



400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	June 21, 2017		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1 st Reading		2 nd Reading	
		X		Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
Funding Source:	N/A		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
Account Balance:	N/A		Quasi-Judicial: <i>(Enter X in box)</i>	Yes		No	
Project Number :	N/A		RFP/RFQ/Bid Number:	N/A			
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: <i>(Enter X in box)</i>				
		X					
			Safety	<input type="checkbox"/>			
			Quality	<input checked="" type="checkbox"/>			
			Vibrant Appeal	<input type="checkbox"/>			
Sponsor Name:	Roger M. Carlton, City Manager		Department: Fire Rescue		Mark Ellis, Fire Chief		

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING TO THE CITY MANAGER OR HIS DESIGNEE TO NEGOTIATE AND APPROVE CHANGE ORDERS ABOVE HIS PURCHASING AUTHORITY RELATED TO THE CONSTRUCTION OF THE NEW FIRE STATION 7 FOR THE REMAINDER OF THE PROJECT; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background:

This item seeks City Commission delegation of authority to the City Manager, or his designee, to approve all change orders regarding the new Fire Station 7 for the remaining life of the project, should the need to do so arise. This request is made in order to expedite the construction process, which has experienced multiple delays.

Current Situation:

To expedite the approval timeline and provide continuity of fire station construction, staff is requesting City Commission delegation of authority to the City Manager, or his designee, to approve items such as construction change orders above his purchasing authority. This project has already been approved by the City Commission.

Why Action is Necessary:

Pursuant to Chapter 23, Procurement, of the City of Hallandale Beach Code of Ordinances, the City Manager has authority to negotiate and award bids, contracts and/or change orders within his purchasing authority, which is fifty (\$50,000) thousand dollars for bids and services, and twenty-five (\$25,000) thousand dollars for professional services. The City Commission must approve all awards over the authority of the City Manager.

The construction of Fire Station 7 has experienced multiple delays. The timeline required to approve change orders at the commission level is exacerbating delays that cannot be recouped in the overall timeline for completion. Staff is requesting the City Commission to delegate authority for approvals above the City Manager's authority to ensure continuity of fire station construction. This grant of authority will be used judiciously and after consultation with the Procurement Director and the City Attorney.

Proposed Action:

The City Commission consider and approve the attached resolution delegating authority to the City Manager, or his designee, to negotiate and approve change orders above his purchasing authority related to the construction of Fire Station 7 for the remainder of the project.

Attachment(s):

Exhibit 1 – Resolution

Prepared by:



Stephanie S. Delgado