costs will be shared amongst all municipalities holding elections during that time and the equipment will not have to be refitted.

<u>B.2</u>

Special Election: Staff to look at feasibility of getting a declaratory judgement so the Commission could appoint someone to the vacated seat vs. the need to delay the election due to City's Charter requirements. Assigned to City Attorney.

This Item is Complete. City Attorney briefed the City Commission on the subject during the October 4, 2017 City Commission Meeting. First Reading of the Ordinance calling for a Special Election to be held in March 2018 has been scheduled for the November 1, 2017 City Commission Meeting.

C. Commissioner Taub:

<u>C.1</u>

Employee Health Plan: City Manager to meet with Union Representatives to discuss alternatives and determine what the costs might be. Assigned to City Manager.

City Manager has met with leadership from the City's three bargaining units to discuss issues such as health care, pension and the City's budget. These were respectful and cordial meetings where each party was able to present their position on the issues at hand. Staff is confident that the dialogue the

COMPLETED ITEMS (Cont.)

C. <u>Commissioner Taub (Cont.):</u>

C.1. Employee Health Plan (Cont.):

City Commission wanted has begun. City Manager will meet next with the General Employees leadership and will keep the City Commission informed.

UPDATE: This Item is Complete. During the first public hearing for the FY 17/18 Budget, held on September 25, 2017, the City Commission approved \$600,000 for all full-time employees participating in the City's health insurance plan to further mitigate the high deductible health insurance transition. This was in addition to the \$679,000 already allocated from the savings achieved by the transition. All in all, the proposed City of Hallandale Beach FY 17/18 Budget includes approximately \$1.3M for mitigating the transition and \$6.1M for the City's cost of the coverage, for a total of \$7.4M.

See CM17-192 attached which was provided to the City Commission September 29, 2017.

<u>C.2</u>

Staff to look into improving project signage to include renderings of the project to better inform the public. Assigned to HBCRA.

Staff has requested quotes from vendors and selected vendor will install new signs Friday, August 11.

UPDATE: This Item is Complete. Project signage will now include renderings of the project.

<u>C.3</u>

Farm Share Program: City Attorney to prepare resolution authorizing the City Commission to sponsor the Program.

This Item is Complete. This was discussed with the City Attorney and Commissioner Taub: there is no need for a resolution. An overage refrigerator will be available at the Cultural Center for volunteers to hold excess produce.

COMPLETED ITEMS (Cont.)

C. <u>Commissioner Taub (Cont.):</u>

<u>C.4</u>

Swim Team: City Attorney to prepare resolution authorizing the City Commission to sponsor the Program.

City Attorney's Office will be meeting with Commissioner Taub and City Manager's Office to discuss the program.

<u>UPDATE:</u> This Item is Complete. This has been discussed with the City Manager, City Attorney and Commissioner Taub. Donations will be utilized to subsidize the Program (City's costs). Checks are to be payable to City of Hallandale Beach and will state the donation is for the Swim Team Program. Funds will be deposited into a Trust Account for the purpose, and will be utilized by the City to cover the Program costs as necessary.

D. <u>Mayor Cooper</u>

<u>D.1</u>

BeachWalk Project: complaints regarding guests/unit owners throwing items from their balconies. Assigned to Chief of Police.

This Item is Complete. The Police Department has an active investigation pending from a case in late May of this year (PD case 28-1705-017867) in which it appears that unknown individual(s) accessed the Beachwalk roof and threw debris from the roof which damaged at least one vehicle. In connection with the investigation Police staff is recommending to Beachwalk management that they better secure their roof access doors and increase surveillance to the roof access. Police Department staff will also monitor future reports to determine whether there are repeated occurrences of this nature or any other items being discarded from other parts of the building, such as balconies, and continue to work with Beachwalk management.