

# City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:			Item Type: Resolution		Ordinance		Other	
	September 27, 2017		(Enter X in box)	х				
Fiscal Impact:			Ordinance Reading:		1 <sup>st</sup> Reading		2 <sup>nd</sup> Reading	
(Enter X in box)	Yes	No	(Enter X in box)					
	V		Public Hearing: (Enter X in box)		Yes	No	Yes	No
	X					X		X
Funding Source:	440-3660-531010 P1702				Yes		No	
	(Stormwater, C	Consultant)						
	440 2000 5050	000 D4700	Advertising Requirement:					
	440-3660-5650 (Stormwater, C							
	(Stofffiwater, C	,ir)	(Enter X in box)				X	
	150-4927-5650	000 P1702	(Litter X III box)					
	(Grant Funding							
	CDBG Public V							
Account Balance:	440-3660-531010: \$47,150 440-3660-565000-P1702: \$54,720 150-4927-565000 P1702: -		Quasi Judicial:		Yes		No	
	\$109,842	000 F 1702	(Enter X in box	x)			X	
	Ψ100,012							
	TOTAL: \$211,7	712						
Project Number :							16-2017-	
	D4700		RFP/RFQ/Bid Number:		YEAR CDBG PUBLIC WORKS STORMWATER IMPROVEMENTS BLOCK GRANT PROJECT			
	P1702							
Contract/P.O.	Yes	No	Strategic Plan	n Priority Area	a: (Enter X in box)			
Required:								
(Enter X in box)			Safety					
	Х		Quality					
			Vibrant Appea	al $\square$				
	_			🗀				
Sponsor Name:	Roger M. Carlton, City		Department:		Steven F. Parkinson, P.E.,			
	Manager	. ,	Public Works		PWLF, Assistant City Manager			

Short Title:
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## **Staff Summary:**

## **Background:**

The Community Development Block Grant (CDBG) program, managed by the U.S. Department of Housing and Urban Development (HUD), is a flexible program that provides communities with resources to address a wide range of community development needs.

Beginning with the 26<sup>th</sup> Year of the program (FY00/01), cities participating in the Broward County Community Development Block Grant program received an allocation based on a HUD funding formula. This formula takes into consideration community housing conditions, population and poverty indicators. The funding allocation is automatic and non-competitive, as long as the allocation is for HUD/CDBG-eligible activities (which may include capital, economic development, housing and public service projects). Although the allocation is non-competitive, cities must still apply to receive funding. The City of Hallandale Beach applies to Broward County for funds through the CDBG program annually. Broward County manages the federal CDBG funds.

The City Commission adopted Resolution 2015-155 authorizing the submittal of the 42<sup>nd</sup> Year Community Development Block Grant application package on December 2, 2015 (Exhibit 2). The City applied for funding for two (2) projects:

1. Friends of the Hepburn Center After School Tutorial Program \$100,000

2. Public Works Improvements in the SW Quadrant (drainage, sidewalks, regrading/sodding of swales and other related infrastructure improvements)

\$ 108,200

### TOTAL 42<sup>nd</sup> Year (FY16/17) CDBG REQUESTED FUNDS:

\$ 208,200

#### **Current Situation**

Broward County has awarded the City of Hallandale Beach's SW Quadrant Project \$109,842 for the 42<sup>nd</sup> Year CDBG Public Works Improvement Project. The executed agreement was received on March 20, 2017 (Exhibit 3). This agreement expires on September 30, 2017. Due to this short timeframe, the City has submitted a request for a six month extension (Exhibit 4). The City sent the request for an extension, which was signed by the City Manager, on August 8. This extension has not yet been approved. However similar extensions have been authorized in the past. Therefore staff is confident that additional time will be granted for this project.

In addition to the awarded CDBG funds, the City has \$101,870 available in P1702 for this project. This funding is available in accounts 440-3660-531010 (\$47,150) and 440-3660-565000 (\$54,720). This funding is available due to cost savings realized in previous CDBG projects. These cost savings came from previously budgeted City CDBG expenditures and are not a

portion of the CDBG grant allocation. In total, these available funds from cost savings associated with previous projects and the funding allocation from Broward County represent a total fund availability of \$211,712 for the 42<sup>nd</sup> Year CDBG project.

The 42<sup>nd</sup> Year CDBG Public Works Improvement Project involves public works and utility infrastructure improvements including drainage improvements, sidewalks, regrading and sodding. All work completed under this contract will occur within the City's right-of-way. The project improvements are located at the following intersections in the City of Hallandale Beach:

SW 8th Street and SW 10th Avenue SW 8th Street and SW 9th Avenue SW 9th Street and SW 10th Avenue SW 9th Street and SW 9th Avenue SW 9th Street and SW 8th Avenue

Bid # FY 2016-2017-009 42<sup>nd</sup> Year CDBG Public Works Stormwater Improvements Project was released on July 7, 2017 (Exhibit 5). The release notice was sent via email to two hundred and twenty-three (223) vendors from the City's Vendor list. The Bid was also advertised on the Hallandale Beach Chamber of Commerce website, City website, DEMANDSTAR website, the Miami Minority Business Development Agency Business Center, the U.S. Small Business Administration, the Broward County Community Relations and Outreach Section Office of Economic and Small Business Development and City/HBCRA social media pages.

A mandatory pre-bid conference was held on July 25, 2017, at 11:00 am (Exhibit 6). Three (3) vendors, three (3) City staff members, two (2) staff members from Broward County, and one (1) consultant from Calvin Giordano (project design consultant) attended the pre-bid meeting. In addition to providing the opportunity for vendors to come and ask questions during the mandatory pre-bid meeting, the bid allowed for additional questions to be sent in via email by no later than July 31, 2017 11:00am. Responses from the vendors were due on August 7, 2017 at 11:00 am.

The City received one (1) bid response from C & W Pipeline, Inc. in the amount of \$244,629 (Exhibit 7) (Exhibit 8).

The City reached out to the firms that attended the Mandatory Pre-Bid meeting but did not provide a response to the bid in order to inquire as to why they did not submit.

- Lunacon Construction Group, Inc. Procurement contacted the firm and spoke with Ms.
   Yolanda Perez. She stated that the firm didn't submit a bid proposal because they did not receive Bid Bond on time to submit a proposal.
- V. Engineering & Consulting Procurement contacted the firm on 8-17-2017 and 8-9-2017 and left voice messages. No responses received.

Calvin Giordano (the design consultant for this project) submitted an opinion of probable cost in the amount of \$165,889 (Exhibit 9).

Staff reviewed the bid prices submitted by C & W Pipeline, Inc. as well the opinion of probable cost submitted by Calvin Giordano. The bid price submitted by C & W Pipeline is close to \$80,000 higher than the opinion of probable cost.

Staff recommends rejecting the bid submitted by C & W Pipeline and moving forward with the release of a new bid amount. The City will advertise the bid for 45 days, as opposed to the 30 days that the initial bid allowed. This will help to ensure that an adequate bid is received during the second bidding process because it will allow firms more time to obtain Bid Bond. One non-responsive firm stated that they did not have adequate time to receive the Bid Bond. Therefore this extended time should help remedy the situation.

## Why Action is Necessary:

Pursuant to the City of Hallandale Beach Code of Ordinances, Chapter 23, Section 23-12, Procedures for purchases in excess of \$50,000, (4) Rejection of Bids, the City Commission may authorize City Manager to: a) Reject all bids; or b) reject all bids and re-advertise, pursuant to the procedure prescribed in this section in the Code.

## **Proposed Action:**

Staff recommends approval of the attached Resolution authorizing the City Manager to reject Bid # FY 2016-2017-009 42<sup>nd</sup> Year CDBG Public Works Stormwater Improvements Project, and re-advertise the bid.

## Attachment(s):

Exhibit 1 – Resolution

Exhibit 2 – Resolution 2015-155

Exhibit 3 – Agreement with Broward County

Exhibit 4 - First Amendment to Agreement - CDBG 42 Year

Exhibit 5 - Bid FY 2016-2017-009

Exhibit 6 – Mandatory Pre-Bid Meeting Signing Sheet

Exhibit 7 - Award Recommendation

Exhibit 8 – 42<sup>nd</sup> Year CDBG Tabulation Sheet

Exhibit 9 – Opinion of Probable Cost by Calvin Giordano

Prepared by:

Susan Fassler, Green Initiatives Coordinator

Approved by:

Mariona Fihran

Mariana Pitiriciu, PE, Assistant Public Works Director / City Engineer