



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	June 7, 2017		Item Type: <i>(Enter X in box)</i>	Resolution(s)	X	Ordinance	Other
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>		1st Reading	2nd Reading	
					X		
	X		Public Hearing: <i>(Enter X in box)</i>		Yes	No	
Funding Source:	State Revolving Loan WW061720		Advertising Requirement: <i>(Enter X in box)</i>		Yes	No	
					X		
Account Balance:	\$550,000		Quasi-Judicial: <i>(Enter X in box)</i>		Yes	No	
						X	
Project Number:	P1713		RFP/RFQ/Bid Number:	N/A			
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: <i>(Enter X in box)</i> Safety <input type="checkbox"/> Quality <input checked="" type="checkbox"/> Vibrant Appeal <input type="checkbox"/>				
	X						
Sponsor Name:	Roger M. Carlton, City Manager		Department: Finance Finance		Celeste D. Lucia Finance Director		

Short Title:

AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING THE ADOPTED BUDGET FOR FISCAL YEAR 2016-2017 TO REFLECT THE REVENUE, EXPENDITURES, APPROPRIATIONS AND RELATED TRANSACTIONS ASSOCIATED WITH THE STATE REVOLVING LOAN AGREEMENT #WW061720; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. (STAFF: FINANCE DIRECTOR) (FIRST READING)

Staff Summary:

BACKGROUND:

On May 21, 2014, The City Commission approved Resolution 2014-48, authorizing the City Manager to submit the City's Water, Wastewater and Stormwater Facilities Plan to the Florida Department of Environmental Protection ("FDEP") for approval and initiation of the State Revolving Fund ("SRF") process.

The Water, Wastewater and Stormwater Facilities Plan was prepared to update the planning and coordination for the City's utility systems improvements. Within the Facilities Plan, focus is placed on the infiltration/inflow (I/I) remediation to the sanitary sewer collection system.

On December 2, 2015, the City Commission approved Ordinance No. 2015-16 approving the State Revolving Fund loan program, authorizing the City Manager to make findings, authorizing the loan application and agreement, establishing pledged revenues and designating authorized representatives for the loan.

The City, along with the FDEP, fully executed the loan agreement on March 1, 2016. The total amount of state financial assistance was awarded in the amount of \$550,000.

An amendment was executed extending the loan repayment period to start on August 15, 2018.

Thereafter, the City Commission awarded RFP # FY 2016-2017-001 CCNA Inflow & Infiltration Study and Analysis to Public Utility Management & Planning Services, Inc. at the City Commission Meeting of March 15th, 2017. Since then, staff have negotiated with the Consultant and the contract is in the process of being executed.

As soon as the Commission approves the budget amendment (two readings required) and the contract between the City and the Consultant is fully executed, Public Utilities Management & Planning Services, Inc. will start the study and analysis work. Invoices from the Consultant will be first paid by the City before the City can apply for reimbursement by the State.

WHY ACTION IS NECESSARY:

A municipal government may not expend or contract for expenditures in any fiscal year except those pursuant to the adopted budget. Since the dollars from the SRF were not budgeted in the FY 2016 – 17 Budget, a budget amendment is required to obtain Commission approval for the appropriation and expenditures of these funds.

Florida Statutes Sec 166.241 (4) authorizes a government at any time within the fiscal year, or within sixty days (November 30), following the end of the fiscal year to amend its budget. Also, budget amendments must be approved in the same manner as adoption of the original budget. Since Hallandale Beach adopts its budget by ordinance, this amendment will be adopted by ordinance.

FISCAL IMPACT:

This budget amendment will revise the FY16-17 Budget to include the revenue, expenditures and related transactions associated with the State Revolving Loan Agreement #WW061720 in the amount of five hundred fifty thousand (\$550,000.00) dollars.

Proposed Action:

Staff recommends approval on First Reading of the attached Ordinance amending the Fiscal 2016– 2017 Budget to record the revenue, expenditures and related transactions associated with the State Revolving Loan, Agreement WW061720 and to schedule Second Reading to June 21.

Attachment(s):

Exhibit 1 – Ordinance
Exhibit 2 - Resolution 2014-48
Exhibit 3 - Ordinance 2015-16
Exhibit 4 – SRF Loan Agreement
Exhibit 5 – SRF Loan Amendment 1

Prepared by: Mylene Silvar, Budget Analyst