



June 21, 2017 City Commission Meeting – After Action
Report

Presented to the City Commission August 2, 2017

Section I.

NEW ITEMS – June 21, 2017 Meeting

A. City Commission:

A.1.

- ✚ Office Space and Décor: staff to rearrange wall décor to ensure pictures are generic/gifts to the City. **Assigned to City Manager Carlton.**

Wall art has been removed and walls are being patched up and painted. Staff is sorting through the pictures and art work to ensure that what goes in the walls will be generic/gifts to the City.

B. Commissioner Lazarow:

B.1

- ✚ Requested a listing and status of the properties owned by the City and CRA. Also requested a copy of Attorney General's Legal Opinion (AGO) related to Community Redevelopment, promotional activities. **Assigned to Assistant City Manager Earle.**

This item is Complete. See attached list of HBCRA properties and vacant land, as well as a copy of the AGO 2010-40 related to Community Redevelopment, promotional activities.

C. Vice Mayor London:

C.1

- ✚ Requested staff to provide recommendations to expedite future capital projects: **Assigned to City Attorney Merino, Assistant City Manager Earle, Assistant City Manager Parkinson and Director Lues.**

Vice Mayor London (Cont.):C.1 (Cont.)

Staff has met on the subject and, after reviewing best practices, is recommending the City Commission to consider updating the Procurement Code to “Authorize the City Manager or designee to negotiate and approve purchases and/or change orders above the City Manager’s purchasing authority related to the construction of any Capital Improvements Project, for the lifecycle of the project, as long as the expenditures are within the approved project.”

C.2

- ✚ Violent Crimes: Requested staff’s recommendations to address violent crimes within the City. **Assigned to Police Chief Flournoy.**

The Police Department is pursuing partnerships with the Florida Department of Law Enforcement and federal partner agencies to further address violent crime within the City. Staff will be focusing most specifically on gun-related crime and armed robberies, which are exhibiting an upward trend in many areas nationwide as well as within the City. It should be noted that burglaries, which posed a significant problem in the City over prior years, have decreased by 14.6% in 2016. In pursuing the state and federal partnerships mentioned above, Police Department staff will also carefully consider how to apply resources to combat robberies without jeopardizing the progress we have made in combating burglaries.

C.3

- ✚ Hotel Condo Ordinance: Requested staff’s determination if the ordinance is retroactive. **Assigned to Director Klopp.**

Beachwalk is filing the required quarterly reports. The reports are affidavits verifying that the hotel remained compliant with the City’s ordinance, including the length of occupancy limitations. The City has not audited the reports. Staff is in the process of identifying and engaging a professional to conduct such audits. The intent is to conduct a limited number of random audits each fiscal year starting in FY ’18. Additionally, targeted audits would be conducted if there is ever suspicion of non-compliance on the part of any of the City’s hotels, which there is not at this time. Staff will be seeking to gain information regarding how much each audit will cost. This information will contribute to the

Vice Mayor London (Cont.):C.3 (Cont.)

decision regarding how many random audits will be conducted. This is in Pending Status for six months for staff to provide information gained from the audits.

D. Commissioner Taub:D.1

- ✚ Lights at Ingalls Park: on the resident side, the lights are low at night. There is a lot of shrubbery and at night it is dark. Requesting for determining how to add more lights in this area. **Assigned to Assistant City Manager Parkinson.**

Additional LED lights will be installed the week of July 25.

D.2

- ✚ Farm Share Initiative: Requested the status of a commercial fridge to be installed at the cultural center for her farm share initiative. **Assigned to Director Cathie Schanz.**

City Manager's Office has conferred with the City Attorney who has advised that, since staff and City resources will be utilized for this program, the Commissioner will need to present the proposed program to the City Commission for adoption and approval.

D.3

- ✚ Additional Security at Commission Chambers: Requested staff to research and provide recommendations to enhance security at the Commission Chambers. **Assigned to Assistant City Manager Chavarria and Police Chief Flournoy.**

Police and Innovation Technology Departments are researching two possible solutions: 1) Having checkpoints with Police personnel at each door, or 2) Enclosing area within the breezeway, similar to the City of Hollywood. Staff will be providing results in September with cost estimates on each recommendation for the City Commission to consider.

Section II.

PENDING ITEMS

A. City Commission:

A.1

- ✚ AED Ordinance: Fire Chief to meet with each Commissioner to hear and address concerns regarding AED Ordinance. (Item 10A). **Assigned to Fire Chief.**

Staff is meeting with individual City Commissioners and City Attorney to discuss their concerns/recommendations on the proposed ordinance. Once all meetings have taken place, staff will incorporate comments and bring Ordinance for second reading. This is Pending until the first City Commission meeting in October.

A.2

- ✚ Citizen Recognition Program: Staff to meet with Commission and bring back best practice for Citizen Recognition Program. **Assigned to City Clerk.**

Staff will be setting meetings with individual Commissioners after the summer recess, and will bring recommendations during the first meeting in September.

B. Commissioner Lazarow:

B.1

- ✚ 2000 S Ocean Drive: Requested staff to provide a status and backup documentation of the solar and wind studies to be conducted by the developer. **Assigned to Development Services Director.**

Development Services continues to coordinate with the Developer, the Developer's professionals, and the City Manager's Office to complete the reports and expects to include a written update on the 2000 S. Ocean project on the August 16, 2017 City Commission meeting agenda. This report will include the solar reflectivity study, the wind tunnel analysis, and minor amendments to the development plan, including the beach access "art" project – the first of a planned series of art projects along these access points. Production of the report will depend on whether or not the developer submits their plans. The studies will not require Commission action – but presentation of the studies to the City Commission is a requirement of the Development Agreement that must be satisfied before they can receive a building permit for the main structure.

C. Vice Mayor London:**C.1**

- ✚ **Vacation Rentals:** Requested staff to work with City Attorney to revise the vacation rental ordinance to provide for multifamily homes (condos) to also be required to register, without interfering with the condo By-laws. **Assigned to Development Services Director.**

Development Services and the City Attorney's Office have worked together on this, and a draft ordinance has been prepared. The item may be ready for either discussion or First reading during the August 16 City Commission meeting.

C.2

- ✚ **Open Space:** Staff to bring back a discuss item on open space. **Assigned to Development Services Director.**

The Level of Service requirement for parks, open space, and recreation will be part of the broader discussion of upcoming Comprehensive Plan amendments (both EAR - evaluation and appraisal report -- and RAC - regional activity center – amendments).

The Evaluation and Appraisal Report (EAR) will be presented for consideration by the Planning and Zoning Board August 23. Thereafter, staff expects to present same to the City Commission in September, at the earliest. Discussion of broader Comprehensive Plan Amendments stemming from the EAR and amendments for the Regional Activity Center, including Parks and Open Space requirements, are planned to be presented for Commission consideration in the fall.

C.3

- ✚ **Compressed Natural Gas:** Staff to look into alternative delivery methods of Compressed Natural Gas to DPW. Staff to contact Dr. Robert Selz, as he may have information on this alternative method. **Assigned to Procurement Director.**

Staff has contacted various corporations to obtain information about the research requested. Information will be provided during the second Commission meeting in August.

Section II.

PENDING ITEMS (CONT.)

D. Commissioner Taub:

D.1

- ✚ Staff to look into improving project signage to include renderings of the project to better inform the public.

Assigned to HBCRA.

Staff has requested quotes from vendors and will provide a recommendation once quotes are received.

E. Mayor Cooper:

E.1

- ✚ Ordinance on Medical Malpractice/braille availability: Requested staff to work with the State as they might have educational information to be provided to business as they get/renew their BTRs. **Assigned to Development Services Director.**

Staff Business Tax Receipt Division is conducting research, and will provide a report to the Commission in during the August 16 Commission meeting.

E.2

- ✚ US-1 Mural Maintenance: Requested staff to contact the County and inquire on alternatives to refresh/maintain the mural: include smoothing the surface on which the mural was painted. **Assigned to Assistant City Manager Parkinson.**

This will be considered as part of the improvements proposed with the bridge painting project. Staff is meeting with FDOT officials the first week in August to discuss, among others, bridge painting and lighting. An update will be provided during the second Commission meeting in August.

E.3

- ✚ CDBG Program: Staff to bring forth an agenda item in support of CDBG Program. **Assigned to City Clerk.**

Staff will bring an Item for City Commission consideration during the second meeting in August 2017.

Section III.

COMPLETED ITEMS

A. City Commission:

A.1

- ✚ Requested staff to move the After Action Follow-Up Memo to the Minutes Section of the Agenda. **Assigned to City Clerk.**

This Item is Complete. To facilitate discussion and approval by the City Commission, the After Action Follow-Up Memo is now placed as item 1 of the Consent Agenda. Should a Commissioner desire to discuss any item on the Follow-Up Memo, she/he, can request to pull the item for discussion. After discussion, or, should there be no questions, the After Action Follow-Up Memo will be approved as part of the Consent Agenda.

A.2

- ✚ HBB I-95 Ramp: Timing of traffic lights on Hallandale Beach Boulevard west bound, specifically lights accessing the ramp: Request staff to work with Florida Department of Transportation (FDOT) to synchronize. In addition, maintenance staff park their vehicles blocking one of the lanes accessing the ramp. **Assigned to Assistant City Manager Parkinson.**

This item is Complete. ACM Parkinson has contacted FDOT to request action on the subject. Below is FDOT's response in reference to the signal timing:

"After the review of signal operation at interchange intersection of I-95 and Hallandale Beach Boulevard, we find that signal has been working properly per design. The signal sequence includes simultaneous east/west through movements on Hallandale Beach Boulevard, followed by eastbound left and westbound left turns onto I-95 on-ramps, and then both movements from off-ramps of I-95. Although a brief secondary stop on the other side of the bridge may be encountered depending on the direction of travel with this sequence, it provides the most effective operation for this particular interchange as the sequence requires the minimum total number of phases in the signal operational cycling, which results in the overall reduction of delay and backup.

The other factor that could contribute to the complaint is the frequent


A. City Commission (Cont.):**A.2 (Cont.)**

interruptions of the signal's normal operation by the nearby Tri-Rail activities. Whenever a train approaches the crossing, the traffic signal, which is connected to the railroad circuit, immediately terminates regular operation and starts its special preemption sequence, which starts with the eastbound through movement intended to clear up any potential vehicle on the track. Our system indicated there were eleven (11) railroad preemption events in two (2) hours from 7:00 am to 9:00 am on Friday, June 23. While this preemption operation is required by Federal regulations to prevent collisions between trains and vehicles, it definitely impacts the operation of the signal and could shorten the movements normal timing range."

We have also dispatched a field technician to ensure vehicle detections are functional and all of the settings are properly programmed inside traffic signal controller on Friday. Again, we appreciate the opportunity to respond to the citizen's concerns regarding signal timing and please feel free to contact us should you have any questions regarding the above or if BCTED may be of further assistance in another regard".

In regards to the Public Works crew parking in the lane during rush hour times, staff has been instructed to not work in this area during the high traffic times of day.

A.3

-  Plastic bag and Styrofoam: Staff to research City of Coral Gables ban on plastic bags and Styrofoam along with possibility to be implemented by the City. Staff to bring forth a co-sponsored (Commissioner Lazarow and Mayor Cooper) agenda item on the plastic bag ban for Commission consideration. **Assigned to City Attorney.**

This item is Complete. City Attorney provided an update during the June 7 Commission meeting indicating the legislation adopted by the City of Coral Gables is now under litigation and recommending to wait and see how the court will rule on the cases prior to taking action. The City Attorney's Office will keep the Commission informed.

A. City Commission (Cont.)**A.4**

- ✚ Code Violation (Swale): Staff to meet with property owners on NE 5th Street and 3rd Avenue regarding code violation for parking on swale due to inadequate parking. Development Services to provide Code violation file. **Assigned to City Manager, Development Services and Public Works Directors.**

This item is Complete. The Development Services Department closed the code violations involved. The issue will be revisited upon a determination whether the City will be proceeding with assessment for an improvement project on the entire street, or proceeding with the property by property requirement enforced via code violations.

B. Commissioner Lazarow:**B.1**

- ✚ City Monument sign: Staff to look into removing an old City monument sign located on Dixie Highway south of Pembroke Road near the business at A-1 Tinting. **Assigned to Assistant City Manager Parkinson.**

Monument sign has been removed.

B.2

- ✚ Storm Drains: How often does the City clean the drains on NE 12th Avenue? Commissioner Lazarow will send e-mail request to ACM Parkinson so that he can follow up on this. **Assigned to Assistant City Manager Parkinson.**

This item is Complete. The storm drain lines in the NE section of the City were cleaned in 2015 after the FEMA Drainage project was completed. Public Works has embarked on a two-year Large Diameter Pipe (Larger than 15") Cleaning Project Citywide. The SW section has been completed and the contractor is now working in the NW and NE sections. Smaller diameter pipes (15" or smaller) are cleaned on a regular basis but do not have a set schedule.

B. Vice Mayor London:**C.1**

- ✚ Intersection of West Hallandale Beach Blvd. and Dixie Hwy.: Staff to bring back an agenda item to advance the removal of the bollards and the designation of

Section III.

COMPLETED ITEMS (CONT.)

C. Vice Mayor London (Cont.):

C.1 (Cont.)

Fashion Row as the Fashion Art and Design District. **Assigned to Assistant City Manager Parkinson.**

This item is Complete. The items are being presented for City Commission consideration during the August 2 City Commission meeting.

C.2

✚ There are former DPW employees visiting the DPW Compound: Requested staff to provide policy and ensure the site is secure and that only employees have access to the compound. **Assigned to Police Chief and Public Works Director.**

This item is Complete. Access to the DPW Compound/Water Treatment Plant is secured, and access to the facility is either through proximity access cards, which are assigned to City employees – as approved by the Chief of Police and DPW Director – or as authorized by DPW Administration, as registered visitors. No patrons are supposed to visit the DPW Compound unless they are registered with DPW Administration. Moving forward, ACM Parkinson will ensure all employees are aware of the policy.

C.3

✚ Summer Schedule: CM to provide memo indicating proposed dates for August meetings, including Budget Workshop. **Assigned to City Clerk.**

This item is Complete. Memorandum was provided to the City Commission June 9, 2017.

C.4

✚ Chaves Lake: Why is it considered Open Space since access is closed to the public? **Assigned to Director of Development Services.**

This item is Complete. Chaves Lake is considered, and counted as part of the City's Open Space for Level of Service. Access to the area is currently restricted for safety reasons. However, it should be noted that once development of the area as a park – part of the Parks GO Bond scheduled improvements – the area will be open to the public.

C. Vice Mayor London (Cont.):**C.5**

- ✚ Board and Committee members: Staff to consider proof of residency as part of the application process for Board/Committee members. **Assigned to City Clerk.**

This item is Complete. An agenda item for City Commission consideration will be presented during the August 2 City Commission Meeting.

C.6

- ✚ Snipe signs: Staff to look into technologically innovative ways to discourage unlawful snipe signs posted on public fixtures. **Assigned to Innovation Technology Director.**

This item is Complete. Staff developed a video on reporting snipe signs via MyHB app. to view video, click this link : <http://bit.ly/2o0Ekny>. The video was posted via Facebook, Twitter and HBTv and included the video in #keepHBclean campaign.

C.7

- ✚ Diana Drive Update: Requested 6' wide sidewalk as part of the design. **Assigned to Assistant City Manager Parkinson.**

This item is Complete. A 6' wide sidewalk will be included in the design of improvements to Diana Drive.

C.8

- ✚ Former City Manager and City Attorney bonuses: Staff to forward copies of former City Manager and City Attorney bonuses. **Assigned to City Manager Carlton and Clerk Bataille.**

This item is Complete. Information has been forwarded to the City Commission.

C. Vice Mayor London (Cont.):**C.9**

- ✚ Selection of State Lobbyist: staff to provide a process description and timeline. **Assigned to Procurement Director.**

This item is Complete. The State Lobbyist RFP was released July 5th. The proposals are expected on August 2nd. The Oral presentations are scheduled August 24. The Agenda for recommendation of award of contract is expected to be brought to Commission the 1st meeting in September.

C.10

- ✚ Research funding opportunities for mangrove restoration and mitigation activities. This includes funding opportunities from FDOT as they complete the I-95 expansion project. **Assigned to Assistant City Manager Parkinson.**

This item is Complete. Staff is investigating possible grant opportunities but has nothing to report at this time. Staff will continue to research opportunities through the Grants Office.

C.11

- ✚ Tidal Prevention Valves - flap gate at Diana Drive: This includes funding opportunities from FDOT as they complete the I-95 expansion project. **Assigned to Assistant City Manager Parkinson.**

This item is Complete. Public Works staff has been researching various products that can be used to retro fit the outfalls in this area so that extreme high tides do not back up onto the City streets. Staff will be installing three tide control devices at Golden Isles Drive bridge. Funding opportunities are being explored; however, there are no results to report on at this time. Staff will continue to research with the assistance of the Grants Office.

C.12

- ✚ Requested staff to coordinate presentation from Wayne Pathman, Sustainability Chairman at Miami-Dade, and Pat Davis, Hazen and Sawyer, on resilience. **Assigned to Assistant City Manager Parkinson.**

This item is Complete. Staff will coordinate a presentation/workshop one the City's Sustainability Plan is completed - as part of the presentation to the City Commission.

C. Vice Mayor London (Cont.):**C.13**

- ✚ Safety at the HBB Bridge, going up the ramp: Staff to contact FDOT and request recommendations on how to prevent vehicles from hitting the bridge (at the curve). **Assigned to Assistant City Manager Parkinson.**

This item is Complete. The Florida Department of Transportation replaced the missing 'Curve' warning signs and all damaged/missing reflective material on the curved section of the concrete barrier wall. This was completed by June 23, 2017.

C.14

- ✚ Rules of Decorum: Request staff to look at City of Hollywood as a guide. **Assigned to City Clerk and City attorney.**

This item is Complete. Staff continues to work with Granicus, the City's vendor, to develop an electronic format to be published with the agenda. In the interim, staff will provide hard copies for the public beginning with the August 2 Commission Meeting.

C.15

- ✚ Franchise fees: Staff to negotiate franchise fees of recommended vendor to match 2nd place bidder. **Assigned to City Manager, Police Chief and Procurement Director.**

This item is Complete. Staff has negotiated the franchise fee as directed and contract is being executed by both parties.

C. Vice Mayor London (Cont.):**C.16**

Aventura Notice of Application for Amendment to Official Zoning Map, scheduled for June 14, 2017: requested staff to attend and provide report. **Assigned to Development Services Director.**

This item is Complete. On June 14, 2017, Principal Planner, Christy Dominguez, attended the Aventura City Commission meeting. Two ordinances on the Agenda were relative to Gulfstream Park.

Gulfstream Park presently owns 12.7 acres of Medical Office District (MO) zoned land and 19.5 acres of Business District (B2) zoned land south of the Hallandale Beach City Limits in Aventura. In 2006, Aventura approved a 25 story, 480-unit multifamily building on the 12.7 acre MO Parcel. The City of Aventura intends to purchase the east 2-acres of Gulfstream's MO zoned land to build a charter school for high school students. The Ordinance before the Commission was to rezone 2 acres of the B2 Parcel to MO District so that Gulfstream could retain 12.7 acres of MO zoned property to build the approved residential development after the sale to the City of the 2 acres for the school. (Sketch available from Development Services). The Commission approved the ordinance rezoning the 2 acres on First Reading.


The Commission also took action on an Ordinance relative to the Development Agreement (DA) in effect for the residential development approved in 2006. The Ordinance amends the DA as follows: extends the Project's approval and terms of the Agreement from July 7, 2017 to July 7, 2024; replaces the legal description with the new legal descriptions of the modified B2 and MO Parcels; adds the conveyance to the City of the 2 acre parcel for the charter The City Commission approved the Ordinance on First Reading. Second Reading of the 2 ordinances is scheduled for July 17, 2017.

Section III.

COMPLETED ITEMS (CONT.)

D. Commissioner Sanders:


D.1

-  Health Desert: Staff to submit a federal appropriation funding request to Representative Debbie Wasserman Schultz for the Medical Center. **Assigned to City Manager and Human Services Director.**

This item is Complete. Staff, through Mayor Cooper, submitted a federal appropriation funding request to Congresswoman Debbie Wasserman Schultz with carbon copies Senators Marco Rubio, Gary Farmer, Jr., Bill Nelson, Joe Negron, Speaker Richard Corcoran, Representatives Shevrin D. Jones and Joseph Geller seeking to have adequate overall funding for Department of Health and Human Services programs with the FY 2018 Appropriations bills, to allow for adequate formula dollars and competitive grant program dollars to be available, that the City could apply for or compete for to assist in removing “health deserts” throughout the Nation.

E. Commissioner Taub:

E.1

-  Employee Appreciation Program: Staff to bring forth an agenda item on the Employee Appreciation Program. Note: Vice Mayor London indicated Gulfstream would like to assist with this program. **Assigned to Human Resources Director.**

This item is Complete. The proposed Program was presented to the City Commission at the April 19, 2017 Commission meeting. As approved by the City Commission, staff will coordinate quarterly breakfasts with the City Commission and staff to be recognized for their efforts, with the first quarterly breakfast to be coordinated in the early fall.

E. Commissioner Taub (Cont.)**E.2**

- ✚ Roger's Raider Program: Staff to provide an update on the Roger's Raider program. **Assigned to City Manager and Director of Human Resources Director.**

This item is Complete. The Program was launched in June and 32 applications were received by the due date for applications. City Manager Carlton will be providing an update during the August 2 City Commission Meeting.

E.3

- ✚ Royal Palm Mobile Park: Staff to meet with tenants from the Royal Palm Mobile Park to assist with landlord tenant relations. **Assigned to City Manager, Human Services Director and Police Chief.**


Based on the notice, the landlord routinely increases lot rental fees due to the City of Hallandale Beach "significantly" raising its water and sewer fees. Notably, the City fee increases have been unfounded. Staff conducted a site visit at the Park and reached out to residents interested in moving forward with an attorney.

There are approximately 110 units, primarily serving residents ages 55 and older; some of the tenants have been on the premises for decades, others were very recent and unaware of the lot rent increase issue. A number of tenants are reported to be undocumented immigrants and wish to remain anonymous.

Staff is working to get the individual residents affected connected with Coast to Coast Legal Aid of Broward through the Senior Law Project. The Project provides legal advice and representation to Broward County residents who are 60 years of age or older. While there are no specific financial eligibility requirements, the Project targets its services to those with the greatest economic and social need. Katianna Mazard, Esquire, Staff Attorney with the Senior Law Project confirms the Agency is working with tenants from the Mobile Home Park; however, she is unable to provide any specifics due to attorney-client confidentiality.


F. Mayor Cooper

F.1

-  Interstate 95 Ramp Access Meeting: requested staff to provide an update on the I-95 study and proposed schedule. **Assigned to Development Services Director.**


This item is Complete. Representatives from the Florida Department of Transportation (FDOT) gave a presentation at the June 19, 2017 City Commission/City Manager Workshop Meeting.

F.2

-  Webinar on Drone policy: Requested staff to also participate. **Assigned to Innovation Technology Director and Chief of Police.**


This item is Complete. Both ACM Chavarria and Chief of Police Flournoy participated in the webinar, which was rescheduled for Monday, June 12. A memo with summary was provided to City Commission.

F.3

-  Gulfstream Lawsuit: Staff to provide lawsuit and settlement agreement concerning Gulfstream dumping waste water in City Canals.

This item is Complete. Information has been provided to the City Commission. Assigned to City Attorney.

F.4

-  Pay Signs: Staff to look into placing additional pay signs for parking meters as recommended by Chris Walton of Broward Transit. **Assigned to Parks and Recreation and Public Works Directors.**

This item is Complete. Six additional “Pay Signs” in the South Beach parking lot have been installed.