

CITY OF HALLANDALE BEACH, FLORIDA
MEMORANDUM

DATE: August 10, 2017

TO: Steven Parkinson, Assistant City Manager
Mariana Pitiriciu, Assistant Director of Public Works/City Engineer
Aqeel Abdool-Ghany, Engineer III

FROM: Andrea Lues, Procurement Director

SUBJECT: **AWARD RECOMMENDATION MEMORANDUM: BID # FY 2016-2017-009 – 42nd YEAR CDBG PUBLIC WORKS STORMWATER IMPROVEMENTS BLOCK GRANT PROJECT**

Attached find information for the one (1) response received for the above stated subject Bid. Responses were due **August 7, 2017 @ 11:00 AM.**

Bid Summary Information

Release Date of Bid: July 7, 2017

The release notice for the Bid was sent via email to two hundred and twenty-three (223) vendors from the City's Vendor list. The Bid was also advertised in the Hallandale Beach Chamber of Commerce website, City's website, DEMANDSTAR website, and City and HBCRA social media pages. The Bid was also advertised through the Miami Minority Business Development Agency Business Center, the U.S. Small Business Administration, and the Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

Mandatory Pre-Bid Meeting: was held on July 25, 2017 @ 11:00 AM.

There were three (3) vendors, three (3) staff members, two (2) staff members from Broward County, and one (1) consultant from Calvin Giordano in attendance at the Mandatory Pre-Bid Meeting.

In addition to providing the opportunity for vendors to come and ask questions during the mandatory pre-bid meeting, the bid allowed for additional questions to be sent in via email by no later than **July 31, 2017 11:00 am.**

Due Date: Responses to the Bid were due **August 7, 2017 @ 11:00 AM.**

The Lowest Responsive Bidder is C & W Pipeline, Inc.:

C & W Pipeline, Inc., provided all requested documentation for the Minimum Qualification Requirements (MQR) as required on pages 9 through 11 of Exhibit I.

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The following documents were provided:

- 1) Completed grids for MQR #1 Experience
- 2) Sunbiz, date filed 09/28/2005
- 3) Licenses proof provided with submission
- 3) Broward County Grant Requirements Forms 12 and 16

BID # FY 2016-2017-009 42 ND YEAR CDBG PUBLIC WORKS STORMWATER IMPROVEMENTS BLOCK GRANT PROJECT - SUMMARY TABULATION SHEET				
NO.	PROPOSING FIRM	BID AMOUNT	VARIANCES	LOCAL VENDOR PREFERENCE REQUESTED
1.	C & W Pipeline, Inc.	\$244,629.00	None stated	This project contains grant funding from Broward County, therefore COHB – LVP is not allowed per Broward County

Bidders that attended the Mandatory Meeting and did not provide a response to the Bid:

The City reached out to the firms that attended the Mandatory Pre-Bid meeting but did not provide a response to the bid to ask why these firms did not provide a response.

- Lunacon Construction Group, Inc. – Procurement contacted the firm and spoke with Ms. Yordanka Perez. She stated that the firm didn't submit a bid proposal because they did not receive Bid Bond on time to submit a proposal.
- V. Engineering & Consulting - Procurement contacted the firm on 8-7-17 and 8-9-17 and left voice messages. No responses received.

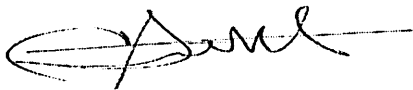
Please note:

1. This project continues to be under a Cone of Silence. There is to be no communication with the firm until such time as the date and time of the City Commission meeting when the award will be made.
2. Procurement Department has attached the following documents :

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- Award Recommendation Memorandum
 - Bid Tabulation Price Sheet
 - Minimum Qualification Requirement – Project Follow Up Verification Form
 - Reference Summary
 - One hard copy of all attached documents to be submitted to Broward County
3. If additional information and/or clarifications are needed please contact the Procurement Department immediately.
4. DPW and Project Manager must ensure and review the following in order to make the determination for award of contract to the firm:
- Ensure the firm is responsible to perform the services outlined in the Bid based on the Minimum Qualification Requirements (MQRs), pages 9-11 of Exhibit I.
 - Ensure the firm is capable of performing the scope of work and provide the services as requested by the Bid.
 - Ensure the firm is able to perform the work as stated in the Bid for the prices submitted. Ensure there are no irregularities and/or concerns with firm proposed prices.
 - Ensure to review any variances submitted by the firm. City Attorney may need to be contacted for review of this information.
5. DPW/Project Manager is responsible for preparing the staff report.
6. If Bid is to be rejected an agenda item must be prepared for the rejection. This is in accordance with Procurement Code Section 23-12, (4) Rejection of Bids.
7. Ensure that you route the final, fully negotiated agreement that your Department has negotiated with the City's ARTEF (Agreement Review and Transmittal Execution Form) via email to the Procurement Department. Please note that the ARTEF and the explanation of the process for routing of the Agreement is found on the City's CityNet, under City Docs, Reference Docs, Procurement, Contract Routing Documents. See link below <https://hallandalebeach.sharepoint.com/SitePages/Home.aspx>



for

Prepared by: _____
Joann Wiggins, Procurement Specialist