



Hallandale Beach
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400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	March 15, 2017		Item Type: <small>(Enter X in box)</small>	Resolution x	Ordinance	Other
Fiscal Impact: <small>(Enter X in box)</small>	Yes	No	Ordinance Reading: <small>(Enter X in box)</small>		1st Reading	
	x		Public Hearing: <small>(Enter X in box)</small>		2nd Reading	
Funding Source:	530-4410-564010 (Fleet Services, Automobiles) 530-4410-564030 – (Fleet Services, Heavy Trucks) 530-4410-564040 – (Fleet Services, Machinery)		Advertising Requirement: <small>(Enter X in box)</small>	Yes		No
						x
Account Balance:	530-4410-564010 - \$278,456 530-4410-564030 - \$1,353,060 530-4410-564040 - \$98,960		Quasi Judicial: <small>(Enter X in box)</small>	Yes		No
Project Number :	N/A		RFP/RFQ/Bid Number:	National Joint Powers Alliance Contract #120716-NAF (Vehicles, cars, vans, SUVs, light trucks with related equipment, accessories and services)		
Contract/P.O. Required: <small>(Enter X in box)</small>	Yes	No	Strategic Plan Priority Area: <small>(Enter X in box)</small>			
	X					
Sponsor Name:	Roger M. Carlton, City Manager		Department: Public Works	Steven F. Parkinson, P.E., PWLF, Director		

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO EFFECTUATE THE NECESSARY PURCHASE TO OUTFIT A PORTION OF VEHICLES WITH EMERGENCY EQUIPMENT UTILIZING NEWLY AWARDED NATIONAL JOINT POWERS ALLIANCE CONTRACT #120716-NAF IN ADDITION TO PURCHASING REPLACEMENT AND NEW VEHICLES AS BUDGETED FOR IN FISCAL YEAR 2016-2017; AND PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background:

The City Commission approved Resolution 2016-162 authorizing the City Manager to purchase sixty two (62) replacement vehicles and two (2) new vehicles in an amount not to exceed \$2,497,500 (Exhibit 2). This expenditure represents the FY16-17 City-wide purchase of trucks, vehicles and emergency equipment.

Contracts utilized for the purchase of these vehicles are as follows:

- Broward County Sheriff's Office Bid #13104030 – *Effective until 08/11/17*
- Contract #FSA16-VEL24.0 (Florida Sheriff's Association) – *Effective until 09/30/2017*
- Contract #FSA16-VEH14.0 (Florida Sheriff's Association) – *Effective until 09/30/2017*
- National Joint Powers Alliance Contract (NJPA) #102811-NAF – *Expired 01/17/17*

NJPA Contract #102811-NAF is no longer valid, therefore staff must bring forth an item requesting authorization to utilize the new NJPA contract to aid in procuring vehicles for the remainder of FY16-17.

Current Situation:

The National Joint Powers Alliance (NJPA) is a public agency that serves as a national municipal contracting agency. It has the authority to develop and offer cooperative purchasing services to its membership. The City of Hallandale Beach is a member organization (Member ID: 65491) and therefore is able to utilize NJPA cooperative purchasing contracts in order to provide cost savings and cost avoidances that would otherwise be impossible for a City of our size to realize.

NJPA issued RFP #120716-NAF Vehicles, Cars, Vans, SUVs, and Light Trucks with related equipment, accessories, and services on October 21, 2016 (Exhibit 3). RFP #120716-NAF was awarded to 72 Hour LLC, dba National Auto Fleet Group on January 17, 2017 (Exhibit 4). Staff wishes to utilize NJPA's Contract #120716-NAF, in order to purchase vehicles during FY16-17. Vehicle pricing can be found in Exhibit 5. The list of vehicles to be acquired can be found in Exhibit 6.

The City sends vehicles that have reached the end of their useful life to auction. The anticipated revenue for the 62 units (which includes trucks, equipment and vehicles) being replaced in FY16-17 is \$111,469. This revenue includes a deduction of the 13% fee that the auction company charges to the City. A breakdown of the revenue, tied to specific funds, can be seen below:

General Fund

\$68,186

Sanitation Fund	\$13,050
Cemetery Fund	\$435
Stormwater Fund	\$3,045
Utility Fund	<u>\$26,753</u>

TOTAL **\$111,469**

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

As the aforementioned purchase will be in excess of the City Manager's purchasing authority, City Commission authorization is required.

Proposed Action:

Staff recommends approval of the attached resolution authorizing the City Manager to purchase replacement and new vehicles during FY16-17 utilizing the contracts authorized in Resolution 2016-162 as well as NJPA Contract#120716-NAF.

Attachment(s):

Exhibit 1 – Resolution
Exhibit 2 – Resolution 2016-162
Exhibit 3 – NJPA RFP 120716
Exhibit 4 – NJPA Contract 120716-NAF Acceptance and Award
Exhibit 5 – NJPA NAFG Pricing List
Exhibit 6 – Vehicle Procurement List FY16-17

Prepared by:



Susan Fassler