



400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	August 2, 2017		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1 st Reading		2 nd Reading	
	X			Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
Funding Source:	Multiple accounts		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
Account Balance:	N/A			Yes		No	
Project Number :	N/A		RFP/RFQ/Bid Number:	Resolution #2017-70			
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: <i>(Enter X in box)</i>				
		X	Safety <input type="checkbox"/> Quality <input checked="" type="checkbox"/> Vibrant Appeal <input type="checkbox"/>				
Sponsor Name:	Roger M. Carlton, City Manager		Department: Procurement		Andrea Lues, Director		

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, RATIFYING THE PROCUREMENT ACTIONS OF THE CITY MANAGER DURING THE SUMMER RECESS UNDERTAKEN PURSUANT TO RESOLUTION NO. 2017-70; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background:

On June 21, 2017, the City Commission approved Resolution #2017-70 (Exhibit 2), authorizing the City Manager or his designee to negotiate and approve, as might be needed during the summer recess, bids, contracts and/or change orders above his purchasing authority.

Current Situation:

During the summer recess, the attached expenditures were processed through the Procurement Department. (Exhibit A)

Why Action is Necessary:

Pursuant to Chapter 23, Procurement, of the City of Hallandale Beach Code of Ordinances, the City Manager has authority to negotiate and award bids, contracts and/or change orders within his purchasing authority, which is \$50,000 for bids and services, and \$25,000 for professional services. The City Commission must approve all awards over the authority of the City Manager.

In accordance with Resolution #2017-70, the above expenditures are being brought to the City Commission for ratification.

Proposed Action:

The City Commission ratify the expenditures listed as part of this agenda item in accordance with Resolution #2017-70.

Attachment(s):

Exhibit 1 – Resolution
Exhibit 2 – Resolution #2017-70
Exhibit A – Expenditures and Awards Summary
Exhibit B – Additional Backup



Prepared by Tom Camaj – Contracts Coordinator