



May 15, 2017 City Commission Workshop
After Action Report

Presented to the City Commission June 19, 2017

Section I.

NEW ITEMS

A. Commissioner Lazarow:

A.1.

- ✚ Requested staff to provide an update on the implementation of the “Assistance to Service Animals” Ordinance; more particularly, has staffed received consent of participating veterinary facilities pursuant to Sec. 6-16 of the Code of Ordinances.
Assigned to Police Chief.

Staff has established relationships with two veterinary facilities that agreed to participate in this program; however, staff has not established a written agreement with said facilities as the City Attorney’s Office is drafting the appropriate agreement. Once drafted, the agreement will be presented to the facilities for execution. Staff will keep the City Commission informed as pertinent.

A.2.

- ✚ Requested staff provide recommendations on a policy regarding decor placed on the wall of City Hall on the 2nd floor (waiting area).
Assigned to City Manager.

Administrative Policy 2015.009/R1, Office Cleanliness and Building Standard Procedures, makes reference to war décor for all City facilities (see attached). While the policy’s intent seems to provide uniformity on the use and maintenance of City facilities, the policy is very general and in need of a revision. In addition, Administrative Policy 2016.006R1, Conference Room Assignment, governs the assignment and utilization of City Hall’s Conference facilities, available at the time the policy was developed. Since then, the utilization of most of the space has changed, therefore, this policy is also in need of revision. Accordingly, City Administration will be working

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NEW ITEMS (Cont.)

A. Commissioner Lazarow (Cont.):

A.2. (Cont.)

with staff to complete same and provide a draft policy after the summer recess.

B. Vice Mayor London:

B.1.

✚ Requested staff to bring back an item regarding the City's Level of Service requirements for Open Space. **Assigned to Development Services Director.**

The Level of Service requirements for parks, open space, and recreation will be part of the broader discussion of the upcoming Comprehensive Plan amendments (both E.A.R. - evaluation and appraisal report -- and R.A.C - regional activity center -- amendments). It will also be part of the discussion of impact fees. At this time City Administration is developing the Scope of Service for the Impact Fee Study. Staff will keep the City Commission informed as pertinent.

B.2.

✚ Requested staff to bring back an item regarding Affordable Housing Impact Fees. **Assigned to Development Services Director.**

The Affordable Housing Impact Fee will be part of the Impact Fee Study. In addition, a plan for use of the impact fees for housing will be a required part of the upcoming Comprehensive Plan amendments (both E.A.R. - evaluation and appraisal report -- and R.A.C - regional activity center -- amendments). Any Development Agreement drafted in the interim will, as directed by the City Commission at the 2016 Affordable Housing workshop, include a required contribution of \$8,833 per market rate unit (increase from \$1,325).

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NEW ITEMS (Cont.)

B. Vice Mayor London: (Cont.):

B.3.

- ✚ Requested staff to bring forth item regarding financial contribution in lieu of parking. **Assigned to Development Services Director.**

An ordinance allowing for payment of a fee in lieu of required parking will be developed in conjunction with the impact fees. The establishment of such a fee presumes a capital improvements program (CIP) for the development of public parking via the funds collected. Such additions to the City's CIP are in their initial stages. Staff will continue to keep the City commission informed as pertinent.

B.4.

- ✚ Staff to bring back a proposed Ordinance to regulate littering. **Assigned to City Clerk and City Attorney.**

Staff will present First Reading of an ordinance for City Commission consideration in August.

B.5.

- ✚ Staff to provide recommendations on the office space usage on the second floor and possible realignment. **Assigned to City Manager.**

This will be brought back for consideration after City Commission recess in August as part of revisions to Administrative Policy 2015.009/R1.

B.6.

- ✚ Staff to look into placing the trash pickup schedule on the City's website homepage website. **Assigned to City Manager and Innovation Technology Department.**

This request has been completed, the trash pickup schedule is on the homepage of the City's website.

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NEW ITEMS (Cont.)

B. Vice Mayor London (Cont.):

B.7.

- ✚ Requested staff look into water quality along Palm Drive near 612 Palm Drive.
Assigned to Public Works Director.

Mr. Morton Smith, who lives at 607 Palm Drive, contacted the Vice Mayor on behalf of his daughter who lives at 613 Palm Drive; he was concerned about water quality at her house. Staff went to Ms. Josie Quintana's house, met with her, and checked her water pressure and water quality. Both tests were within the acceptable limits set by Florida Department of Environmental Protection (FDEP). Ms. Quintana was pleased with the outcome. No further action is needed at this time.

B.8.

- ✚ Requested staff to research Delray Beach Ordinances on proximity of Sober Homes and bring back a similar Ordinance to be considered by the Commission.
Assigned to City Attorney.

City Attorney is conducting research and will bring an ordinance for the City Commission consideration when ready.

C. Mayor Cooper:

C.1.

- ✚ Requested staff to look into being a sponsor for the 38th meeting of the U.S. Coral Reef Task Force which will be held on August 7-12, 2017, at the Marriott Harbor Beach Hotel in Ft. Lauderdale, Florida.
Assigned to Public Works Director.

After reviewing the documentation, staff will be buying a \$2,500 Bronze Sponsorship. As a Bronze Sponsor, the City will receive the following:




- ✚ Receive special recognition as a BRONZE sponsor of the 38th Bi-Annual USCRTF Meeting.
- ✚ Company name and/or logo listed as a BRONZE Sponsor on select meeting and promotional materials (print and electronic).
- ✚ BRONZE Sponsor position on the meeting banners, registration area and other key event signage.

Section I.

NEW ITEMS (Cont.)

B. Mayor Cooper (Cont.):

C.1. (Cont.)

-  Opportunity to place a display at the United States Coastal Reef Task Force Business meeting (one table space).
-  Two (2) passes to join select evening receptions where you will be acknowledged as a BRONZE Sponsor. Special verbal acknowledgment at appropriate opportunities.
-  Five (5) printed 2018 calendars compiled of photos taken along the Florida Reef Tract.

Section II.

PENDING ITEMS

A. Commissioner Taub:

A.1.

- ✚ Requested staff to provide an update on the removal of bollards (lane merger) on Hallandale Beach Boulevard, west of Dixie Highway. **Assigned to Public Works Director.**

A Public Informational meeting has been scheduled for June 22, 2017, at the Cultural Center, to present the Trail Blazing signage being proposed by both, the Florida Department of Transportation and the Broward County Traffic Division. Once this meeting is held, the City Commission will need to adopt a resolution (at the request of FDOT) requesting the changes to be implemented.

Trail blazing signage will be installed and the bollards on Hallandale Beach Blvd removed.