



## City of Hallandale Beach City Commission Agenda Cover Memo

<b>Meeting Date:</b>	<b>June 21, 2017</b>		<b>Item Type:</b> <i>(Enter X in box)</i>	<b>Resolution(s)</b>	<b>X</b>	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <i>(Enter X in box)</i>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>	
			<b>Public Hearing:</b> <i>(Enter X in box)</i>	<b>Yes</b>		<b>No</b>	
				<b>X</b>			
<b>Funding Source:</b>			<b>Advertising Requirement:</b> <i>(Enter X in box)</i>	<b>Yes</b>		<b>No</b>	
				<b>X</b>			
<b>Account Balance:</b>			<b>Quasi-Judicial:</b> <i>(Enter X in box)</i>	<b>Yes</b>		<b>No</b>	
						<b>X</b>	
<b>Project Number:</b>	<b>P1713</b>		<b>RFP/RFQ/Bid Number:</b>				
<b>Contract/P.O. Required:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> <i>(Enter X in box)</i>				
			<b>Safety</b> <input type="checkbox"/>				
			<b>Quality</b> <input checked="" type="checkbox"/>				
			<b>Vibrant Appeal</b> <input type="checkbox"/>				
<b>Sponsor Name:</b>	Roger M. Carlton, City Manager		<b>Department: Finance</b>		Celeste D. Lucia Finance Director		

<b>Short Title:</b>
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AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA; AMENDING THE ADOPTED BUDGET FOR FISCAL YEAR 2016-2017 TO REFLECT THE REVENUE, EXPENDITURES, APPROPRIATIONS AND RELATED TRANSACTIONS ASSOCIATED WITH THE STATE REVOLVING LOAN FOR THE INFILTRATION/INFLOW (I/I) REMEDIATION TO THE SANITARY SEWER COLLECTION SYSTEM, AGREEMENT WW061720; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. (STAFF: FINANCE DIRECTOR) (SECOND READING)

<b>Staff Summary:</b>
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**BACKGROUND:**

On May 21, 2014, The City Commission approved Resolution 2014-48, authorizing the City Manager to submit The Facilities Plan to the Florida Department of Environmental Protection (“FDEP”) for approval and initiation of the State Revolving Fund (“SRF”) process.

The Water, Wastewater and Stormwater Facilities Plan was prepared to update the planning and coordination for the City’s utility systems improvements. Within the Facilities Plan, focus is placed on the infiltration/inflow (I/I) remediation to the sanitary sewer collection system.

On December 2, 2015, the City Commission approved Ordinance No. 2015-16 approving the State Revolving Fund loan program, authorizing the City Manager to make findings, authorize the loan application and agreement, establish pledged revenues and designate authorized representatives for the loan.

The City along with the FDEP fully executed the loan agreement on March 1, 2016. The total amount of state financial assistance was awarded in the amount of \$550,000.

An amendment was executed extending the loan repayment period to start on August 15, 2018.

The City Commission awarded RFP # FY 2016-2017-001 CCNA Inflow & Infiltration Study and Analysis to Public Utility Management & Planning Services, Inc. at the City Commission Meeting of March 15th, 2017. Since then, staff have negotiated with the Consultant and the contract is in the process of being executed.

As soon as the Commission approves the budget amendment (two readings required) and the contract between the City and the Consultant is fully executed, Public Utilities Management & Planning Services, Inc. plans to start the study and analysis work immediately. Invoices from the Consultant will be first paid by the City before the City can apply for disbursement from the State.

**WHY ACTION IS NECESSARY:**

A municipal government may not expend or contract for expenditures in any fiscal year except those pursuant to the adopted budget. Since the dollars from the SRF were not budgeted in the FY 2016 – 17 Budget, a budget amendment is required to obtain Commission approval for the appropriation and expenditures of these funds.

Florida Statutes Sec 166.241 (4) authorizes a government at any time within the fiscal year or within sixty days (November 30) following the end of the fiscal year to amend its budget. Also, budget amendments must be approved in the same manner as adoption of the original budget. Since Hallandale Beach adopts their budget by ordinance, there will be two readings of this ordinance.

**FISCAL IMPACT:**

This budget amendment will revise the Fiscal Year 2016 - 17 Budget as indicated on Exhibit 4 since the \$550,000 was not included in the approved FY 2016-2017 budget.

**Proposed Action:**

Staff recommends approval on second reading of the attached Ordinance; amending the Fiscal 2016– 2017 Budget to record the revenue, expenditures and related transactions associated with the State Revolving Loan, Agreement WW061720; Providing for conflict; Providing for severability; and Providing an effective date.

**Attachment(s):**

Exhibit 1 – Ordinance  
Exhibit 2 - Resolution 2014-48  
Exhibit 3 - Ordinance 2015-16  
Exhibit 4 – SRF Loan Agreement  
Exhibit 5 – SRF Loan Amendment 1

Prepared by: Mylene Silvar, Budget Analyst