



June 7, 2017 City Commission Meeting - After Action  
Report

Presented to the City Commission June 21, 2017

## Section I. NEW ITEMS – June 7, 2017 Meeting

### A. City Commission:

#### A.1.

- ✚ Requested staff to move the *After Action Follow-Up Memo* to the Minutes Section of the Agenda. **Assigned to City Clerk.**

**This Item is complete. To facilitate discussion and approval by the City Commission, the *After Action Follow-Up Memo* is now placed as item 1 of the Consent Agenda. Should a Commissioner desire to discuss any item on the Follow-Up Memo, she/he can request to pull the item for discussion. After discussion or, should there be no questions, the *After Action Follow-Up Memo* will be approved as part of the Consent Agenda.**

#### A.2

- ✚ HBB I-95 Ramp: Timing of traffic lights on Hallandale Beach Boulevard west bound, specifically lights accessing the ramp: Request staff to work with Florida Department of Transportation (FDOT) to synchronize. In addition, maintenance staff park their vehicles blocking one of the lanes accessing the ramp. **Assigned to Public Works Director.**


**ACM Parkinson has contacted FDOT to request action on the subject. Staff will keep the City Commission informed as pertinent. In addition, staff has been directed to park their maintenance vehicles away from the lanes accessing the ramp.**

## Section I.

## NEW ITEMS (Cont.)


### B. Commissioner Lazarow:

#### B.1.

-  2000 S. Ocean Drive: Requested staff to provide a status and backup documentation of the solar and wind studies to be conducted by the developer. **Assigned to Development Services Director.**

A written update on the 2000 S. Ocean project will be on a City Commission meeting agenda in August 2017. This report will include the solar reflectivity study, the wind tunnel analysis, and minor amendments to the development plan, including the beach access “art” project – the first of a planned series of art projects along these access points.


#### B.2.

-  Storm Drains: How often does the City clean the drains on NE 12<sup>th</sup> Avenue? Commissioner Lazarow will send e-mail request to ACM Parkinson so that he can follow up on this. **Assigned to Public Works Director.**

The drains at the NE Section of the City were cleaned as part of the NE Drainage Project. Staff is developing a maintenance schedule for all storm drains within the City, and will provide to the City Commission once completed.

### C. Vice Mayor London:

#### C.1.

-  Vacation Rentals: Requested staff to work with City Attorney to revise the vacation rental ordinance to provide for multifamily homes (condos) to also be required to register, without interfering with the condo By-laws. **Assigned to Development Services Director.**

The City currently has a "Hotel Registration" requirement. Staff will analyze the possibility of making such requirement applicable to vacation rental units. This research is scheduled to occur in July, with recommendations presented to the City Commission in August.

**C. Vice Mayor London (Cont.):****C.2.**

- ✚ Aventura Notice of Application for Amendment to Official Zoning Map, scheduled for June 14, 2017: requested staff to attend and provide report. **Assigned to Development Services Director.**

**Staff will be in attendance and provide a report.**

**C.3.**

- ✚ There are former DPW employees visiting the DPW Compound: Requested staff to provide policy and ensure the site is secure and that only employees have access to the compound. **Assigned to Police Chief and Public Works Director.**


**Access to the DPW Compound/Water Treatment Plant is secured, and access to the facility is either through proximity access cards, which are assigned to City employees – as approved by the Chief of Police and DPW Director – or as authorized by DPW Administration, as registered visitors. No patrons are supposed to visit the DPW Compound unless they are registered with DPW Administration. Moving forward, ACM Parkinson will ensure all employees are aware of the policy.**

**C.4.**

- ✚ Summer Schedule: CM to provide memo indicating proposed dates for August meetings, including Budget Workshop. **Assigned to City Clerk.**

**Memorandum was provided to the City Commission June 9, 2017. See attached.**

**C. Vice Mayor London (Cont.):****C.5.**

-  Selection of State Lobbyist: staff to provide a process description and timeline. **Assigned to Procurement Director.**


City Administration is working with the Procurement Department to develop a draft Scope of Services, which will be provided to the City Commission for comment before finalizing and releasing the formal solicitation. Once Scope of Services is finalized, a timeline for the release, receipt, evaluation and award of the formal solicitation will be provided.

**C.6.**

Littering by printed publications: staff to look into, and draft legislation controlling littering by printed publications. **Assigned to City Attorney.**

City Attorney will bring proposed legislation for City Commission consideration in August.

**C.7.**

-  Rules of Decorum: Request staff to look at City of Hollywood as a guide. **Assigned to City Clerk and City attorney.**

Per City Clerk and City Attorney, a draft will be provided as backup to Second Reading of the Ordinance, scheduled for June 21, 2017.

**C.8.**

-  Chaves Lake: Why is it considered Open Space since access is closed to the public? **Assigned to Director of Development Services.**

Chaves Lake is considered, and counted, as part of the City's Open Space for Level of Service. Access to the area is currently restricted for safety reasons. However, it should be noted that once development of the area as a park – part of the Parks GO Bond scheduled improvements – the area will be open to the public.

**C. Vice Mayor London (Cont.):****C.9.**

- ✚ Research funding opportunities for mangrove restoration and mitigation activities. This includes funding opportunities from FDOT as they complete the I-95 expansion project. **Assigned to Public Works Director.**

**Staff is conducting the research and will keep the City Commission informed as pertinent.**

**C.10.**

- ✚ Tidal Prevention Valves - flap gate at Diana Drive: Requested staff to research opportunity for funding: contact Golden Beach Mayor and inquire about how the City was able to fund its project. **Assigned to Public Works Director.**

**Besides contacting Golden Beach, staff will conduct research on funding alternatives and provide recommendations to the City Commission.**

**C.11.**

- ✚ Requested staff to coordinate presentation from Wayne Pathman, Sustainability Chairman at Miami-Dade, and Pat Davis, Hazen and Sawyer, on resilience. **Assigned to Public Works Director.**

**Staff is coordinating with both parties and will provide further information on a proposed presentation in August.**

**C.12.**

- ✚ FPL substation on 14<sup>th</sup> Avenue: Staff to contact FPL to inquire about possibility of partnering with the City to beautify the station and surrounding area. **Assigned to Public Works Director.**

**Staff is working on the request and will provide an update once a response from FPL is received.**

**Section I.**

**NEW ITEMS (Cont.)**

**C. Vice Mayor London (Cont.):**

**C.13.**

- ✚ Agenda Item 13.A. Safety at the HBB Bridge: going up the ramp. Staff to contact FDOT and request recommendations on how to prevent vehicles from hitting the bridge (at the curve). **Assigned to Public Works Director.**

**Staff has contacted FDOT and is waiting for a response. Staff will continue to follow up and keep the City Commission informed.**

**D. Mayor Cooper:**

**D.1.**

- ✚ Ordinance on Medical Malpractice/braille availability: Requested staff to work with the State as they might have educational information to be provided to business as they get/renew their BTRs. **Assigned to Development Services Director.**

**Staff Business Tax Receipt Division is conducting research and will provide a report to the Commission in August.**

**D.2.**

- ✚ Interstate 95 Ramp Access Meeting: requested staff to provide an update on the I-95 study and proposed schedule. **Assigned to Development Services Director.**


**Representatives from the Florida Department of Transportation (FDOT) will make a presentation at the June 19, 2017 City Commission/City Manager Workshop Meeting.**

Section I.

NEW ITEMS (Cont.)


D. Mayor Cooper (Cont.):

D.3.

 Webinar on Drone policy: Requested staff to also participate. **Assigned to Innovation Technology Director and Chief of Police.**

**Both ACM Chavarria and Chief of Police Flournoy will be participating in the webinar, which has been rescheduled for Friday, June 16.**

D.4.

 US-1 Mural Maintenance: Requested staff to contact the County and inquire on alternatives to refresh/maintain the mural: include smoothing the surface on which the mural was painted. **Assigned to Public Works Director.**

**This will be considered as part of the improvements proposed with the bridge painting project.**

## Section II.

## PENDING ITEMS

### A. City Commission:

#### A.1.

- ✚ AED Ordinance: Fire Chief to meet with each Commissioner to hear and address concerns regarding AED Ordinance. (Item 10A). **Assigned to Fire Chief.**

**Staff is meeting with individual City Commissioners and City Attorney to discuss their concerns/recommendations on the proposed ordinance. Once all meetings have taken place, staff will incorporate comments and bring the Ordinance for Second Reading.**

#### A.2.

- ✚ Citizen Recognition Program: Staff to meet with Commission and bring back best practice for Citizen Recognition Program. **Assigned to City Clerk.**

**Staff will be setting meetings with individual Commissioners during June 18-24 and will bring recommendations during the second regular commission meeting in August.**

#### A.3.

- ✚ Plastic bag and Styrofoam: Staff to research City of Coral Gables ban on plastic bags and Styrofoam along with possibility to be implemented by the City. Staff to bring forth a co-sponsored (Commissioner Lazarow and Mayor Cooper) agenda item on the plastic bag ban for Commission consideration. **Assigned to City Attorney**

**City Attorney will provide a memorandum for City Commission consideration.**

#### A.4.

- ✚ Code Violation (Swale): Staff to meet with property owners on NE 5<sup>th</sup> Street and 3<sup>rd</sup> Avenue regarding code violation for parking on swale due to inadequate parking. Development Services to provide Code violation file.

**Assigned to City Manager, Development Services and Public Works Directors.**

**The code case files (7 properties cited) will be available during the meeting. The file, or copies thereof, can be supplied to City Officials or Staff**

## Section II.

## PENDING ITEMS (Cont.)

### A.4. (Cont.)

for review as requested. Provided below is a sample picture and the section of code which require the property owners to address the on-compliance. Paraphrased Section 32-452(f): “In order to comply with the requirement that all property with existing development on the effective date of this division comply with the full requirements of this division within the established deadline, a property owner shall be required to construct, operate and maintain sufficient parking spaces, loading areas and other facilities in compliance with the standards of this division. When in the opinion of the city engineer, there is sufficient swale area to accommodate on-street parking in the public right-of-way, the parking required for residentially zoned properties may be provided in the right-of-way and considered in compliance with this section. The city engineer shall check and approve a plan showing such improvement so as to provide proper drainage and design” 322 NE 6 St.



**B. Commissioner Taub:**

**B.1.**

- ✚ Staff to look into improving project signage to include renderings of the project to better inform the public.

**Assigned to HBCRA.**

**Staff has requested quotes from vendors and will provide a recommendation once quotes are received, but not later than the FY18 August Budget Workshop.**

**B.2.**

- ✚ Roger's Raider Program: Staff to provide an update on the Roger's Raider program. **Assigned to City Manager and Human Resources Director.**

**Staff is completing the Standard Operation Procedure (SOP) and expect to launch the program by August 1.**

**C. Vice Mayor London:**

**C.1.**

- ✚ Board and Committee members: Staff to consider proof of residency as part of the application process for Board/Committee members. **Assigned to City Clerk.**

**Staff is working with the City Attorney's Office and will be incorporating recommendations as part of the revisions to the Boards and Committees Policy. Staff expects to bring an agenda item for City Commission consideration during first meeting in August.**

**C.2.**

- ✚ Open Space: Staff to bring back a discuss item on open space. **Assigned to Development Services Director.**

**This will be discussed as part of the City's revisions/update of the Comprehensive Plan, which will be taking place during the summer months.**

## Section II.

## PENDING ITEMS (CONT.)

### C. Vice Mayor London (Cont.):

#### C.3.

- ✚ Towing Agreement Franchise fees: Staff to negotiate franchise fees of recommended vendor to match 2<sup>nd</sup> place bidder. **Assigned to City Manager, Police Chief and Procurement Director.**

**Staff has negotiated the franchise fee as directed and contract is being executed by both parties.**

#### C.4.

- ✚ Compressed Natural Gas: Staff to look into alternative delivery methods of Compressed Natural Gas to DPW. Staff to contact Dr. Robert Selz, as he may have information on this alternative method. **Assigned to Procurement Director.**

**Staff has contacted various people and corporations to try to obtain information about the research requested. As soon as the information is provided an update with the found information will be provided.**

### D. Mayor Cooper:

#### D.2.

- ✚ Pay Signs: Staff to look into placing additional pay signs for parking meters as recommended by Chris Walton of Broward Transit. **Assigned to Parks and Recreation and Public Works Directors.**

**Staff will be installing six additional “Pay Signs” in the South Beach parking lot by Friday, June 16.**

#### D.3.

- ✚ CDBG Program: Staff to bring forth an agenda item in support of CDBG Program. **Assigned to City Clerk.**

**Staff will bring an Item for Commission consideration during the August 2, 2017 City Commission Meeting.**

**E. Commissioner Taub:****E.1.**

- ✚ Employee Appreciation Program: Staff to bring forth an agenda item on the Employee Appreciation Program. Note: Vice Mayor London indicated Gulfstream would like to assist with this program. **Assigned to Human Resources Director.**

**The Item was brought before the City Commission at the April 19, 2017 meeting where Police/Fire and HR staff discussed the current Employee Appreciation Programs/Policies in place and also requested to continue with the same arrangements moving forward. Commissioner Taub suggested that we look into the possibility of having an employee appreciation breakfast and everyone was in agreement that this would be a great idea to implement. Police/Fire/HR staff is currently in the process of organizing and scheduling the employee appreciation breakfast to take place at the new Fire station.**

### Section III.

### COMPLETED ITEMS

#### Mayor Cooper:

##### A.1.

- ✚ Hyde Park: In response to the letter on the closing of Hyde, staff to request information from Hyde on how many Hallandale Beach residents will be affected by the closing. **Assigned to Procurement Director.**

Staff contacted SBE, operator of Hyde Beach Kitchen and Cocktails, to obtain the information requested. SBE replied, stating that 89 employees will be effected, not the 101 shown on the letter to the Mayor. Of the 89 employees, only 12 have an address in Hallandale Beach. Staff requested the contact information for these 12 individuals, however, SBE was not responsive. The positions held are: Dishwasher, Food Server, Bartender, Cook Pastry, Host Person, Barback, Food Server, Bus Person, Bartender, Cook Line, and Host Person.

##### A.2.

- ✚ Public Works to provide report on Sanitation charges in the area.

On February 21, 2017, Ms. Andrea Romero requested via email to the Sanitation Division to increase service from twice a week to three times a week. Staff went into the Munis system and reviewed the account history and it showed there were no prior level of changes at 700 South Federal Highway on the (3) four-yard dumpsters that are on site. Sanitation Division collection days are three times a week on Tuesday, Thursday, and Sunday.

##### A.3.

- ✚ Memorial Health: Staff to look into potential partnership with Memorial to come into the Community (Health Intervention with Target Services Program. **Assigned to Human Services.**

The City of Hallandale Beach currently partners with Memorial Healthcare System to offer the Health Intervention with Targeted Services (HITS) Program at the Austin Hepburn Center. The Program is designed to connect uninsured residents with healthcare. The HITS program targets low income neighborhoods and locations are chosen based on the highest

**A. Mayor Cooper (Cont.):**


concentration of uninsured/underinsured residents within zip codes that have received services at Memorial.

The program has 3 major goals:

- 1) Improve the health status of the community by linking the uninsured and underinsured to a “medical home”;
- 2) Maximize the use of community, state and federal resources; and,
- 3) Reduce uncompensated care costs, preventable hospital admissions and avoidable emergency room visits.

Residents are linked with Memorial’s outreach worker, Juliet Clayton for enrollment into primary and preventive care programs, e.g., home visitation, health screening, health education, nurse triage services.

**A.4**

-  **Obama Care:** Staff to provide a report to the US. Conference of Mayors on the impact of the demise of Obama Care on the Hallandale Beach community. **Assigned to City Manager and Human Service Director.**

Staff drafted a White Paper regarding the provision of health services and access to health insurance in Hallandale Beach. Using Census Tract Data, the City was able to determine a high need for health services amongst the uninsured and underinsured in specific quadrants.

This was important and useful information, as the City identifies a number of different formula and competitive grants, whether CDBG, Older American Act, Social Services Block Grants, public/private foundation grants that might serve as possible sources of funding, particularly toward the “health desert,” the City is attempting to address.

### Section III.

### COMPLETED ITEMS (CONT.)

#### A.5

- ✚ Overflowing dumpster: Staff to look into overflowing dumpster near NE 16<sup>th</sup> Avenue. (behind Lorraine Cleaners) **Assigned to Public Works and Development Services Director.**

**This abandoned dumpster was removed by the Public Works Department on 3/17/17.**

#### A.6.

- ✚ Gulfstream Lawsuit: Staff to provide lawsuit and settlement agreement concerning Gulfstream dumping waste water in City Canals. **Assigned to City Attorney.**

**Information has been provided. No further action needed on this subject.**

#### **B. Commissioner Lazarow:**

##### B.1.

- ✚ City Monument sign: Staff to look into removing an old City monument sign located on Dixie Highway south of Pembroke Road near the business at A-1 Tinting. **Assigned to Public Works Director.**

**Monument sign has been removed.**

#### **C. Commissioner Taub:**

##### C.1.

- ✚ Royal Palm Mobile Park: Staff to meet with tenants from the Royal Palm Mobile Park to assist with landlord tenant relations. **Assigned to City Manager, Human Services Director and Police Chief.**


**Based on the notice, the landlord routinely increases lot rental fees due to the City of Hallandale Beach “significantly” raising its water and sewer fees. Notably, the City fee increases have been unfounded. Staff conducted a site visit at the Park and reached out to residents interested in moving forward with an attorney.**

**C. Commissioner Taub (Cont.):**

There are approximately 110 units, primarily serving residents ages 55 and older; some of the tenants have been on the premises for decades, others were very recent and unaware of the lot rent increase issue. A number of tenants are reported to be undocumented immigrants and wish to remain anonymous.

Staff is working to get the individual residents affected connected with Coast to Coast Legal Aid of Broward through the Senior Law Project. The Project provides legal advice and representation to Broward County residents who are 60 years of age or older. While there are no specific financial eligibility requirements, the Project targets its services to those with the greatest economic and social need. Katianna Mazard, Esquire, Staff Attorney with the Senior Law Project confirms the Agency is working with tenants from the Mobile Home Park; however, she is unable to provide any specifics due to attorney-client confidentiality.

**D. Commissioner Sanders:****D.1.**

 **Health Desert:** Staff to submit a federal appropriation funding request to Representative Debbie Wasserman Schultz for the Medical Center. **Assigned to City Manager and Human Services Director.**

Staff, through Mayor Cooper, submitted a federal appropriation funding request to Congresswoman Debbie Wasserman Schultz with carbon copies Senators Marco Rubio, Gary Farmer, Jr., Bill Nelson, Joe Negron, Speaker Richard Corcoran, Representatives Shevrin D. Jones and Joseph Geller seeking to have adequate overall funding for Department of Health and Human Services programs with the FY 2018 Appropriations bills, to allow for adequate formula dollars and competitive grant program dollars to be available, that the City could apply for or compete for to assist in removing “health deserts” throughout the Nation. Regretfully, no federal or state appropriations were made.