



Hallandale Beach
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400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	March 15, 2017		Item Type: <small>(Enter X in box)</small>	Resolution X	Ordinance	Other
Fiscal Impact: <small>(Enter X in box)</small>	Yes	No	Ordinance Reading: <small>(Enter X in box)</small>	1st Reading		2nd Reading
	X			Public Hearing: <small>(Enter X in box)</small>	Yes	No
Funding Source:	Development Agreement		Advertising Requirement: <small>(Enter X in box)</small>	Yes		No
						X
Account Balance:	347-2032D-565000 (DA-CV) \$18,489.06		Quasi-Judicial: <small>(Enter X in box)</small>	Yes		No
						X
Project Number :	10412		RFP/RFQ/Bid Number:	RFP # FY 2013-2014-006		
Contract/P.O. Required: <small>(Enter X in box)</small>	Yes	No	Strategic Plan Priority Area: <small>(Enter X in box)</small>			
	X					
			Safety	<input checked="" type="checkbox"/>		
			Quality	<input checked="" type="checkbox"/>		
			Vibrant Appeal	<input checked="" type="checkbox"/>		
Sponsor Name:	Roger M. Carlton, City Manager		Department: Public Works	Steven F. Parkinson, P.E., PWLF, Director		

Short Title:

Bus Shelter Design A1A (STAFF: PUBLIC WORKS DIRECTORS)

Staff Summary:

Background:

The Florida Department of Transportation (FDOT) has jurisdiction over the South Ocean Drive (A1A) roadway. In 2013 FDOT made the decision to mill and resurface A1A in order to rehabilitate the roadway. FDOT invited the City to add aesthetic improvements to the project scope, with the understanding that the City would be responsible for payment of these added updates. The City chose to add decorative lithocrete sidewalks, decorative street lighting and crosswalks to the project plans.

Toward the end of the project design process, the City expressed interest in working with FDOT to replace and reinstall four (4) existing bus shelters on A1A. These shelters were targeted for replacement because their style did not match the aesthetic look that the City desired during its A1A improvement project. At this time, FDOT design documents were almost finalized, therefore the City was not able to include the 4 bus shelters in the plans. Instead, the City opted to install the bus shelters separately from the FDOT improvement project.

On September 12, 2014, the City issued Purchase Order 201440546 to Eisman & Russo, Inc. for \$39,360 to produce construction documents to construct four bus shelters along A1A as part of the streetscape improvement project. The purchase order utilized RFP FY#2007-2008-005 Continuing Services Agreements as backup to authorize the use of Eisman and Russo. Exhibit 2 outlines the scope of services and budget breakdown for this task.

At a later date residents requested that Staff install two additional bus shelters on A1A as a part of the improvement project at the following locations:

- South City Beach
- 2030 South Ocean Drive

In total, the City will to install six (6) bus shelters on A1A as a part of the area improvement project. The locations and design for these bus shelters can be found in Exhibit 3.

Current Situation:

The City requires additional services from Eisman and Russo so that the firm can prepare the design construction documents needed in order to incorporate the two additional bus shelters, at the locations listed above, into the A1A improvement project. Installation of all six bus shelters will commence once these additional design documents are completed.

Resolution 2014-138 approves RFP FY#2013-2014-006 Continuing Services Agreements and provides the authorization necessary to continue utilizing the services of Eisman and Russo moving forward. Continuing Services Agreements award contracts based upon an approved, specified list of rotating vendors in order to ensure that one vendor is not favored over others

during an award process. However, unique circumstances may allow for exceptions to this orderly process. In this case, Eisman and Russo is the original vendor that began working to design and permit the 4 originally desired bus shelters on A1A. The City now will add two more bus shelters to this scope of work. This situation is a unique circumstance, it is not advisable that the design for the two additional bus shelters be awarded to the next firm on the Continuing Services list.

Exhibit 4 outlines the updated scope of work and describes the services that the Consultant shall provide to the City for the design, permitting, assistance with bidding and limited construction oversight assistance for the installation of six bus shelters. A breakdown of Exhibit 4 follows:

1. Perform a detailed site visit inspection of the fifth and sixth shelter location.
2. Develop a final set of construction plans and technical specifications for the six new shelters while modifying the previous design to include the City's selected shelter (Brasco - Eclipse) and replace the lithocrete pads with solid colored concrete shelter pads (beige) to match the solid colored portions of the sidewalk constructed as part of the FDOT streetscape project. The newly installed sidewalk will not be damaged as a result of the bus shelter installations.
3. Coordinate with the shelter manufacturer and develop the final pads design.
4. Indicate the newly acquired shelter easements at each of the six locations.
5. Review the final set of construction documents for the adjacent FDOT streetscape to ensure no conflicts exist with the proposed new shelters.
6. Coordinate with Broward County Mass Transit for review and approval of the final design.

Proposed Schedule

The 90% review documents will be submitted to the City for review no later than 45 days after the Notice to Proceed is issued.

The final signed and sealed documents will be submitted no later than 14 days after the receipt of all 100% review comments from the City and Broward County Mass Transit.

Project Preliminary Total Cost:

Bus shelter selection, costs estimates and design Services four bus shelters (previous proposal Exhibit 2)*:	\$ 39,360
Survey and legal description for three easements (Eisman and Russo)*	\$ 6,732
Survey and legal description for one easement (Craven Thompson)*	\$ 1,975
Additional Design Services for two bus shelter (Exhibit 4):	\$ 12,920
Preliminary Construction Estimate:	<u>\$240,000</u>
Total Preliminary Project Cost:	\$300,987

*The starred items above have already been completed and associated funds spent.

Including the two additional bus shelters, the total amount that the City will pay Eisman and Russo to prepare for and design the bus shelters to be installed on A1A is \$59,012. This cost includes necessary surveying work. This project expenditure is over the City Manager's spending authority, therefore it must be brought forth for Commission approval.

Current Funding Available:

Funding is currently available in Capital Improvement Project # 10412, A1A Improvements Project as follows:

Various development agreements contribution = \$171,083

Transportation Fund = \$100,344

Total funding available: \$271,427

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (5) Unique circumstances, where the City Commission finds unique circumstances to establish that competitive bidding is not in the best interest of the City.

As the aforementioned purchase will be in excess of the City Manager's purchasing authority, City Commission authorization is required.

Proposed Action:

Staff recommends the Commission adopt the attached resolution authorizing the City Manager to approve a Work Authorization to Eisman & Russo, Inc. to provide all items included in Exhibit 4, in accordance with Chapter 23, Section 23-8 Exception to Bid Requirements, (5) unique Circumstances, for a total amount not to exceed \$60,000 for the total project expenditure.

Attachment(s):

Exhibit 1 – Resolution

Exhibit 2 – Scope of Work for A1A Bus Shelters

Exhibit 3 – Locations and Design of Bus Shelters

Exhibit 4 – Updated Scope of Work for A1A Bus Shelters

Exhibit 5 – Resolution No. 2014-138

Prepared by:



Susan Fassler