



400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	November 1, 2017		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1 st Reading		2 nd Reading	
	X			Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
Funding Source:	2220-546110 Fleet Outside Services		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
						X	
Account Balance:	\$110,000		Quasi-Judicial: <i>(Enter X in box)</i>	Yes		No	
						X	
Project Number :	N/A		RFP/RFQ/Bid Number:	City of Punta Gorda Contract #R2015105/SVC-FIRE/VEH/15-16.			
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: <i>(Enter X in box)</i>				
		X					
			Safety <input checked="" type="checkbox"/>				
			Quality <input checked="" type="checkbox"/>				
			Vibrant Appeal <input type="checkbox"/>				
Sponsor Name:	Roger M. Carlton, City Manager		Department: Fire Rescue		Mark Ellis, Fire Chief		

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A PARTICIPANT ADDENDUM FOR THE REPAIR, TESTING AND MAINTENANCE OF FIRE VEHICLES PURSUANT TO THE CITY OF PUNTA GORDA CONTRACT #R2015105 WITH HALL-MARK FIRE APPARATUS FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000); AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO EFFECTUATE THE EXPENDITURE OF FUNDS AS PROVIDED FOR IN THE FISCAL YEAR 2017-2018 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background:

The City of Hallandale Beach Department of Fire Rescue has several apparatus that require specialized skills and certified emergency vehicle mechanics to properly test, maintain and repair. The Department of Fire Rescue has procured these services by piggybacking on an agreement between the City of Punta Gorda and Hall-Mark Fire Apparatus since 2014. The contract expired in 2016 and a new agreement was signed after an RFP process was completed. The City has been satisfied with the quality and consistency of the services provided by Hall-Mark and the pricing is competitive. Hall-mark Fire Apparatus was acquired by Rev Group in 2017. All operations, personnel and agreements between Hall-mark and the City have been uninterrupted and all agreements are still valid. The terms of the agreement are from June 1, 2016 through May 31, 2019.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval. The City has budgeted \$110,000 in FY 17/18 for these expenses, which exceed the City Manager's spending authority.

Fiscal Impact:

The agreement will not have a substantial fiscal impact beyond the amount already included in the FY 17/18 adopted budget since maintenance and repairs are already procured by Fire Rescue from several vendors, including Hall-mark. This agreement secures advantageous pricing and terms. While repairs are made on an as-needed basis and are difficult to predict, Fire Rescue budgets \$110,000 annually for outside repairs and does not expect to exceed the budgeted amount. The agreement will be for the same term as the agreement with Punta Gorda set to expire on May 31, 2019.

Proposed Action:

Staff recommends approval of the attached Resolution authorizing the City Manager to purchase maintenance and repair services for fire and EMS apparatus from Rev Group.

Attachment(s):

Exhibit 1 – Resolution
Exhibit 2 – Agreement between the City of Punta Gorda and Hall-mark Fire Apparatus
Exhibit 3 – Participant Addendum

Prepared by:



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Stephanie S. Delgado