



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	November 1, 2017		Item Type: <small>(Enter X in box)</small>	Resolution <div style="text-align: center;">X</div>	Ordinance	Other	
Fiscal Impact: <small>(Enter X in box)</small>	Yes	No	Ordinance Reading: <small>(Enter X in box)</small>	1 st Reading		2 nd Reading	
	X						
				Public Hearing: <small>(Enter X in box)</small>	Yes	No	Yes
Funding Source:	2120-552030 2220-552030 2210-552210 2230-552050 2251-552200		Advertising Requirement: <small>(Enter X in box)</small>	Yes		No	
						X	
Account Balance:	<i>\$70,000 for medical supplies/equipment and \$33,000 for Fire Suppression supplies/equipment, \$1,500 for Police, budgeted for these accounts in FY17, totaling \$104,500.</i>		Quasi-Judicial: <small>(Enter X in box)</small>	Yes		No	
						X	
Project Number :	N/A		RFP/RFQ/Bid Number:	N/A			
Contract/P.O. Required: <small>(Enter X in box)</small>	Yes	No	Strategic Plan Priority Area: <small>(Enter X in box)</small>				
			Safety <div style="float: right;"><input checked="" type="checkbox"/></div>				
		X	Quality <div style="float: right;"><input checked="" type="checkbox"/></div>				
			Vibrant Appeal <div style="float: right;"><input type="checkbox"/></div>				
Sponsor Name:	Roger M. Carlton, City Manager		Department: Fire Rescue		Mark Ellis, Fire Chief		

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE EQUIPMENT AND SUPPLIES FOR THE FIRE AND POLICE DEPARTMENTS FROM THE BROWARD SHERIFF'S OFFICE LOGISTICS WAREHOUSE IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FOUR THOUSAND FIVE HUNDRED (\$104,500) DOLLARS; AUTHORIZING THE CITY

MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE AS PROVIDED FOR IN THE FISCAL YEAR 2017-2018 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background:

The City of Hallandale Beach actively pursues opportunities to provide cost savings and cost avoidances by partnering, along with 23 other municipalities, with the Broward Sheriff's Office (BSO) logistics warehouse to procure a variety of items for the Fire Rescue and Police Departments. The City is entitled to the use of this service since it is a regional service paid for with County tax dollars, as outlined in page 241 of the BSO Budget (Exhibit 2). Emergency medical and fire equipment items purchased from BSO include but are not limited to: communications equipment, absorbents, basic and specialized tools, foam, personal protection equipment, intravenous (IV) fluids, batteries, medical equipment, saw blades, high rise firefighting equipment, parts for in-house maintenance and over 100 additional items utilized on a regular basis. This cooperative procurement saves the City roughly 20% on the purchase of medical supplies alone. The estimated costs of goods procured from BSO logistics for the Fire Rescue Department in FY17/18 will be \$103,000. An additional \$1,500 is estimated to be spent by the Police Department for basic medical supplies. Staff is requesting authorization to utilize the BSO logistics warehouse for expenditures up to \$104,500.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

The need for supplies by the Fire Rescue Department is continuous and staff can reasonably estimate, based on historical data and current budgets, that expenditures with BSO logistics for FY 17/18 will exceed the City Manager's \$50,000 spending authority. As the proposed expenditures are above the City Manager's authority, City Commission approval is necessary.

Fiscal Impact:

For FY 17/18, staff has budgeted \$104,500 to procure equipment and supplies for the Fire Rescue Department and Police Department. To take advantage of economies of scale, staff is recommending utilizing the BSO logistics warehouse using their cooperative agreement.

Proposed Action:

Staff recommends the City Commission adopt the attached Resolution authorizing the City Manager to purchase emergency medical, fire, and police supplies from BSO logistics up to \$104,500 in FY 17/18.

Attachment(s):

Exhibit 1 – Resolution

Exhibit 2 – BSO Budget

Prepared by:

A handwritten signature in dark ink, appearing to be 'h' followed by a long horizontal stroke.

Stephanie S. Delgado