



400 South Federal Hwy  
Hallandale Beach, FL 33009

## City of Hallandale Beach City Commission Agenda Cover Memo

<b>Meeting Date:</b>	April 17, 2017		<b>Item Type:</b> (Enter X in box)	<b>Resolution</b>	<b>Ordinance</b>	<b>Other</b> X	
<b>Fiscal Impact:</b> (Enter X in box)	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> (Enter X in box)	<b>1st Reading</b>		<b>2nd Reading</b>	
		X	<b>Public Hearing:</b> (Enter X in box)	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>	N/A		<b>Advertising Requirement:</b> (Enter X in box)	<b>Yes</b>		<b>No</b>	
						X	
<b>Account Balance:</b>	N/A		<b>Quasi Judicial:</b> (Enter X in box)	<b>Yes</b>		<b>No</b>	
						X	
<b>Project Number :</b>	N/A		<b>RFP/RFQ/Bid Number:</b>	N/A			
<b>Contract/P.O. Required:</b> (Enter X in box)	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> (Enter X in box)  Safety <input type="checkbox"/>  Quality <input type="checkbox"/>  Vibrant Appeal <input type="checkbox"/>				
<b>Sponsor Name:</b>	City Commission		<b>Department:</b> <b>City Clerk</b>	Mario Bataille, City Clerk			

### Short Title:

DISCUSSION ON THE CITY OF HALLANDALE BEACH ADVISORY BOARDS AND COMMITTEES-PART III

### Staff Summary:

#### Background:

On February 6, 2013 the City Commission approved Resolution 2013-016 which adopted the uniform policies and procedures governing all City's Advisory Boards and Committees. In

addition to these policies, certain boards and committees are governed by Article III "Boards, Committees, Districts and Authorities" or specific adopted Ordinances.

During the February 13, 2017 City Commission Workshop, the City Commission reviewed the first group of City advisory boards and committees and rendered its recommendations. Staff is to research and bring forth the following recommendations and findings before the City Commission at a future Regular Commission Meeting:

- *Staff to look into and bring forth an agenda item separating the Public Transportation Flood Mitigation Advisory Board into two distinct boards, whereby the Parking Committee will be a subcommittee of the Public Transportation Board and the flood mitigation component will fall under a prospective Resiliency and Sustainability Board.*
- *Staff to look into amending the Code of Ordinances to reflect one board/committee appointment for each elected official.*
- *Staff to look into separating the Planning and Zoning Advisory boards into two distinct boards and providing for special consideration to those applicants that have demonstrated experience and/or interest in the subject matter.*
- *Staff to look into expanding the mission of the Beautification Board to include a landscaping design, litter control, and sanitation element.*
- *Staff to examine the comprehensive cemetery plan, the feasibility of the Prisoner of War and Vietnam Veteran remembrance site, and to bring forth recommendations at a future date.*
- *Staff to reach out to the Broward Supervisor of Election's Office and provide a timeline for ballot language concerning a 2018 Charter Review .*
- *Staff to research the various Civil Service Board employee protections provided in Collective Bargaining Agreements, State and Federal Laws, and to bring forth recommendations.*
- *Staff to prepare an agenda item for City Commission consideration to sunset the Code and Permitting Advisory Committee.*
- *Staff to bring forth recommendations on the Community Police Advisory Committee with respect to expanding its mission and possibly incorporating an anti-condo fraud as well as an anti-economic crimes goal.*
- *Staff to prepare an agenda item for City Commission consideration to amend the Education Advisory Board's governing document to reflect the K-8 Center membership criteria.*
- *Staff to look into reducing the number of Golden Isles Safe Neighborhood District (GISND) Advisory Council's board members to five (5), for the governing document to include term limits for the chair and vice chair, and to bring forth for consideration at a future GISND Board of Directors Meeting.*

- *Staff to prepare an agenda item to reduce the quorum requirement for the Three Islands Safe Neighborhood District (TISND) Advisory Council from seven (7) to four (4) members and bring forth for consideration at a future TISND Board of Directors Meeting.*
- *Staff to prepare an agenda item for City Commission consideration to sunset the Historic Preservation Board.*

During the March 13, 2017 City Commission Workshop, the City Commission reviewed the second group of City advisory boards and committees and rendered its recommendations. Staff is to research and bring forth the following recommendations and findings before the City Commission at a future Regular Commission Meeting:

- *Staff to amend the Human Services Board's mission statement, meeting time, and composition from seven (7) to five (5) members, and prepare an agenda item for City Commission consideration.*
- *Staff to prepare an agenda item for City Commission consideration to sunset the Joint Community Partnership Grants Committee.*
- *Staff to research the practicality and possible alternatives to the Nuisance Abatement Board and to bring forth recommendations for City Commission consideration.*
- *Staff to amend the Planning and Zoning Advisory Board's composition from seven (7) to five (5) members. Staff to also present an outline of the pros and cons for City Commission consideration regarding the three (3) functions related to Land Development Use Boards: (1) planning (2) zoning and (3) design review.*
- *Staff to look into providing training opportunities for technical boards, such as the Police and Fire Pension Board and the Planning and Zoning Advisory Board.*
- *Staff to look into best management practices with respect to adopting term limits for board and committee member reappointments.*

The City of Hallandale Beach currently has twenty (20) Advisory Boards and Committees with one (1) that is not active. Due to the substantial number of boards/committees, staff decided to divide the Boards & Committees Workshop Item between three meeting dates:

### **February 13, 2017 - City Commission Workshop**

Ad Hoc Parking Committee  
Beautification Board  
Cemetery Committee  
Charter Review Committee  
Civil Service Board  
Code & Permitting Advisory Board

Community Police Advisory Committee  
Education Advisory Board  
GISND Advisory Council  
Historic Preservation Board  
TISND

**March 13, 2017 - City Commission Workshop**

Human Services Board  
Joint Community Partnership Grants Committee  
Nuisance Abatement Board  
Planning & Zoning Board

**April 17, 2017- City Commission Workshop**

Marine Advisory Committee  
Parks & Recreation Board  
Police & Fire Pension Board  
Unsafe Structures

Below is a brief analysis of each Board and Committee to be presented at this Workshop:

➤ **Marine Advisory Committee:**

- This is a 8-member Committee which advises the City Commission on marine and intercostal waterway matters.
- There are 2 vacancies (Vice Mayor London and Commission voted Alternate appointment).
- Governed by Resolution 2012-85 and 2013-16.

➤ **Parks and Recreation Advisory Board:**

- This is a 10-member Board which makes recommendations concerning the operation of all public parks, playgrounds, undeveloped park lands, public beaches and other recreational facilities within the City.
- There is 1 vacancy (Vice Mayor London).
- Governed by Section 2-291 of the Code of Ordinances

➤ **Police/Fire Pension Board:**

- This is a 5-member Board responsible for determining how the pension plan for members of the police and fire departments is managed.

- Governed by Ordinances 2011-11, 2013-19, and 2014-15 and Florida Statue 175 (Fire) and 185 (Police).

➤ **Unsafe Structures Board:**

- This is a 9-member Board to hear and determine appeals regarding actions and decisions of the Building Official and hear/review applications from the Building Official where his/her decision in a Notice of Violation has not been brought into compliance.
- There is 1 vacancy (Commission voted Attorney appointment)
- Governed by Florida Building Code 115.13

**Why Action is Necessary:**

This item was requested by the City Commission and pursuant to the City's Charter Article III Section 2-73 members and alternate members of all boards, authorities and agencies created by the City Commission shall serve at the pleasure of the Commission.

**Fiscal Impact:**

The fiscal impact is to be determined after all boards and committees have been discussed during the three (3) Workshops and staff recommends adjustments for all boards and committees.

**Proposed Action:**

Provide input to the process so that staff and the City Attorney are able to prepare comprehensive recommendations.

**Attachment(s):**

Exhibit 1 – PowerPoint Presentation