



Hallandale Beach
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400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	June 7, 2017		Item Type:	X	Resolution	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>		1st Reading		2nd Reading	
	X							
				Public Hearing: <i>(Enter X in box)</i>		Yes	No	Yes
					X			X
Funding Source:	3590S-534010-P1508 (Utility Fund, Non Departmental, Outside Services, Energy Efficiency) 3510S-552250 (Utility Fund, Sewer Admin, Machinery) 3320W-552250 (Utility Fund, Production, Machinery) 3395W-552260 (Utility Fund, R&R, Water Meters)		Advertising Requirement: <i>(Enter X in box)</i>		Yes		No	
							X	
Account Balance:	3590S-534010-P1508: \$21,811 3510S-552250: \$8,708 3320W-552250: \$14,024 3395W-552260: \$13,243		Quasi-Judicial: <i>(Enter X in box)</i>		Yes		No	
							X	
Project Number :	N/A		RFP/RFQ/Bid Number:		ITB #2011-12/22 Deerfield Beach NIGP Southeast Co-op			
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: <i>(Enter X in box)</i>					
	X							
			Safety <input checked="" type="checkbox"/>					
			Quality <input checked="" type="checkbox"/>					

			Vibrant Appeal <input type="checkbox"/>
Sponsor Name:	Roger M. Carlton, City Manager	Department: Public Works	Steven F. Parkinson, P.E., PWLF, Assistant City Manager

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING PURCHASE PLUMBING SUPPLIES, WATER UPGRADE MATERIALS FROM HD SUPPLY WATERWORKS IN AN AMOUNT NOT TO EXCEED NINETY THOUSAND (\$90,000.00) DOLLARS; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE THE PURCHASE; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background:

The various Divisions within the Department of Public Works make purchases from HD Supply Waterworks. The City utilizes this vendor to purchase plumbing supplies, water upgrade materials, piping, valves and fittings and water meters and meter fittings.

Current Situation

The City of Deerfield Beach, acting as the lead agency on behalf of the Southeast Florida Governmental Purchasing Cooperative Group (Southeast Co-op), competitively solicited bids for the purchase of water meter fittings and water line accessories. Deerfield Beach advertised ITB #2011-12/22 on Friday, August 3, 2012. Responses were due Wednesday, September 29, 2012 by 11:00am. Eight (8) responses were received. Bid submittals were reviewed by the Deerfield Beach Purchasing Division and the Environmental Services Department (Exhibit 2).

The Deerfield Beach City Commission awarded Resolution No. 2012/197 on October 16, 2012 approving contracts with:

- Ferguson Enterprises, Inc.
- Fortiline Waterworks, Inc.
- HD Supply Waterworks, LTD
- Lehman Pipe and Plumbing Supply Co.
- Mariflow Industries, Inc.

The contract term began November 1, 2012 and ended October 31, 2015. The contract has the option of three (3) one year renewal periods. The second renewal period began November 1,

2016 and ends October 31, 2017 (Exhibit 3). All of the above firms, with the exception of Mariflow Industries, Inc., are listed as approved for the second renewal period.

The City of Hallandale Beach is listed as an active participating agency in the Southeast Co-op, therefore it may participate in this contract (Page 54, Exhibit 2).

The City has spent \$49,319 with HD Supply Waterworks, Inc. to date during FY16-17:

Year to Date Expenditures:

PO	Ordered	Account Information
20170751	\$15,450	3390W-534010-P1508 3590S-534010-P1508
20170726	\$9,000	3330W-552020
20170680	\$4,291	3510S-552250
20170678	\$2,500	3320W-552250
20170522	\$2,500	3510S-552250
20170295	\$15,577	3395W-552260

TOTAL: \$49,318

It is expected that the City Manager's purchasing threshold with HD Supply Waterworks will be reached before the end of FY16-17 due to additional anticipated general purchases.

In addition to general purchases, staff recently completed upgrading water meters throughout the City. Staff specifically purchased and installed Sensus brand meters throughout the City in order to ensure uniformity. HD Supply is the exclusive Authorized Distributor of Sensus products for the State of Florida (Exhibit 4). In the event that additional meters are required, this item will serve as authorization for the purchase.

The Public Works Department anticipates an additional expenditure of \$40,682 for plumbing supplies, water upgrade materials, piping, valves and fittings, water meters and meter fittings with HD Supply Waterworks for the current fiscal year. This additional expenditure will bring the total fiscal year expenditure to \$90,000. Funding for this expenditure exists within the above referenced accounts.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Furthermore pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (3) Noncompetitive Supplies, available only from one source, such as unique, patented or

franchised supplies, are exempt from competitive bidding requirements. The City Manager is authorized to purchase and contract for noncompetitive supplies in excess of \$50,000, provided authorized funds are available in the annual budget and records of purchases exceeding \$50,000 are available for review in the Procurement Department.

Proposed Action:

Staff recommends approval of the attached Resolution authorizing the City Manager to make additional purchases from HD Supply Waterworks in a total amount not to exceed \$90,000 utilizing the Southeast Co-op ITB #2011-12/22 contract and sole source purchasing, for FY16-17.

Attachment(s):

Exhibit 1 – Resolution

Exhibit 2 – City of Deerfield Beach Coop Initial Bid #2011-12-22

Exhibit 3 – Contract 2nd Renewal

Exhibit 4 – Sensus Sole Source Letter HD Supply

Prepared by:



Green Initiatives Coordinator